



Special Council Meeting
Monday, October 27 · 6:00 – 8:00pm
Google Meet joining info
Video call link: <https://meet.google.com/vpz-pznd-yai>
Or dial: (US) +1 561-408-9097 PIN: 142 029 463#

Mayor Rick Ufford-Chase, President Kevin Charboneau, Council Members, Carter Finegan, John Monette and Andrew Touchette

1. Call the Meeting to Order
2. Additions/Deletions
3. Consent Agenda
 - a. Approval of Minutes: 10/20/2025
 - b. AP Warrants: 10/20/2025, 10/24/2025
 - c. PR Warrants:
 - d. Liquor Licenses, Vendor Permits, Special Events
4. Proposed Water and Sewer Rates - Council Action expected
5. Public Comment
6. New Business
7. Old Business
8. Set the Next meeting of the Council - Regular Meeting November 3, 2025 at 6 pm
 - a. **Please Note Location: Upstairs in MemSEC Space - Gateway Center, 84 Fyfe Dr, Newport, VT 05855**
9. Adjournment

Council Minutes

October 20, 2025

A duly warned meeting of the Newport City Council was held on Monday, October 20, 2025 in the council room in the Newport Municipal Building. Present were Mayor Rick Ufford-Chase, Council President Kevin Charboneau, council members John Monette, Andrew Touchette, Carter Finegan, City clerk/Treasurer James Johnson, Office Administrator Kari Schulze, Tom Bernier, Frank Cheney, members of the Press and Public.

Mayor Ufford-Chase called the meeting to order at 6:00 pm.

Additions/Deletions

None

Consent Agenda

Approval of Minutes: 10/6/25, 10/8/25

AP Warrants: 10/08/25, 10/09/25, 10/17/25, 10/17/25

PR Warrants: 10/14/25

Liquor Licenses, Vendor Permits, Special Events

Mr. Touchette moved to approve the consent agenda. Seconded by Mr. Monette, motion carried.

Update on Joshua House Warming Shelter

Brenda Lowther and Tim Daley gave an update on the warming shelter being planned by Joshua House.

Review of Finances: Balance Sheet, Budget to Actuals, Recommendations from Financial Consultant Chip Stearns

Chip Stearns from NEMRC review the Balance Sheets and Budget to Actual reports with the council.

Mayor update on FY27 budget Process (attached)

Mayor Ufford-Chase reviewed the proposed budget process.

Resolution and Match Commitment: Municipal planning Grant (attached)

Mr. Cheney presented a resolution for FY26 Municipal planning Grant.

Mr. Touchette moved to approve and sign the resolution as presented. Seconded by Mr. Charboneau, motion carried.

Review Progress and Decisions that need to be Made Regarding the Personnel Policy

Mayor Ufford-Chase and Councilman Charboneau will work on the policy this week and bring it back to the council on the 10/27/25.

Task Force Reports:

Water and Sewer: Mr. Monette reported on the water/sewer task force. (rate adjustment, Transfer from non- metered to metered, leak detection study)

Financial Reporting and Fiscal Practices: Ms. Finegan reported on the financial reporting and fiscal Practices task force. (Credit Card policy, appropriation policy)

Housing Insecurity Mr. Charboneau reported on the housing insecurity, public encampments, community safety task force. (Ordinance)

Fire Department Strategic Planning. (Justin Laforce working on reporting, open house)

Public Comment

Ms. Ladds spoke on boil water notices.

New Business

Mayor Ufford-Chase spoke on the Act 181 outreach, mapping.(attached)

Old Business

None

Next Meeting Date

Mr. Charboneau moved to set the next meeting for October 27, 2025 at 6:00 pm. Seconded by Mr. Touchette, motion carried.

Adjournment

Mr. Charboneau moved to adjourn at 7:45 pm. Seconded by Mr. Touchette, motion carried.

Attested _____ This _____ Day of _____ 2025

Mayor

FY26 Municipal Resolution for Municipal Planning Grant

WHEREAS, the Municipality of the City of Newport is applying for funding as provided for in the FY26 Budget Act and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality is maintaining its efforts to provide local funds for municipal and regional planning purposes or that the municipality has voted at an annual or special meeting to provide local funds for municipal and regional planning purposes,

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds.
2. That the Municipal Planning Commission recommends applying for said Grant.

Gina Cirelli
(Name of Planning Commission Chair)

(Signature)

- 3a. That Rick Ufford-Chase

Title: Mayor

who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is a Select Board Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

- 3b. (Alternate Authorizing Official for redundancy)

That Kevin Charboneau

Title: Council President

who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or a Select Board Member, is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/ Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

- 3c. That Frank Cheney

Title: Grant Administrator

Is hereby designated as the Grant Administrator, the person with the overall Administrative responsibility for the Municipal Planning Grant program activities related to the application, and any subsequent Grant Agreement provisions.

Passed this 20th day of October 2025

(For rural towns or consortia only) The regional planning commission will serve as agent for the municipality or consortium. (Check the box if the municipality authorizes its regional planning commission to prepare the application, support grant administration and be exempt from competitive selection if serving as project consultant.)

LEGISLATIVE BODY

(name)

(signature)

Rick Ufford-Chase, Mayor

Kevin Charboneau, Council President

Carter Finegan, Member

John Monette, Member

Andrew Touchette, Member

Memo: Proposal for Budgeting Process

From: Mayor Rick Ufford-Chase and Council Member Carter Finegan

To: City Council

Date: 10/03/25

Proposed Timeline:

1. Oct 6th - Review proposed Budget process with Council
2. Week of October 6th - Final Audit delivered - To be reviewed by Finance Task Force
3. By October 15th - Chip/Carter/Kari provide recommendations to the Task Force regarding new Chart of Accounts
4. October 15th - Task Force reviews and adjusts Chart of Accounts/General Ledger recommendations and submits them to Council for approval on Monday, October 20.
5. Oct 20 - Council takes action on new Chart of Accounts
6. Following three weeks - Staff goes to work on their budgets for 26/27 - Rick and/or Carter to meet with each Staff person to discuss, review and synthesize their budget recommendations. Each Department Head will be asked to provide short rationales for choices they are making to help the Council and community residents understand their recommendations.
7. Nov 17th - Council discusses draft of budget in open meeting with presentations from Department Heads - no community comment at this meeting - just council and staff. Department Heads should plan to attend this Council Meeting.
8. December 1 - first opportunity for Community Residents to ask questions and share thoughts - Department Heads in attendance.
9. December 15th - Council consideration of second budget draft
10. January 10th - "Newport New Year" - a full-day, informational Town Meeting during which this will be one of three primary topics on the agenda - an opportunity to present to the community and hear questions and concerns. No action to be taken
11. Week of January 12th - Final review by Staff before presenting final draft of budget to Council.
12. January 26th - Council to take action to approve for submission to Voters on March 3.



Kari Schulze <kari.schulze@newportvermont.org>

Fwd: Act 250 Tier 3 Rulemaking Public Engagement Sessions

rick uffordchase <rick.uffordchase@newportvermont.org>

Tue, Oct 14, 2025 at 3:59 PM

To: Kari Schulze <kari.schulze@newportvermont.org>, Zoning Administrator <zoning.administrator@newportvermont.org>

Frank and Kari,

Can we talk about this when I get back and make sure that we help get the word out about the Newport meeting on October 28th.

Rick

----- Forwarded message -----

From: **Liam Abbate** <labbate@nvda.net>

Date: Tue, Oct 14, 2025 at 9:52 AM

Subject: Act 250 Tier 3 Rulemaking Public Engagement Sessions

To: Cathlin Lord <clord@nvda.net>, Alison Low <alow@nvda.net>

Hi there people of the NEK towns,

You are receiving this email because you have been involved in NVDA's Act 181 outreach. In our outreach, we have received hundreds of questions about Tier 3 lands. In part due to feedback from RPCs (such as NVDA), the **Land Use Review board will be having 4 public engagement sessions, including one on 10/28 in Newport** which I will be attending.

More specifics below, as sent by LURB member Alex Weinhagen, who is leading the Tier 3 working group. Let me know if you have any questions.

Best,

Liam

Act 250 Tier 3 Rulemaking Public Engagement Sessions

providing information and getting input on Draft 2 of the rules and mapping

All four meetings run from 6pm-8pm. All are hybrid with in-person and remote participation available.

each session will cover the same content – pick the one that works best for you

- **October 21 – Morrisville** – Morrystown Tegu Building Meeting Room, 43 Portland Street, Morrisville

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 10/20/25 To 10/20/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ABLE COM	ABLE COM ANSWERING SERVICE INC 250900776101	service	151.00	0.00			--/--/--
AL ELEC	AL'S ELECTRIC 10062025	battery	185.00	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC 3193129	sludge	2620.87	0.00			--/--/--
CERT LAB	CERTIFIED LABORATORIES 9323474	aerosol	394.95	0.00			--/--/--
PRESCOTT	E J PRESCOTT INC 6551176	parts	641.82	0.00			--/--/--
PRESCOTT	E J PRESCOTT INC 6551180	parts	1857.84	0.00			--/--/--
PRESCOTT	E J PRESCOTT INC 6551690	parts	1425.44	0.00			--/--/--
PRESCOTT	E J PRESCOTT INC 6551687	parts	3979.19	0.00			--/--/--
ENDYNE	ENDYNE INC 549725	test	75.00	0.00			--/--/--
ENDYNE	ENDYNE INC 550199	test	130.00	0.00			--/--/--
FREDS	FRED'S PLUMBING & HEATING INC 090225	gas	14320.15	0.00			--/--/--
GRAYS	GRAY'S PAVING & ASPHALT PLANT, 6052	asphalt	11000.00	0.00			--/--/--
GRAYS	GRAY'S PAVING & ASPHALT PLANT, 6061	mix	83.43	0.00			--/--/--
GRN MTN E	GREEN MOUNTAIN ELECTRIC SUPPLY 10062025	terminals	46.39	0.00			--/--/--
GRN MTN E	GREEN MOUNTAIN ELECTRIC SUPPLY 85522592.002	lamp	89.77	0.00			--/--/--
GRN MTN E	GREEN MOUNTAIN ELECTRIC SUPPLY S5522592.001	lamp	89.77	0.00			--/--/--
GRN MTN E	GREEN MOUNTAIN ELECTRIC SUPPLY 85523181.001	lamp	293.75	0.00			--/--/--
HARD WIRE	HARD WIRED AUTO ELECTRONICS 3452	window barrier	529.00	0.00			--/--/--
KIMBALL	KIMBALL MIDWEST 103780915	glasses	90.96	0.00			--/--/--
LARAMIE W	LARAMIE WATER RESOURCES LLC 1750	3-helicoil	573.75	0.00			--/--/--
LAWSON	LAWSON PRODUCTS INC 9312847020	parts	532.81	0.00			--/--/--
LEBLANC'S	LEBLANC'S PEST CONTROL 31484	service	55.00	0.00			--/--/--
MAGEE	MAGEE OFFICE PRODUCTS 665174	towel	270.00	0.00			--/--/--
MAGEE	MAGEE OFFICE PRODUCTS 665499	soap	51.20	0.00			--/--/--
MCMASTER	MCMASTER-CARR SUPPLY CO 52824229	coupling	110.01	0.00			--/--/--
MCMASTER	MCMASTER-CARR SUPPLY CO 52815340	rod	197.96	0.00			--/--/--
NADEAUS	NADEAU'S PLUMBING & HEATING IN 28078	service	536.51	0.00			--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC 100225	saw	299.98	0.00			--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC 100325	parts	118.49	0.00			--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC 10062025	popcorn kit	71.64	0.00			--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC 10102025	floss	204.94	0.00			--/--/--
PASS BK	PASSUMPSIC SAVINGS BANK 101525	Legal services BAN	750.00	0.00			--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC 93512	steel	28.14	0.00			--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC 74225	parts	54.12	0.00			--/--/--
RAY'S TOW	RAY'S TOWING AND RECOVERY 69870	inspection	125.00	0.00			--/--/--
RAY'S TOW	RAY'S TOWING AND RECOVERY 69872	inspection	125.00	0.00			--/--/--
RAY'S TOW	RAY'S TOWING AND RECOVERY 21-6688	winching	500.00	0.00			--/--/--
RAY'S TOW	RAY'S TOWING AND RECOVERY 21-6146	parking ban	75.00	0.00			--/--/--
SECURSHRE	SECURSHRED 504570	console	24.00	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 788909	spinner	129.00	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 788119	blade	26.54	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 788791	blade	26.54	0.00			--/--/--
STICKS	STICKS & STUFF DERBY 160212	supplies	49.34	0.00			--/--/--
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT 15777	service	70.00	0.00			--/--/--
GRANITE	THE GRANITE GROUP 17953154-00	coupling	62.02	0.00			--/--/--
MEMPRESS	THE MEMPHREMAGOG PRESS INC. 63864	envelopes	205.00	0.00			--/--/--
VTSRINGS	VERMONT SPRINGS LLC 096523	water	52.20	0.00			--/--/--
VT WHOLE	VERMONT WHOLESALE TIRE INC. 490535	tires	2028.00	0.00			--/--/--
VILLDERBY	VILLAGE OF DERBY WATER & SEWER 100325	hydrants	337.50	0.00			--/--/--
VITAL DEL	VITAL DELIVERY SOLUTIONS 113085	delivery	31.13	0.00			--/--/--

10/20/25
12:44 pm

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 10/20/25 To 10/20/25

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jjohnson

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
VTELEC	VT ELECTRIC COOPERATIVE INC	10032025 power	384.50	0.00	-----	-----	--/--/--
Report Total			46,109.65	0.00	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****46,109.65
Let this be your order for the payments of these amounts.

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 10/24/25 To 10/24/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AAA POLIC	AAA POLICE SUPPLY	66336 PD Ammunition	7352.00	0.00			
FA&A	ALDRICH & ELLIOTT, PC	83240 Proj 20024.004 ES Storag	18638.94	0.00			
FA&A	ALDRICH & ELLIOTT, PC	83286 Proj 24043.001 GP Siphon	4440.00	0.00			
ALLEN ENG	ALLEN ENGINEERING & CHEMICAL	112-506625-0 Chloride	1407.97	0.00			
ATLA TACT	ATLANTIC TACTICAL INC	SI-80857035 PD Supplies	439.15	0.00			
BOUCBE	BENJAMIN BOUCHER	102325 CDI Reimbursement	108.00	0.00			
CANON	CANON FINANCIAL SERVICES INC.	41986990 CM Copier Contract	175.49	0.00			
CANON SOL	CANON SOLUTIONS AMERICA INC	6013407353 CM Copier Maintenance	11.38	0.00			
CASELLA	CASELLA WASTE MGT INC	093025 Disposal	82.50	0.00			
NEWTCH	CHARLES NEWTON	092225 Reimbursement	56.00	0.00			
COMCAST	COMCAST	110625 PD PD Internet	166.39	0.00			
COMCAST	COMCAST	110725 MB MB Fax/Elevator Lines	209.77	0.00			
COMCAST	COMCAST	110425 GP GP Internet	110.39	0.00			
COMCAST	COMCAST	110525 WWTF WWTP Internet	110.39	0.00			
COMCAST	COMCAST	110425 PB PB Internet	190.34	0.00			
COMCAST B	COMCAST BUSINESS	253827390 Phone Services	1576.17	0.00			
CONS COMM	CONSOLIDATED COMMUNICATIONS	111025 Pump Station Alarm Lines	78.12	0.00			
LEINEM	EMILY LEINOFF	100925 Training Reimbursement	263.06	0.00			
ENDYNE	ENDYNE INC	551941 Lab Services	25.00	0.00			
ENDYNE	ENDYNE INC	552179 Lab Services	130.00	0.00			
ENDYNE	ENDYNE INC	552032 Lab Services	125.00	0.00			
ENDYNE	ENDYNE INC	551734 Lab Services	75.00	0.00			
ENDYNE	ENDYNE INC	552794 Lab Services	130.00	0.00			
ENDYNE	ENDYNE INC	552889 Lab Services	25.00	0.00			
FPH TANK	FPH TANK INSTALLATION & SERVIC	11286 Dispenser Sump Repairs	2660.00	0.00			
FREDS	FRED'S PLUMBING & HEATING INC	083125 Fuel Acct: 1661	876.21	0.00			
FREDS	FRED'S PLUMBING & HEATING INC	08312025 Fuel Acct: 80489	6468.75	0.00			
FREDS	FRED'S PLUMBING & HEATING INC	093025 Fuel Acct: 5369	1387.18	0.00			
FREDS	FRED'S PLUMBING & HEATING INC	09302025 Fuel Acct: 80489	6137.08	0.00			
FREDS	FRED'S PLUMBING & HEATING INC	092025 Fuel Acct: 11601	2706.52	0.00			
FREDS	FRED'S PLUMBING & HEATING INC	5244145 Fuel Acct: 5369	1204.48	0.00			
GATES	GATE'S ELECTRIC INC	6424 PB Campground Electric	974.94	0.00			
GATES	GATE'S ELECTRIC INC	6467 Crosswalk Light Repairs	2658.12	0.00			
GRAYS	GRAY'S PAVING & ASPHALT PLANT,	6062 Street Paving	241653.68	0.00			
GREATBAY	GREAT BAY HYDRO CORP.	9/7-10/16/25 Clyde St Solar Metering	414.83	0.00			
HOWARD	HOWARD P. FAIRFIELD, LLC	9679408 Supplies/Materials	520.87	0.00			
ROBEJA	INDEPENDENT INSURANCE BROKER	10012025 Professional Services	600.00	0.00			
JP SICARD	J.P. SICARD, INC.	090125 - 17 Proj. 20024 Water System	45858.41	0.00			
MARSJA	JARED MARSH	101025 Training Reimbursement	251.23	0.00			
YOUNJE	JEFFREY YOUNG	101625 Reimbursement	114.03	0.00			
RONDJO	JOSEE RONDEAU QUARMBY	100325 Reimbursement	98.36	0.00			
KITTELL	KITTELL BRANAGAN & SARGENT	99100 Professional Services	2915.00	0.00			
LAKEVIEW	LAKEVIEW AVIATION INC.	4694 FD Air Boat Service	1225.52	0.00			
NEMRC	NEW ENGLAND MUNICIPAL RESOURCE	57853 Annual Support	5811.26	0.00			
AGWAY	NEWPORT FARM & GARDEN	TL-0250076 K-9 Expense	95.99	0.00			
FIREASSOC	NEWPORT FIREFIGHTERS ASSOC.	102325 Gas Meter Battery	165.80	0.00			
NWPT RENT	NEWPORT RENTAL CENTER INC	1-582522 Equipment Rental	176.64	0.00			
NORTH EAS	NORTH EAST TREE SERVICE LLC	139444 Tree Removal	550.00	0.00			
NORTHPTG	NORTHPOINT GMC	2609 Parts	118.61	0.00			

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 10/24/25 To 10/24/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
OREILLY	O'REILLY AUTO PARTS	5691-225025	Parts	21.59	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-219349	Credit Memo	-126.64	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-221844	Parts	39.98	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-223037	Parts	25.52	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-222985	Parts	37.24	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-222984	Parts	37.24	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-222713	Parts	55.38	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-223055	Credit Memo	-27.69	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-224142	Parts	12.49	0.00		--/--/--
PSB HRA	PASSUMPSIC SAVINGS BANK	100625	HRA Reimbursement	10000.00	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	74245	Supplies/Materials	26.48	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	38137	Repairs & Parts	4365.15	0.00		--/--/--
RAY'S TOW	RAY'S TOWING AND RECOVERY	69877	Mobile Command Inspectio	125.00	0.00		--/--/--
UFFORI	RICHARD UFFORD-CHASE	100225	Conference Reimbursement	238.00	0.00		--/--/--
LAMARO	RONALD & ELAINE LAMADELEINE	11152025	Property Tax Refund	232.46	0.00		--/--/--
SOUTHBAY	SOUTH BAY SUPPLY	789392	Supplies/Materials	45.56	0.00		--/--/--
SOUTHWORTH	SOUTHWORTH MILTON INC	INV3706236	Parts	513.26	0.00		--/--/--
GRANITE	THE GRANITE GROUP	17967315-00	Supplies/Materials	200.00	0.00		--/--/--
GRANITE	THE GRANITE GROUP	17972417-00	Supplies/Materials	54.50	0.00		--/--/--
GRANITE	THE GRANITE GROUP	17970668-00	Supplies/Materials	63.70	0.00		--/--/--
GRANITE	THE GRANITE GROUP	17961577-01	Supplies/Materials	141.96	0.00		--/--/--
GRANITE	THE GRANITE GROUP	17934352-00	Supplies/Materials	187.40	0.00		--/--/--
GRANITE	THE GRANITE GROUP	17961577-00	Supplies/Materials	15.12	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342304	Supplies/Materials	62.76	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341330	Supplies/Materials	62.19	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341456	Supplies/Materials	75.58	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341648	Supplies/Materials	16.99	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	340686	Supplies/Materials	24.99	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	340724	Supplies/Materials	9.49	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	340949	Supplies/Materials	55.14	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	340938	Supplies/Materials	11.87	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	340898	Supplies/Materials	435.13	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341157	Supplies/Materials	39.48	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341248	Supplies/Materials	7.21	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341063	Supplies/Materials	28.47	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341287	Supplies/Materials	62.64	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341307	Supplies/Materials	57.45	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341440	Supplies/Materials	34.47	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341991	Supplies/Materials	51.27	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342007	Supplies/Materials	11.38	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342047	Supplies/Materials	10.44	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342109	Supplies/Materials	16.13	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	K42150	Supplies/Materials	10.79	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342204	Supplies/Materials	29.90	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	341955	Supplies/Materials	14.24	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342388	Supplies/Materials	46.80	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342962	Supplies/Materials	11.38	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342930	Supplies/Materials	10.44	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	342898	Supplies/Materials	3.80	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	D52141	Credit Memo	-130.22	0.00		--/--/--

Unpaid Invoices For Check Acct 01(GENERAL FUND) From 10/24/25 To 10/24/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PIC SHOV	THE PICK & SHOVEL INC	342836	Supplies/Materials	199.31	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342697	Supplies/Materials	15.19	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	343435	Supplies/Materials	7.59	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	343437	Supplies/Materials	128.81	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342983	Supplies/Materials	41.78	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342932	Supplies/Materials	32.28	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342879	Supplies/Materials	24.21	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342866	Supplies/Materials	25.52	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	343048	Supplies/Materials	47.49	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342835	Supplies/Materials	49.36	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342759	Supplies/Materials	19.27	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342509	Supplies/Materials	8.90	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342730	Supplies/Materials	33.24	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	342362	Supplies/Materials	64.58	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	341833	Supplies/Materials	38.82	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	341749	Supplies/Materials	4.41	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	341652	Supplies/Materials	9.49	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	340718	Supplies/Materials	61.67	0.00		--/--/--
RADIONRTH	THE RADIO NORTH GROUP INC	24147419	PD Radio Repairs	3445.00	0.00		--/--/--
RADIONRTH	THE RADIO NORTH GROUP INC	24147220	PD Service	150.00	0.00		--/--/--
BERNIER T	THOMAS BERNIER	100925	CDL Reimbursement	108.00	0.00		--/--/--
CAMBTU	TUCKER CAMBER	214651	Mulch	460.00	0.00		--/--/--
USABLUE	USA BLUEBOOK	INV00768982	Supplies/Materials	1597.77	0.00		--/--/--
USABLUE	USA BLUEBOOK	INV00755971	Supplies/Materials	489.29	0.00		--/--/--
USABLUE	USA BLUEBOOK	INV00849756	Supplies/Materials	821.59	0.00		--/--/--
VTURURALWA	VERMONT RURAL WATER ASSOCIATIO	20679	Training	768.00	0.00		--/--/--
VTURURALWA	VERMONT RURAL WATER ASSOCIATIO	100125	Membership Renewal	315.00	0.00		--/--/--
VTSRINGS	VERMONT SPRINGS LLC	095954	PD Water Supplies	137.09	0.00		--/--/--
VTELEC	VT ELECTRIC COOPERATIVE INC	110725	Electric Services	31299.05	0.00		--/--/--
W B MASON	W.B. MASON CO., INC.	257481647	Office Supplies	125.10	0.00		--/--/--
WELLS FAR	WELLS FARGO FINANCIAL LEASING	5036222884	C/T Copier Lease	97.48	0.00		--/--/--
ZODIAC	ZODIAC OF NORTH AMERICA INC	008606079	PD Zodiac Boat	23271.38	0.00		--/--/--

Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 10/24/25 To 10/24/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			442,933.05	0.00	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***442,933.05
 Let this be your order for the payments of these amounts.

City of Newport, VT
Water and Sewer Task Force
Rate Adjustment Proposal
October 27, 2025

Task Force Members
Rick Ufford-Chase, Mayor
John Monette, Council
Paul Tice, Resident
Jennifer Hopkins, Resident
Patrick Hurley, Resident
Carl King, Resident

The City of Newport Water and Sewer Task force respectfully offer the following proposed water and sewer rate increases to the City of Newport City Council members for their consideration.

Information used to Calculate proposed water rate increases

The following information which was used to calculate the proposed rate increases was obtained for City staff, auditors and task force members. In the calculations you will see separate two and four quarter calculations. The four quarter calculations revolve mainly around the water department loan repayment where as the two quarter calculations is strictly what the water department already owes the general fund back for the current year. The total of the two calculations is the basis for the task force recommendation to the increase to minimum connection rate and its associated rates.

Water information breakdown and calculation:

Next 4 Quarters rate increase calculation

	\$
Water Department Loan	202,000.00
	\$
New Tank Maintenance cost	<u>10,000.00</u>
	\$
	212,000.00
	\$
Budgeted Loan payment amount in current budget	<u>(195,000.00)</u>
	\$
	17,000.00
	\$
Water well redevelopment project	<u>66,000.00</u>
	\$
	83,000.00
	\$
Cost per quarter over 4 quarters	20,750.00
	\$
Increase to connection rate per quarter (1790 users)	11.59

Next 2 Quarters rate increase calculation

Audit amount water currently owes the General Fund \$ 36,000.00

Cost per quarter over 2 quarters \$ 18,000.00

Increase to connection rate per quarter (1790 users)	\$ 10.06
TOTAL connection rate increase per user per Quarter	\$ 21.65

Proposed water rate increases:

	Current rates and Fees	Increase
Residential Metered connection fee	\$64.99	\$86.64
Metered Rate Per Thousand Gallons under 13,500 gallons	\$3.29	\$3.29
Metered Rate Per Thousand Gallons over 13,500 gallons	\$8.11	\$8.11
Residential Non-Metered Fee	\$110.02	\$131.67
Connected above ground seasonal (ledges)	\$48.89	\$65.00
Industrial/Commercial connection fee	\$189.49	\$211.14
Connected outside of City Boundary	\$189.49	\$211.14
Vacant Land with connection fee	\$64.18	\$86.64

Information used to Calculate proposed sewer rate increases

The following information which was used to calculate the proposed rate increases was obtained for City staff, auditors and task force members.

Next 2 Quarters rate increase calculation

Sewer Department Loan Repayment \$ 87,000.00

Part Time employee (\$3,775/qtr.) \$ 7,550.00

\$ 94,550.00

Cost per Quarter over 2 quarters \$ 47,275.00

Increase to connection rate per quarter (1477 users)	\$ 32.01
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Proposed Sewer rate increases:

SEWER

	Current rates and Fees	Increase
Metered connection fee	\$104.93	\$136.94
Metered Rate Per Thousand Gallons under 13,500 gallons	\$5.33	\$5.33
Metered Rate Per Thousand Gallons over 13,500 gallons	\$13.11	\$13.11
Residential Non-Metered Fee	\$207.39	\$239.40
Industrial/Commercial connection fee	\$217.75	\$249.76
Connected outside of City Boundary	\$872.74	\$904.75
Vacant Land with connection fee	\$104.93	\$136.94