



Regular City Council Meeting
Monday, September 8 · 6:00 – 8:00pm
Video call link: <https://meet.google.com/ryn-dqou-ghh>
Or dial: (US) +1 786-886-2172 PIN: 617 886 884#

Mayor Rick Ufford-Chase, President Kevin Charboneau, Council Members, Carter Finegan, John Monette and Andrew Touchette

1. Call the Meeting to Order
2. Additions/Deletions
3. Consent Agenda
 - a. Approval of Minutes: 8/18/25
 - b. AP Warrants: 8/27/25, 8/28/25, 8/28/25, 9/4/25
 - c. PR Warrants: 9/4/25
 - d. Liquor Licenses, Vendor Permits, Special Events
 - i. Liquor License - Eden Cider
 - ii. Review request from East Side for Catering Event at the Gateway
4. Richardi Public Hearing for CDBG grant
5. Presentation on water meters (Corey Marcoux)
6. Liam Abbate and Alison Low from NVDA presenting on Tier 1A map proposals (possible council vote)
7. Facility fee schedule approval for 2026 from Recreation Department (possible council vote)
8. Proposed actions from Financial Consultant Chip Stearns for Council consideration
9. Task Force Reports
 - a. Water and Sewer
 - b. Financial Reporting and Fiscal Practices
 - c. Housing Insecurity, Public Encampments, Community Safety
 - d. Fire Department Strategic Planning
10. Public Comment
11. New Business

12. Old Business

13. Set the Next meeting of the Council - Regular Meeting June 16, 2025 at 6 pm

14. Adjournment

Council Minutes

August 18, 2025

A duly warned meeting of the Newport city Council was held on Monday, August 18, 2025 in the council room in the Newport municipal building. Present were Mayor Rick Ufford-Chase (remotely), Council President Kevin Charboneau, council members John Monette, Andrew Touchette, Carter Finegan, City Clerk/Treasurer James Johnson, Pw Director Tom Bernier, Dave LaForce, Beriah Smith, Chris young, Dwight Brunnette, members of the Press and Public. Council President Charboneau presiding.

Council President Charboneau called the meeting to order at 6:02pm.

Additions/Deletions

Two DLC permits from Eden Ice Cider Company

Consent Agenda

Minutes of 8/11/2025

Three

DLC permits, Eden Ice Cider (2) and Memphremagog Maritime

Mr. Touchette move to approve the consent agenda. Seconded by Mr. Monette, motion carried.

Executive Session to Consider Matters Related to Jennifer Bjurling Lawsuit per 1 V.S.A. 313 (A)(1) (F)

Mr. Monette moved to find that premature public knowledge of confidential attorney – client communications made for providing legal services to the city council would place the city at a substantial disadvantage and would waive the city’s attorney-client privilege and prematurely disclose the city’s legal strategies. Seconded by Ms. Finegan, motion carried.

Mr. Monette moved to enter executive session as per 1 V.S.A. 313(A)(1)(F) to consider matters related to Jennifer Bjurling lawsuit and related confidential attorney-client communications and invite attorney Beriah Smith into executive session. Seconded by Ms. Finegan, motion carried.

Mr. Monette moved to come out of executive session. Seconded by Mr. Touchette, motion carried.

No action.

Report from NCUHS on Initial Plans for New High School

NCUHS Principle Chris young and board member Dwight Brunnette gave a presentation on a proposed new high school due to PCB contamination. Sketch of possible plan attached.

NDD Request for Council Approval to Circulate RFP for Real Estate attorney with TIF Experience (proposal attached)

Dave LaForce gave a report on NDD progress regarding the TIF and a request to circulate RFP for a Real Estate Attorney with TIF experience to represent the City in legal issues.

Mr. Touchette move to approve the request and move forward with RFP. Seconded by Ms. Finegan, motion carried.

Possible Review of Financial Reports with Chip Stearns

No report.

Task Force Reports

Carter Finegan reported on the Financial Reporting and Fiscal Practice. John Monette reported on the Water/ Sewer Task force. Kevin reported on the housing Insecurity, Public encampments, and community Safety Task force. Andrew Touchette reported on the Fire department Strategic Planning.

Executive Session with DPW Tom Bernier to Review Personnel file, 1 V.S.A. 313(a)(3)

Mr. Monette moved to enter executive session to review personnel file and invite Mr. Bernier into executive session. Seconded by Mr. Touchette, motion carried.

No action

Public Comment

Anne Chiarello commented on the Charter

Karen Geraghty commented on the charter and transparency.

Carol Darling commented on the smell from the Sewer plant.

New Business

Three members of the Fire department are in South Dakota inspecting the new fire truck.

A letter of intent has been received from Kari Schulze, She will begin work on August 25, 2025.

Old Business

None

Next Meeting Date

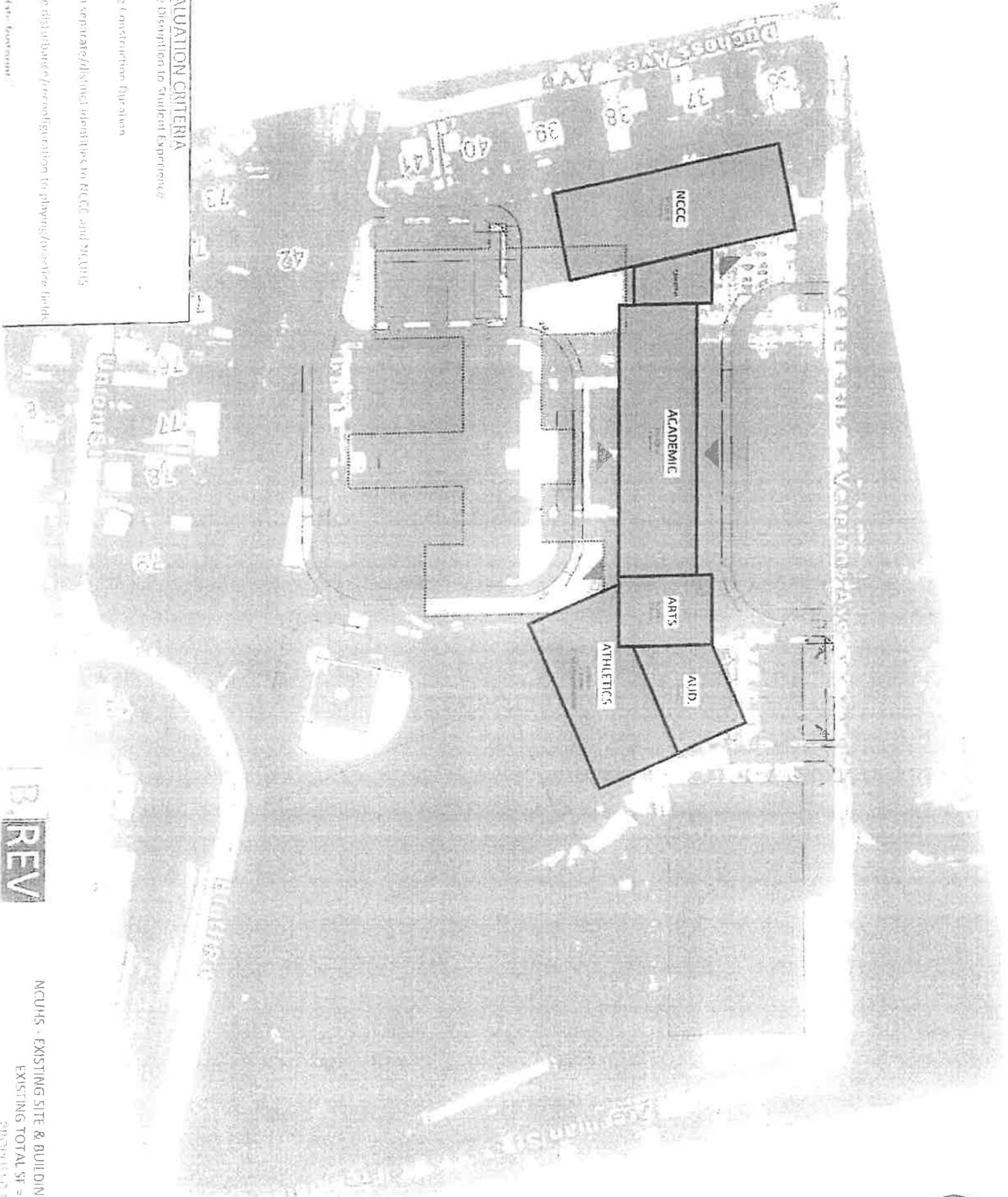
Mr. Touchette moved to set the next meeting date for September 8, 2025. Seconded by Mr. Monette, motion carried.

Adjourn

Mt. Touchette moved to adjourn at 8:57 PM. Seconded by Mr. Monette, motion carried.

Attested, _____ This _____ day of _____ 2025

_____ Mayor



THE EVALUATION CRITERIA

Minimize Disruption to Student Experience

Minimize Construction Duration

Maintain separate/distinct identities to NCCC and NCUHS

Minimize disturbance/re-configuration to playing/oversee fields

Approved by Government

REV

NCUHS - EXISTING SITE & BUILDING CONDIT
EXISTING TOTAL SF = 97,180,51
PROPOSED TOTAL SF = 287,777

Request for Proposal (RFP)

Legal Services for Real Estate Transactions and Tax Increment Financing (TIF) District Development City of Newport, Vermont

Introduction

The City of Newport, Vermont, is seeking proposals from qualified legal firms to provide professional legal services related to real estate transactions and negotiations of development agreements within a Tax Increment Financing (TIF) district. The selected firm will assist city officials and staff in navigating complex legal frameworks, ensuring compliance with state and federal laws, and representing the city's interests throughout the process.

Scope of Services

The selected legal firm will be expected to provide the following services:

- **Real Estate Legal Services**
 - Drafting, reviewing, and negotiating purchase and sale agreements, leases, easements, and other real estate documents
 - Conducting title reviews and resolving title issues
 - Advising on zoning, land use, and permitting matters
 - Representing the city in real estate closings and related proceedings
- **Public-Private Partnership Development Agreements (within TIF District)**
 - Drafting reviewing, and negotiating development agreements and addenda with complex public and private financing and funding sources (including, but perhaps not limited to Tax Increment Financing)
 - Any other legal services as required by the City

Timeline

- **RFP Release Date:** August 19, 2025
- **Proposal Submission Deadline:** September 3, 2025
- **Selection and Notification:** September 8, 2025
- **Anticipated Start Date:** September 9, 2025

Proposal Requirements

Interested firms must submit a proposal that includes:

- A cover letter expressing interest and summarizing qualifications
- A detailed description of the firm's experience with municipal real estate and TIF matters
- Identification of key personnel and their relevant experience
- A proposed fee structure (hourly rates, retainer, or other billing arrangements)
- At least three references from municipal clients with similar engagements
- Disclosure of any potential conflicts of interest

Submission Instructions

Proposals must be submitted electronically in PDF format via email to:

Newport Downtown Development
P.O. Box 741
Newport, VT 05855
Brian Gray: briangrayncdd@gmail.com

Evaluation Criteria

Proposals will be evaluated based on:

- Relevant experience and qualifications
- Understanding of municipal and TIF-related legal issues
- Proposed approach and responsiveness to the scope of services
- Cost-effectiveness and clarity of fee structure
- References and past performance

Additional Information

The City of Newport reserves the right to reject any or all proposals, waive informalities, and negotiate terms with the selected firm. All submitted materials become the property of the city.

08/28/25
12:07 pm

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 08/28/25 To 08/28/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PASSBK FD PASSUMPSIC SAVINGS BANK	08282025	Water Tower Construct LO	133655.09	0.00	-----	-----	---/--
Report Total			133,655.09	0.00	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***133,655.09
Let this be your order for the payments of these amounts.



City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 08/29/25 To 08/29/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
BUDBOS	AG SUPERMARKETS, INC	01-607262	Supplies/Materials	14.56	0.00		--/--/--
BUDBOS	AG SUPERMARKETS, INC	02-671272	Supplies/Materials	19.94	0.00		--/--/--
BUDBOS	AG SUPERMARKETS, INC	03-753995	Supplies/Materials	51.03	0.00		--/--/--
BUDBOS	AG SUPERMARKETS, INC	03-748087	Supplies/Materials	48.44	0.00		--/--/--
ATT MOBIL	AT&T MOBILITY	082725 FD	FD Truck #5 Tablet	41.23	0.00		--/--/--
AVENU	AVENU INSIGHTS & ANALYTICS LLC	INVB-064817	Digital Recording	425.00	0.00		--/--/--
BERGERON	BERGERON PROTECTIVE CLOTHING	247561	FD Personnel Attire	135.00	0.00		--/--/--
BERGERON	BERGERON PROTECTIVE CLOTHING	247580	FD Personnel Attire	426.01	0.00		--/--/--
CALKINS	CALKINS SAND & GRAVEL INC	48965	Gravel	2124.97	0.00		--/--/--
CANON	CANON FINANCIAL SERVICES INC.	41652387	CM Copier Contract	175.49	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3172737	Disposal	506.23	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3172732	Disposal	235.55	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3172735	Disposal	491.35	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3172738	Disposal	59.56	0.00		--/--/--
COMCAST	COMCAST	090825 PB2	PB Bldg 2 Internet	85.35	0.00		--/--/--
COMCAST	COMCAST	090425 GP	GP Internet	110.39	0.00		--/--/--
COMCAST	COMCAST	090425 FB	PB Internet	190.34	0.00		--/--/--
COMCAST	COMCAST	090825 FD	FD Internet	161.83	0.00		--/--/--
COMCAST B	COMCAST BUSINESS	248824035	Phone Services	1570.37	0.00		--/--/--
CNB DERBY	COMMUNITY NATIONAL BANK	091625	PD 2024 PD Tahoe	1644.50	0.00		--/--/--
SCHNER	ERIC SCHNEIDER	081825	PB Camp Reimbursement	125.00	0.00		--/--/--
GATES	GATE'S ELECTRIC INC	5444	Dock Electrical Repairs	157.84	0.00		--/--/--
GRN MTN E	GREEN MOUNTAIN ELECTRIC SUPPLY	S5425192.001	Supplies/Materials	170.48	0.00		--/--/--
HOAGIES	HOAGIES PIZZA & PASTA	4 - 081225	Election Supplies	92.40	0.00		--/--/--
HOAGIES	HOAGIES PIZZA & PASTA	5 - 081225	Election Supplies	110.00	0.00		--/--/--
HSE FIRE	HSE FIRE SAFETY EQUIPMENT	F-250088	Personnel Attire	819.25	0.00		--/--/--
J&S	J&S ELECTRICAL	4601	GW Fire Alarm Inspection	600.00	0.00		--/--/--
JP SICARD	J.P. SICARD, INC.	070125 - 15	Proj. 20024 Water System	142638.49	0.00		--/--/--
DECOJA	JANICE DECOOMAN	082125	PB Camping Refund	114.00	0.00		--/--/--
KITTELL	KITTELL BRANAGAN & SARGENT	98594	Professional Services	39715.00	0.00		--/--/--
WATTKR	KRISTEN WATTERS	08202025	Reimbursement	203.87	0.00		--/--/--
LAKEVIEW	LAKEVIEW AVIATION INC.	3201	FD Fuel	31.00	0.00		--/--/--
LEBLANC'S	LEBLANC'S PEST CONTROL	30116	Pest Control	100.00	0.00		--/--/--
MAGEE	MAGEE OFFICE PRODUCTS	662204	Office Supplies	180.83	0.00		--/--/--
NEFEA	NEW ENGLAND FIRE EQUIPMENT	36940	FD Tower 1 Service	4284.63	0.00		--/--/--
NEMRC	NEW ENGLAND MUNICIPAL RESOURCE	57696	Professional Service	1210.00	0.00		--/--/--
AGWAY	NEWPORT FARM & GARDEN	T1-0245513	Supplies/Materials	95.99	0.00		--/--/--
PASSBK PD	PASSUMPSIC SAVINGS BANK	090125 GP	GP Restoration Loan	3783.01	0.00		--/--/--
PIT BOWES	PITNEY BOWES (MACH RENT)	3321138641	Postage Machine Rental	500.31	0.00		--/--/--
RAY'S TOW	RAY'S TOWING AND RECOVERY	69880	FD Vehicle Repairs	2018.59	0.00		--/--/--
SECURSHRE	SECURESHRED	498656	Shredding	24.00	0.00		--/--/--
SP&F ATT	SP&F ATTORNEYS, P.C.	93936	Professional Services	2873.50	0.00		--/--/--
STICKS	STICKS & STUFF DERBY	157383	Supplies/Materials	13.56	0.00		--/--/--
STICKS	STICKS & STUFF DERBY	157308	Supplies/Materials	46.94	0.00		--/--/--
TCE INC	TCE INC.	510006	Proj 470226-01-001 Light	2082.00	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335883	Supplies/Materials	104.31	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335925	Supplies/Materials	62.13	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335512	Supplies/Materials	5.40	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335649	Supplies/Materials	10.25	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335618	Supplies/Materials	6.17	0.00		--/--/--

08/27/25
11:08 am

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 08/29/25 To 08/29/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PIC SHO	THE PICK & SHOVEL INC	336481	Supplies/Materials	37.98	0.00		--/--
PIC SHO	THE PICK & SHOVEL INC	336417	Supplies/Materials	37.99	0.00		--/--
PIC SHO	THE PICK & SHOVEL INC	337066	Supplies/Materials	31.90	0.00		--/--
PIC SHO	THE PICK & SHOVEL INC	337125	Supplies/Materials	99.73	0.00		--/--
PIC SHO	THE PICK & SHOVEL INC	337264	Supplies/Materials	3.79	0.00		--/--
PIC SHO	THE PICK & SHOVEL INC	337268	Supplies/Materials	12.50	0.00		--/--
TMDE	TMDE CALIBRATION LAB INC	54455	Calibration	85.00	0.00		--/--
VLCTUNEMP	VLCT EMPLOYMENT RESOURCE & BEN	REN040972-Q4	Qrtly Unemployment	2394.00	0.00		--/--
VLCTPACIF	VLCT PACIF CLAIMS	20230072-G01	Deductible	2500.00	0.00		--/--
VTELEC	VT ELECTRIC COOPERATIVE INC	091625	Electric Services	18196.35	0.00		--/--
W B MASON	W.B. MASON CO., INC.	256280929	Office Supplies	180.97	0.00		--/--
WELLS FAR	WELLS FARGO FINANCIAL LEASING	5035483276	C/T Copier Lease	97.48	0.00		--/--
Report Total				234,373.78	0.00	0.00	

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***234,373.78
Let this be your order for the payments of these amounts.

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 02 (GENERAL FUND) From 08/12/05 To 08/31/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	PR-08/07/25 Payroll Transfer	957.97	0.00			
AFLAC	AFLAC	PR-08/21/25 Payroll Transfer	957.97	0.00			
AFLAC	AFLAC	083125 AFLAC Adj	0.04	0.00			
COUNCIL93	AFSCME COUNCIL 93	PR-08/07/25 Payroll Transfer	324.10	0.00			
COUNCIL93	AFSCME COUNCIL 93	PR-08/21/25 Payroll Transfer	324.10	0.00			
MUTUAL O	MUTUAL OF OMAHA	083125 Life & Disability Ins	2514.90	0.00			
MVP	MVP HEALTH CARE, INC	PR-08/07/25 Payroll Transfer	2060.40	0.00			
MVP	MVP HEALTH CARE, INC	PR-08/21/25 Payroll Transfer	1981.74	0.00			
MVP	MVP HEALTH CARE, INC	083125 Health Ins Premium	56011.71	0.00			
NEPBA	NEPBA LOCAL 434	PR-08/07/25 Payroll Transfer	450.00	0.00			
NEPBA	NEPBA LOCAL 434	PR-08/21/25 Payroll Transfer	450.00	0.00			
NE DELTA	NORTHEAST DELTA DENTAL	PR-08/07/25 Payroll Transfer	331.28	0.00			
NE DELTA	NORTHEAST DELTA DENTAL	PR-08/21/25 Payroll Transfer	331.28	0.00			
NE DELTA	NORTHEAST DELTA DENTAL	083125 Dental Premium	1121.91	0.00			
VTRETIRE	VMERS DB	PR-08/07/25 Payroll Transfer	27378.84	0.00			
VTRETIRE	VMERS DB	PR-08/21/25 Payroll Transfer	28665.55	0.00			
VTRETIRE	VMERS DB	083125 VMERS Adj.	0.07	0.00			
VSP	VSP INS - VISION CARE	PR-08/07/25 Payroll Transfer	71.04	0.00			
VSP	VSP INS - VISION CARE	PR-08/21/25 Payroll Transfer	71.04	0.00			
VSP	VSP INS - VISION CARE	083125 Vision Premium	487.87	0.00			
Report Total			124,491.81	0.00	0.00		

CITY COUNCIL



To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***124,491.81
Let this be your order for the payments of these amounts.

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 09/05/25 To 09/05/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ABLE AIR	ABLE AIR CORP	125776 Compressor Service	1354.00	0.00			--/--/--
ABLE COM	ABLE COM ANSWERING SERVICE INC	250700776101 Answering Services	302.00	0.00			--/--/--
BUDBOS	AG SUPERMARKETS, INC	02-741599 Supplies/Materials	14.94	0.00			--/--/--
FA&A	ALDRICH & ELLIOTT, PC	83185 Proj 20024.004 ES Storag	25657.52	0.00			--/--/--
FA&A	ALDRICH & ELLIOTT, PC	83199 Proj 22022.003 Bluff PS	396.00	0.00			--/--/--
FA&A	ALDRICH & ELLIOTT, PC	83170 Proj 24043.001 GP Siphon	7770.00	0.00			--/--/--
ALLEN ENG	ALLEN ENGINEERING & CHEMICAL	112-506497 Chloride	2476.87	0.00			--/--/--
ALPHAELLEV	ALPHA ELEVATOR COMPANY	6641 MB Elevator Maintenance	2884.84	0.00			--/--/--
ATLASCOPC	ATLAS COPCO COMPRESSORS LLC	1125072032 WWTP Service	5768.35	0.00			--/--/--
AWSOM	AWSOM	001123 Supplies/Materials	570.55	0.00			--/--/--
BEAUR EQ	BEAUREGARD EQUIPMENT INC	IV43119 Parts	626.41	0.00			--/--/--
BEAUR EQ	BEAUREGARD EQUIPMENT INC	WV38790 Repairs	222.00	0.00			--/--/--
NWPTSAND	CARROLL CONCRETE CO	SI00021812 Concrete	760.75	0.00			--/--/--
NWPTSAND	CARROLL CONCRETE CO	INV202502191 Supplies/Materials	226.50	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3172734 Disposal	169.76	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3172811 Disposal	122.11	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3172733 Disposal	62.56	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3172739 Disposal	181.67	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3180623 Sludge Disposal	2631.12	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3178650 Sludge Disposal	5222.10	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3175722 Sludge Disposal	4418.60	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3172736 Disposal	62.56	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	073125 Disposal	81.00	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC	3174905 Disposal	1014.17	0.00			--/--/--
COMCAST	COMCAST	091225 CD Dock Internet	186.41	0.00			--/--/--
COMCAST	COMCAST	091125 AP Arsenic Plant Internet	157.09	0.00			--/--/--
COMCAST	COMCAST	090825 PW PW Internet	135.59	0.00			--/--/--
COMCAST	COMCAST	090525 WWTF WWTF Internet	110.39	0.00			--/--/--
CNB NPT	COMMUNITY NATIONAL BANK	082725 Downtown Dollars	200.00	0.00			--/--/--
R DESROCH	DESROCHERS, INC.	17659 Trucking	4380.00	0.00			--/--/--
ENDYNE	ENDYNE INC	543429 Lab Services	75.00	0.00			--/--/--
ENDYNE	ENDYNE INC	543281 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	542924 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	544283 Lab Services	205.00	0.00			--/--/--
ENDYNE	ENDYNE INC	54449 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	544464 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	543568 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	543569 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	543661 Lab Services	125.00	0.00			--/--/--
FSB VISA	FIRST BANKCARD	091425 RT Supplies/Materials	1816.75	0.00			--/--/--
GILLS POI	GILLS POINT S TIRE	111394 Repairs	1259.00	0.00			--/--/--
GREENMTNM	GREEN MOUNTAIN MARINE SERVICES	753 WF Weed Removal Service	6300.00	0.00			--/--/--
GRIFFIN	GRIFFIN GREENHOUSE SUPPLIES IN	01622231 Supplies/Materials	1167.73	0.00			--/--/--
HOLLAND	HOLLAND COMPANY, INC.	PI-34643 Supplies/Materials	9789.00	0.00			--/--/--
LEYVJU	JUSTIN LEYVA	08072025 PB Camp Refund	525.00	0.00			--/--/--
KIMBALL	KIMBALL MIDWEST	103652700 Supplies/Materials	162.60	0.00			--/--/--
LAWSON	LAWSON PRODUCTS INC	9312727183 Supplies/Materials	542.65	0.00			--/--/--
LAWSON	LAWSON PRODUCTS INC	9312692889 Supplies/Materials	155.52	0.00			--/--/--
MISSION C	MISSION COMMUNICATIONS, LLC	2011141 Pump Station Service	1526.00	0.00			--/--/--
NA MANOSH	NA MANOSH INC.	58116 Vactor Service	2600.00	0.00			--/--/--

City of Newport Accounts Payable
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Unpaid Invoices For Check Acct 01(GENERAL FUND) From 09/05/25 To 09/05/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
NEMRC	NEW ENGLAND MUNICIPAL RESOURCE 57702	Professional Services	1100.00	0.00			--/--/--
NWPT AMBL	NEWPORT AMBULANCE SERVICE, INC 242	September Coverage	21426.16	0.00			--/--/--
AGWAY	NEWPORT FARM & GARDEN T1-0247081	Supplies/Materials	129.95	0.00			--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC 1-581384	Supplies/Materials	13.49	0.00			--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC 1-581430	Supplies/Materials	11.99	0.00			--/--/--
WASTEUSA	NEWS OF VERMONT INC 689039	HHWD 05/17/25	10576.97	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS 5691-212205	Parts	69.24	0.00			--/--/--
PASSBK PD	PASSUMPSIC SAVINGS BANK 090325	PD 2023 PD Ford Explorer	1464.92	0.00			--/--/--
PASSBK PD	PASSUMPSIC SAVINGS BANK 09032025	PD 2025 PD Tahoe	1615.39	0.00			--/--/--
PASSBK PD	PASSUMPSIC SAVINGS BANK 09.03.25	LOC Interest	5362.00	0.00			--/--/--
PASSBK PD	PASSUMPSIC SAVINGS BANK 090725	Water Tower LOC	6166.11	0.00			--/--/--
QLT	QLT CONSUMER LEASE SERVICES 090925	Garage Lease Equipment	21.75	0.00			--/--/--
R R CHARL	R R CHARLEBOIS INC IE73988	Parts	739.37	0.00			--/--/--
R R CHARL	R R CHARLEBOIS INC IE73727	Parts	860.19	0.00			--/--/--
R R CHARL	R R CHARLEBOIS INC IE74005	Credit Memo	-860.19	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 784524	Supplies/Materials	13.99	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 784526	Supplies/Materials	79.59	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 784605	Supplies/Materials	94.99	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 783952	Supplies/Materials	169.89	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 783106	Supplies/Materials	159.00	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 783251	Supplies/Materials	291.20	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 784851	Supplies/Materials	18.98	0.00			--/--/--
STICKS	STICKS & STUFF DERBY 158039	Supplies/Materials	33.34	0.00			--/--/--
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT I5197	Hydro Jetter	150.00	0.00			--/--/--
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT I5170	Hydro Jetter	150.00	0.00			--/--/--
FARMYARD	THE FARMYARD STORE 2248/1	Supplies/Materials	465.30	0.00			--/--/--
FARMYARD	THE FARMYARD STORE 2231/1	Supplies/Materials	251.10	0.00			--/--/--
GRANITE	THE GRANITE GROUP 17726388-00	Supplies/Materials	324.70	0.00			--/--/--
GRANITE	THE GRANITE GROUP 17796080-00	Supplies/Materials	52.70	0.00			--/--/--
MEMPRESS	THE MEMPHREMAGOG PRESS INC. 63516	Meter Install Hangers	186.00	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336555	Supplies/Materials	22.39	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 337641	Supplies/Materials	20.89	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336262	Supplies/Materials	117.79	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 337072	Credit Memo	-117.79	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 337061	Supplies/Materials	62.64	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336938	Supplies/Materials	61.74	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336915	Supplies/Materials	7.59	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336883	Supplies/Materials	23.74	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336663	Supplies/Materials	12.14	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336651	Supplies/Materials	85.49	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336679	Supplies/Materials	22.78	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336720	Supplies/Materials	9.02	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336556	Supplies/Materials	13.28	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336531	Supplies/Materials	41.76	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336512	Supplies/Materials	2.12	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336214	Supplies/Materials	9.58	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336171	Supplies/Materials	52.74	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336195	Supplies/Materials	49.85	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336064	Supplies/Materials	18.03	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 336061	Supplies/Materials	117.15	0.00			--/--/--

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 09/05/25 To 09/05/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PIC SHO	THE PICK & SHOVEL INC	335995	Supplies/Materials	33.23	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335878	Supplies/Materials	13.76	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335865	Supplies/Materials	85.49	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335847	Supplies/Materials	22.78	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335843	Supplies/Materials	6.25	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335840	Supplies/Materials	7.12	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335837	Supplies/Materials	37.02	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335790	Supplies/Materials	38.93	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335740	Supplies/Materials	14.99	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335715	Supplies/Materials	37.52	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	335450	Supplies/Materials	52.97	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	337104	Supplies/Materials	8.54	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	337461	Supplies/Materials	41.79	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	337536	Supplies/Materials	52.51	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	337618	Supplies/Materials	60.78	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	337462	Supplies/Materials	535.23	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	337465	Supplies/Materials	21.54	0.00		--/--/--
TISALES	TI-SALES INC	INV0187513	Meter Supplies/Materials	2110.68	0.00		--/--/--
TISALES	TI-SALES INC	INV0188069	Meter Supplies/Materials	12515.25	0.00		--/--/--
CAMBTU	TUCKER CAMBER	94652	Mulch Hay	375.00	0.00		--/--/--
UNITED AG	UNITED AG & TURF NE	11265336	Parts	87.98	0.00		--/--/--
UNITED AG	UNITED AG & TURF NE	11272088	Parts	33.99	0.00		--/--/--
VTFREEK	VERMONT FIRE EXTINGUISHER, INC	76927	GW/CD Testing/Inspection	194.00	0.00		--/--/--
VT TREAS	VERMONT STATE TREASURER	090225	Animal License	119.00	0.00		--/--/--
W B MASON	W.B. MASON CO., INC.	256090376	Office Supplies	269.20	0.00		--/--/--
W B MASON	W.B. MASON CO., INC.	256118855	Office Supplies	111.98	0.00		--/--/--
W B MASON	W.B. MASON CO., INC.	256404275	Office Supplies	46.49	0.00		--/--/--

09/04/2025
09:13 am

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 09/05/25 To 09/05/25

Page 4 of 4
stherrien

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			163,937.19	0.00	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***163,937.19
Let this be your order for the payments of these amounts.

09/04/25
09:21 am

City of Newport Payroll
Check Warrant Report #
Check date 09/04/25 to 09/04/25

Page 1 of 2
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BENND0	BENNETT, DONNA J.	22700	09/04/25	1071.22	0.00
BERNTH	BERNIER, THOMAS L.	E2089870	09/04/25	0.00	2371.60
BINGTR	BINGHAM, TRAVIS R.	E2089846	09/04/25	0.00	2747.78
BORSSA	BORSARI, SAMUEL J.	22693	09/04/25	1743.19	0.00
BOUCBE	BOUCHER, BENJAMIN G.	E2089871	09/04/25	0.00	1536.93
BRASAR	BRASSARD, ARNOLD J.	E2089899	09/04/25	0.00	375.45
BROWMI	BROWN, MICHAEL E.	E2089887	09/04/25	0.00	335.84
BROWMI	BROWN, MICHAEL E.	E2089886	09/04/25	0.00	1793.30
Total of 2 items for BROWMI				0.00	2129.14
BRUNAE	BRUNELL, AERO M.	22701	09/04/25	767.88	0.00
BRYASC	BRYANT, SCOTT A.	E2089859	09/04/25	0.00	1590.84
BURDRO	BURDICK, ROBERT A., JR	E2089872	09/04/25	0.00	1420.84
CAMBTU	CAMBER, TUCKER J.	E2089873	09/04/25	0.00	1558.94
CARRER	CARRIER, ERIC A.	E2089882	09/04/25	0.00	1933.96
CHENFR	CHENEY, FRANCIS E., III	E2089845	09/04/25	0.00	2268.62
CHURRO	CHURCHILL, ROBYN D. H.	E2089842	09/04/25	0.00	1429.68
COLLDA	COLLINS, DANIEL F.	22695	09/04/25	1769.78	0.00
DECKAR	DECKER, ARROW M.	E2089897	09/04/25	0.00	178.48
DILLTR	DILLON, TRAVIS J.	E2089874	09/04/25	0.00	1850.35
FINNPA	FINN, PATRICK W.	E2089888	09/04/25	0.00	1500.40
FLYNKU	FLYNN, KURK O.	E2089860	09/04/25	0.00	2066.96
GAGELA	GAGE, LARRY L., JR	E2089875	09/04/25	0.00	1762.40
GAGEPA	GAGE, PAULINE M.	E2089889	09/04/25	0.00	216.90
GONYAN	GONYAW, ANDREW T.	E2089847	09/04/25	0.00	2099.36
GOSSRO	GOSELIN, ROBERT J.	E2089896	09/04/25	0.00	1350.88
GOSSROG	GOSELIN, ROGER M.	E2089865	09/04/25	0.00	271.51
GREECA	GREENWOOD, CALEB S.	22707	09/04/25	285.28	0.00
GRENLE	GRENIER, LEO C., III	22696	09/04/25	1859.85	0.00
GRUBRO	GRUBE, ROSS E.	E2089883	09/04/25	0.00	1861.92
GUYEDA	GUYER, DAVIS M.	E2089848	09/04/25	0.00	1967.19
HARTER	HARTMAN, ERIC P.	E2089876	09/04/25	0.00	1356.03
HERMJA	HERMAN, JASON M.	E2089884	09/04/25	0.00	1845.39
HIGGMI	HIGGINSON, MITCHELL R.	E2089890	09/04/25	0.00	1016.22
HORNDU	HORNE, DUSTIN J.	E2089864	09/04/25	0.00	949.16
JACOTA	JACOBS, TANNER D.	E2089849	09/04/25	0.00	1649.69
JOHNJA	JOHNSON, JAMES D.	E2089843	09/04/25	0.00	1897.96
KEITNI	KEITHAN, NICHOLAS N.	E2089850	09/04/25	0.00	2040.18
KEMPSA	KEMPTON, SARA L.	E2089891	09/04/25	0.00	32.32
LACOKE	LACOSS, KEVIN W.	E2089868	09/04/25	0.00	532.78
LACOTA	LACOURSE, TAMMY L.	E2089866	09/04/25	0.00	29.09
LANCAL	LANCASTER, ALEX R.	E2089880	09/04/25	0.00	563.08
LANCRJ	LANCASTER, ROYCE J., JR	E2089877	09/04/25	0.00	1495.46
LANCRO	LANCASTER, ROYCE E., SR	E2089851	09/04/25	0.00	2100.45
LECLJJ	LECLAIR, JAMES A., JR	E2089852	09/04/25	0.00	2289.94
LEINEM	LEINOFF, EMILY R. L.	E2089861	09/04/25	0.00	1653.53
LILLJO	LILLIS, JOSHUA S.	E2089853	09/04/25	0.00	2412.35
MARCCO	MARCOUX, COREY J.	E2089878	09/04/25	0.00	858.62
MARSJA	MARSH, JARED A.	E2089885	09/04/25	0.00	1675.63

09/04/25
09:21 am

City of Newport Payroll
Check Warrant Report #
Check date 09/04/25 to 09/04/25

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MATTCH	MATTHEWS, CHRISTOPHER B.	E2089881	09/04/25	0.00	368.04
MAYHCO	MAYHEW, COLLEEN A.	22698	09/04/25	138.42	0.00
MCCAED	MCCARTER, EDWARD R.	22708	09/04/25	392.38	0.00
MCGINA	MCGILLIVRAY, NATHAN J.	22703	09/04/25	47.10	0.00
MCKEDO	MCKENNY, DOUGLAS G., JR	22697	09/04/25	1638.34	0.00
MILLER	MILLER, ERIC R.	E2089862	09/04/25	0.00	1662.06
MORIJO	MORIN, JONATHAN L.	E2089854	09/04/25	0.00	2334.86
MOULCH	MOULTON, CHARLES D.	E2089855	09/04/25	0.00	2043.46
PATEAN	PATENAUDE, ANDREW M.	E2089879	09/04/25	0.00	1760.49
PHILEM	PHILLABAUM, EMILY G.	22694	09/04/25	1053.76	0.00
PROVHA	PROVENCHER, HAZEN M.	22702	09/04/25	338.68	0.00
RIVARO	RIVARD, ROBERT L.	E2089892	09/04/25	0.00	1182.11
RIVENI	RIVERS, NICHOLAS R.	E2089856	09/04/25	0.00	2542.69
RONDJO	RONDEAU QUARMBY, JOSEE	E2089893	09/04/25	0.00	547.17
ROSSTE	ROSSI, TELS A. E.	E2089894	09/04/25	0.00	539.57
ROWEJO	ROWE, JONATHAN M.	22709	09/04/25	355.02	0.00
RUSSIV	RUSSELL, IVY A.	22704	09/04/25	41.56	0.00
SCHUKA	SCHULZE, KARI G.	E2089841	09/04/25	0.00	760.64
SEARES	SEARLES, ESTHER M.	22699	09/04/25	138.52	0.00
SHAFRE	SHAFE, REGINALD D.	22705	09/04/25	517.57	0.00
SMITCO	SMITH, CODY M.	E2089857	09/04/25	0.00	2154.60
SMITGR	SMITH, GREGORY P.	22706	09/04/25	503.77	0.00
STORRI	STORY, RICHARD P.	E2089898	09/04/25	0.00	540.45
SYKECO	SYKES, COLIN S.	E2089858	09/04/25	0.00	1793.21
THERST	THERRIEN, STACEY L.	E2089844	09/04/25	0.00	1118.37
WALTKR	WALTERS, KRISTEN L.	E2089867	09/04/25	0.00	374.72
WATEAM	WATERMAN, AMBER E.	E2089895	09/04/25	0.00	64.64
WELLMO	WELLS, MONICA R.	E2089863	09/04/25	0.00	1598.79
YOUNJE	YOUNG, JEFFREY R.	E2089869	09/04/25	0.00	1635.67
				12662.32	81909.55

To the Treasurer of City of Newport Vermont:
We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ **94,571.87
Let this be your order for the payments of these amounts.

City Council:



Home (/DLLLicenseManagment/s/)

Application DLL - Application - 64452	Approve	Reject	Applicant Action Required	Town Payment Received	Download
--	---------	--------	---------------------------	-----------------------	----------

APPLICATION DETAILS RELATED INFORMATION

Application Information

Primary Phone No
8023344232

DLL - Application Id
DLL - Application - 64452

Business Entity Name
Eden Ice Cider Company

Business Entity Phone
(802) 334-4232

Foundational License
[LP-015755 /DLLLicenseManagment/s/dll-licensemaster/a5At000000CoXoEAK/jp015755](#)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement
[Johanna Demers /DLLLicenseManagment/s/detail/a4z8:000000McwAAE](#)

Designated Caterers Details

Indoor Or Outdoor
Indoor

Days Since Last Modified
0

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures ⓘ

URL for Duties ⓘ

Send Approval Email

Primary Contact Person
Johanna Demers

External Status
Application sent to municipality

Historical Id
SPEV

Application Type ⓘ
Permit

Application Category
Manufacturer

Application For
Special Events Permit (Manufacturer)

Applicant Email
[compliance@edenciders.com \(mailto:compliance@edenciders.com\)](mailto:compliance@edenciders.com)

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Quantity of Alcohol required
what purpose this alcohol is used to be

Where is this alcohol to be used

Event Details

Start date of event
9/28/2025 11:00 AM

Physical Location Street 1
150 Main Street

Physical Location Street 2/Unit/Suite
Unit A

Town Clerk/ Municipal Jurisdiction

End date of event
9/28/2025 1:00 PM

Physical Location Name ⓘ
NEK Tasting Center

Physical Location State
Vermont

Outside Side Consumption End time

MEMO

To: Newport City Council

From: Michael Brown, Recreation Director

Date: August 28, 2025

Re: Request Approval for adjustment in the Fee Schedule for 2026

We would like to request approval for an update in the facility fee schedule. The adjusted rates are as follows (all other rates remain the same).

Harbor: We request to increase the slip rates and mooring rates to adjust for inflation, we have not raised rates since 2024. We are also requesting a removal of the monthly mooring rate since it isn't a product that has been purchased in at least 5 years along with a decrease in the seasonal mooring rate for rental of city owned equipment, the city has not had any mooring rentals in 5 years and we would like to attract new mooring users at a rate that is fair to both the consumer and city.

	2025	2026
Seasonal Slip - Resident - water & power	\$55 /foot	\$60 /foot
Seasonal Slip - Resident	\$50 /foot	\$55 /foot
Seasonal Slip -Nonresident - water & power	\$65 /foot	\$70 /foot
Seasonal Slip - Nonresident	\$60 /foot	\$65 /foot
	season (station only)	season (station only)
Moorings	\$200	\$225
	\$20 /night	\$25 /night
	\$85 /week	\$90 /week
	\$325 /month	\$325 /month
	\$750 /season	\$450 /season

Gardner Park: We request to increase the tournament fee to align with other city facility rental fees.

Softball/Baseball Tournament (All 3 Fields)	\$230 /1 day	\$300 /1 day
	\$360 /2 days	\$500 /2 days
	\$470 /3 days	\$750 /3 days

Memo to council from Chip Stearns and the Financial Taskforce: 9/5/2025

Fund 5 C.D.B.G. is retaining \$31,856.64 with no active ongoing projects.

Fund 6 Public Safety is retaining \$13,128.61 more than the actual cash values reflect be held.

I suggest the City Council authorize the City Treasurer to make an adjustment to transfer from these excess fund balances to the general fund for the values presented.

Newport City Annual Budget Cycle

