



**Special City Council Meeting**  
**Friday, June 27 · 3:00 – 4:00pm**  
**Video call link: <https://meet.google.com/wwc-kyuq-dba>**  
**Or dial: (US) +1 929-276-0956 PIN: 586 900 749#**

Mayor Rick Ufford-Chase, President Kevin Charboneau, Council Members, Carter Finegan, John Monette and Andrew Touchette, Asst Treasurer Stacey Therrien

1. Call the Meeting to Order
2. Additions/Deletions
3. Consent Agenda
  - a. Approval of Minutes: June 16, 2025
  - b. AP Warrants: 06/20/25 and 06/24/25
  - c. PR Warrants: 06/12/25 and 06/26/25
  - d. Liquor Licenses, Special Events: Willie Stevens
4. Vendor Permits
  - a. Ryan Staples Vendor Permit request
  - b. David Montague Vendor Permit request
5. Approval for Mayor to sign Loan for Police Department Cruiser (see attached terms)
6. Report on Actions taken by the Mayor and Treasurer this week to prepare for end of year closing, and possible vote on recommendation from Chip Stearns from NEMRC (see memo 2 from the Mayor)
7. Preparation for Council Action by Docusign on **Jun 30, 2025** to approve planned Cash Flow Line of Credit of 2.725 million dollars, and background on Council action proposed for July 7th regarding warning the special town meeting in August for permissions on long-term borrowing to manage accumulated deficits. (see attached memo from Mayor)
8. Public Comment
9. New Business
10. Old Business
11. Set the Next meeting of the Council - Regular Meeting July 7, 2025 at 6 pm
12. Adjournment

## **Council Minutes**

**June 16, 2025**

A duly warned meeting of the Newport City council was held on Monday, June 16, 2025 in the council room in the Newport Municipal Building. Present were Mayor Rick Ufford-Chase, council members John Monette, Andrew Touchette, Carter Finegan, City Clerk/Treasurer James Johnson, Police Chief Travis Bingham, Rec. Director Mike Brown, Chip Stearns, members of the Press and Public. Council President Kevin Charboneau was absent.

Mayor Ufford-Chase called the meeting to order at 6:00 pm.

### **Additions/Deletions to the Agenda**

Remove item number nine from the agenda.

### **Consent Agenda**

Approval of minutes of June 2, 2025, AP Warrants 5/31, 6/3, 6/6/2025, Licenses, Permits, Events. The permit by Ryan Staples was pulled for further questions.

Mr. Touchette moved to accept the consent agenda excluding the application by Ryan Staples. Seconded by Ms. Finegan, motion carried.

### **Task Force Reports**

#### **Financial Reporting and Fiscal Practices**

Chip Stearns from NEMRC reviewed the Balance Sheet and Budget Status Report, the Cash Flow Certificate and borrowing recommendations with the council.

The council discussed setting a Special City Meeting for August 12, 2025 at the July 7, 2025 council meeting for the purpose of borrowing funds. The council also discussed ways to inform the public in regards the borrowing recommendations.

#### **Water and Sewer Report**

Mr. Monette review the Water and Sewer Task Force status. The task force is looking at the cost of operation, Metering, the rate structure, and collection of delinquent accounts.

Housing Insecurity, Public Encampments, Community Safety

The first meeting will be Wednesday, June 18<sup>th</sup> at 3:30 pm.

Fire Department strategic Planning Task force.

The first meeting will be Monday, July 14<sup>th</sup> at 6:00 pm. Mr. Touchette moved to appoint members of the Task force as presented. Seconded by Mr. Monette, motion carried.

#### **Approval of Loan for New Police Vehicle**

Tabled waiting for more info. from Passumpsic Bank

#### **Approval to Add John Aldredge to the Recreation committee.**

Mr. Monette moved to appoint John Aldredge to the Recreation committee. Seconded by Ms. Finegan, motion carried.

#### **Vote to Approve Proposed Vision and Dental Insurance Rates**

Mr. Touchette moved to approve the new Dental and Vision rates as proposed by Mr. Roberge. Seconded by Mr. Monette, motion carried.

#### **Approval to Offer to hire Part-Time Dispatcher**

Mr. Touchette moved to enter executive session to offer to hire a part-time dispatcher 1 VSA 313(a)(3). Seconded by Ms. Finegan, motion carried.

No action.

Mr. Monette moved to approve the offer to hire a part-time dispatcher as presented. Seconded by Mr. Touchette, motion carried.

#### **Public Comment**

The Mayor stated that the candidate for the position of Financial and Office Administrator has withdrawn. The council is rethinking what the positions may look like.

Chris Roy invited the council to a NEK Amateur Radio Club demonstration on June 28-29<sup>th</sup> at Memphremagog Trails

#### **New Business**

None

**Old Business**

None

**Next Meeting Date**

Mr. Monette moved to set the next regular meeting date for July 7, 2025. Seconded by Mr. Touchette, motion carried.

**Adjournment**

Mr. Touchette moved to adjourn at 8:42 pm. Seconded by Ms. Finegan, motion carried.

Attested \_\_\_\_\_ This \_\_\_\_\_ Day of \_\_\_\_\_ 2025

\_\_\_\_\_  
Mayor

**Report from Andrew Touchette regarding the formation of the Task Force for Strategic Planning for the Fire Department: June 16, 2025**

**The following people have agreed to serve as members of the committee upon Council approval:**

Andrew Touchette - Newport City Fire member / Council Representative

Dylan Messier - Newport Fire member (Lieutenant)

Steve Ellis - City Resident / Business owner

Robert George - Newport Fire Department (Retired Chief)

Roger Gosselin - S. Burlington Fire (Lieutenant)

Michael Curtin - City of Burlington (Chief)

**We also have the following people who have agreed to resource the Task Force regarding specific topics as requested.**

Andrew Carbine Newport City Fire (Asst. Chief)

Kevin Lacoss - Newport City Fire (Chief)

Doug Spates - Business owner / Multiply buildings within the City

David Laforce - Business owner / Furniture manufacturer (awaiting confirmation)

**The Task Force would be strengthened by the presence of two to three additional members who are residents or business owners in the City of Newport but do not have specific background in emergency response. Interested community members are encouraged to share their interest with Council Member Andrew Touchette at [Andrew.touchette@newportvermont.org](mailto:Andrew.touchette@newportvermont.org).**

**Meeting Time and Location:**

We are planning to meet the 2nd and 4th Mondays of the month starting July, 14th in the council room from 6:00 - 8:00 pm

The first meeting will be an introduction and overview of the task force.

06/20/25  
12:30 pm

City of Newport Accounts Payable  
Check Warrant Report # Current Prior Next FY Invoices  
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 06/20/25 To 06/20/25

Page 1  
stherrien

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ABLE COM	ABLE COM ANSWERING SERVICE INC 250500776101	Answering Services	151.00	0.00			--/--/--
BUDBOS	AG SUPERMARKETS, INC 01-614216	Supplies/Materials	74.37	0.00			--/--/--
AIRGAS	AIRGAS 5516478293	Cylinder Rental	66.26	0.00			--/--/--
AIRGAS	AIRGAS 551711294	Cylinder Rental	837.40	0.00			--/--/--
AL ELEC	AL'S ELECTRIC 061025	Fire Alarm Panel	300.00	0.00			--/--/--
ALLEN ENG	ALLEN ENGINEERING & CHEMICAL 112-506212-0	Bulk Chlorine	1392.85	0.00			--/--/--
ATT MOBIL	AT&T MOBILITY 072425 FD	FD Trk #5 Tablet	41.23	0.00			--/--/--
BEAUR EQ	BEAUREGARD EQUIPMENT INC IV42804	Parts	1236.66	0.00			--/--/--
BEAUR EQ	BEAUREGARD EQUIPMENT INC WV38792	Machine Repairs	3465.53	0.00			--/--/--
CAMERAS	CAMERA NETWORKING AND SECURITY 8477	Supplies/Materials	795.00	0.00			--/--/--
CANON	CANON FINANCIAL SERVICES INC. 41242023	CM Copier Lease	175.49	0.00			--/--/--
CANON SOL	CANON SOLUTIONS AMERICA INC 6012081027	CM Copier Maintenance	12.70	0.00			--/--/--
CARGILL	CARGILL, INC. 2911102024	Bulk Salt	2969.31	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC 3148616	Disposal	767.52	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC 3148613	Disposal	122.35	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC 3148618	Disposal	507.25	0.00			--/--/--
CASELLA	CASELLA WASTE MGT INC 3146679	Sludge Disposal	2816.42	0.00			--/--/--
UNGECH	CHAD UNGER 060425	PB Camping Refund	59.00	0.00			--/--/--
COMCAST	COMCAST 070825 MB	MB Fax/Elevator Lines	209.64	0.00			--/--/--
COMCAST	COMCAST 070525 GP	GP Internet	110.39	0.00			--/--/--
COMCAST	COMCAST 070525 PB	PB Internet	190.34	0.00			--/--/--
COMCAST	COMCAST 070725 PD	PD Internet	166.47	0.00			--/--/--
COMCAST	COMCAST 070925 PB2	PB Bldg 2 Internet	85.35	0.00			--/--/--
COMCAST	COMCAST 070925 FD	FD Internet	326.82	0.00			--/--/--
COMM MA	COMMONWEALTH OF MASSACHUSETTS 113844168	PD Tolls	2.20	0.00			--/--/--
DFISHGAME	DERBY FISH & GAME CLUB 060125	PD Membership Dues	330.00	0.00			--/--/--
ENDYNE	ENDYNE INC 534418	Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC 532974	Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC 534419	Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC 534343	Lab Services	75.00	0.00			--/--/--
ENDYNE	ENDYNE INC 534344	Lab Services	75.00	0.00			--/--/--
FREDS	FRED'S PLUMBING & HEATING INC 053125	Fuel Acct: 5369	831.19	0.00			--/--/--
FREDS	FRED'S PLUMBING & HEATING INC 05.31.25	Fuel Acct: 1661	3011.22	0.00			--/--/--
FREDS	FRED'S PLUMBING & HEATING INC 05-31-25	Fuel Acct: 80489	7107.66	0.00			--/--/--
GILLS POI	GILLS POINT S TIRE 2103555	Inspection/Parts	79.99	0.00			--/--/--
GILLS POI	GILLS POINT S TIRE 2104258	Inspection	70.00	0.00			--/--/--
GRAINGER	GRAINGER 9522945105	Parts	63.38	0.00			--/--/--
GRAYS	GRAY'S PAVING & ASPHALT PLANT, 5873	Asphalt	163.62	0.00			--/--/--
GREATBAY	GREAT BAY HYDRO CORP. 5/7-6/6/25	Clyde St Solar Metering	3997.54	0.00			--/--/--
HAYES	HAYES FORD INC 7915	Parts	171.37	0.00			--/--/--
HAYES	HAYES FORD INC 19598	Repairs	185.95	0.00			--/--/--
HERO DIVE	HERO DIVERS 880	Mooring Inspections/Repa	2928.00	0.00			--/--/--
YOUNJE	JEFFREY YOUNG 060925	Mileage Reimbursement	102.20	0.00			--/--/--
KIMBALL	KIMBALL MIDWEST 103422794	Supplies/Materials	305.06	0.00			--/--/--
GAGELAR	LARRY GAGE JR 061825	CDL Reimbursement	160.00	0.00			--/--/--
LAWSON	LAWSON PRODUCTS INC 9312540311	Supplies/Materials	150.76	0.00			--/--/--
LAWSON	LAWSON PRODUCTS INC 9312509496	Supplies/Materials	58.87	0.00			--/--/--
LAWSON	LAWSON PRODUCTS INC 9312504289	Supplies/Materials	238.39	0.00			--/--/--
LEBLANC'S	LEBLANC'S PEST CONTROL 29638	MB Pest Control	55.00	0.00			--/--/--

Check Warrant Report # Current Prior Next FY Invoices  
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 06/20/25 To 06/20/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
LEGACY SI	LEGACY SIGNS	1550	Basketball Apparel	160.00	0.00		--/--/--
PENNL	LYNN PENNEY	061625	PB Camping Refund	129.00	0.00		--/--/--
MAGEE	MAGEE OFFICE PRODUCTS	655978	Office Supplies	270.00	0.00		--/--/--
MVP ADMIN	MVP SELECT CARE INC.	CINV010811	HRA Administration	119.00	0.00		--/--/--
NEFEA	NEW ENGLAND FIRE EQUIPMENT	36673	FD Tower 1 Maintenance	4562.49	0.00		--/--/--
NEFEA	NEW ENGLAND FIRE EQUIPMENT	36712	Supplies/Materials	361.23	0.00		--/--/--
NWPT BIKE	NEWPORT BICYCLES	000216	P&R Bicycle Repairs	775.96	0.00		--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC	1-579595	Supplies/Materials	59.98	0.00		--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC	1-579606	Rental	75.00	0.00		--/--/--
NCIFTS	NORTH COUNTRY INTERNATIONAL FI	180-2025	FD Training	120.00	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-198252	Parts	92.64	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-192744	Parts	77.19	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-198189	Parts	77.19	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-198179	Parts	223.98	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-198286	Parts	6.79	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-198285	Parts	12.73	0.00		--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-198279	Parts	95.00	0.00		--/--/--
PASSBK PD	PASSUMPSIC SAVINGS BANK	061125	2023 PD Ford Explorer	1463.84	0.00		--/--/--
PASSBK PD	PASSUMPSIC SAVINGS BANK	060725	Water Tower LOC	3573.06	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	36907	Inspection	125.00	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	93245	Parts	826.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160069771	Equipment - Mobile W 50k	815.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	138039758	Service - WWTP 174553	1151.50	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160069742	Equipment - WWTP 174553	990.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160072680	Equipment - Lakemont Rd	815.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160072653	Service - Lakemont Rd	820.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160072524	Service - Coventry St	990.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160072560	Equipment - Coventry St	1140.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160072706	Service - Fire Station	647.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160072743	Service - Muni Bldg	779.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160072588	Equipment - Bluff Rd	865.00	0.00		--/--/--
POWERS	POWERS GENERATOR SERVICE	160072616	Service - Bluff Rd	820.00	0.00		--/--/--
RAYS	RAY'S AUTO SERVICE	1923	Inspection	65.00	0.00		--/--/--
GRUBRO	ROSS GRUBE	060925	Mileage Reimbursement	161.00	0.00		--/--/--
GRUBRO	ROSS GRUBE	050825	Training Reimbursement	106.00	0.00		--/--/--
SECURSHRE	SECURESHRED	492572	Shredding	24.00	0.00		--/--/--
SOUTHBAY	SOUTH BAY SUPPLY	775912	Supplies/Materials	41.03	0.00		--/--/--
SOUTHBAY	SOUTH BAY SUPPLY	775956	Credit Memo	-31.31	0.00		--/--/--
SOUTHBAY	SOUTH BAY SUPPLY	775799	Supplies/Materials	7.68	0.00		--/--/--
SOUTHBAY	SOUTH BAY SUPPLY	775295	Supplies/Materials	25.00	0.00		--/--/--
SOUTHBAY	SOUTH BAY SUPPLY	776106	Supplies/Materials	68.97	0.00		--/--/--
SP&F ATT	SP&F ATTORNEYS, P.C.	92520	Professional Services	6026.65	0.00		--/--/--
STICKS	STICKS & STUFF DERBY	153684	Supplies/Materials	94.02	0.00		--/--/--
STICKS	STICKS & STUFF DERBY	154154	Supplies/Materials	580.56	0.00		--/--/--
SYMQUEST	SYMQUEST GROUP INC	556485381	PD Konica Copier	684.00	0.00		--/--/--
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I4185	Service	130.68	0.00		--/--/--
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I4186	Service	483.75	0.00		--/--/--
FARMYARD	THE FARMYARD STORE	967/1	Supplies/Materials	389.01	0.00		--/--/--
THE MAHER	THE MAHER CORPORATION	30009	Parts/Equipment	638.00	0.00		--/--/--
PIC SHO	THE PICK & SHOVEL INC	327189	Supplies/Materials	135.59	6.78		--/--/--

06/20/25  
12:30 pm

City of Newport Accounts Payable  
Check Warrant Report # Current Prior Next FY Invoices  
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 06/20/25 To 06/20/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PIC SHOV	THE PICK & SHOVEL INC	327567	Supplies/Materials	135.59	6.78		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	326827	Supplies/Materials	49.99	2.50		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	326826	Supplies/Materials	19.34	0.97		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	326855	Supplies/Materials	28.08	1.40		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	326922	Supplies/Materials	5.18	0.26		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327148	Supplies/Materials	43.96	2.20		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327195	Supplies/Materials	128.97	6.45		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327209	Supplies/Materials	6.63	0.33		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327212	Supplies/Materials	84.94	1.50		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327257	Supplies/Materials	12.58	0.18		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327387	Supplies/Materials	167.85	8.39		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327431	Supplies/Materials	18.40	0.92		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327431	Supplies/Materials	66.96	3.35		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327340	Supplies/Materials	9.99	0.50		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327519	Supplies/Materials	190.32	9.52		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327621	Supplies/Materials	35.97	1.80		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327216	Supplies/Materials	32.97	1.65		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	326924	Supplies/Materials	378.26	0.96		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328495	Supplies/Materials	359.10	17.96		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328444	Supplies/Materials	24.99	1.25		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328400	Supplies/Materials	185.19	9.12		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328570	Supplies/Materials	5.29	0.26		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328314	Supplies/Materials	18.47	0.92		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328286	Supplies/Materials	51.23	2.56		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328282	Supplies/Materials	2.19	0.11		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328197	Supplies/Materials	43.96	2.20		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328142	Supplies/Materials	45.65	2.28		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328137	Supplies/Materials	60.57	3.03		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327870	Supplies/Materials	41.95	2.10		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327827	Supplies/Materials	14.88	0.74		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327248	Supplies/Materials	15.28	0.76		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327055	Supplies/Materials	4.99	0.25		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	326993	Supplies/Materials	5.99	0.30		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327290	Supplies/Materials	10.00	0.50		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327288	Supplies/Materials	-119.92	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327390	Credit Memo	44.95	2.25		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327395	Supplies/Materials	149.50	7.27		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327798	Supplies/Materials	30.97	1.55		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327430	Supplies/Materials	-38.98	0.00		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327536	Supplies/Materials	3.40	0.17		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327785	Supplies/Materials	355.33	17.77		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	204493	Supplies/Materials	44.22	2.21		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328288	Supplies/Materials	95.47	4.77		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328277	Supplies/Materials	24.99	1.25		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328059	Supplies/Materials	47.52	2.38		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	328045	Supplies/Materials	24.29	1.21		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327957	Supplies/Materials	14.44	0.72		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327865	Supplies/Materials	93.89	4.69		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327835	Supplies/Materials	152.99	7.65		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327712	Supplies/Materials	54.95	2.75		--/--/--
PIC SHOV	THE PICK & SHOVEL INC	327630	Supplies/Materials				--/--/--

City of Newport Accounts Payable  
Check Warrant Report # Current Prior Next FY Invoices  
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 06/20/25 To 06/20/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PIC SHO	THE PICK & SHOVEL INC	327657	Supplies/Materials	14.37	0.72		
PIC SHO	THE PICK & SHOVEL INC	329154	Supplies/Materials	49.34	2.40		
PIC SHO	THE PICK & SHOVEL INC	329097	Supplies/Materials	0.72	0.04		
PIC SHO	THE PICK & SHOVEL INC	328911	Supplies/Materials	7.29	0.36		
PIC SHO	THE PICK & SHOVEL INC	328882	Supplies/Materials	28.99	1.45		
PIC SHO	THE PICK & SHOVEL INC	328677	Supplies/Materials	17.98	0.90		
TMDE	TMDE CALIBRATION LAB INC	54005	Calibration	75.00	0.00		
TMDE	TMDE CALIBRATION LAB INC	54004	Calibration	525.00	0.00		
LATTO	TOM LATTA	060825	Reimbursement	30.07	0.00		
UNITED AG	UNITED AG & TURF NE	1148947	Supplies/Materials	20.27	0.00		
UNITED AG	UNITED AG & TURF NE	11148942	Supplies/Materials	194.08	0.00		
UNITED AG	UNITED AG & TURF NE	11148624	Parts	384.84	0.00		
VPCA	VERMONT POLICE CANINE ASSOCIAT	061525	PD & K9 Urban Tracking	400.00	0.00		
VTSRINGS	VERMONT SPRINGS LLC	083805	C/T Water Supplies	24.24	0.00		
VTSRINGS	VERMONT SPRINGS LLC	083785	Council Water Supplies	31.23	0.00		
VTSRINGS	VERMONT SPRINGS LLC	083190	PD Water Supplies	88.16	0.00		
VTSRINGS	VERMONT SPRINGS LLC	083819	Garage Water Supplies	72.18	0.00		
VRWA	VRWA	20574	Training	32.00	0.00		
VRWA	VRWA	19497	Registration	170.00	0.00		
VTELEC	VT ELECTRIC COOPERATIVE INC	070325	Electric Services	14346.43	0.00		
W B MASON	W.B. MASON CO., INC.	254729097	Office Supplies	24.98	0.00		
W B MASON	W.B. MASON CO., INC.	254756330	Office Supplies	82.49	0.00		
WALTS	WALT'S SALES & SERVICE INC.	81397	PD Safety Gear	4929.66	0.00		
Report Total				95,440.03	163.29	0.00	

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*95,276.74  
Let this be your order for the payments of these amounts.

---



---



---



---



---



---

City of Newport Accounts Payable  
Check Warrant Report # Current Prior Next FY Invoices  
Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 06/24/25 To 06/24/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PASSEBK PD PASSUMPSIC SAVINGS BANK	070125	LOC Interest	6983.00	0.00	-----	-----	--/--/--
PASSEBK PD PASSUMPSIC SAVINGS BANK	07012025	GP Restoration Loan	3972.16	0.00	-----	-----	--/--/--
Report Total			10,955.16	0.00	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*10,955.16  
Let this be your order for the payments of these amounts.

\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

06/18/25  
04:22 pm

City of Newport Payroll  
Check Warrant Report #  
Check date 06/12/25 to 06/12/25

Page 1 of 2  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BENND0	BENNETT, DONNA J.	21971	06/12/25	1243.83	0.00
BERNTH	BERNIER, THOMAS L.	E2089517	06/12/25	0.00	2300.25
BINGTR	BINGHAM, TRAVIS R.	E2089493	06/12/25	0.00	2214.99
BORSSA	BORSARI, SAMUEL J.	21966	06/12/25	1749.40	0.00
BOUCBE	BOUCHER, BENJAMIN G.	E2089518	06/12/25	0.00	1481.68
BRASAR	BRASSARD, ARNOLD J.	21978	06/12/25	364.60	0.00
BROWMI	BROWN, MICHAEL E.	E2089532	06/12/25	0.00	336.88
BROWMI	BROWN, MICHAEL E.	E2089531	06/12/25	0.00	1706.23
Total of 2 items for BROWMI				0.00	2043.11
BRUNAE	BRUNELL, AERO M.	21972	06/12/25	352.92	0.00
BRYASC	BRYANT, SCOTT A.	E2089506	06/12/25	0.00	1686.27
BURDRO	BURDICK, ROBERT A., JR	E2089519	06/12/25	0.00	1375.47
CAMBTU	CAMBER, TUCKER J.	E2089520	06/12/25	0.00	1637.75
CARRER	CARRIER, ERIC A.	E2089527	06/12/25	0.00	1936.17
CHENDE	CHENETTE, DENIS A.	21965	06/12/25	77.63	0.00
CHENFR	CHENEY, FRANCIS E., III	21964	06/12/25	2097.47	0.00
CHURRO	CHURCHILL, ROBYN D. H.	E2089490	06/12/25	0.00	1392.49
CLONVA	CLONEY, VAUGHN M., III	E2089540	06/12/25	0.00	181.14
COLLDA	COLLINS, DANIEL F.	21967	06/12/25	1667.72	0.00
CORCCA	CORCORAN, CARLOTTA A.	21973	06/12/25	222.98	0.00
DAVIRO	DAVIO, ROBERT E., JR	21958	06/12/25	84.10	0.00
DECKAR	DECKER, ARROW M.	E2089542	06/12/25	0.00	131.59
DILLTR	DILLON, TRAVIS J.	E2089521	06/12/25	0.00	1749.06
FINNPA	FINN, PATRICK W.	E2089533	06/12/25	0.00	1586.03
FLYNKU	FLYNN, KURK O.	E2089507	06/12/25	0.00	2212.11
GAGELA	GAGE, LARRY L., JR	E2089522	06/12/25	0.00	1773.10
GONYAN	GONYAW, ANDREW T.	E2089494	06/12/25	0.00	2561.81
GOSSRO	GOSELIN, ROBERT J.	E2089541	06/12/25	0.00	1329.16
GOSSROG	GOSELIN, ROGER M.	E2089512	06/12/25	0.00	349.08
GREECA	GREENWOOD, CALEB S.	21976	06/12/25	368.71	0.00
GRENLE	GRENIER, LEO C., III	21968	06/12/25	1812.10	0.00
GRUBRO	GRUBE, ROSS E.	E2089528	06/12/25	0.00	2070.04
GUYEDA	GUYER, DAVIS M.	E2089495	06/12/25	0.00	2311.81
HARTER	HARTMAN, ERIC P.	E2089523	06/12/25	0.00	1244.65
HERMJA	HERMAN, JASON M.	E2089529	06/12/25	0.00	1884.85
HIGGMI	HIGGINSON, MITCHELL R.	E2089534	06/12/25	0.00	949.81
HORNDU	HORNE, DUSTIN J.	E2089511	06/12/25	0.00	986.11
JACOTA	JACOBS, TANNER D.	E2089496	06/12/25	0.00	2004.76
JOHNJA	JOHNSON, JAMES D.	E2089491	06/12/25	0.00	1767.78
KEITNI	KEITHAN, NICHOLAS N.	E2089497	06/12/25	0.00	1846.04
KEMPSA	KEMPTON, SARA L.	E2089535	06/12/25	0.00	80.80
KILESU	KILEY, SUSAN C.	21959	06/12/25	77.63	0.00
LACOKE	LACOSS, KEVIN W.	E2089515	06/12/25	0.00	532.78
LACOTA	LACOURSE, TAMMY L.	E2089513	06/12/25	0.00	38.79
LADDPA	LADDS, PAMELA M.	21960	06/12/25	84.10	0.00
LANCRJ	LANCASTER, ROYCE J., JR	E2089524	06/12/25	0.00	1523.00
LANCRO	LANCASTER, ROYCE E., SR	E2089498	06/12/25	0.00	2015.34
LECLJJ	LECLAIR, JAMES A., JR	E2089499	06/12/25	0.00	2411.18

06/18/25  
04:22 pm

City of Newport Payroll  
Check Warrant Report #  
Check date 06/12/25 to 06/12/25

Page 2 of 2  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
LEINEM	LEINOFF, EMILY R. L.	E2089508	06/12/25	0.00	1791.77
LILLJO	LILLIS, JOSHUA S.	E2089500	06/12/25	0.00	2040.51
LITTTI	LITTLE, TIFFANY M.	21974	06/12/25	69.26	0.00
MARCCO	MARCOUX, COREY J.	E2089525	06/12/25	0.00	962.77
MARSJA	MARSH, JARED A.	E2089530	06/12/25	0.00	1732.38
MARSLO	MARSH, LONI R.	E2089536	06/12/25	0.00	334.92
MCCAED	MCCARTER, EDWARD R.	21977	06/12/25	378.11	0.00
MCKEDO	MCKENNY, DOUGLAS G., JR	21970	06/12/25	1543.79	0.00
MCNEHU	MCNEAL, HUGH R.	21961	06/12/25	77.63	0.00
MILLER	MILLER, ERIC R.	E2089509	06/12/25	0.00	1741.99
MORIJO	MORIN, JONATHAN L.	E2089501	06/12/25	0.00	2501.32
MOULCH	MOULTON, CHARLES D.	E2089502	06/12/25	0.00	2888.93
OLIVLU	OLIVER, LUC X.	21969	06/12/25	247.02	0.00
PATEAN	PATENAUDE, ANDREW M.	E2089526	06/12/25	0.00	1716.58
POGIDI	POGINY, DIANA L.	21962	06/12/25	84.10	0.00
RIVARO	RIVARD, ROBERT L.	E2089537	06/12/25	0.00	1160.78
RIVENI	RIVERS, NICHOLAS R.	E2089503	06/12/25	0.00	2401.44
RONDJO	RONDEAU QUARMBY, JOSEE	E2089538	06/12/25	0.00	902.09
ROSSTE	ROSSI, TELS A. E.	E2089539	06/12/25	0.00	109.89
ROWEJO	ROWE, JONATHAN M.	21979	06/12/25	458.04	0.00
SMITCO	SMITH, CODY M.	E2089504	06/12/25	0.00	2084.03
SMITGR	SMITH, GREGORY P.	21975	06/12/25	512.22	0.00
STORRI	STORY, RICHARD P.	E2089543	06/12/25	0.00	594.96
SYKECO	SYKES, COLIN S.	E2089505	06/12/25	0.00	1791.89
THERST	THERRIEN, STACEY L.	E2089492	06/12/25	0.00	1029.79
WALTKR	WALTERS, KRISTEN L.	E2089514	06/12/25	0.00	116.36
WELLMO	WELLS, MONICA R.	E2089510	06/12/25	0.00	1538.81
WILLDO	WILLOUGHBY, DONNA S.	21963	06/12/25	84.10	0.00
YOUNJE	YOUNG, JEFFREY R.	E2089516	06/12/25	0.00	1559.62
				13657.46	78609.83
				=====	=====

To the Treasurer of City of Newport Vermont:  
We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*92,267.29  
Let this be your order for the payments of these amounts.

City Council:

06/24/2025  
03:17 pm

City of Newport Payroll  
Check Warrant Report #  
Check date 06/26/2025 to 06/26/2025

Page 1  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ABBOJA	ABBOTT, JACOB T.	22098	06/26/25	25.87	0.00
ABBOZA	ABBOTT, ZACHARY S.	22099	06/26/25	38.81	0.00
ABELRY	ABEL, RYAN J.	22100	06/26/25	381.69	0.00
BARRTH	BARRY, THOMAS L.	22101	06/26/25	265.24	0.00
BENND0	BENNETT, DONNA J.	22124	06/26/25	966.15	0.00
BERNTH	BERNIER, THOMAS L.	E2089580	06/26/25	0.00	2300.25
BINGTR	BINGHAM, TRAVIS R.	E2089548	06/26/25	0.00	2481.54
BLAIJE	BLAIS, JEFFREY C.	E2089606	06/26/25	0.00	222.08
BORSSA	BORSARI, SAMUEL J.	22096	06/26/25	1556.29	0.00
BORSSA	BORSARI, SAMUEL J.	22097	06/26/25	918.37	0.00
Total of 2 items for BORSSA				2474.66	0.00
BOUCBE	BOUCHER, BENJAMIN G.	E2089581	06/26/25	0.00	1481.68
BRASAR	BRASSARD, ARNOLD J.	22136	06/26/25	364.60	0.00
BROWMI	BROWN, MICHAEL E.	E2089600	06/26/25	0.00	1706.23
BRUNAE	BRUNELL, AERO M.	22125	06/26/25	421.00	0.00
BRYASC	BRYANT, SCOTT A.	E2089563	06/26/25	0.00	1621.28
BURDRO	BURDICK, ROBERT A., JR	E2089582	06/26/25	0.00	1449.78
CAMBTU	CAMBER, TUCKER J.	E2089583	06/26/25	0.00	1749.92
CAMBTU	CAMBER, TUCKER J.	E2089584	06/26/25	0.00	511.18
Total of 2 items for CAMBTU				0.00	2261.10
CARBAN	CARBINE, ANDREW W.	22102	06/26/25	451.67	0.00
CARRER	CARRIER, ERIC A.	E2089595	06/26/25	0.00	1792.01
CHARKE	CHARBONEAU, KEVIN J.	22088	06/26/25	319.40	0.00
CHENDE	CHENETTE, DENIS A.	22090	06/26/25	132.98	0.00
CHENFR	CHENEY, FRANCIS E., III	22089	06/26/25	2097.47	0.00
CHURRO	CHURCHILL, ROBYN D. H.	E2089545	06/26/25	0.00	1479.08
CIREGI	CIRELLI, GINA C.	22091	06/26/25	99.73	0.00
CLONVA	CLONEY, VAUGHN M., III	E2089607	06/26/25	0.00	90.57
COBUAG	COBURN, AGATHE M.	22092	06/26/25	16.62	0.00
COLLDA	COLLINS, DANIEL F.	22116	06/26/25	1824.50	0.00
CORCCA	CORCORAN, CARLOTTA A.	22126	06/26/25	222.98	0.00
COTNQU	COTNOIR, QUINCY E.	22103	06/26/25	460.06	0.00
DECKAR	DECKER, ARROW M.	E2089610	06/26/25	0.00	270.78
DILLTR	DILLON, TRAVIS J.	E2089585	06/26/25	0.00	1838.01
DILLTR	DILLON, TRAVIS J.	E2089586	06/26/25	0.00	511.18
Total of 2 items for DILLTR				0.00	2349.19
ELLIMA	ELLIS, MANNING S.	22104	06/26/25	219.95	0.00
FINNPA	FINN, PATRICK W.	E2089601	06/26/25	0.00	1430.66
FLYNKU	FLYNN, KURK O.	E2089565	06/26/25	0.00	1004.67
FLYNKU	FLYNN, KURK O.	E2089564	06/26/25	0.00	1687.40
Total of 2 items for FLYNKU				0.00	2692.07
GAGELA	GAGE, LARRY L., JR	E2089587	06/26/25	0.00	1785.75

06/24/25  
03:17 pm

City of Newport Payroll  
Check Warrant Report #  
Check date 06/26/2025 to 06/26/2025

Page 2 of 4  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
GAGELA	GAGE, LARRY L., JR	E2089588	06/26/25	0.00	479.00
Total of 2 items for GAGELA				0.00	2264.75
GIRAMA	GIRARDI, MARK J.	22105	06/26/25	219.95	0.00
GONYAN	GONYAW, ANDREW T.	E2089549	06/26/25	0.00	2680.07
GOSSRO	GOSSELIN, ROBERT J.	E2089609	06/26/25	0.00	1329.16
GOSSROG	GOSSELIN, ROGER M.	E2089572	06/26/25	0.00	155.14
GREECA	GREENWOOD, CALEB S.	22134	06/26/25	278.60	0.00
GRENLE	GRENIER, LEO C., III	22117	06/26/25	1812.10	0.00
GRUBRO	GRUBE, ROSS E.	E2089596	06/26/25	0.00	1677.40
GUYEDA	GUYER, DAVIS M.	E2089550	06/26/25	0.00	2543.66
HARTER	HARTMAN, ERIC P.	E2089589	06/26/25	0.00	1226.79
HERMJA	HERMAN, JASON M.	E2089598	06/26/25	0.00	521.03
HERMJA	HERMAN, JASON M.	E2089597	06/26/25	0.00	1900.81
Total of 2 items for HERMJA				0.00	2421.84
HIGGMI	HIGGINSON, MITCHELL R.	E2089602	06/26/25	0.00	1042.21
HINTMA	HINTON, MARK S.	22106	06/26/25	12.72	0.00
HORNDU	HORNE, DUSTIN J.	E2089570	06/26/25	0.00	1124.71
JACODA	JACOBS, DAVID M.	E2089571	06/26/25	0.00	175.82
JACOTA	JACOBS, TANNER D.	E2089551	06/26/25	0.00	2160.96
JOHNJA	JOHNSON, JAMES D.	E2089546	06/26/25	0.00	1767.78
KEITNI	KEITHAN, NICHOLAS N.	E2089552	06/26/25	0.00	1647.08
LACOKE	LACOSS, KEVIN W.	E2089575	06/26/25	0.00	532.78
LACOKE	LACOSS, KEVIN W.	E2089576	06/26/25	0.00	705.07
Total of 2 items for LACOKE				0.00	1237.85
LACOTA	LACOURSE, TAMMY L.	E2089573	06/26/25	0.00	38.79
LAFOJU	LAFORCE, JUSTIN D.	22107	06/26/25	420.50	0.00
LANCRJ	LANCASTER, ROYCE J., JR	E2089590	06/26/25	0.00	1766.37
LANCRJ	LANCASTER, ROYCE J., JR	E2089591	06/26/25	0.00	511.18
Total of 2 items for LANCRJ				0.00	2277.55
LANCRO	LANCASTER, ROYCE E., SR	E2089553	06/26/25	0.00	2015.34
LANCRO	LANCASTER, ROYCE E., SR	E2089554	06/26/25	0.00	983.70
Total of 2 items for LANCRO				0.00	2999.04
LECLJJ	LECLAIR, JAMES A., JR	E2089555	06/26/25	0.00	2148.10
LECLJJ	LECLAIR, JAMES A., JR	E2089556	06/26/25	0.00	97.32
Total of 2 items for LECLJJ				0.00	2245.42
LEINEM	LEINOFF, EMILY R. L.	E2089566	06/26/25	0.00	2035.24
LIIAJO	LIIAMAA, JONATHAN S.	22108	06/26/25	51.76	0.00
LILLJO	LILLIS, JOSHUA S.	E2089557	06/26/25	0.00	2635.06

06/24/25  
03:17 pm

City of Newport Payroll  
Check Warrant Report #  
Check date 06/26/2025 to 06/26/2025

Page 3 of 4  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MARCCO	MARCOUX, COREY J.	E2089592	06/26/25	0.00	964.47
MARCCO	MARCOUX, COREY J.	E2089593	06/26/25	0.00	511.18
Total of 2 items for MARCCO				0.00	1475.65
MARCKI	MARCOTTE, KIERA B.	22128	06/26/25	256.03	0.00
MARQPH	MARQUETTE, PHILLIP J.	22109	06/26/25	143.26	0.00
MARSJA	MARSH, JARED A.	E2089599	06/26/25	0.00	1656.42
MATTCH	MATTHEWS, CHRISTOPHER B.	22118	06/26/25	1091.49	0.00
MAYHCO	MAYHEW, COLLEEN A.	22123	06/26/25	271.93	0.00
MAYHCO	MAYHEW, COLLEEN A.	22122	06/26/25	271.93	0.00
Total of 2 items for MAYHCO				543.86	0.00
MAYOST	MAYO, STEVEN J.	22110	06/26/25	316.37	0.00
MCCAED	MCCARTER, EDWARD R.	22135	06/26/25	392.38	0.00
MCGINA	MCGILLIVRAY, NATHAN J.	22129	06/26/25	405.59	0.00
MCKEDO	MCKENNY, DOUGLAS G., JR	22121	06/26/25	1638.61	0.00
MESSDY	MESSIER, DYLAN R.	22111	06/26/25	562.66	0.00
MILLER	MILLER, ERIC R.	E2089567	06/26/25	0.00	1709.10
MONEJO	MONETTE, JOHN P.	22093	06/26/25	387.87	0.00
MORIJO	MORIN, JONATHAN L.	E2089558	06/26/25	0.00	2614.04
MOULCH	MOULTON, CHARLES D.	E2089559	06/26/25	0.00	2376.82
NEWTCH	NEWTON, CHARLES W.	E2089577	06/26/25	0.00	76.34
NOYECR	NOYES, CRAIG M.	22112	06/26/25	219.95	0.00
OCONCA	O'CONNELL, CAROLE A.	22094	06/26/25	116.36	0.00
OLIVLU	OLIVER, LUC X.	22119	06/26/25	947.50	0.00
PATEAN	PATENAUDE, ANDREW M.	E2089594	06/26/25	0.00	1716.58
PETTME	PETTERSON, MELISSA A.	22095	06/26/25	16.62	0.00
PROVHA	PROVENCHER, HAZEN M.	22127	06/26/25	338.68	0.00
PRUESA	PRUE, SASHA S.	22130	06/26/25	298.62	0.00
RIVARO	RIVARD, ROBERT L.	E2089603	06/26/25	0.00	1103.89
RIVENI	RIVERS, NICHOLAS R.	E2089560	06/26/25	0.00	2899.12
RONDJO	RONDEAU QUARMBY, JOSEE	E2089604	06/26/25	0.00	1194.69
ROSSNY	ROSSI, NYLA T. E.	E2089608	06/26/25	0.00	345.34
ROSSTE	ROSSI, TELS A. E.	E2089605	06/26/25	0.00	201.62
ROWEJO	ROWE, JONATHAN M.	22137	06/26/25	344.77	0.00
RUSSIV	RUSSELL, IVY A.	22131	06/26/25	318.65	0.00
SMITCO	SMITH, CODY M.	E2089561	06/26/25	0.00	2009.33
SMITGR	SMITH, GREGORY P.	22133	06/26/25	512.22	0.00
STORRI	STORY, RICHARD P.	E2089611	06/26/25	0.00	563.81
SYKECO	SYKES, COLIN S.	E2089562	06/26/25	0.00	1590.76
THERST	THERRIEN, STACEY L.	E2089547	06/26/25	0.00	1050.84
THOMBE	THOMPSON, BENJAMIN J.	22120	06/26/25	559.72	0.00
TOUCAN	TOUCHETTE, ANDREW S.	22113	06/26/25	323.22	0.00
TOUCAN	TOUCHETTE, ANDREW S.	22114	06/26/25	137.24	0.00
Total of 2 items for TOUCAN				460.46	0.00
TOUCBR	TOUCHETTE, BRYCE A.	22115	06/26/25	51.76	0.00

06/24/25  
03:17 pm

City of Newport Payroll  
Check Warrant Report #  
Check date 06/26/2025 to 06/26/2025

Page 4 of 4  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
UFFORI	UFFORD-CHASE, RICHARD L.	E2089544	06/26/25	0.00	498.69
WALTKR	WALTERS, KRISTEN L.	E2089574	06/26/25	0.00	314.20
WATTKR	WATTERS, KRISTEN M.	22132	06/26/25	77.71	0.00
WELLMO	WELLS, MONICA R.	E2089568	06/26/25	0.00	1282.39
WELLMO	WELLS, MONICA R.	E2089569	06/26/25	0.00	893.36
Total of 2 items for WELLMO				0.00	2175.75
YOUNJE	YOUNG, JEFFREY R.	E2089579	06/26/25	0.00	521.03
YOUNJE	YOUNG, JEFFREY R.	E2089578	06/26/25	0.00	1559.62
Total of 2 items for YOUNJE				0.00	2080.65
				23580.15	86968.26

To the Treasurer of City of Newport Vermont:  
We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*110,548.41  
Let this be your order for the payments of these amounts.

City Council:



Home (/DLLLicenseManagement/s/)

Application  
DLL - Application - 62101

Approve

Reject

Applicant Action Required

Town Payment Received

Download

APPLICATION DETAILS

RELATED INFORMATION

Application Information

Primary Phone No

DLL - Application Id

DLL - Application - 62101

Business Entity Name

Vermont Hard Seltzer Company, LLC

Business Entity Phone

8022491031

Foundational License

[LP-028914 \(/DLLLicenseManagement/s/dll-licensemaster/a5A8zC0000005D7EAI/a028914\)](#)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

[WILLIE STEVENS \(/DLLLicenseManagement/s/detail/a4zt0000000kFrCAAU\)](#)

Designated Caterers Details

Indoor Or Outdoor

Outdoor

Days Since Last Modified

-1

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures <sup>1</sup>

URL for Duties <sup>1</sup>

Send Approval Email

Event Details

Start date of event

9/21/2025 9:00 AM

Physical Location Street 1

490 mt Vernon

Physical Location Street 2/Unit/Suite

Town Clerk/ Municipal Jurisdiction

Primary Contact Person

WILLIE STEVENS

External Status

Application sent to municipality

Historical Id

SPEV

Application Type <sup>1</sup>

Permit

Application Category

Manufacturer

Application For

Special Events Permit (Manufacturer)

Applicant Email

[bud@vermonthardseltzer.com \(mailto:bud@vermonthardseltzer.com\)](mailto:bud@vermonthardseltzer.com)

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

End date of event

9/21/2025 9:30 PM

Physical Location Name <sup>1</sup>

Millers Pub

Physical Location State

Vermont

Outside Side Consumption End time



Home (/DLLLicenseManagement/s/)

Application DLL - Application - 62100	Approve	Reject	Applicant Action Required	Town Payment Received	Download
--	---------	--------	---------------------------	-----------------------	----------

**APPLICATION DETAILS**      RELATED INFORMATION

Application Information

Primary Phone No

---

DLL - Application Id  
DLL - Application - 62100

---

Business Entity Name  
Vermont Hard Seltzer Company, LLC

---

Business Entity Phone  
8022491031

---

Foundational License  
[LP-028914 \(/DLLLicenseManagement/s/dll-licensemaster/a5A8z00000005D7EAI/lp028914\)](#)

---

Renewal Application

---

Town User Approval/Rejection Comments

---

Contact Engagement  
[WILLIE STEVENS \(/DLLLicenseManagement/s/detail/a4zt0000000kFmCAAU\)](#)

---

Designated Caterers Details

---

Indoor Or Outdoor  
Outdoor

---

Days Since Last Modified  
-1

---

Estimated time period for alcohol

---

Name and address from whom you purchase

---

Renewal Change Indicated

---

Renewal Change Description

---

URL for Policies & Procedures ⓘ

---

URL for Duties ⓘ

---

Send Approval Email

Primary Contact Person  
WILLIE STEVENS

---

External Status  
Application sent to municipality

---

Historical Id  
SPEV

---

Application Type ⓘ  
Permit

---

Application Category  
Manufacturer

---

Application For  
Special Events Permit (Manufacturer)

---

Applicant Email  
[bud@vermonthardseltzer.com \(mailto:bud@vermonthardseltzer.com\)](mailto:bud@vermonthardseltzer.com)

---

Applicant Name:

---

Applicant Action Comments

---

License/Permit Location Description

---

Quantity of Alcohol required  
what purpose this alcohol is used to be

---

Where is this alcohol to be used

Event Details

Start date of event  
9/10/2025 9:00 AM

---

Physical Location Street 1  
490 mt Vernon

---

Physical Location Street 2/Unit/Suite

---

Town Clerk/ Municipal Jurisdiction

End date of event  
9/10/2025 9:30 PM

---

Physical Location Name ⓘ  
Millers Pub

---

Physical Location State  
Vermont

---

Outside Side Consumption End time



Home (/DLLLicenseManagment/s/)

Application  
DLL - Application - 62101

Approve

Reject

Applicant Action Required

Town Payment Received

Download

APPLICATION DETAILS

RELATED INFORMATION

Application Information

Primary Phone No

Primary Contact Person

DLL - Application Id

WILLIE STEVENS

DLL - Application - 62101

External Status

Application sent to municipality

Business Entity Name

Historical Id

Vermont Hard Seltzer Company, LLC

SPEV

Business Entity Phone

Application Type

8022491031

Permit

Foundational License

Application Category

[LP-028914 \(/DLLLicenseManagment/s/dll-licensemaster/a5A8z00000005D7EAI/tp028914\)](#)

Manufacturer

Renewal Application

Application For

Special Events Permit (Manufacturer)

Town User Approval/Rejection Comments

Applicant Email

[bud@vermonthardseltzer.com](mailto:bud@vermonthardseltzer.com) (mailto:bud@vermonthardseltzer.com)

Contact Engagement

Applicant Name:

[WILLIE STEVENS \(/DLLLicenseManagment/s/detail/a4z000000kFnCAAU\)](#)

Applicant Action Comments

Designated Caterers Details

License/Permit Location Description

Indoor Or Outdoor

Outdoor

Quantity of Alcohol required

Days Since Last Modified

-1

what purpose this alcohol is used to be

Estimated time period for alcohol

Name and address from whom you purchase

Where is this alcohol to be used

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures

URL for Duties

Send Approval Email

Event Details

Start date of event

9/21/2025 9:00 AM

End date of event

9/21/2025 9:30 PM

Physical Location Street 1

490 mt Vernon

Physical Location Name

Millers Pub

Physical Location Street 2/Unit/Suite

Physical Location State

Vermont

Town Clerk/ Municipal Jurisdiction

Outside Side Consumption End time



NEWPORT CITY TRANSIENT MERCHANTS AND ITINERANT VENDORS APPLICATION

PLEASE ANSWER ALL APPLICABLE QUESTIONS

DATE 6-1-

Name(s) Ryan Staples / Christopher Ward

Business Name \_\_\_\_\_ Phone # 802 323 4483

Address 135 Prospect ST NEWPORT VT 05855 / 238 Blanchard Ave  
NEWPORT, VT 05855

Date of Birth 08/20/84 / 04/08/82

Have you ever been convicted of any misdemeanor, felony, or violation of any municipal ordinance? NO

If yes, please explain \_\_\_\_\_

Name, address, and phone # of current employer, if applicable \_\_\_\_\_

\* Food Peddler's State License # 16169

Vehicle Registration # 1FDEE3FL7BDA83458 License Plate # 51ZA786

Type of Goods Being Sold Food

Description of Cart, Stand, or Vehicle Short yellow BUS

Proposed Location Cosway - Park Farmers Market Area

Hours of operation 10 Am 9 pm Days of operation 6 m-sat

Duration  1 YEAR (\$300)  6 MONTHS (\$200)  MONTHLY (\$100/MTH)  WEEKEND (\$50/WKND)  
# OF MONTHS # OF WEEKENDS

Pictures Enclosed?  Applicant(s)  Cart, Stand, Vehicle, or Structure

Insurance Information Added

Insurance Certificate Enclosed  City of Newport as certificate holder  
including  \$100,000 Liability for personal injury  \$25,000+ Property Damage

FOR OFFICE USE ONLY

Type of License Central  General  Vehicle

Fee Due \_\_\_\_\_ Fee-Paid \_\_\_\_\_ Duration \_\_\_\_\_

Temporary Issued \_\_\_\_\_ To \_\_\_\_\_

License Approved \_\_\_\_\_

Signature Title Date

Dated Valid \_\_\_\_\_ To \_\_\_\_\_ Notes \_\_\_\_\_

NEWPORT CITY TRANSIENT MERCHANTS AND ITINERANT VENDORS APPLICATION

PLEASE ANSWER ALL APPLICABLE QUESTIONS

DATE 6-21-2025

Name David Montague  
Business Name Hungry ? Phone # 802-624-0715  
Address 3326 Dane Hill Rd W. Charleston VT. 05872  
Date of Birth 02-26-1960

Have you ever been convicted of any misdemeanor, felony, or violation of any municipal ordinance? NO  
If yes, please explain \_\_\_\_\_

Name, address, and phone # of current employer, if applicable Town of Derby (Road Crew)  
124 Main St. Derby VT. 05829 802-766-4906

Food Peddler's State License # N/A  
Vehicle Registration # 157-0004708 License Plate # Temp do 7/27/2025 270697A

Type of Goods Being Sold Soda, gatorade, chips, Hamburgers, Hot dogs

Description of Cart, Stand, or Vehicle Enclosed trailer, Canopy Tent

Proposed Location Newport Gardner Park, Ballgames

Hours of operation 6-9 Fri 7AM-9PM Sat, Sun Days of operation Fri, Sat, Sun

Duration  1 YEAR (\$300)  6 MONTHS (\$200)  MONTHLY (\$100/MTH)  WEEKEND (\$50/WKND)  
# OF MONTHS \_\_\_\_\_ # OF WEEKENDS \_\_\_\_\_

Pictures Enclosed?  Applicant(s)  Cart, Stand, Vehicle, or Structure

Insurance Information Hiscox  
Insurance Certificate Enclosed  City of Newport as certificate holder  
including  \$100,000 Liability for personal injury  \$25,000+ Property Damage

FOR OFFICE USE ONLY

Type of License Central  General  Vehicle

Fee Due \_\_\_\_\_ Fee Paid \_\_\_\_\_ Duration \_\_\_\_\_

Temporary Issued \_\_\_\_\_ To \_\_\_\_\_

License Approved \_\_\_\_\_  
Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Dated Valid \_\_\_\_\_ To \_\_\_\_\_ Notes \_\_\_\_\_



**Passumpsic Bank**  
Start your adventure.

June 17 2025

City of Newport VT  
222 Main St  
Newport, VT 05855

Dear Jim,

Thank you for the opportunity to provide you with pricing for the City's borrowing needs for the Newport City Police Department's new cruiser. We are pleased to offer the following option:

Borrower:	City of Newport Vermont
Loan Purpose:	Police Department Cruiser
Loan Amount:	Up to \$53,917.00
Term:	3 years
Rate:	4.97% fixed
Monthly Payment:	\$1,615.21

Monthly payments are estimated based on the assumption that payments would begin 30 days after the loan disburses.

This offer is subject to the issue being tax exempt and subject to our normal underwriting requirements.

Should the City accept these terms, we ask you to please provide a copy of the warning and certified results of the vote for the Town meeting when the Town budget was approved along with the same for the vote when this borrowing was approved if it was outside of the Town meeting. A current year to date Balance Sheet and Profit and Loss statement for the City is requested as well.

If not accepted, this offer expires on July 20, 2025.

Again, thank you for the opportunity, we look forward to working with you. Please do not hesitate to contact me with any questions you may have.

Sincerely,

Kate Stallmann  
Commercial Banker



June 3, 2025

City of Newport  
Jim Johnson, City Clerk & Treasurer  
222 Main Street  
Newport, VT 05855

*Delivered Electronically*

Dear Jim,

Thank you for the opportunity to provide a financing proposal for the City of Newport's purchase of a 2025 Chevy Tahoe police vehicle. It's our understanding the City is looking for financing not to exceed \$53,917.00. We are able to offer the following option.

**3-Year Term – Monthly Payments**

Loan amount of up to \$53,917.00 amortized over a 3-year term (monthly payments) fixed at 4.91%. Monthly payments would commence August 1, 2025, with final payment of all principal and interest due July 1, 2028. The approximate payment would be \$1,613.93 annually.

**Loan Closing**

If you decide to proceed with this through our bank, we would need the following documents for our review before loan closing:

- Current financials and annual report.
- Copy of the warning and minutes from the meeting approving the borrowing.

**June 25, 2025**

**Second Memo for Council regarding:**

1. Actions taken by Mayor and Treasurer to ensure we have met all financial obligations for Year End closing on June 30, 20
2. Action proposed by Chip Stearns to release the obligation on Water and Sewer Funds

Council Members,

I apologize for the way I have had to piecemeal our agenda for the Special Meeting on Friday. The pressure of the close of our Fiscal Year on Monday is significant.

Item 1: I want you to know that I authorized the Treasurer to do two things today in order to ensure that we meet our financial obligations by Monday.

The first was to pay off the entire Line of Credit 1.8 million dollar balance with Passumpsic Bank and close that obligation. This is possible because of the work we did over the past two months upon the advice from Chip Stearns and our Financial Reporting and Fiscal Responsibility Task Force to consolidate our many bank accounts and put all the cash into our operating account. This creates just barely enough money in that account to pay this loan in full as is our obligation.

The second is to borrow \$350,000 from our own Walmart Fund in order to have enough cash to be able to pay any final, end of year bills after the LOC has been paid. In effect, this is just to create cash to operate with for a week or so until (assuming Passumpsic Board approval on Wednesday, July 2<sup>nd</sup>) we will have a new LOC of 2.725 million dollars to cover cash needs for the coming year. The full Walmart fund remains obligated to the economic revitalization and development of our downtown, and I expect we will be able to replace those funds within a week to ten days.

Item 2: Chip Stearns is proposing a final set of recommendations for our action before we close our fiscal year. Because of the accelerated timeline for our Special Meeting, the Task Force has not had the opportunity to review these particular recommendations, but they are consistent with the other actions recommended by the Task Force and taken by Council over the last several months. Therefore, it is my recommendation to Council that we take the following actions proposed by Chip Stearns:

That City Council move to uncommit the Sewer and Water reserves of:

- WWTF Sinking Reserve (117,779.83)
- Vactor Sinking Reserve (266,105.69)
- Water Tower Res (160,323.15)
- WTF Replacement Res (213,472.50)
- Reservoir Cover Res (55,303.12)

Council has already taken action to consolidate the cash in these accounts to free up cash for operations (see above). This action would remove the obligation to replace the money in those funds. The reason for this proposed action is that the cash backing these reserves has been used to cover prior expenses within these funds and is no longer available. Once we have stabilized our financial position, the Council will need to revisit the question of how to manage long-term planning for significant capital expenditures.

Chip's note:

The city consolidated cash to manage cash flow including these various reserves to cover obligations these funds owed to the general fund. Because these reserves were used by their respective funds which generated the obligations to the general fund. Presently the Sewer fund remains in debt to the general fund. It is important to relieve the reserves before the fiscal year ends.

Rick Ufford-Chase

Mayor

June 24, 2025

Council Members,

I hope to have more specific information about the loan we will be asked to approve on Monday by the time we meet on Friday. In the meantime, here is the worksheet that I have been working with Bankers and Lawyers to pull together. Please note that none of what follows has been formally approved by the bank.

I wanted to let you know we have been working diligently to pull together the necessary information for the City's loan requests to provide a presentation to our Loan Committee on Wednesday this week. Below is a breakdown of the requests:

SOURCES		USES	
PSB	\$2,725,000	\$2,725,000	TAN LOC (non-revolving) on assumption that current LOC is paid off in advance of Year End - Maturity 6/30/26
PSB	\$53,917.	\$53,917.	Purchase 2025 Chevy Tahoe - 3 years
PSB	\$1,800,000	\$1,800,000	Finance deficit created by miscalculation of tax rate 2018 - 2025; Term - up to 20 years ( <i>Proceeds to be applied to principal of 2025/26 TAN note of \$2.725M</i> )
PSB	\$1,000,000	\$1,000,000	Repay general fund for W&S deficit; Term - up to 20 years
Total	\$5,578,917	\$5,578,917	Total

Noting we have not fully finalized our review, some of the conditions and covenants we plan to incorporate are as follows:

- City of Newport Tax Certificate for 2026 budget for W&S Department provided by Bank, executed by City)
- Opinion from City's Legal Counsel regarding authority to borrow under proposed structure
- Bank Counsel review of Legal Opinion from City's Counsel
- City to provide quarterly balance sheet and statement of financial activities which have been reviewed and approved by the City Council
- City to remain under contract for services with NEMRC until significant deficiencies are not identified within the City Audit

**Proposed Rates of Interest:**

TAN LOC (Tax Anticipation Note Line of Credit): 5.24% fixed for term

Long term deficit loan rates if voters approve them in August:

5.29% fixed for 5 years, adjusting every 5 years thereafter based on the FHLB Boston 5 yr rate +1.15

or

5.69% fixed for 10 years, adjusting for the remaining 10 years based on the FHLB Boston 5 yr rate + 1.45 fixed for remaining 10 yrs

**Timeline:**

**6/25/2025** Consolidate any remaining cash assets that will be needed to manage cash flow through 7/1/2025. This includes a short-term use of funds from the Walmart funding (for 1 to 2 weeks) in order to manage cash flow between paying off the LOC and negotiating a new LOC for cash flow management in 2025/2026.

**6/25 or 6/26/2025** Pay off the remaining 1.8 million dollar line of credit with accumulated interest and close this LOC.

**6/27/2025** Council to meet for Special meeting to understand the financial management plan and the details regarding the proposed LOC for 25/26, and to be prepared to sign documents by docusign on Monday, June 30, 2025.

**6/30/2025** Council Members (if they approve) will sign the loan request for 2.725 million dollar note for a term of one year – subject to bank Board approval on Wednesday, 7/2/25

**7/7/2025** Regular Council Meeting – Council will consider approving and warning a special election for August 12<sup>th</sup>

**8/12/2025** Special Election in which voters will take action on the financial measures proposed to resolve the accumulated deficits, as well as approving a short-term loan to manage the Water Tower construction costs until a Bond can be secured through VT Bond Bank and a separate decision regarding whether to approve a note of up to \$875,000 (\$75,000 more than initially approved) to pay for the new fire truck.

**9/12/2025** Required waiting period is over so the City can move ahead with any voter-approved measures to borrow.

I look forward to discussing these matters as a Council at our Meeting on Friday.

Mayor Rick Ufford-Chase