



**Regular City Council Meeting**

**Monday, June 2 · 6:00 – 8:00pm**

**Video call link: <https://meet.google.com/mcv-ifkm-irn>**

**Or dial: (US) +1 929-299-3730 PIN: 843 651 560#**

Mayor Rick Ufford-Chase, President Kevin Charboneau, and Council Members Carter Finegan, John Monette and Andrew Touchette

1. Call the Meeting to Order
2. Additions/Deletions
3. Consent Agenda
  - a. Approval of Minutes: 05/19/2025
  - b. AP Warrants: 05/28/25
  - c. PR Warrants: 05/22/25, 05/29/25
  - d. Liquor Licenses, Vendor Permits, Special Events
    - i. Trio Thai - Rest/Bar License
    - ii. VFW #798 - Club Licens
    - iii. VFW #798 - Outside Consumption Permit
    - iv. VFW #798 - Third Class Club License
    - v. Michael Marcotte (Jimmy Kwik) - 2nd Class License
    - vi. Michael Marcotte (Jimmy Kwik) - Tobacco
    - vii. Fortin (W Side Deli) - Second Class License
    - viii. Fortin (W Side Deli) - Tobacco
    - ix. Niles Fund Request
4. Task Force Reports:
  - a. Housing Insecurity, Public Encampments, Community Safety: Verbal Report - Kevin Charboneau
  - b. Water and Sewer: Verbal Report - John Monette
  - c. Financial Reporting and Fiscal Practices:
    - i. Verbal update from the Mayor regarding current thinking about cash flow and debt management
    - ii. Items for Action - Carter Finegan (Written Report to Follow TF Mtg on 5/30/25)

- d. Consideration of Task Force to advise the council in the creation of a five year strategic plan for the Fire Department
5. Review Dental and Vision Insurance Packages w Jaques Roberge
6. Municipal Energy Resilience Program (MERP) - Discussion regarding MERP award to make City-owned buildings more energy efficient - Carter Finegan
7. Brainstorm on resources, information, and presentations the Council would like to have available in July as we review the personnel policy.
8. Public Comment
9. New Business
10. Old Business
11. Set the Next meeting of the Council - Regular Meeting June 16, 2025 at 6 pm
12. Adjournment

## **Council Minutes**

**May 19, 2025**

A duly warned meeting of the Newport City Council was held on Monday, May 19, 2025 in the council room in the Newport Municipal building. Present were Mayor Rick Ufford-Chase, Council President Kevin Charboneau, council members Carter Finegan, John Monette, Andrew Touchette, City Clerk/Treasurer James Johnson, Public Works director tom Bernier, Fire Chief Kevin LaCoss, City Attorney Beriah Smith, members of the Press and Public

Mayor Ufford-Chase called the meeting to order at 6:00 pm.

### **Additions/Deletions to the Agenda**

Item number seven moved to number four

Add number executive session number five

Mr. Monette moved to add executive session, number five. Seconded by Mr. Charboneau, motion carried.

**Consent Agenda, Minutes of 5/05/25, AP Warrants 5/09/25, 5/12/25, 5/16/25, PR Warrant 5/15/25, Liquor License, Vendor Permits.**

Mr. Charboneau moved to approve the Consent Agenda. Seconded by Mr. Touchette, motion carried.

### **Consider Partial Settlement Proposal of Jennifer Bjurling Lawsuit and Related Confidential Attorney-client Communications 1 V.S.A. 313(a)(1)(F)**

Mr. Monette moved that the council find that premature general public knowledge about this proposed settlement with the City and related attorney-client communications would clearly place the council at a substantial disadvantage by disclosing negotiation strategy and privileged communications with the City Attorney related to ongoing litigation. Seconded by Ms. Finegan, motion carried.

Mr. Monette moved that the council enter executive session to consider Jennifer Bjurling's settlement proposal and receive confidential advice from the City Attorney related thereto and invite the City Attorney and the City clerk to join the council in executive session. Seconded by Mr. Touchette, motion carried.

No action.

Mr. Monette moved the council to find that: At the council meeting of September 11, 2023, after the City council came out of executive session, the Mayor asked, "May I have a motion to make an offer to

appoint a City Manager". Alderman Wilson moved "that we make the next city Manager Karen Geraghty". That motion was seconded by Chris Vachon and the motion carried.

At the City council meeting of September 18, 2023, Alderman Wilson moved to amend the motion passed on September 11, 2023, to appoint Karen Geraghty City manager so that it now reads that Mr. Wilson moved to extend Karen Geraghty an offer of appointment to the office of City Manager. That motion was seconded by Alderman Curtis and the motion carried. Next Mr. Wilson moved to amend the minutes of September 11, 2023, to reflect the amended motion. That motion was seconded by Alderman Curtis and the motion carried.

The motion to amend the minutes was improper because it caused the minutes to fail to provide a true indication of the business of the September 11, 2023 Council Meeting which in turn confuses the record of the subsequent amendment of the September 11, 2023 motion at the September 18, 2023 City council meeting.

Therefore, given these findings, so as to be in compliance with 1 V.S.A. 312(b)(1). I move that the council amend its approval of the September 11, 2023 Council meeting minutes to correct the minutes of the September 11, 2023 Council meeting to provide a true indication of the business of the September 11, 2023 City council meeting reference to the findings of this motion (to be stated in full in the minutes of this meeting), and authorize the City clerk to annotate the record Approved Minutes of the September 11, 2023 Council meeting with a marginal note next to the entry under "Interview and discussion Regarding Potential Candidates for City manager Position 1 V.S.A. 313(a)(3)" with the following: "The minutes of this entry were corrected at the City Council' May 19, 2025 Council meeting so that this entry reads: Mr. Wilson moved that 'we make the next City Manager Karen Geraghty', seconded by Mr. Vachon and the motion carried', See the minutes of the Council's May 19, 2025 Council meeting for the corrected record of Council action.

Seconded by Mr. Touchette, motion carried unanimously.

#### **Approval for Four Seasonal Hires and One Requested Personnel Change to Fill a Vacant City Position V.S.A. 313(a)(3), Executive Session**

Mr. Touchette moved to enter executive session and invite the Director of Public Works into executive session. Seconded by Ms. Finegan, motion carried.

No action.

Mr. Touchette moved to moved forward with the request for seasonal hires and a personnel change by Mr. Bernier. Seconded by Mr. Monette, motion carried.

#### **Tiny Arts Project Proposal from NDD Volunteer Robin Midi**

Robin Midi gave a presentation on the Tiny Arts Project which is meant to help revitalize downtown. Ms. Finegan moved to affirm the proposal and approve the project. Seconded by Mr. Charboneau, motion carried.

## **Overview of Fire Department Operations with Chief LaCoss**

Chief LaCoss gave an overview of the Fire Department operations.

## **Task Force Reports**

Mr. Monette gave a report on the Water/Sewer Task force. Focusing on Phase two including meters, staffing issues, contract with the town of Derby, and the budget process.

Ms. Finegan gave a report from the Financial Reporting and Fiscal Practices Task force, including the hiring of NEMRC, Line of Credit, and moving cash accounts to the General fund.

Ms. Finegan moved to close the following funds and move the money to the General Fund. Reappraisal Fund, Bike Path Fund, Vactor Sinking Fund, Tennis Court Fund, Coventry St. Sinking Fund, GP Restoration MPG 2013, Water Tower Sinking Fund, WTF Replacement Fund, Reservoir Cover Fund, WWTF Sinking Fund. Seconded by Mr. Charboneau, motion carried.

Task Force on Housing Insecurity, Public Encampments and Community Safety. Mr. Touchette moved to name Mayor Rick Ufford-Chase, Council President Kevin Charboneau, Police Chief Travis Bingham, NECKA-Casey Winters, NKHS-Amber Robbins, AHS Director Chris Mitchell, Journey to Recovery- Lilla Bennett, Pastor Larry Wall, Travis Gaines, and Gabriella Stacey to the Housing Task Force. Seconded by Ms. Finegan, motion carried.

## **Personnel, Possible Executive Session, 1 V.S.A. 313(a)(4)**

Ms. Finegan moved to enter executive session for Personnel, 1 V.S.A. 313(a)(4). Seconded by Mr. Touchette, motion carried.

No action.

Mr. Touchette moved to terminate employment of Rebecca Therrien due to her inability to return to work with terms worked out with Mayor Ufford-Chase and councilman Touchette. Seconded by Mr. Monette, motion carried.

## **Review Financial and Office Administrator Job Description**

Mr. Charboneau moved to approve the financial and Office Administrator Job description as presented by Mayor Ufford-chase and councilman Touchette. Seconded by Mr. Monette, motion carried.

Mr. Touchette moved to authorize a salary range of \$50,000 to \$60,000 with full benefits based on experience. Seconded by Mr. Carboneau, motion carried.

## **Public Comment**

None

**New Business**

Ms. Finegan is in contact with the 250<sup>th</sup> Anniversary Committee. Education town Hall with Ally Howell  
Wednesday at the Eastside 5:30 pm

**Old Business**

Mayor Ufford-Chase spoke about the Sculpture Project. There are 10 designs that will be put up around the city. They are metal sculptures and will be back lite.

Memorial Day, Monday May 26, 2025. Parade at 10:00 am followed by a ceremony at Gardner Park.

**Next Meeting Date**

Mr. Charboneau moved to set the next meeting date for June 2, 2025. Seconded by Mr. Monette,  
motion carried

**Adjournment**

Mr. Charboneau moved to adjourn at 8:34 pm. Seconded by Mr. Touchette, motion carried.

Attested \_\_\_\_\_ this \_\_\_\_\_ Day of \_\_\_\_\_ 2025

\_\_\_\_\_  
\_\_\_\_\_ Mayor

"I move the Council to find that:

At the City Council Meeting of September 11, 2023, after the City Council came out of executive session, the Mayor asked, "May I have a motion to make an offer to appoint a City Manager." Alderman Wilson moved "that we make the next City Manager Karen Geraghty." That Motion was seconded by Chris Vachon and the motion carried.

At the City Council Meeting of September 18, 2023, Alderman Wilson moved to amend the motion passed on September 11, 2023, to appoint Karen Geraghty City Manager so that it now reads that Mr. Wilson moved to extend Karen Geraghty an offer of appointment to the office of City Manager. That motion was seconded by Alderman Curtis and the motion carried. Next Mr. Wilson moved to amend the minutes of September 11, 2023, to reflect the amended motion. That motion was seconded by Alderman Curtis and the motion carried.

The Motion to amend the minutes was improper because it caused the minutes to fail to provide a true indication of the business of the September 11, 2023 Council Meeting which in turn confuses the record of the subsequent amendment of the September 11, 2023 motion at the September 18, 2023 City Council meeting.

And therefore, given these findings, so as to be in compliance with 1 VSA §312(b)(1). I move that the Council amend its approval of the September 11, 2023 Council meeting minutes to correct the minutes of the September 11, 2023 Council meeting to provide a true indication of the business of the September 11, 2023 City Council meeting by reference to the findings of this motion (to be stated in full in the minutes of this meeting), and authorize the Clerk to annotate the record Approved Minutes of the September 11, 2023 Council meeting with a marginal note next to the entry under "Interview and Discussion Regarding Potential Candidates for City Manager Position 1 V.S.A. sec. 313(a)(3)" with the following: "The minutes of this entry were corrected at the City Council's May 19, 2025 Council meeting so that this entry reads: 'Mr. Wilson moved that 'we make the next City Manager Karen Geraghty,' seconded by Mr. Vachon and the motion carried.' See the minutes of the Council's May 19, 2025 Council meeting for the corrected record of Council action."

# Enhancing Downtown Newport with Public Art

Marlena Valente  
Corina Vandever  
Robyn Midi  
Mike Stanley

## Why Tiny Art?

Injecting surprise and artistic discovery into downtown Newport by commissioning local artists to create and install small-scale artworks in public spaces.

- Enhances vibrancy
- Supports local artists
- Encourages exploration
- Fosters community connection
- Promotes Newport's unique character



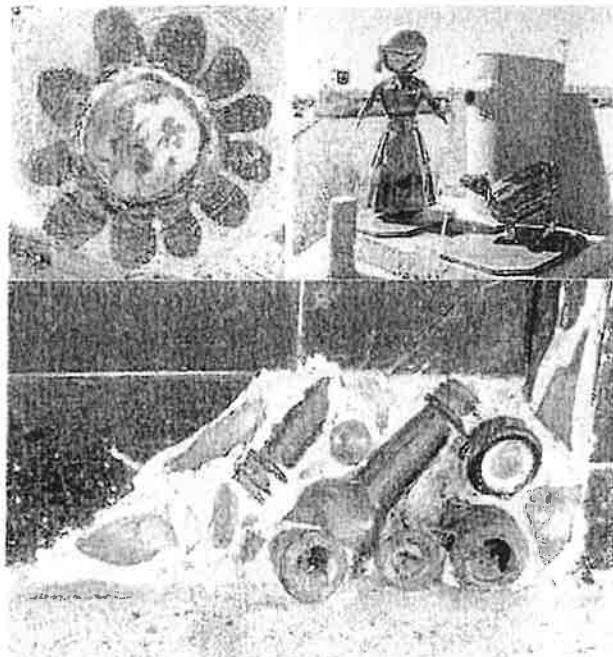
## Project Implementation

- Selection of public/private project locations (to be shared at City Council)
- RFP to Local Artists
- Selection of Artists
- Artwork Creation & Installation
- Public Launch & Promotion



## Call to Action

- Request for approval and support
- Contact information for questions - FeliciaU@nddvt.org



Examples from Gallup, NM

## Budget & Impact:

**\$3,000**

Paid for by NDD and/or grants

Expected Impact:

- Increased foot traffic
- Enhanced cultural experience
- Support for 3-5 local artists
- Positive social media engagement





## **Financial Task Force Recommendations for City Council 5.19.25**

At the special meeting at the end of April, the council moved to contract NEMRC for account consulting. Since then, Chip Stearns has been combing through our accounts and general ledger, assessing the city's accounting practices, and cross-referencing our financial software with account balances. In part, these efforts are to identify ways to meet the June 30th deadline to repay our \$1.8 million line of credit to Passumpsic Bank. This is a requirement to reapply for a tax note appropriation from banking institutions.

Chip has worked closely with the Clerk & Treasurer's Office to clarify origins/intent/restrictions on all the account holdings of the city, which resulted in the below list of recommended accounts which should be closed, and their balances transferred to the general fund. The Mayor consulted with city attorneys for guidance adhering to our charter. Jim Johnson has continued to be present and active at all of our regular Friday meetings, and has assisted the Task Force in performing a deep dive of City financials.

The following actions would increase the short-term cash flow management to the tune of approximately \$825,000, though the precise numbers are subject to change at the time of closure. As such, please regard this figure as an estimate.

These actions aim to deposit money into the general fund for operations, but does not change the obligations established; they simply shift where the funds are held. For restricted accounts (such as the Tennis Court Fund), Chip will work with Jim to establish liability accounts to hold the value of these obligations even without dedicated cash accounts.

In conjunction with Chip, the Financial Task Force recommends the Council submit a request to the City Treasurer to close the following accounts and place the money into the general fund checking account:

- 0-00-00.36 Reappraisal Fund MMA
- 0-00-00.48 Bike Path Fund
- 0-00-00.55 Vactor Sinking Fund
- 0-00-00.83 Tennis Court Fund MMA
- 0-00-00.89 Coventry St Sinking MMA
- 0-00-00.98 GP Restoration MPG 2013
- 9-00-06.70 Water Tower Sinking Fund
- 9-00-06.80 WTF Replacement Fund
- 9-00-06.85 Reservoir Cover Fund
- 8-00-00.50 WWTF Sinking Fund
- 8-00-04.45 Vactor Sinking Fund

These adjustments should be made for the purpose of reducing the water and sewer fund debt to the general fund and consolidating accounts for cash flow.

The Task Force is meeting with a variety of key stakeholders in lending institutions regarding the best way to manage deficits in both the Water and Sewer Enterprise Funds and the City's Operations that have accumulated over time. We are not yet ready to make recommendations to Council regarding these matters.

*This document was prepared by Council member Carter Finegan on behalf of the members of the Task Force on Financial Reporting and Fiscal Practices for Mayor and Council's consideration.*



222 Main Street  
Newport, VT 05855

Chief Travis R. Bingham  
travis.bingham@vermont.gov

Tel: (802) 334-6733  
Fax: (802) 334-2818



#### Proposed Members for Housing insecurity, Public Encampments, and Community Safety

1. Mayor Rick Ufford-Chase
2. Council President Kevin Charbonneau (Chair)
3. Police Chief Travis Bingham
4. NECKA - Casey Winters
5. NKHS - Amber Robbins
6. AHS Director – Chris Mitchell
7. Journey to Recovery - Lilla Bennett
8. Pastor - Larry Wall
9. Community Residents
  - a. Travis Gaines (UCA) – *With a background in public safety and a current role maintaining a safe and secure school environment, the issues of homelessness and vagrancy are front of mind for me. I have worked with Mr. Abbott (adjacent property owner) to eliminate unsecured access to unoccupied buildings and prevent squatting as well as working with NPD to reduce and prevent trespassing on UCA property. I have some unique ideas to marry safety and compassion. I would like to be considered for service on the Task Force on Housing Insecurity, Public Encampments, and Community Safety.*
  - b. Gabriella Stacey- *I'm a student at North Country High School. My CAP Project is specifically about private housing for homeless women and moms coming from domestic violence and sex trafficking in situations. I'm also interested in housing for all people in need, in Newport and I would love to be a part of making that possible.*

- c. Third Community Resident: Working on a couple of possibilities, and hope to have someone else's name to add by Monday night.

Other City Staff may be asked to advise this Task Force as needed.

Respectfully Submitted for Council Consideration, Chief Bingham and Mayor Ufford-Chase

**Financial and Office Administrator  
Newport City, Vermont - Job Posting 5/20/2025**

**Department:** Administrative  
**Status:** Full-Time  
**Pay Classification:** Salary  
**FLSA Designation:** Non-Exempt

**Position Purpose:**

This position involves complex administrative and technical work in finance, human resource, office coordination and public relations. Superior candidates will demonstrate competence in creating financial spreadsheets and managing fund accounting, as well as a strong capacity for independent judgment and decision-making. This position offers support to Department Heads and the City Manager regarding the consistent application of personnel policies and other Human Resources matters, as well as administrative support to the City Manager, Mayor, Members of Council, and chairs of City Commissions and Task Forces. The person filling this position will often be the first point of contact for community residents, members of the public and outside agencies. The position is accountable to the City Manager, or in the absence of a City Manager, to Mayor and Council.

**Duties and Responsibilities - Essential Functions:** (This list should not be construed as a complete listing for contractual purposes.)

- Maintain Financial Records for the City of Newport, to include:
  - Prepare financial payments (in coordination with Department Heads) for approval
  - Work with the Treasurer's office to maintain a General Ledger and journal for the recording of all transactions using the NEMRC software.
  - Prepare the monthly financial reports and projections for Mayor and Council.
  - Ensure proper management of all accounting records of the City.
  - Compile and submit year-end financial statements to City officials and the state Department of Revenue according to statutory requirements.
  - Support the City Manager or Mayor and Council with necessary statistical, financial, and revenue reports as required by outside agencies.
  - Work with the City Manager, Mayor and Council, and Dept Heads in to carry out a participative budget process.
  - Work with Grants Manager to ensure that all compliance and reporting requirements for grants to the City of Newport are fulfilled to the highest possible standard.
- Office Coordination and Support to Include:
  - Monitor incoming phone calls, email and personal visits to answer public requests.
  - Ensure all public meetings are properly warned and records are appropriately posted.
  - Prepare, post and distribute appropriate Agenda and Packets for City Council meetings.
  - Support the City Manager and Mayor in responding to PRA Requests in a timely fashion.
  - Order office supplies as needed.
- Support City Manager and Department Heads to coordinate Human Resource Management:
  - Prepare necessary paperwork for employee onboarding and terminations.
  - Document Workers Compensation claims and follow through appropriately.

- Support employees with specific needs regarding insurance coverages.

#### **Education, Training and Experience:**

Bachelor's or Master's Degree in Accounting or significant work experience in a related field. Experience in Payroll, Accounts Payable, Accounts Receivable and General Ledger, and general office operations. Human Resources Management. Proficiency in Microsoft Excel and Word and Google Sheets and Docs, computer accounting software and networks. Experience in municipal accounting is preferred.

#### **Special Requirements:**

- Ability to be bonded.
- Some evening and weekend meetings may be required.
- Working knowledge of computer applications for accounting and financial management.
- Ability to analyze and interpret financial data and to organize and present data and findings clearly to the City Council.
- Ability to communicate effectively in written and verbal form.
- Ability to work independently to complete work and special projects on time.
- Ability to operate as part of a team with Department Heads and City Manager.
- Ability to exercise good judgment and maintain confidentiality.

#### **Cognitive and Physical Activity Requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work in an office environment with moderate noise.
- Able to constantly operate a computer, whether standing or sitting, and other office productivity machinery, including calculator, telephone, copier, and other standard office equipment.
- Able to move about the office and City Hall.
- Able to lift/move objects weighing up to 10 pounds, open file cabinets

**Newport City Job Applications (<https://www.newportvermont.org/city-information/jobs>) along with a cover letter demonstrating applicant's writing ability and a complete resume showing all education and job experience should be sent by email to:**

**Mayor Rick Ufford-Chase: [Rick.UffordChase@newportvermont.org](mailto:Rick.UffordChase@newportvermont.org)**

**Council Member Andrew Touchette: [Andrew.Touchette@newportvermont.org](mailto:Andrew.Touchette@newportvermont.org)**

This position is available immediately and will be filled by a qualified applicant at the earliest opportunity.

*\* The City of Newport is an Equal Opportunity Employer. The City bases its hiring decisions exclusively on merit, qualifications and business needs. The City does not discriminate against any applicant on the basis of race, age, disability, or any other protected category unrelated to merit. The City of Newport is committed to diversity and equity in our work environment and employment practices.*

05/22/25  
11:12 am

City of Newport Payroll  
Check Warrant Report #  
Check date 05/22/25 to 05/22/25

Page 1 of 1  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
RONDJO	RONDEAU QUARMBY, JOSEE	E2089434	05/22/25	0.00	542.81
THERRE	TERRIEN, REBECCA L.	E2089433	05/22/25	0.00	6646.83
				0.00	7189.64
				=====	=====

To the Treasurer of City of Newport Vermont:

We hereby certify that there is due to the several persons whose  
names are listed hereon the sum against each name and that  
there are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*7,189.64

Let this be your order for the payments of these amounts.

City Council:



05/28/25

## City of Newport Accounts Payable

Page 1

04:20 pm

Check Warrant Report # Current Prior Next FY Invoices

stherrien

Unpaid Invoices For Check Acct 01(GENERAL FUND) From 05/28/25 To 05/29/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AIRGAS	AIRGAS	5515733272	Supplies/Materials	64.98	0.00		--/--/--
ATT MOBIL	ATT&T MOBILITY	060625 PD	PD Phone Service	543.75	0.00		--/--/--
ATT MOBIL	ATT&T MOBILITY	052725 FD	FD Phone Service	41.23	0.00		--/--/--
BGS	BGS ST SURPLUS PROPERTY	73006316	FD Office Supplies	60.00	0.00		--/--/--
BOYD	BOYD TRUCK CENTERS	05192025	Equipment Trailer	24900.00	0.00		--/--/--
CALKINS	CALKINS SAND & GRAVEL INC	48449	Gravel	262.45	0.00		--/--/--
CANON	CANON FINANCIAL SERVICES INC.	40730522	CM Copier Contract	175.49	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	043025	Disposal	81.00	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3137262	Disposal	167.09	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3137337	Disposal	119.35	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3137265	Disposal	179.03	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3137264	Disposal	59.68	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3137261	Disposal	59.68	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3137260	Disposal	119.35	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3137263	Disposal	59.68	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3139525	Disposal	1491.24	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3140202	Sludge Disposal	3757.87	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3134070	Sludge Disposal	2561.10	0.00		--/--/--
CASELLA	CASELLA WASTE MGT INC	3132393	Sludge Disposal	3811.34	0.00		--/--/--
COMCAST	COMCAST	060425 PB	PB Internet	190.34	0.00		--/--/--
COMCAST	COMCAST	060425 GP	GP Internet	110.39	0.00		--/--/--
COMCAST	COMCAST	060625 PD	PD Internet	166.21	0.00		--/--/--
COMCAST	COMCAST	060825 PB2	PB Bldg 2 Internet	85.35	0.00		--/--/--
COMCAST	COMCAST	061225 CD	Dock Internet	186.46	0.00		--/--/--
COMCAST B	COMCAST BUSINESS	061525	Phone Services	1557.00	0.00		--/--/--
CNB DERBY	COMMUNITY NATIONAL BANK	061625	PD 2024 Chevy Tahoe	1644.50	0.00		--/--/--
CONS COMM	CONSOLIDATED COMMUNICATIONS	060925	Pump Station Alarm Lines	80.37	0.00		--/--/--
LEINEM	EMILY LEINOFF	052125	Mileage Reimbursement	199.12	0.00		--/--/--
PSB VISA	FIRST BANKCARD	061425 RT	Supplies/Materials	1536.84	0.00		--/--/--
GMM	GREEN MOUNTAIN MULCH LLC	1455	Mulch	124.00	0.00		--/--/--
HOAGIES	HOAGIES PIZZA & PASTA	109	Election Supplies	82.44	0.00		--/--/--
J.C. MADI	J.C. MADIGAN, INC	347578	Parts	1161.22	0.00		--/--/--
J.C. MADI	J.C. MADIGAN, INC	346707	Parts	4074.46	0.00		--/--/--
PETTYCASH	JAMES D JOHNSON	052825	Petty Cash Replenishment	153.02	0.00		--/--/--
LAWSON	LAWSON PRODUCTS INC	9312428898	Supplies/Materials	356.94	0.00		--/--/--
LAWSON	LAWSON PRODUCTS INC	9312462740	Supplies/Materials	407.41	0.00		--/--/--
LEBLANC'S	LEBLANC'S PEST CONTROL	28968	Pest Control	55.00	0.00		--/--/--
LEBLANC'S	LEBLANC'S PEST CONTROL	29119	Pest Control	100.00	0.00		--/--/--
BROWMI	MICHAEL BROWN	052025	Reimbursement	64.95	0.00		--/--/--
MISSION C	MISSION COMMUNICATIONS, LLC	2002379	Annual Service	1261.40	0.00		--/--/--
MISSION C	MISSION COMMUNICATIONS, LLC	1091959	Annual Service	1536.80	0.00		--/--/--
MUSTANG	MUSTANG USA	INVMU057111	PD Life Vests	1017.60	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	38601	Supplies/Materials	70.67	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	38600	Inspection	50.00	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	38599	Inspection	50.00	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	38525	Supplies/Materials	170.16	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	38602	Inspection	50.00	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	93133	Inspection	50.00	0.00		--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	38622	Inspection	50.00	0.00		--/--/--

05/28/25

## City of Newport Accounts Payable

Page 2

04:20 pm

Check Warrant Report # Current Prior Next FY Invoices

etherrien

Unpaid Invoices For Check Acct 01(GENERAL FUND) From 05/28/25 To 05/28/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PEPINS	PEPIN'S TRUCK REPAIR INC	38623	Inspection	95.00	0.00	-----,--	---/---/---
PEPINS	PEPIN'S TRUCK REPAIR INC	100159	Supplies/Materials	69.00	0.00	-----,--	---/---/---
PEPINS	PEPIN'S TRUCK REPAIR INC	93191	Supplies/Materials	216.00	0.00	-----,--	---/---/---
POWERS	POWERS GENERATOR SERVICE	122418309	Indian Head New Generato	26980.00	0.00	-----,--	---/---/---
PUMP CONT	PUMP CONTROL SOLUTIONS, LLC	1242	Bluff Rd Pump Station	200.00	0.00	-----,--	---/---/---
DOOLRI	RICHARD & BARBARA DOOLEY	052825A	125077-037 Tax Ovrpmt	392.66	0.00	-----,--	---/---/---
DOOLRI	RICHARD & BARBARA DOOLEY	052825B	125077-039 Tax Ovrpmt	392.66	0.00	-----,--	---/---/---
DOOLRI	RICHARD & BARBARA DOOLEY	052825C	125077-073 Tax Ovrpmt	231.86	0.00	-----,--	---/---/---
STORRI	RICHARD STORY	052725	Reimbursement	13.30	0.00	-----,--	---/---/---
STICKS	STICKS & STUFF DERBY	151198	Credit Memo	-385.87	0.00	-----,--	---/---/---
STICKS	STICKS & STUFF DERBY	149370	Supplies/Materials	389.06	0.00	-----,--	---/---/---
STICKS	STICKS & STUFF DERBY	151210	Supplies/Materials	66.99	0.00	-----,--	---/---/---
STICKS	STICKS & STUFF DERBY	151156	Supplies/Materials	33.99	0.00	-----,--	---/---/---
STICKS	STICKS & STUFF DERBY	150893	Supplies/Materials	129.99	0.00	-----,--	---/---/---
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I285	GP Service	83.25	0.00	-----,--	---/---/---
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I28	Recycling	35.00	0.00	-----,--	---/---/---
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I528	Recycling	70.00	0.00	-----,--	---/---/---
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I2781	Recycling	70.00	0.00	-----,--	---/---/---
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I3053	Recycling	70.00	0.00	-----,--	---/---/---
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I3147	Recycling	70.00	0.00	-----,--	---/---/---
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I3324	Recycling	70.00	0.00	-----,--	---/---/---
TAPLINSEP	TAPLIN SEPTIC PUMPING AND PORT	I3550	Recycling	70.00	0.00	-----,--	---/---/---
BERNIER T	THOMAS BERNIER	052825	Reimbursement	150.14	0.00	-----,--	---/---/---
VRWA	VRWA	19500	Registration - Grube	72.00	0.00	-----,--	---/---/---
VTELEC	VT ELECTRIC COOPERATIVE INC	060925	Electric Services	24171.14	0.00	-----,--	---/---/---
W B MASON	W.B. MASON CO., INC.	253919355	Office Supplies	37.87	0.00	-----,--	---/---/---
W B MASON	W.B. MASON CO., INC.	254426527	Office Supplies	153.63	0.00	-----,--	---/---/---



05/28/2025

City of Newport Accounts Payable

Page 3 of 3

04:20 pm

Check Warrant Report # Current Prior Next FY Invoices

stherrien

Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 05/28/25 To 05/28/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			109,217.53	0.00	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*109,217.53  
Let this be your order for the payments of these amounts.

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05/27/25  
03:40 pm

City of Newport Payroll  
Check Warrant Report #  
Check date 05/29/25 to 05/29/25

Page 1 of 2  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BENND0	BENNETT, DONNA J.	21893	05/29/25	1270.09	0.00
BERNTH	BERNIER, THOMAS L.	E2089462	05/29/25	0.00	2505.60
BINGTR	BINGHAM, TRAVIS R.	E2089439	05/29/25	0.00	2214.99
BORSSA	BORSARI, SAMUEL J.	21888	05/29/25	1714.88	0.00
BOUCBE	BOUCHER, BENJAMIN G.	E2089463	05/29/25	0.00	1481.68
BRASAR	BRASSARD, ARNOLD J.	21900	05/29/25	364.60	0.00
BROWMI	BROWN, MICHAEL E.	E2089476	05/29/25	0.00	1706.22
BRUNAE	BRUNELL, AERO M.	21895	05/29/25	125.60	0.00
BRUNAE	BRUNELL, AERO M.	21894	05/29/25	156.22	0.00
Total of 2 items for BRUNAE				281.82	0.00
BRYASC	BRYANT, SCOTT A.	E2089452	05/29/25	0.00	1621.28
BURDRO	BURDICK, ROBERT A., JR	E2089464	05/29/25	0.00	1375.47
CAMBTU	CAMBER, TUCKER J.	E2089465	05/29/25	0.00	1520.88
CARRER	CARRIER, ERIC A.	E2089472	05/29/25	0.00	1766.29
CHENFR	CHENEY, FRANCIS E., III	21887	05/29/25	2097.47	0.00
CHURRO	CHURCHILL, ROBYN D. H.	E2089436	05/29/25	0.00	1573.60
CLONVA	CLONEY, VAUGHN M., III	E2089485	05/29/25	0.00	181.14
COLLDA	COLLINS, DANIEL F.	21889	05/29/25	1659.83	0.00
CORCCA	CORCORAN, CARLOTTA A.	21896	05/29/25	285.28	0.00
DECKAR	DECKER, ARROW M.	E2089487	05/29/25	0.00	83.11
DEUYCO	DEUYOUR, CODI L.	E2089488	05/29/25	0.00	105.82
DILLTR	DILLON, TRAVIS J.	E2089466	05/29/25	0.00	1823.14
FINNPA	FINN, PATRICK W.	E2089477	05/29/25	0.00	1448.60
FLYNKU	FLYNN, KURK O.	E2089453	05/29/25	0.00	1687.40
GAGELA	GAGE, LARRY L., JR	E2089467	05/29/25	0.00	1498.93
GONYAN	GONYAW, ANDREW T.	E2089440	05/29/25	0.00	1985.26
GOSSRO	GOSSELIN, ROBERT J.	E2089486	05/29/25	0.00	1329.16
GOSSROG	GOSSELIN, ROGER M.	E2089458	05/29/25	0.00	320.00
GREECA	GREENWOOD, CALEB S.	21898	05/29/25	238.54	0.00
GRENLE	GRENIER, LEO C., III	21890	05/29/25	1812.10	0.00
GRUBRO	GRUBE, ROSS E.	E2089473	05/29/25	0.00	1879.91
GUYEDA	GUYER, DAVIS M.	E2089441	05/29/25	0.00	1945.77
HARTER	HARTMAN, ERIC P.	E2089468	05/29/25	0.00	1230.91
HERMJA	HERMAN, JASON M.	E2089474	05/29/25	0.00	2091.52
HIGGMI	HIGGINSON, MITCHELL R.	E2089478	05/29/25	0.00	1020.56
HORNDU	HORNE, DUSTIN J.	E2089457	05/29/25	0.00	972.26
JACOTA	JACOBS, TANNER D.	E2089442	05/29/25	0.00	1678.57
JOHNJA	JOHNSON, JAMES D.	E2089437	05/29/25	0.00	1767.78
KEITNI	KEITHAN, NICHOLAS N.	E2089443	05/29/25	0.00	1647.08
KEMPSA	KEMPTON, SARA L.	E2089479	05/29/25	0.00	210.09
LACoke	LACOSS, KEVIN W.	E2089460	05/29/25	0.00	532.78
LANCRJ	LANCASTER, ROYCE J., JR	E2089469	05/29/25	0.00	1419.72
LANCRO	LANCASTER, ROYCE E., SR	E2089444	05/29/25	0.00	2247.94
LECLJJ	LECLAIR, JAMES A., JR	E2089445	05/29/25	0.00	2460.01
LEINEM	LEINOFF, EMILY R. L.	E2089454	05/29/25	0.00	1985.10
LILLJO	LILLIS, JOSHUA S.	E2089446	05/29/25	0.00	1969.51
MARCCO	MARCOUX, COREY J.	E2089470	05/29/25	0.00	842.39
MARSJA	MARSH, JARED A.	E2089475	05/29/25	0.00	1547.79

05/27/25  
03:40 pm

City of Newport Payroll  
Check Warrant Report #  
Check date 05/29/25 to 05/29/25

Page 2 of 2  
stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MARSLO	MARSH, LONI R.	E2089480	05/29/25	0.00	226.88
MAYHCO	MAYHEW, COLLEEN A.	21892	05/29/25	271.93	0.00
MCCAED	MCCARTER, EDWARD R.	21899	05/29/25	661.06	0.00
MCKEDO	MCKENNY, DOUGLAS G., JR	21891	05/29/25	1543.79	0.00
MILLER	MILLER, ERIC R.	E2089455	05/29/25	0.00	2103.74
MORIJO	MORIN, JONATHAN L.	E2089447	05/29/25	0.00	2234.12
MOULCH	MOULTON, CHARLES D.	E2089448	05/29/25	0.00	3131.36
PATEAN	PATENAUDE, ANDREW M.	E2089471	05/29/25	0.00	1716.58
RIVARO	RIVARD, ROBERT L.	E2089481	05/29/25	0.00	1274.54
RIVENI	RIVERS, NICHOLAS R.	E2089449	05/29/25	0.00	2194.63
RONDJO	RONDEAU QUARMBY, JOSEE	E2089482	05/29/25	0.00	967.93
ROSSTE	ROSSI, TELS A E.	E2089483	05/29/25	0.00	171.36
ROWEJO	ROWE, JONATHAN M.	21901	05/29/25	344.77	0.00
SMITCO	SMITH, CODY M.	E2089450	05/29/25	0.00	1554.57
SMITGR	SMITH, GREGORY P.	21897	05/29/25	512.22	0.00
STORRI	STORY, RICHARD P.	E2089489	05/29/25	0.00	493.73
SYKECO	SYKES, COLIN S.	E2089451	05/29/25	0.00	1590.76
THERRE	THERRIEN, REBECCA L.	E2089435	05/29/25	0.00	238.58
THERST	THERRIEN, STACEY L.	E2089438	05/29/25	0.00	1029.81
WALTKR	WALTERS, KRISTEN L.	E2089459	05/29/25	0.00	232.73
WATEAM	WATERMAN, AMBER E.	E2089484	05/29/25	0.00	172.37
WELLMO	WELLS, MONICA R.	E2089456	05/29/25	0.00	1566.08
YOUNJE	YOUNG, JEFFREY R.	E2089461	05/29/25	0.00	1551.28
				13058.38	76129.31
				=====	=====

To the Treasurer of City of Newport Vermont:

We hereby certify that there is due to the several persons whose  
names are listed hereon the sum against each name and that  
there are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*89,187.69

Let this be your order for the payments of these amounts.

City Council:



Home (/DLLLicenseManagement/s/)

Application  
DLL - Application - 60820

Approve

Reject

Applicant Action Required

Town Payment Received

Download

## APPLICATION DETAILS

## RELATED INFORMATION

## Application Information

DLL - Application Id

DLL - Application - 60820

Business Entity Name

Trio Thai, LLC

Applicant Email

[ex\\_telecomkt@hotmail.com](mailto:ex_telecomkt@hotmail.com) ([mailto:ex\\_telecomkt@hotmail.com](mailto:ex_telecomkt@hotmail.com))

Business Entity Phone

Renewal Application

Foundational License

[LP-018477 \(/DLLLicenseManagement/s/dll-  
license/master/a5A100C0000CpFIFAK/lpC18477\)](#)

Town Fee

115

Application Fee

115.00

License/Permit Location Description

Designated Caterers Details

Days Since Last Modified

0

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures <sup>1</sup>URL for Duties <sup>1</sup>

Send Approval Email

## Location Details

Physical Location Name <sup>1</sup>

Dusit Thai Cuisine

Physical Location Street 1

158 Main Street

Physical Location Street 2/Unit/Suite

Physical Location City/Town

Newport

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Newport City

Application Type <sup>1</sup>

License

Application Category

First Class

Application For

First Class Restaurant/Bar License

Historical Id

1RST

Holding Tobacco Licence

Not Holding Tobacco License

Applicant Action Comments

Town User Approval/Rejection Comments

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

Location

[LN-021346 \(/DLLLicenseManagement/s/detail/a0A:0000002ZNuAEAW\)](#)

Address of warehouse located in Vermont:

Name Address of Vermont Wholesale Dealer


[Home \(/DLLLicenseManagement/s/\)](#)

Application  
DLL - Application - 60711

[Approve](#)
[Reject](#)
[Applicant Action Required](#)
[Town Payment Received](#)
[Download](#)

## APPLICATION DETAILS

## RELATED INFORMATION

### Application Information

DLL - Application Id

DLL - Application - 60711

Business Entity Name

Veterans of Foreign Wars, Alfred Pepin Post #798

Applicant Email

[apvfwpost798@gmail.com](mailto:apvfwpost798@gmail.com) (<mailto:apvfwpost798@gmail.com>)

Business Entity Phone

802-334-7717

Renewal Application

Foundational License

[LP-012801 \(/DLLLicenseManagement/s/dll-licensemaster/a5At000000CnmAEAS/ln012801\)](#)

Town Fee

115

Application Fee

115.00

License/Permit Location Description

Designated Caterers Details

Days Since Last Modified

-1

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures <sup>1</sup>

URL for Duties <sup>1</sup>

Send Approval Email

### Location Details

Physical Location Name <sup>1</sup>

Veterans of Foreign Wars, Alfred Pepin Post #798

Physical Location Street 1

141 Central Street

Physical Location Street 2/Unit/Suite

Physical Location City/Town

Newport

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Newport City

Application Type <sup>1</sup>

License

Application Category

First Class

Application For

First Class Club License

Historical Id

1CLB

Holding Tobacco Licence

Not Holding Tobacco License

Applicant Action Comments

Town User Approval/Rejection Comments

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

Location

[LN-016586 \(/DLLLicenseManagement/detail/a0Ac0000027MfQEAV\)](#)

Address of warehouse located in Vermont:

Name Address of Vermont Wholesale Dealer



Home (/DLLLicenseManagement/s/)

Application  
DLL - Application - 60712

Approve

Reject

Applicant Action Required

Town Payment Received

Download

APPLICATION DETAILS

RELATED INFORMATION

Application Information

Primary Phone No

DLL - Application Id

DLL - Application - 60712

Business Entity Name

Veterans of Foreign Wars, Alfred Pepin Post #798

Business Entity Phone

802-334-7717

Foundational License

LP-013804 (/DLLLicenseManagement/s/dll-  
licensmaster/a5A1000000CmDEAS/jp012804)

Renewal Application

Town User Approval/Rejection Comments

Contact Engagement

Designated Caterers Details

Indoor Or Outdoor

Days Since Last Modified

-1

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures

URL for Duties

Send Approval Email

Event Details

Start date of event

Physical Location Street 1

141 Central Street

Physical Location Street 2/Unit/Suite

Town Clerk/ Municipal Jurisdiction

Newport City

Primary Contact Person

External Status

Application sent to municipality

Historical Id

OUTC

Application Type

Permit

Application Category

OCP

Application For

Outside Consumption Permit

Applicant Email

apvfwpost798@gmail.com (mailto:apvfwpost798@gmail.com)

Applicant Name:

Applicant Action Comments

License/Permit Location Description

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used


[Home \(/DLLLicenseManagment/s/\)](#)

Application  
DLL - Application - 60713

[Approve](#)
[Reject](#)
[Applicant Action Required](#)
[Town Payment Received](#)
[Download](#)

## APPLICATION DETAILS

## RELATED INFORMATION

### Application Information

DLL - Application Id

DLL - Application - 60713

Business Entity Name

Veterans of Foreign Wars, Alfred Peplin Post #798

Applicant Email

apvfwpost798@gmail.com (mailto:apvfwpost798@gmail.com)

Business Entity Phone

802-334-7717

Renewal Application

Foundational License

[LP-012802 /DLLLicenseManagment/s/dll-licensemaster/a5a1c000000ChmBEAS/lp012802/](#)

Town Fee

0

Application Fee

550.00

License/Permit Location Description

Designated Caterers Details

Days Since Last Modified

-1

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures <sup>1</sup>URL for Duties <sup>1</sup>

Send Approval Email

### Location Details

Physical Location Name <sup>1</sup>

Veterans of Foreign Wars, Alfred Peplin Post #798

Physical Location Street 1

141 Central Street

Physical Location Street 2/Unit/Suite

Physical Location City/Town

Newport

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Newport City

Application Type <sup>1</sup>

License

Application Category

Third Class

Application For

Third Class Club License

Historical Id

3CLB

Holding Tobacco License

Not Holding Tobacco License

Applicant Action Comments

Town User Approval/Rejection Comments

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

Location

[LN-016586 /DLLLicenseManagment/s/detail/a0100000027V/QFAW/](#)

Address of warehouse located in Vermont:

Name Address of Vermont Wholesale Dealer


[Home \(/DLLLicenseManagement/s/\)](#)

Application  
DLL - Application - 60608

Approve

Reject

Applicant Action Required

Town Payment Received

Download

## APPLICATION DETAILS

## RELATED INFORMATION

### ✓ Application Information

DLL - Application Id

DLL - Application - 60608

Business Entity Name

Michael Marcotte, Inc.

Applicant Email

[jimkwik@surfglobal.net](mailto:jimkwik@surfglobal.net) (mailto:jimkwik@surfglobal.net)

Business Entity Phone

Renewal Application

Foundational License

[LP-013582 \(/DLLLicenseManagement/s/dll-licensemaster/a5At000000CnyIEAC/p013582\)](#)

Town Fee

70

Application Fee

70.00

License/Permit Location Description

Designated Caterers Details

Days Since Last Modified

2

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies & Procedures <sup>1</sup>URL for Duties <sup>1</sup>

Send Approval Email

### ✓ Location Details

Physical Location Name <sup>1</sup>

Jimmy Kwik Store

Physical Location Street 1

153 Coventry Street

Physical Location Street 2/Unit/Suite

Physical Location City/Town

Newport City

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Newport City

Application Type <sup>1</sup>

License

Application Category

Second Class

Application For

Second Class License

Historical Id

SECN

Holding Tobacco Licence

Not Holding Tobacco License

Applicant Action Comments

Town User Approval/Rejection Comments

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

Location

[LN-016678 \(/DLLLicenseManagement/s/detail/a0At00000027MgsEAG\)](#)

Address of warehouse located In Vermont:

Name Address of Vermont Wholesale Dealer





Home (/DLLLicenseManagement/s/)

Application  
DLL - Application - 60612

Approve

Reject

Applicant Action Required

Town Payment Received

Download

## APPLICATION DETAILS

## RELATED INFORMATION

### Application Information

DLL - Application Id

DLL - Application - 60612

Business Entity Name

Michael Marcotte, Inc.

Applicant Email

jimkwik@surfglobal.net (mailto:jimkwik@surfglobal.net)

Business Entity Phone

Renewal Application

Foundational License

[LP-013583 \(/DLLLicenseManagement/s/dll-licensemaster/a5A0000000CnywEAC/Ip013583\)](#)

Town Fee

0

Application Fee

110.00

License/Permit Location Description

Designated Caterers Details

Days Since Last Modified

2

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies &amp; Procedures ⓘ

URL for Duties ⓘ

Send Approval Email

### Location Details

Physical Location Name ⓘ

Jimmy Kwik Store

Physical Location Street 1

153 Coventry Street

Physical Location Street 2/Unit/Suite

Physical Location City/Town

Newport City

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Newport City

Application Type ⓘ

License

Application Category

Tobacco

Application For

Tobacco License

Historical Id

TOBC

Holding Tobacco Licence

Not Holding Tobacco License

Applicant Action Comments

Town User Approval/Rejection Comments

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

Location

[LN-016678 \(/DLLLicenseManagement/s/detail/aCA0000002ZMwEAC\)](#)

Address of warehouse located in Vermont:

Name Address of Vermont Wholesale Dealer



Home (/DLLLicenseManagement/s/)

Application  
DLL - Application - 60805

Approve

Reject

Applicant Action Required

Town Payment Received

Download

## APPLICATION DETAILS

## RELATED INFORMATION

## ▼ Application Information

DLL - Application Id

DLL - Application - 60805

Business Entity Name

Fortin Enterprises, LLC

Applicant Email

[westsidemarketanddeli498@gmail.com](mailto:westsidemarketanddeli498@gmail.com)  
(mailto:westsidemarketanddeli498@gmail.com)

Business Entity Phone

(802) 487-9020

Renewal Application

Foundational License

LP-018000 (/DLLLicenseManagement/s/dll-  
licensmaster/a5A1000000Cp81EAC/ln018000)

Town Fee

70

Application Fee

70.00

License/Permit Location Description

Designated Caterers Details

Days Since Last Modified

-1

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies &amp; Procedures ⓘ

URL for Duties ⓘ

Send Approval Email

## ▼ Location Details

Physical Location Name ⓘ

West Side Market and Deli

Physical Location Street 1

498 Highland Avenue

Physical Location Street 2/Unit/Suite

Physical Location City/Town

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Newport City

Application Type ⓘ

License

Application Category

Second Class

Application For

Second Class License

Historical Id

SEGN

Holding Tobacco License

Not Holding Tobacco License

Applicant Action Comments

Town User Approval/Rejection Comments

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

Location

LN-019749 (/DLLLicenseManagement/s/detail/a0A10000002ZNUPEA4)

Address of warehouse located in Vermont:

Name Address of Vermont Wholesale Dealer



Home (/DLLLicenseManagment/s/)

Application  
DLL - Application - 60806

Approve

Reject

Applicant Action Required

Town Payment Received

Download

## APPLICATION DETAILS

## RELATED INFORMATION

### Application Information

DLL - Application Id

DLL - Application - 60806

Business Entity Name

Fortin Enterprises, LLC

Applicant Email

[westsidemarketanddeli498@gmail.com](mailto:westsidemarketanddeli498@gmail.com)[westsidemarketanddeli498@gmail.com](mailto:westsidemarketanddeli498@gmail.com)

Business Entity Phone

(802) 487-9020

Renewal Application

Foundational License

[LP-018001 \(/DLLLicenseManagment/s/dli-licensemaster/a5a0000000Cp82EAC/Ip018001\)](#)

Town Fee

0

Application Fee

110.00

License/Permit Location Description

### Designated Caterers Details

Days Since Last Modified

-1

Estimated time period for alcohol

Name and address from whom you purchase

Renewal Change Indicated

Renewal Change Description

URL for Policies &amp; Procedures

URL for Duties

Send Approval Email

### Location Details

Physical Location Name

West Side Market and Deli

Physical Location Street 1

498 Highland Avenue

Physical Location Street 2/Unit/Suite

Physical Location City/Town

External Status

Application sent to municipality

Town Clerk/ Municipal Jurisdiction

Newport City

Application Type

License

Application Category

Tobacco

Application For

Tobacco License

Historical Id

TOBC

Holding Tobacco Licence

Not Holding Tobacco License

Applicant Action Comments

Town User Approval/Rejection Comments

Quantity of Alcohol required

what purpose this alcohol is used to be

Where is this alcohol to be used

Location

[LP-019749 \(/DLLLicenseManagment/s/detail/a0a0000002ZNUPEA4\)](#)

Address of warehouse located in Vermont:

Name Address of Vermont Wholesale Dealer

## **Proposed Task Force for Future Fire Department Operations**

**Purpose:** To provide the council with recommendations for the development of a 5 Year Strategic Plan that includes future staffing based on current and future fire department operations. Recommendations should be based on manpower, recruitment, and our mutual aid system to effectively respond to calls for service and protect public safety. Further, recommendations should include department growth based on current hazards as well as the future growth of the City of Newport. Additional thought should be given to potential apparatus and equipment needs.

**The recommendations should address, but not be limited to, the following topics:**

Manpower (including a review of NFPA Standard 1720):

- Current Staffing
- Recruitment
- Mutual Aid
- Potential Regionalization/Auto Aid
- Career/Combination Staffing

**The task force should also review the following hazards:**

- Industry – Columbia Forest Products, Poulin Grain, Built by Newport, Fuel depots, Canadian Pacific, The Airport, and other businesses in or near Newport with hazardous materials and high fire load.
- Schools – Graded, High School and Career Center, Preschool and Day Care
- Hospital
- Railway
- Major trucking routes
- Lake Memphremagog - Water and Ice
- A downtown neighborhood with many exposures
- Anticipated building/housing growth
- Anticipated community event growth
- Assisted Living/Nursing Homes

- Portions of a major highway

**Commitment of Task Force Members:**

The Council expects that this Task Force will do its work over the coming 9 to 12 months, meeting an average of 2x/month with the potential for research, writing and other homework tasks in between meetings.

**Scope of Authority:** The Task Force is authorized to provide recommendations to Mayor and Council for action, but has no authority to act on its own. Meetings will be held in accordance with Open Meeting Laws, warned on the Events Page of the City website, and will encourage community input and engagement. Upon approval of Council, Council Member Andrew Touchette has agreed to Chair and coordinate the work of this Task Force.



www.nedelta.com

April 30, 2025

CITY OF NEWPORT  
ATTN: RICK UFFORD CHASE  
222 MAIN ST  
NEWPORT VT 05855

Dear Mr. Ufford Chase:

Group No: 000071166 00001000

These are your dental renewal rates effective July 01, 2025 to June 30, 2026.

Description	Current Rates	Renewal Rates
Subscriber	\$33.96	\$35.15
Subscriber-Spouse	\$61.74	\$63.90
Family	\$101.48	\$105.03
Subscriber-Child	\$61.74	\$63.90
Subscriber-Children	\$101.48	\$105.03

The dental plan will automatically renew upon receipt of your July payment. Please notify me in writing no later than June 1, 2025 to ensure any desired changes to your dental plan. Your plan includes our Health through Oral Wellness® (HOW®) program. HOW® provides benefits to members at risk for oral disease, helping them achieve better oral and overall health.

If you have questions, please contact your agent or contact me directly at 802-658-7839 or 1-800-329-2011. You may also email me at [tvartanian@nedelta.com](mailto:tvartanian@nedelta.com).

We appreciate your business and trust in us to administer your dental benefits.

Sincerely,

Timothy Vartanian  
Senior Account Manager

cc: Jacques Roberge

#### Northeast Delta Dental

Delta Dental Plan of New Hampshire  
One Delta Drive  
PO Box 2002  
Concord, NH 03302-2002  
Telephone: 603-223-1000  
Fax: 603-223-1199

Delta Dental Plan of Maine  
1022 Portland Road  
Suite Two  
Saco, ME 04072-9674  
Telephone: 207-282-0404  
Fax: 207-282-0505

Delta Dental Plan of Vermont  
12 Bacon Street  
Suite B  
Burlington, VT 05401-6140  
Telephone: 802-658-7839  
Fax: 802-865-4430

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**vsp.**  
vision care

## Make Eye Health a Priority with VSP!

Your health comes first with VSP and City of Newport. Take a look at your VSP vision care coverage.



VSP members save  
an annual average of

**\$471\***

## More Ways to Save

**Extra \$20 to spend on  
Featured Frame Brands†**

bebe Calvin Klein COLE HAAN  
@DRAGON FLEXON LONGCHAMP  
Nike and more

**Up to 40% Savings on  
lens enhancements‡**

See all brands and offers  
at [vsp.com/offers](http://vsp.com/offers).

Enroll through your employer today.  
Questions?

**[vsp.com](http://vsp.com) or 800.877.7195**

Routine eye exams have saved lives.

Did you know an eye exam is the only non-invasive way to view blood vessels in your body? Your VSP\* network eye doctor can detect signs of over 270 health conditions during an eye exam.\*\*

Savings you'll love.

See and look your best without breaking the bank. VSP members get exclusive savings on popular frame brands and contact lenses, and they get additional discounts on things like LASIK, and more.

The choice is yours!



With thousands of choices, getting the most out of your benefits is easy at a VSP Premier Edge™ location.

Shop online and connect your benefits.

Save up to \$250 on Featured Frame Brands when you shop on Eyeconic\*, the VSP online eyewear store.

Getting started is easy!

Let your plan do the most it can. When you create an account on [vsp.com](http://vsp.com), you can view your in-network coverage details, find a VSP network doctor that is right for you, and discover extra savings to maximize your benefits.



Scan QR code or visit [vsp.com](http://vsp.com) to learn more.

\*Only available to VSP members with applicable plan benefits. Frame brands and promotions are subject to change. †Savings based on doctor's retail price and vary by plan and purchase selection; average savings determined after benefits are applied. Ask your VSP network doctor for more details.

‡Based on state and national averages for eye exams and most commonly purchased brands. This represents the average savings for a VSP member with a full-service plan at an in-network provider. Your actual savings will depend on the eyewear you choose, the plan available to you, the eye doctor you visit, your copays, your premium, and whether it is deducted from your paycheck pre-tax. Source: VSP book-of-business paid claims data for Aug-Jan of each prior year. \*\*Full Picture of Eye Health, American Optometric Association, 2020. \*Coverage with a retail chain may be different or not apply.

VSP guarantees member satisfaction from VSP providers only. Coverage information is subject to change. In the event of a conflict between this information and your organization's contract with VSP, the terms of the contract will prevail. Based on applicable laws, benefits may vary by location. In the state of Washington, VSP Vision Care, Inc., is the legal name of the corporation through which VSP does business. TrueHearing is not available directly from VSP in the states of California and Washington. Premier Edge™ is not available for some members in the state of Texas.

To learn about your privacy rights and how your protected health information may be used, see the VSP Notice of Privacy Practices on [vsp.com](http://vsp.com). Visionworks and Eyeconic are VSP-affiliated companies.

© 2025 Vision Service Plan. All rights reserved.

VSP, Eyeconic, and WellVision Exam are registered trademarks, and VSP LightCare™ and VSP Premier Edge are trademarks of Vision Service Plan. All other brands or marks are the property of their respective owners. 102898 VCCM

Classification: Restricted

Your VSP Vision Benefits Summary  
 Prioritize your health and your budget with a VSP plan through  
 City of Newport.

Pd 2

Provider Network:  
 VSP Signature



BENEFIT	DESCRIPTION	COPAY	FREQUENCY
<b>YOUR COVERAGE WITH A VSP DOCTOR</b>			
<b>WELLVISION EXAM</b>	<ul style="list-style-type: none"> <li>Focuses on your eyes and overall wellness</li> <li>Routine retinal screening</li> <li>Retinal imaging for members with diabetes covered-in-full</li> <li>Additional exams and services beyond routine care to treat immediate issues from pink eye to sudden changes in vision or to monitor ongoing conditions such as dry eye, diabetic eye disease, glaucoma, and more.</li> <li>Coordination with your medical coverage may apply. Ask your VSP network doctor for details.</li> </ul>	\$10 for exam and glasses Up to \$39	Every 12 months
<b>ESSENTIAL MEDICAL EYE CARE</b>		\$20 per exam	Available as needed
<b>PRESCRIPTION GLASSES</b>			
<b>FRAME*</b>	<ul style="list-style-type: none"> <li>\$150 Featured Frame Brands allowance</li> <li>\$130 frame allowance</li> <li>20% savings on the amount over your allowance</li> <li>\$130 Walmart/Sam's Club frame allowance</li> <li>\$70 Costco frame allowance</li> </ul>	Combined with exam	Every 24 months
<b>LENSES</b>	<ul style="list-style-type: none"> <li>Single vision, lined bifocal, and lined trifocal lenses</li> <li>Impact-resistant lenses for dependent children</li> </ul>	Combined with exam	Every 12 months
<b>LENS ENHANCEMENTS</b>	<ul style="list-style-type: none"> <li>Progressive lenses</li> <li>Anti-glare coating</li> <li>Tints/Light-reactive lenses</li> <li>Scratch-resistant coating</li> <li>Average savings of 40% on other lens enhancements</li> </ul>	\$0 \$0 \$0 \$0	Every 12 months
<b>CONTACTS (INSTEAD OF GLASSES)</b>	<ul style="list-style-type: none"> <li>\$130 allowance for contacts; copay does not apply</li> <li>Contact lens exam (fitting and evaluation)</li> </ul>	Up to \$60	Every 12 months
<b>Glasses and Sunglasses</b> <ul style="list-style-type: none"> <li>Discover all current eyewear offers and savings at <a href="http://vsp.com/offers">vsp.com/offers</a>.</li> <li>30% savings on unlimited additional pairs of prescription or non-prescription glasses/sunglasses, including lens enhancements, from the same VSP provider on the same day as your WellVision Exam. Or get 20% savings from a VSP provider within 12 months of your last WellVision Exam.</li> </ul>			
<b>ADDITIONAL SAVINGS</b> <b>Laser Vision Correction</b> <ul style="list-style-type: none"> <li>Average of 15% off the regular price; discounts available at contracted facilities.</li> <li>After surgery, use your frame allowance (if eligible) for sunglasses from any VSP doctor</li> </ul> <b>Exclusive Member Extras for VSP Members</b> <ul style="list-style-type: none"> <li>Contact lens rebates, lens satisfaction guarantees, and more offers at <a href="http://vsp.com/offers">vsp.com/offers</a>.</li> <li>Save up to 60% on digital hearing aids with TruHearing®. Visit <a href="http://vsp.com/offers/special-offers/hearing-aids">vsp.com/offers/special-offers/hearing-aids</a> for details.</li> <li>Enjoy everyday savings on health, wellness, and more with VSP Simple Values.</li> </ul>			
<b>YOUR MONTHLY CONTRIBUTION</b>	\$15.80 Member only	\$22.92 Member + 1	\$41.09 Member + family

**GET MORE AT PREFERRED IN-NETWORK LOCATIONS**

With so many in-network choices, VSP makes it easy to maximize your benefits. Choose from our large doctor network including private practice and retail locations. Plus, you can shop eyewear online at Eyeconic®. Log in to [vsp.com](http://vsp.com) to find an in-network doctor.



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# Vision Benefit Renewal Notice

CUSTOMIZED FOR CITY OF NEWPORT - #40155800

Renewal Effective Date: July 1, 2025



## Boost Your Benefits

Keeping your employees happy and healthy is more important than ever. Here is your renewal option to make sure your vision benefits continue to provide just what your team needs and values. Whatever you choose, your employees will be amazed by all that's included.

### Big on Access

A huge provider network with private practice and retail locations, and an in-network, online-shop offering today's trendiest eyewear.

### Easy on the Wallet

Give your team the lowest out-of-pocket costs on exams and lenses of any vision carrier.

### Coverage for More than 20/20 Vision

Keep healthcare costs down with built-in coverage for urgent and medical eye care plus extra preventative care for employees with diabetes.

## VSP SIGNATURE PLAN®: CUSTOMIZED BENEFIT OPTIONS AND MONTHLY RATES

Employer Pays 75% or more of Premium for Employees and Dependents / 26 Employees Enrolled

	CURRENT PLAN		BETTER PLAN
Frequency			
Exam	Every 12 Months		Every 12 Months
Frame	Every 24 Months		Every 24 Months
Lenses	Every 12 Months		Every 12 Months
Contact Lenses (Instead of lenses and frame)	Every 12 Months		Every 12 Months
Copays and Allowances			
Total Copay	\$10		\$10
Frame Allowance	\$130		\$150
Contact Lens Allowance	\$130		\$130
Enhancements and Supplemental Benefits			
	Scratch-Resistant Coating		Scratch-Resistant Coating
	Premium Progressive Lenses		Premium Progressive Lenses
	Anti-Reflective Coating		Anti-Reflective Coating
	Photochromic Lenses, Tints, and Dyes		Photochromic Lenses, Tints, and Dyes
RATES	Current Rate	Renewal Rate	Better Plan
Employee Only	\$15.80	\$15.80	\$16.28
Employee + Family	\$33.98	\$33.98	\$34.99

**asp**  
vision care

Your health comes first with VSP and City of Newport. Take a look at your VSP vision care coverage.



**\$471**

**Extra \$20 to spend on  
Featured Frame Brands\***

 and more

Up to **40%** Savings on  
lens enhancements†

See all brands and offers  
at [vsp.com/offers](http://vsp.com/offers).

Routine eye exams have saved lives.

Did you know an eye exam is the only non-invasive way to view blood vessels in your body? Your VSP® network eye doctor can detect signs of over 270 health conditions during an eye exam.\*\*

Savings you'll love.

See and look your best without breaking the bank. VSP members get exclusive savings on popular frame brands and contact lenses, and they get additional discounts on things like LASIK, and more.

The choice is yours!



With thousands of choices, getting the most out of your benefits is easy at a VSP Premier Edge™ location.

Shop online and connect your benefits.



Save up to \$250 on Featured Frame Brands when you shop on Eyeconic®, the VSP online eyewear store.

Getting started is easy!

Let your plan do the most it can. When you create an account on **vsp.com**, you can view your in-network coverage details, find a VSP network doctor that is right for you, and discover extra savings to maximize your benefits.

Enroll through your employer today.  
Questions?

**vsp.com or 800.877.7195**



Scan QR code or visit [vsp.com](http://vsp.com) to learn more.

# Your VSP Vision Benefits Summary Prioritize your health and your budget with a VSP plan through City of Newport.

Pw 2

**Provider Network:**  
VSP Signature  
**Effective Date:**  
07/01/2025



BENEFIT	DESCRIPTION	COPAY	FREQUENCY
<b>YOUR COVERAGE WITH A VSP DOCTOR</b>			
<b>WELLVISION EXAM</b>	<ul style="list-style-type: none"> <li>Focuses on your eyes and overall wellness</li> <li>Routine retinal screening</li> <li>Retinal imaging for members with diabetes covered-in-full</li> <li>Additional exams and services beyond routine care to treat immediate issues from pink eye to sudden changes in vision or to monitor ongoing conditions such as dry eye, diabetic eye disease, glaucoma, and more.</li> <li>Coordination with your medical coverage may apply. Ask your VSP network doctor for details.</li> </ul>	\$10 for exam and glasses Up to \$39  \$20 per exam	Every 12 months   Available as needed
<b>ESSENTIAL MEDICAL EYE CARE</b>			
<b>PRESCRIPTION GLASSES</b>			
<b>FRAME*</b>	<ul style="list-style-type: none"> <li>\$150 Featured Frame Brands allowance</li> <li>\$130 frame allowance</li> <li>20% savings on the amount over your allowance</li> <li>\$130 Walmart/Sam's Club frame allowance</li> <li>\$70 Costco frame allowance</li> </ul>	Combined with exam	Every 24 months
<b>LENSES</b>	<ul style="list-style-type: none"> <li>Single vision, lined bifocal, and lined trifocal lenses</li> <li>Impact-resistant lenses for dependent children</li> <li>Progressive lenses</li> <li>Anti-glare coating</li> </ul>	Combined with exam \$0 \$0	Every 12 months
<b>LENS ENHANCEMENTS</b>	<ul style="list-style-type: none"> <li>Tints/Light-reactive lenses</li> <li>Scratch-resistant coating</li> <li>Average savings of 40% on other lens enhancements</li> </ul>	\$0	Every 12 months
<b>CONTACTS (INSTEAD OF GLASSES)</b>	<ul style="list-style-type: none"> <li>\$130 allowance for contacts; copay does not apply</li> <li>Contact lens exam (fitting and evaluation)</li> </ul>	Up to \$60	Every 12 months
<b>Glasses and Sunglasses</b> <ul style="list-style-type: none"> <li>Discover all current eyewear offers and savings at <a href="https://vsp.com/offers">vsp.com/offers</a>.</li> <li>30% savings on unlimited additional pairs of prescription or non-prescription glasses/sunglasses, including lens enhancements, from the same VSP provider on the same day as your WellVision Exam. Or get 20% savings from a VSP provider within 12 months of your last WellVision Exam</li> </ul>			
<b>Laser Vision Correction</b> <ul style="list-style-type: none"> <li>Average of 15% off the regular price; discounts available at contracted facilities</li> <li>After surgery, use your frame allowance (if eligible) for sunglasses from any VSP doctor</li> </ul>			
<b>Exclusive Member Extras for VSP Members</b> <ul style="list-style-type: none"> <li>Contact lens rebates, lens satisfaction guarantees, and more offers at <a href="https://vsp.com/offers">vsp.com/offers</a></li> <li>Save up to 60% on digital hearing aids with TruHearing®. Visit <a href="https://vsp.com/offers">vsp.com/offers</a> special-offers/hearing-aids for details</li> <li>Enjoy everyday savings on health, wellness, and more with VSP Simple Values</li> </ul>			
<b>YOUR MONTHLY CONTRIBUTION</b>	\$20.06 Member only	\$29.09 Member + 1	\$52.16 Member + family

## GET MORE AT PREFERRED IN-NETWORK LOCATIONS

With so many in-network choices, VSP makes it easy to maximize your benefits. Choose from our large doctor network including private practice and retail locations. Plus you can shop eyewear online at Eyeconic®. Log in to [vsp.com](https://vsp.com) to find an in-network doctor.

P w 3

CURRENT PLAN		
Frequency		
Exam	Every 12 Months	
Lenses	Every 12 Months	
Frame	Every 24 Months	
Contact Lenses (Instead of lenses and frame)	Every 12 Months	
Copays and Allowances		
Total Copay	\$10	
Frame Allowance	\$130	
Contact Lens Allowance	\$130	
Enhancements and Supplemental Benefits		
Scratch-Resistant Coating		
Premium Progressive Lenses		
Anti-Reflective Coating		
Photochromic Lenses, Tints, and Dyes		
RATES	Current Rate	Renewal Rate
Employee Only	\$20.06	\$20.06
Employee + Family	\$43.13	\$43.13

This Renewal Notice has been designed by VSP® specifically for City of Newport, headquartered in VT. Rates include all applicable taxes, health assessment, and platform participation fees known as of the date of the renewal.

**Ready to enhance your plan?**  
**Contact Jennifer Carroll at [jennifer.carroll@vsp.com](mailto:jennifer.carroll@vsp.com) or (800) 216-6248 at least 60 days before your renewal date.**

***No action needed to continue offering the current plan to your employees.  
Your current VSP plan automatically renews Jul 1, 2025 through Jun 30, 2027.***

FOR CONSENSUS INFORMATION ONLY - NO ACTION REQUIRED  
PLEASE SHARE BROADLY

## City of Newport, VT

**The City of Newport, VT is looking to fill a full-time position at the City Municipal building for the Custodian position.**

Interested applicants for this position must be received by the end of the day 6/23/2025.

Apply directly: Thomas L. Bernier Director of Public Works, [thomas.bernier@newportvermont.org](mailto:thomas.bernier@newportvermont.org)

City of Newport Custodian Position:

### Custodian Job Responsibilities

- Keeps building and property in clean and orderly condition.
- Performs routine maintenance activities.
- Performs heavy cleaning duties.
- Sweeps, mops, scrubs, or vacuums floors.
- Gathers and empties trash.
- Scrubs, sanitizes, and supplies restroom facilities.
- Dusts furniture, walls, and equipment.
- Cleans windows, mirrors, and partitions with soap and other cleansers.
- Manages inventory of cleaning supplies.
- Notifies managers regarding the need for repairs or additions to building operating systems.

### Custodian Qualifications / Skills:

- Knowledge of standard cleaning methods and procedures
- Ability to stand, walk, and bend for many hours
- Ability to perform repetitive motion for long periods of time
- Experience with using cleaning equipment, including vacuum cleaners, floor buffers, and cleaning solutions
- Background in handling, mixing, and using cleaning chemicals
- Knowledge of occupational hazards safety rules
- Communication skills
- Ability to lift heavy objects, climb ladders and work at heights

CDL Drivers License to help with Public Works Department Duties

### Education and Experience Requirements:

- High school diploma or equivalent