

City of Newport
Planning Commission Meeting Minutes
March 5, 2024

Members Present: Chair John Monette, Vice Chair Denis Chenette, Carole O' Connell and Gina Cirelli

Members Absent: Kevin Mead

Others Present: Zoning Administrator Frank Cheney

- **Call to Order:** The meeting was called to order by Chair Monette at 6:45 p.m.
- **Approval of Minutes:** Carole O' Connell made a motion to approve the minutes of February 20, 2024, Gina Cirelli seconded the motion, and the minutes were approved unanimously.
- **Public Comment:** none
- **Bylaw Modernization project:**
 - A) The Planning Commission Members reopened evaluation of sections within the Draft Unified Regulations that had previously been marked for additional attention. The following areas were evaluated and amended:
 - 1) Short Term Rental Ordinance
 - 2) Subdivision Infrastructure requirements and fire hydrant ownership issues.
 - 3) Dimensional Nonconformity
- **Old Business:** None
- **New Business:**
 - A) Frank Cheney brought up for consideration the possible reappointment of two Planning Commission Members John Monette and Gina Cirelli whose terms of service are scheduled to end this year, both expressed their commitment to the commission and requested to be reappointed for another term. Following some discussion:
 - 1) Vice Chair Chenette made a motion that the Newport City Planning Commission approve the recommendation of John Monette to the Newport City Council for reappointment to a three-year term on the Planning Commission, Carole O' Connell seconded the motion, and it was passed three votes to zero with John Monette not voting.
 - 2) Vice Chair Denis Chenette then made a motion that the Planning Commission approve the recommendation to the Newport City Council of Gina Cirelli for reappointment to a three-year term on the Newport City Planning Commission, Carole o' Connell seconded the motion, and it was passed three votes to zero with Gina Cirelli not participating.
 - B) The Planning Commission discussed the projected timeline for the completion of the Bylaw Modernization Project and found that an extension of the completion target date should be explored.
- **Agenda:** The next scheduled Planning Commission Meeting will be held on March 17, 2024, at 6:30 p.m. in the Newport City Council Room. The agenda will be like tonight's meeting.
- **Adjourn:** Gina Cirelli made a motion to adjourn, Carole O' Connell seconded, the meeting adjourned at 9:30 p.m.

Approved this 19 day of March 2024.

Chair, Newport City Planning Commission