

City Manager..... (802) 334-5136
City Clerk/Treasurer 334-2112
Public Works/Parks 334-2124
Zoning Adm./Assessor 334-6992
Recreation 334-6345
Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

Newport City Council Meeting
Council Meeting Agenda
Monday, February 26, 2024, beginning at 6:30 p.m.
Newport City Council Room

Google Meet joining info
Video call link: <https://meet.google.com/qhi-kmkt-dtv>
Or dial: (US) +1 319-382-9576 PIN: 162 180 977#

City Council: Linda Joy Sullivan, Mayor
John Wilson, Council President
Kevin Charboneau
Chris Vachon
Clark Curtis

James D. Johnson, City Clerk/Treasurer

1. Call the Council Meeting to Order
2. Additions/Deletions to the Agenda
3. Approve the minutes of February 5, 2024, February 6, 2024 and February 9, 2024
4. Conflict of Interest Policy - Anticipated VOTE
5. Personnel Policy Review - Possible Executive Session (1 V.S.A. § 313(a)(1)(B)) - Anticipated VOTE
6. Landing Street Road Closure for Northern Star Boat Inspection - Anticipated VOTE
7. NCDD Downtown Master Plan MOU: Dave Laforce - Anticipated VOTE
8. 2021 Homeland Security Grant (Equipment) - Anticipated VOTE
9. CRRP Grant - Anticipated VOTE
10. Certificate of Highway Mileage - Anticipated VOTE
11. Authorization to Bid for Reappraisal- RFP Anticipated VOTE
12. Tax Map Maintenance Contract - Anticipated VOTE
13. Final Certification for 2023 As Billed Grand List - Anticipated VOTE
14. Water & Sewer Rate Discussion - Anticipated VOTE
15. Comments by Members of the Public
16. New Business
17. Old Business
18. Set next meeting: Regularly Scheduled Council Meeting: March 4, 2024
19. Adjourn

Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines:

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to ensure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limited 2 minute timeline adopted on January 23, 2017.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversations. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

Council Minutes

DRAFT

February 5, 2024

A duly warned meeting of the Newport City Council was held on Monday, February 5, 2024, in the council room in the Newport Municipal Building. Present were Mayor Linda Sullivan, Council President John Wilson, Council Members Kevin Charboneau, Chris Vachon, Clark Curtis, City Clerk James Johnson, Comptroller Becky Therrien, Public Works Director Tom Bernier, Mike Welch, Aaron Larsen, Stacey Therrien, Robyn Churchill, Beriah Smith, David Rugh, Jason Booth, members of the Press and Public.

Mayor Sullivan called the meeting to order at 6:30 PM.

Additions/Deletions to the Agenda

Mr. Wilson moved to table item number 10. Seconded by Mr. Charboneau, motion carried unanimously.

Approval of Minutes

Mr. Charboneau moved to approve the minutes of January 22, 2024. Seconded by Mr. Wilson, motion carried unanimously.

Mr. Vachon moved to approve the minutes of January 23, 2024. Seconded by Mr. Curtis, motion carried unanimously.

Mr. Curtis moved to approve the minutes of January 29, 2024. Seconded by Mr. Wilson, motion carried unanimously.

Response to Petterson open Meeting Law Violation Allegation dated January 26, 2024

Mr. Curtis moved to find that premature general public knowledge of the subject of the anticipated executive session tonight would clearly place the board and /or persons involved at a substantial disadvantage. 1 V.S.A. 313(a)(1)(F). Seconded by Mr. Wilson, motion carried unanimously.

Mr. Vachon moved to enter executive session 1 V.S.A. 313(a)(1)(F) and invite the City Attorney and Comptroller into executive session. Seconded by Mr. Wilson, motion carried unanimously.

Mr. Curtis moved to deny the alleged open meeting law violation. Seconded by Mr. Vachon, motion carried unanimously.

Recording Employee Policy

Mr. Wilson moved to direct the City Attorney to research and draft a policy on recording city staff discussions to see if this is allowed or prohibited for the council to consider. Seconded by Mr. Curtis, motion carried unanimously.

E-mail Retention Policy

Mr. Curtis moved to direct the City Attorney to research and draft a Records Retention policy for the council to consider. Seconded by Mr. Charboneau, motion carried unanimously.

Conflict of Interest Policy

Mr. Wilson moved to direct the City Attorney to research and revise the Conflict-of-Interest Policy for the council to consider. Seconded by Mr. Cutris, motion carried unanimously.

Personnel Policy Review

Mr. Charboneau moved to table until the City Attorney looks at this proposed Personnel Policy to see if any adjustments need to be made. Seconded by Mr. Vachon, motion carried unanimously.

Newport City Elementary School Presentation

Elementary School Principal Aaron Larsen gave a presentation for the proposed 2024-25 school budget.

Peter Costas Property Issue Presentation

Mr. Costas reviewed the drainage problem on his property.

Request for Amendment on NBRC Award Causeway Project(attached)

Mike Welch presented a request for an amendment on the NBRC award for the Causeway Project to extend the project to September 30, 2025.

Mr. Vachon moved to authorize the Mayor to sign the amendment and any related document for the NBRC Causeway Project. Seconded by Mr. Wilson, motion carried unanimously.

Water Systems Improvements, East Side Storage Tank and Booster Pump Station, contract No. 2 and Alternate #1 (attached)

Jason Booth gave an update on the East Side Storage Tank Project. The lowest bidder on the project was J.P. Sicard in the amount of \$3,174,444 and include alternate #1 in the amount of \$45,000. Mr. Wilson moved to award the East Side Storage Tank project and alternate #1 to J.P. Sicard of Barton, Vt. for a total amount of \$3,219,444. Seconded by Mr. Vachon, motion carried unanimously.

MERP Assessment MOA (attached)

Mr. Vachon moved to approve the MERP assessment MOA as presented the the Vermont Dept of Buildings and General Services. Seconded By Mr. Charboneau, motion carried unanimously.

2024 Coin Drops (attached)

Mr. Wilson moved to approve the 2024 Coin Drops. Seconded by Mr. Charboneau, motion carried unanimously.

2024 Parade Requests (attached)

Mr. Vachon moved to approve the 2024 parade requests. Seconded by Mr. Charboneau, motion carried unanimously.

Water & Wastewater Allocation Request (attached)

Mr. Charboneau moved to approve the Water & Wastewater allocation for Northeast Pizza Co. Seconded by Mr. Vachon, motion carried unanimously.

Comments by the Public

Mr. Johnson read a response to comments made by Ms. Barnes at the January 22, 2024, council meeting.

Jennifer Bjurling commented on the January 22, meeting, and bonding by the mayor.

Stacey Therrien commented on a newspaper article about misinformation.

Anne Chiarello commented on record keeping.

Donna Constantineau commented on Senior Ballroom Dancing.

New Business

Mr. Vachon moved to approve a Vendor Permit for O’Crepe for June 8, 2024. Seconded by Mr. Charboneau, motion carried unanimously.

Mr. Charboneau moved to approve 2024 Liquor Licenses for AGS Market, Jimmy Kwik, and Walgreens. Seconded by Mr. Curtis, motion carried unanimously.

Mayor Sullivan noted VLCT trainings to begin after Annual Meeting, A Grant in the amount of \$59,523 for the Downtown Master Plan, Tax Map updates are in progress, and Water/Sewer finances will be on the next agenda.

Old Business

Mayor Sullivan noted that the City Attorney provided documents in the Capello litigation timely. Mayor thanked all candidates seeking election.

Next Meeting Date

February 26, 2024

Adjournment

Mr. Charboneau moved to adjourn at 8:35 PM Seconded by Mr. Vachon, motion carried unanimously.

Attested _____ This _____ Day of February 2024

Mayor



CERTIFICATION OF COMMITTED MATCH AND COST SHARE

Grantee Name:

NBRC Grant Award #:

NBRC Award Amount:

Match & Cost Share*:

*Total of all sources must align with both the NBRC award amount, and the match and cost share as represented in the executed Grant Agreement for the award.

List each source and amount of match and cost share commitment separately. Include documentation of commitment from each source to this form. **Please see NBRC's Grant Administration and Compliance Manual for guidance on what is considered eligible commitment documentation.**

| Source | Amount | Documentation Provided |
|----------------------------------|-----------|---------------------------|
| USDA Community Facility Grant | \$119,637 | USDA Award Letter 6/9/21 |
| City of Newport - Materials Cash | \$865,617 | Council Resolution 2/5/24 |
| City of Newport - DPW Labor | \$185,566 | Council Resolution 2/5/24 |
| City of Newport - DPW Equipment | \$185,567 | Council Resolution 2/5/24 |

If more space is needed, attach a separate piece of paper listing each match and cost share source.

Name and Title of Authorized Official

Signature of Authorized Official

Date



APPENDIX G CONTRACT AMENDMENT REQUEST FORM

AMENDMENT REQUEST DATE: GRANT #:

NAME OF GRANTEE: STATE(s):

CONTRACT START DATE: CONTRACT END DATE:

REQUESTED CONTRACT END DATE:

NOTE: NBRC allows extensions for SEID, EDA and USDA funded projects in one-year increments, with end dates of 9/30. For FEP funded projects, extensions are allowed in one-year increments, with end dates of 12/31. If additional time is being requested the amendment review process will also require approval of the State Program Manager(s) from the State(s) where the project is occurring.

TYPES OF AMENDMENT REQUEST:

Change in Authorized Official Only

Submit the following documents to NBRC as one PDF:

- Key Contacts Form
- Authorized Official Resolution

Contract Extension Only (No Budget, Match, or Scope changes)

Submit the following documents to NBRC as one PDF:

- Completed and Executed Contract Amendment Request Form
- Justification of need for contract extension
- Revised project timeline
- Description of project progress to date
- Confirmation budget and scope are not changing
- Confirmation committed match remains in place

Project Re-Scope (Changes to scope and outcomes, Budget, and Match Changes)

Submit the following documents to NBRC as one PDF:

- Completed and Executed Contract Amendment Request Form
- Description of Project re-scope (include what has been completed to date, reason for change, etc.)
- Revised project budget
- Revised project timeline
- Revised work plan
- Revised match commitment form (if applicable)

1. As a result of the project re-scope, is an update to the environmental review required? Yes No
If Yes, attach updated environmental review documentation.

2. Does the project re-scope result in additional historic preservation impact? Yes No
If Yes, attach documentation of how historic preservation impact will be addressed.

Submit one PDF of all required documentation by e-mail with your grant # referenced in the subject line to admin@nbrc.gov. For amendment questions please contact the appropriate NBRC Program Manager or Program Director Andrea Smith at (603) 369-3001.

Signature of Authorized Official for Grantee

Date

Memorandum of Agreement (MOA)
between
The Vermont Department of Buildings and General Services (BGS)
and
City of Newport
for the
Provision of Municipal Energy Assessment Services Under the Municipal Energy Resilience Program (MERP)

INTRODUCTION

The State of Vermont Department of Buildings and General Services (hereinafter “State”) and the city/town/municipality of **Newport** (hereinafter “Municipality”) enter into an MOA regarding an energy resilience assessment(s) (hereinafter ‘assessment(s)’) **Level 1** under the newly created Municipal Energy Resilience Program. The State and Municipality may be individually and collectively referred to as ‘Party’ and ‘Parties’ in this Agreement.

Both Parties, agree to the following terms and conditions:

1. PURPOSE & SCOPE

- 1.1. The purpose of this Agreement is to delineate the roles and responsibilities of the Parties with respect to the coordination of, documentation for, and scope of services comprising the assessment(s).
- 1.2. These assessment(s) shall be conducted on property owned and controlled by the Municipality, collectively referred to as ‘Facility’ and ‘Facilities’ at the following locations:

Facility #1 Municipal Building, 222 Main St.

Facility #2 Gateway Center, 84 Fyfe Dr.

Facility #3 Fire Dept., 350 Western Ave.

Facility #4 Public Works Garage, 900 Union St.

Facility #5 Wastewater Treatment Plant, 94 TP Ln.

- 1.3. The assessment shall evaluate the conditions of the Facility or Facilities with regards to the energy service categories required under Act 172 §2(d). A qualified Contractor procured by the State will provide these services at the State’s expense.
- 1.4. The State shall be responsible for the cost of the assessment, coordinating with the Municipality and/or the Municipality’s Regional Planning Commission (RPC) to provide all necessary documentation to the Contractor prior to the assessment. The State will provide the Contractor to the Municipality with a pre-determined statement of work (SOW). The Municipality agrees to indemnify the State against any unforeseen discovery or occurrence at the Facility premises which arises from the assessment.
- 1.5. The Municipality shall provide all building documentation requisite to complete the assessment, outlined in Section 3 of this Agreement.

4. MUTUAL COVENANTS

4.1. No amendment to this Agreement will be valid unless it is in writing and signed by the authorized representatives of the State and Municipality.

5. AGREEMENT TERM

5.1. The term of this Agreement shall begin upon the date of its execution by both Parties and shall automatically terminate upon the report being delivered to the Municipality.

5.2. This Agreement may be terminated by the mutual written agreement of the State and Municipality at any time.

For and on behalf of
**Vermont Department of Buildings and
General Services**

Signature: _____

Name: _____

Designation: _____

Date: _____

For and on behalf of
(Newport City) (Municipality)

Signature: _____

Name: _____

Designation: _____

Date: _____

COIN DROPS - 2024

Council Approved: _____

| <u>Organization</u> | <u>Date</u> | <u>Time</u> |
|---|---------------------|-------------|
| Veterans of Foreign Wars of the U.S. Auxiliary | May 25th (Sat.) | 8AM – 2PM |
| Newport Parks & Recreation Department | June 8th (Sat.) | 9AM – 3PM |
| Newport Fire Department | July 6th (Sat.) | 8AM – 2PM |
| American Legion Post #21 | August 10th (Sat.) | 8AM – 2PM |
| Veterans of Foreign Wars of the U.S. Post #798 | Sept. 14th (Sat.) | 8AM – 2PM |
| Disabled American Veterans (DAV) | October 12th (Sat.) | 9AM – 3PM |
| Newport Recreation Committee | November 9th (Sat.) | 9AM – 12PM |
| American Legion Post #21 Auxiliary | November 9th (Sat.) | 12PM – 3PM |

MEMO

To: Newport City Council
From: Michael Brown, Director of Recreation
Date: February 2, 2024
Re: 2024 Parade Permits Requests & Policy

Four parade permit requests for 2024 have been received. The municipal budget supports and funds up to \$1000 for 4 seasonal requests. Any other approved parades above the 4 must be funded by the requester. Deviations from the parade route outside the standard course or who require additional support will be responsible for paying all expenses incurred after the \$1000 allowance. Parades hosted by City departments are given priority, followed by preference for parades that are scheduled by season (ideally one parade for each season). This does not include organized walks or processions that use the bike path or do not interrupt the flow of traffic beyond the cross walk areas. Requests are to be submitted between January 1 and January 31 of the year in which the parade is requested to be held.

Parades are defined as a well advertised, organized and coordinated procession of parade participants such as floats, animals, people, marching bands, performers, etc., and must have a registration process that accounts for the number of participants which is provided to the city 3 days prior to the event so that appropriate safety measures can be planned.

Requested Permits:

- Memorial Day Parade to Gardner Park: 5/27/24
City of Newport submitted on January 2, 2024
- NEK Pride Celebration Parade: 6/23/24
NEK Rainbow Coalition submitted on January 2, 2024
- Kingdom Swim March: 7/26/24
Kingdom Games/Phil White submitted January 11, 2024
- Light up the Night Parade: 12/7/24
City of Newport submitted on January 2, 2024

CITY OF NEWPORT

PRELIMINARY WASTEWATER ALLOCATION APPLICATION

Application No. P24-001
Date Received: 11/29/24
Signature: Thomas J. Benoit

Application Fee: \$30 Residential
\$100 Non-Residential
Reserve Capacity Fee: \$0.12 per gallon
Final Allocation Fee: \$0.24 per gallon

To the City of Newport, Vermont:

The undersigned, being the Owner of the property located
at 59 Water Front Plaza Parcel ID # 126062
(Number) (Street)

does hereby request a permit for sewer use to serve
the Northeast Pizza Co (Hoagies)
(Residence, apt., commercial bldg., industrial facility, etc.)
at said location. Sewer use is for (check the appropriate boxes)

- Renewal of an existing permit.
- Expansion of an existing connection.
- A new connection.
- A reserve capacity flow allocation.
- Other.

1. Residential:

a. Number of living units by types:

Single Family Homes: _____
Mobile Homes: _____
Apartments: _____
Townhouse/Condominiums: _____

b. Estimate of Flow:

Use the Vermont Wastewater System and Potable Water Supply Rule, effective
1 January 05, Table 1, Design Flow: _____ gallons per day

2. Non-Residential:

a. Description of Connection's Flow.

Type: Restaurant
Number of Units: 25 Seats @ 27 gpd

b. Estimate of Flow:

Use the Vermont Wastewater System and Potable Water Supply Rule, effective
1 January 05, Table 1, Design Flow: 675 gallons per day

3. Will the strength of the wastewater be typical domestic wastewater?

Yes No

4. Failure of the applicant to meet the requirements of the Sewer Ordinance and this permit, will result in permit revocation.

5. The applicant may not transfer, by any means, this allocation approval to any other person.

6. Submit the application fee with this application. Make the check out to "City of Newport."
7. Submit the allocation fee with this application by separate check. Check will be returned if application is denied.


8. Applicant Information:

Date: 2/2/24

Applicant: North east Pizza

Name: Trevan Farran

Address: 89 Waterfront Plaza Newport VT 05858

Signature:  Trevan Farran

Daytime Phone No.: 802-624-1207

Daytime Fax No.: _____

9. Is this a Preliminary or Final Application? Refer to the Newport Sewer Ordinance for the details of the reserve capacity allocation request.

Preliminary
 Final

If this is a final application, then ensure the submittals identified in the Sewer Ordinance are included in this application.

Connections which generate a flow over 1000 gpd or have waste strength above residential use must be certified by a Vermont registered engineer.

To be completed by the City:

A. PRELIMINARY COMMITMENT OF RESERVE CAPACITY

1. Your request for permission to use the Newport public sewage system has been received and considered.
2. Preliminary Commitment of Reserve Capacity for sewer system use is granted. You must comply with all provisions of the City's "Sewer Use Ordinance."
3. The committed reserve capacity allocated for you is 675 gallons per day.
4. This preliminary commitment will expire ONE YEAR from the preliminary approval date below.
5. Review for Final Approval will not proceed until your letter request, including required documents, for Final Approval is received.

Preliminary Approval:

City of Newport
 City Council _____

Date: _____

Expiration Date: _____

**CITY OF NEWPORT
APPLICATION FOR WATER ALLOCATION/TURN-ON**

OWNER/APPLICANT: Northeast Pizzeria (Hoagies) Permit # W24-001
ADDRESS: 89 Waterfront Plaza
Newport VT 05855


ADDRESS WHERE ALLOCATION IS BEING REQUESTED:
89 Waterfront Plaza Newport VT 05855

FEE: RESIDENCE - \$30.00 Allocation GPD 675
~~COMMERCIAL~~ - \$30.00 City Tax Map # 126062
INDUSTRIAL - \$60.00
EXISTING - \$15.00

GENERAL CONDITIONS:

- 1) All costs for connecting to the City water system shall be borne by the owner/applicant.
- 2) All plumbing shall be done in accordance with all applicable national, state and/or local codes.
- 3) Water lines two (2) inches or less in diameter installed within the City's R.O.W shall be K type copper.
- 4) Water lines greater than two (2) inches in diameter shall be ductile iron.
- 5) The owner/applicant shall install a radio read water meter which shall be purchased from the City and paid for by owner/applicant.
- 6) Water and sewer billing will commence from date of water meter purchase.
- 7) An application for water service connection shall be filed with the City when a new service needs to be installed.
- 8) The City must be notified 48 hours in advance of a water turn On/Off to activate system. **No person other than a City employee shall operate a City-owned water shut off valve. The water turn on will not take place unless all conditions have been addressed.**

Special Conditions: _____


Owner/applicant Signature

Feb. 2, 2024
Date

Approval: The City of Newport has sufficient uncommitted reserve hydraulic capacity to serve the above proposed project.

Authorized Signature

Date

Special Council Meeting Minutes

February 6, 2024

A duly warned Special Council Meeting of the Newport City Council was held on Tuesday, February 6, 2024, in the council room in the Newport Municipal Building. Present were Mayor Linda Sullivan, Council President John Wilson, council members Kevin Charboneau, Chris Vachon, and Clark Curtis, City Clerk/Treasurer James Johnson, Comptroller Rebecca Therrien, and members of the Press and Public.

Mayor Sullivan called the meeting to order at 5:02pm.

Additions/Deletions to the Agenda

None

Interview of Potential Candidates(s) for Fire Chief.

Mr. Wilson moved to enter executive session to interview candidates for the position of Fire Chief, 1 V.S.A. 313(a)(3) and invite each candidate and the Comptroller into executive session. Seconded by Mr. Curtis, motion carried unanimously.

No action taken.

Interview of Potential Candidate(s) for the position of City Manager

Mr. Curtis moved to enter executive session to interview candidate(s) for City Manager and invite each candidate, recruiters, the Comptroller and Department Heads into executive session 1 V.S.A. 313(a)(3). Seconded by Mr. Vachon, motion carried unanimously.

No action taken.

Comments by the Public

None

New Business

None

Old Business

None

Adjourn

Mr. Charboneau moved to adjourn at 7:14pm. Seconded by Mr. Vachon, motion carried unanimously.

Attested _____ This _____ Day of _____ 2024.

_____ Mayor

Special Council Meeting Minutes

February 9, 2024

DRAFT

A duly warned special meeting of the Newport City Council was held on Monday, February 9, 2024, in the council room in the Newport Municipal Building. Present were Mayor Linda Sullivan, Council President John Wilson, Council Members Kevin Charboneau, Clark Curtis, and Chris Vachon, City Clerk/Treasurer James D. Johnson, Comptroller Rebecca Therrien by phone.

Mayor Sullivan called the meeting to order at 6:00PM.

Additions/Deletions to the Agenda

None

Potential Appointment of City Manager

Mr. Vachon moved to enter executive session to discuss the appointment of City Manager 1V.S.A. 313(a)(3). Seconded by Mr. Charboneau, motion carried unanimously.

In open session, Mr. Wilson moved to appoint Jonathan DelaBruere City Manager effective March 11, 2024, subject to the February 7, 2024, signed employment agreement which is hereby ratified. Seconded by Mr. Charboneau, motion carried unanimously.

Comments by the Public

None

New Business

Mr. Vachon moved to approve a Special Event Permit for Caledonia Spirits Inc. Seconded by Mr. Curtis; motion carried unanimously.

Old Business

None

Adjournment

DRAFT

Mr. Charboneau moved to adjourn at 6:08pm. Seconded by Mr. Curtis, motion carried unanimously.

Attested _____ This _____ Day of February 2024

_____ Mayor



Newport City Downtown Development
PO Box 741
Newport VT 05855
(845) 608-4056
rick@ncddvt.org

Prepared for Council Consideration 2 26 24
Unanimously approved by NCDD's Board of Directors

Memorandum of Understanding
Between Newport City Downtown Development and the City of Newport

Newport City Downtown Development (NCDD) agrees to manage a collaborative strategic planning process on behalf of the City of Newport. NCDD will ask for City Council's approval for each of the following steps in the process:

- Develop a Request for Proposals to seek an appropriate entity to provide an updated and enhanced Master Plan for the City that will include the following:
 - An analysis of all potential downtown development sites and recommendations for their best and highest use.
 - Specific recommendations to integrate development plans underway for the Newport/Coventry Airport into Newport's downtown economic development strategy.
 - Recommendations for the development of specific public infrastructure projects that will lay the groundwork for appropriate private development.
 - A roadmap providing the foundational components for a TIF District application.
 - An assessment of appropriate sites in or close to Newport's designated downtown for housing development.
 - An initial assessment of potential financial sources to create the necessary funding stack to carry out Newport's development.
- Provide the Mayor and Council with access to all proposals in response to the RFP, along with the NCDD Economic Development Task Force's recommendation on the top of three candidates.
- Upon approval by City Council of the top candidate, manage all aspects of the contract with the selected company, provide monthly progress updates to the Council, and assure that the work is performed in a timely manner and in accordance with the provisions in the contract.
- At the end of the contract, share the final work product with the Council along with recommendations to the Council for next steps.

Compensation: NCDD has the financial means and the capacity to manage this project without administrative charge beyond the financial support already requested from the City of Newport in the 2024/2025 budget. The only cost to the City will be the direct costs associated with agreed upon contracts for service. NCDD will provide invoices to the City as needed to cover those direct expenses.

Notes:

- The City of Newport has access to two grants that it received for the purpose of long-range planning for economic development, totaling \$85,923.71. NCDD expects to be able to secure proposals that would cost no more than these funds that are already available and designated for this purpose. If NCDD is unable to secure bids in that range from qualified applicants, NCDD will discuss next steps and other potential funding sources with Mayor and Council.



(845) 608-4056



PO Box 741, Newport VT 05855



rick@ncddvt.org



Newport City Downtown Development

PO Box 741

Newport VT 05855

(845) 608-4056

rick@ncddvt.org

-
- NCDD will request disbursement of the available funds only when a signed contract that has been approved by the Mayor and Council is in hand, and any disbursement to NCDD will be equal to the payments required by the selected contractor.
 - In the event that a contract is secured for less than the available funds, decisions regarding the use of the remaining funds will be made by the Mayor and Council.
 - NCDD understands its role to be that of manager. NCDD will make no substantive decisions in carrying out this effort without consultation with the Mayor and Council.
 - NCDD's offer is possible because of three significant organizational assets:
 - The work of the Economic Develop Task Force, a group of community business leaders who have been meeting twice a month since November to educate themselves about the development opportunities and challenges our community confronts at this time. This group is made up of Dave Laforce (Chair), Rick Woodward, Ellen Stanley, Megan Maclure, Dena Gray, Chris Hamblett and Sarah Chadburn.
 - Brian Gray, a volunteer who serves as NCDD's Coordinator of Economic Development. NCDD has signed a contract with Brian to help manage NCDD's emerging effort to work with the City of Newport in shaping a proactive economic development strategy for our community. (Brian's resume and job description available upon request).
 - NCDD's strong Board of Directors that is committed to acting proactively to support the City of Newport in developing our downtown.

VERMONT DEPARTMENT OF PUBLIC SAFETY

STATE OF VERMONT GRANT AGREEMENT **Part 1-Grant Award Detail**

SECTION I - GENERAL GRANT INFORMATION

| | | | |
|--|---------------------|---|------------------------------------|
| ¹ Grant #: 02140-7H21131-107 | | ² Original <input checked="" type="checkbox"/> Amendment # | |
| ³ Grant Title: 2021 Homeland Security Grant Program | | | |
| ⁴ Amount Previously Awarded: \$0.00 | | ⁵ Amount Awarded This Action: \$92,242.37 | |
| ⁶ Total Award Amount: \$92,242.37 | | | |
| ⁷ Award Start Date: Execution Date | | ⁸ Award End Date: 8/31/2024 | |
| ⁹ Subrecipient Award: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | | | |
| ¹⁰ Vendor #:0000040414 | | ¹¹ Grantee Name: City of Newport | |
| ¹² Grantee Address: 222 Main Street | | | |
| ¹³ City: Newport | | ¹⁴ State: VT | |
| ¹⁵ Zip Code: 05855 | | | |
| ¹⁶ State Granting Agency: Department of Public Safety | | | ¹⁷ Business Unit: 02140 |
| ¹⁸ Performance Measures: YES <input checked="" type="checkbox"/> | | ¹⁹ Match/In-Kind: \$ Description: | |
| ²⁰ If this action is an amendment, the following is amended: | | | |
| Amount: | Funding Allocation: | Performance Period: | Scope of Work: |
| Other: | | | |

SECTION II - SUBRECIPIENT AWARD INFORMATION

| | | | | | |
|---|--|--|--|--|--|
| ²¹ Grantee UEI #: WKJYAVU7J481 | | ²² Indirect Rate: % <small>(Approved rate or de minimis 10%)</small> | | ²³ FFATA: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | |
| ²⁴ Grantee Fiscal Year End Month (MM format):06 | | | | ²⁵ R&D: <input type="checkbox"/> | |
| ²⁶ DUNS Registered Name (if different than VISION Vendor Name in Box 11): <input type="checkbox"/> | | | | | |

SECTION III - FUNDING ALLOCATION

STATE FUNDS

| Fund Type | ²⁷ Awarded Previously | ²⁸ Award This Action | ²⁹ Cumulative Award | ³⁰ Special & Other Fund Descriptions |
|--|----------------------------------|---------------------------------|--------------------------------|---|
| General Fund | \$0.00 | \$0.00 | \$0.00 | |
| Special Fund | \$0.00 | \$0.00 | \$0.00 | |
| Global Commitment (non-subrecipient funds) | \$0.00 | \$0.00 | \$0.00 | |
| Other State Funds | \$0.00 | \$0.00 | \$0.00 | |

FEDERAL FUNDS

(includes subrecipient Global Commitment funds)

Required Federal Award Information

| ³¹ Assistance Listings# (formerly CFDA#) | ³² Program Title | ³³ Awarded Previously | ³⁴ Award This Action | ³⁵ Cumulative Award | ³⁶ FAIN | ³⁷ Federal Award Date | ³⁸ Total Federal Award |
|---|--------------------------------------|----------------------------------|---------------------------------|--------------------------------|--------------------|----------------------------------|-----------------------------------|
| 97.067 | 2021 Homeland Security Grant Program | \$0.00 | \$92,242.37 | \$92,242.37 | EMW-2021-SS-00059 | 08/01/2021 | 415,000,000.00 |

| | | | | | | | |
|--|--|--|--------|--------|--|--|--------|
| ³⁹ Federal Awarding Agency: | | ⁴⁰ Federal Award Project Descr: | | | | | |
| | | \$0.00 | \$0.00 | \$0.00 | | | \$0.00 |
| ³⁹ Federal Awarding Agency: | | ⁴⁰ Federal Award Project Descr: | | | | | |
| | | \$0.00 | \$0.00 | \$0.00 | | | \$0.00 |

STATE OF VERMONT GRANT AGREEMENT

Part 1-Grant Award Detail

SECTION I - GENERAL GRANT INFORMATION

| | | | |
|---|--|--|------------------------------------|
| ¹ Grant #: 07120-SFR-CRRP-58 | | ² Original <input checked="" type="checkbox"/> Amendment # <input type="checkbox"/> | |
| ³ Grant Title: Community Recovery and Revitalization Program (CRRP) | | | |
| ⁴ Amount Previously Awarded: \$0.00 | | ⁵ Amount Awarded This Action: \$997,000.00 | |
| ⁶ Total Award Amount: \$997,000.00 | | | |
| ⁷ Award Start Date: 03/03/2021 | | ⁸ Award End Date: 12/31/2026 | |
| ⁹ Subrecipient Award: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | | | |
| ¹⁰ Vendor #: 0000040414 | | ¹¹ Grantee Name: City of Newport | |
| ¹² Grantee Address: 222 Main Street | | | |
| ¹³ City: Newport City | | ¹⁴ State: VT | |
| | | ¹⁵ Zip Code: 05855 | |
| ¹⁶ State Granting Agency: Department of Economic Development | | | ¹⁷ Business Unit: 07120 |
| ¹⁸ Performance Measures: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | | ¹⁹ Match/In-Kind: Description: 80% or more of the CRRP work | |
| ²⁰ If this action is an amendment, the following is amended: Amount: <input type="checkbox"/> Funding Allocation: <input type="checkbox"/> Performance Period: <input type="checkbox"/> Scope of Work: <input type="checkbox"/> Other: <input type="checkbox"/> | | | |

SECTION II - SUBRECIPIENT AWARD INFORMATION

| | | | | | |
|--|--|-----------------------------------|--|--|--|
| ²¹ Grantee Identifier [UEI] #: WKJYAVU7J481 | | ²² Indirect Rate: % | | ²³ FFATA: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | |
| ²⁴ Grantee Fiscal Year End Month (MM format): 6 | | (Approved rate or de minimis 10%) | | ²⁵ R&D: <input type="checkbox"/> | |
| ²⁶ Entity Identifier [UEI] Name (if different than VISION Vendor Name in Box 11): | | | | | |

SECTION III - FUNDING ALLOCATION

STATE FUNDS

| Fund Type | ²⁷ Awarded Previously | ²⁸ Award This Action | ²⁹ Cumulative Award | ³⁰ Special & Other Fund Descriptions |
|--|----------------------------------|---------------------------------|--------------------------------|---|
| General Fund | | \$997,000.00 | \$997,000.00 | |
| Special Fund | | | \$0.00 | |
| Global Commitment (non-subrecipient funds) | | | \$0.00 | |
| Other State Funds | | | \$0.00 | |

FEDERAL FUNDS

(includes subrecipient Global Commitment funds)

Required Federal Award Information

| ³¹ CFDA# | ³² Program Title | ³³ Awarded Previously | ³⁴ Award This Action | ³⁵ Cumulative Award | ³⁶ FAIN | ³⁷ Fed Award Date | ³⁸ Total Federal Award |
|--|-----------------------------|--|---------------------------------|--------------------------------|--------------------|------------------------------|-----------------------------------|
| | | | | \$0.00 | | | |
| ³⁹ Federal Awarding Agency: | | ⁴⁰ Federal Award Project Descr: | | | | | |
| | | | | \$0.00 | | | |
| Federal Awarding Agency: | | Federal Award Project Descr: | | | | | |
| | | | | \$0.00 | | | |
| Federal Awarding Agency: | | Federal Award Project Descr: | | | | | |
| | | | | \$0.00 | | | |
| Federal Awarding Agency: | | Federal Award Project Descr: | | | | | |
| | | | | \$0.00 | | | |
| Federal Awarding Agency: | | Federal Award Project Descr: | | | | | |
| Total Awarded - All Funds | | \$0.00 | \$997,000.00 | \$997,000.00 | | | |

SECTION IV - CONTACT INFORMATION

| | | | |
|-------------------------------------|--|--|--|
| ⁴¹ STATE GRANTING AGENCY | | ⁴² GRANTEE | |
| NAME: Joan Goldstein | | NAME: Linda Joy Sullivan | |
| TITLE: Commissioner | | TITLE: Mayor | |
| PHONE: (802) 272-2399 | | PHONE: (802) 558-1457 | |
| EMAIL: Joan.Goldstein@vermont.gov | | EMAIL: mayor.sullivan@newportvermont.org | |

District 9
Certcode 1015-0

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2024**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of **NEWPORT CITY** in **ORLEANS** County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

| <u>Town Highways</u> | <u>Previous Mileage</u> | <u>Added Mileage</u> | <u>Subtracted Mileage</u> | <u>Total</u> | <u>Scenic Highways</u> |
|----------------------|-------------------------|----------------------|---------------------------|--------------|------------------------|
| Class 1 | 6.637 | | | | 0.000 |
| Class 2 | 6.640 | | | | 0.000 |
| Class 3 | 22.95 | | | | 0.000 |
| State Highway | 1.352 | | | | 0.000 |
| Total | 37.579 | | | | 0.000 |
| * Class 1 Lane | 0.296 | | | | |
| * Class 4 | 0.01 | | | | 0.000 |
| * Legal Trail | 0.00 | | | | |

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
1.28 ml CL3 TH-141 (Glen Rd) reclassified as 1.28 ml CL2 TH-4
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees:

Signature of T/C/V Clerk: _____ Date Filed: _____

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: _____ DATE: _____
Representative, Agency of Transportation

Memo

02/26/2024

To: Newport City Council

From: Frank Cheney, Newport City Tax Assessor

Subject: Mandated Reappraisal/Request for RFP

The results of the 2023 State of Vermont Property Tax Equalization Study include that the City of Newport's current Common Level of Appraisal (**CLA**) fell to 76.11 and its Coefficient of Dispersion (**COD**) rose to 25.86. These findings establish that Newport has exceeded the threshold to trigger a state mandated reappraisal of all property within our municipality. Although official notification will not be issued early summer 2024 I believe it is prudent for Newport to begin preparations now. Accordingly, I am requesting that the Newport City Council grant approval to initiate a Request for Proposal (RFP) to secure an appropriate vendor to complete the required reappraisal.

The following represents a preliminary estimate of the timeline and cost associated with the reappraisal.

Scheduling: It appears that regardless of what vendor is chosen to complete the work. State of Vermont approved appraisal contractors are currently scheduling out 3 to 4 years. Considering the bidding and selection process, the anticipated start date would be sometime in the fall of 2027, with grievance hearings to finalize the grand list occurring in the spring of 2028. Newport is one of many municipalities that will trigger for reappraisal this year. I would anticipate that unless Newport gets out in front of this group the timeline and potential cost to complete the reappraisal may increase substantially.

Cost: The current estimated per parcel rate is approximately \$135. Newport has approximately 2100 Parcels, total cost for the contractor would come in around \$283,500.00

| | |
|------------------------------------|-----------------|
| Reappraisal Fund Bal. 2/26/2024 | \$88900 |
| 3.5 years state payments | 62594 |
| 4 years sinking fund (If approved) | 80000 |
| <u>Contractor Cost</u> | <u>(283500)</u> |
| Shortfall | \$52006 |

***This projection does not take into account any additional cost that are likely to be incurred**

- Increase in per parcel price until contract is entered into, at least 2% a year should be anticipated
- Additional Newport Assessor Office cost of at minimum 15% in the year leading up to and during the reappraisal process.
- Cost of CAMA software purchases or upgrades that may be required.

Thank you for your consideration

Frank Cheney Newport City Tax Assessor

TAX MAP MAINTENANCE PROPOSAL FOR THE CITY OF NEWPORT, VT

For processing data recorded 04/01/2024 through 03/31/2025

January 5, 2024

Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, in Littleton, N.H. 03561, hereinafter called CAI, proposes to the City of Newport, VT, hereinafter called the CLIENT, to provide professional mapping services according to the specifications, terms, and conditions below written:

SCOPE OF SERVICES

A. Compilation

1. CAI shall review and incorporate all subdivisions, boundary line adjustments and surveys and make any required property line, area, and/or frontage changes.
2. CAI shall review all title conveyance deeds and make any required changes. - N/A*
3. CAI shall calculate the area of any parcel that is changed as a result of the above Items 1 and 2, following professionally accepted roundoff rules.
4. If copies of the property record cards for parcels with new or changed buildings, including the building sketches, are provided, CAI shall use the most recent available orthoimagery to accurately place building footprints.
5. CAI shall review information from the previous tax year, regarding problem areas and shall attempt to resolve any discrepancies or problems in a fair and equitable manner for tax assessment purposes.
6. As all the above referenced data are compiled throughout the year, CAI shall mark each document confirming the intent stated therein. If the intent is not a direct conveyance, CAI shall label the document appropriately with the new parcel number and area.
7. All data shall be incorporated and formatted in a manner consistent with the existing map/GIS data.
8. All work shall be reviewed and checked for errors and preliminary PDFs shall be provided for review prior to finalizing the annual service.

B. Computer Map Index Services - N/A*

1. CAI shall maintain an index of property records that corresponds to the the property maps.
2. All index changes shall be coded in the change field as follows:

| | |
|---|-----------------|
| M1 - Name/Book and Page | A - Add New Lot |
| M2 - Area | D - Delete Lot |
| M3 - Parcel Id Number (i.e. Map and/or Lot number | |
| M4 - Multiple of M1, M2, M3 | |
| M5 - Other (such as plan name or plan lot number) | |
3. CAI shall provide computer index printouts to the CLIENT sorted as follows:
 - a. Numerical by map and lot number
 - b. Alphabetical by owner's name
 - c. Change list by change code with secondary sorting by map and lot
 - d. Other index printouts will be available upon request, at current CAI prices

C. GIS

1. All digital files will be processed using Esri GIS software.
2. All data will be checked for topology errors and corrected.
3. GIS data will be delivered in Esri's shape file, geodatabase, or other format, depending on the format of the existing data.

D. Responsibilities of the CLIENT

1. The CLIENT shall provide a copy of each deed, keyed to the correct map and lot. - N/A*
2. The CLIENT shall provide a print of each subdivision plan, boundary adjustment plan, and map to be incorporated, keyed to the correct map & lot.
3. The CLIENT shall acquire as much information as possible about any questions and/or problems.
4. If buildings are to be added or changed, the CLIENT shall provide a copy of the appropriate Property Record Card, including the building sketch.
5. The CLIENT shall notify CAI of approval of preliminary PDFs or edits to be made within thirty days of receipt of said preliminary PDFs.

ADMINISTRATIVE

A. Documenting Progress

1. An officer of CAI shall be responsible for monitoring and documenting the progress of the maintenance process.
2. Flow charts shall be maintained, monitoring the progress of the maintenance procedure; the purpose of which is to be able to inform the CLIENT of exactly where the project stands at any given time. The charts shall include the following:

| | |
|---|------------------------------------|
| a. receipt date of data to be processed | e. completion date of second draft |
| b. completion date of compilation | f. date printed |
| c. completion date of first draft | g. date shipped |
| d. completion date of checking | |

TIMING

CAI shall complete and deliver the work described within 45 days of the receipt of the final information to be incorporated as defined in this proposal.

COST

| | |
|--|-----------------------------------|
| Map/GIS Maintenance Service | \$3,500.00 |
| Building Footprints (if building sketches are provided as described above) | \$20.00/building added or changed |

DELIVERABLES

Deliverables shall include two (2) each full size, one (1) each reduced size replacement prints, Zoning Map, Downtown Regulating Map, PDFs, digital data

PAYMENT

Payment shall be made to CAI within thirty (30) days of invoicing, per terms of the invoice. Said invoicing shall be done on a quarterly basis throughout the project cycle, unless other payment arrangements have been made.

GUARANTEE

CAI shall guarantee all data generated against any errors or omissions for one (1) full year from the date of delivery. This guarantee does not include any changes due to data not made available under the terms of this proposal or any new information that is made available subsequent to the delivery date.

TAX MAP MAINTENANCE CONTRACT FOR THE CITY OF NEWPORT, VT

For processing data recorded 04/01/2024 through 03/31/2025

This is a contract made this 5 day of January, 2024, between Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, Littleton, NH 03561, hereinafter called CAI, and the City of Newport, VT, hereinafter called the CLIENT, to provide professional mapping services according to the specifications, terms, and conditions below written.

Witnesseth, the above parties agree as follows:

1. All work shall be done according to the Tax Map Maintenance Proposal, dated January 5, 2024, hereto annexed. It is the intent of the parties that the above referenced proposal be considered a part of this contract, the same as if fully incorporated into this contract.
2. The CLIENT shall pay \$3,500.00 for the map/GIS maintenance services under this contract. If Property Record cards, including building sketches are provided, the CLIENT shall pay an additional \$20.00/building added or changed. There will be no additional charge if Property Record cards are not provided.
3. CAI agrees that this contract shall not be assigned, transferred, conveyed, or otherwise disposed of without the previous express written consent of the CLIENT and neither shall said CAI's right, title, interest, or power to execute such contract be assigned, transferred, conveyed or otherwise disposed of without written consent of the CLIENT.
4. The Parties executing this contract agree that the above recitals constitute the entire agreement between the parties for the requested mapping services.

This contract shall be construed under the laws of the State of Vermont.

The parties hereto have executed this agreement by their duly authorized officers.

City of Newport, VT

CAI Technologies

BY: _____
TITLE: _____



Franco D. Rossi
President

BY: _____
TITLE: _____

BY: _____
TITLE: _____

BY: _____
TITLE: _____

Form PVR-4155
CERTIFICATE - NO APPEAL OR SUIT PENDING

We hereby certify that on this date there are not any appeals pending from action of the Listers nor suits pending to recover taxes paid under protest relating to the April 1, 2023 grand list of Newport, Vermont.

Given under our hands at Newport in the County of Orleans, State of Vermont,
this 26 day of February, 2024.

Listers

Selectboard

Francis F. Cheney III

Attested this 26 day of February, 2024.

_____, Town Clerk

Attach to final grand list lodged with the town clerk.

32 V.S.A. § 4155. Certificate and attestation - No appeal or suit pending

When no statutory appeal as provided by law from the appraisal of the listers and no suit to recover taxes paid under protest is pending on the first Tuesday of February following such lodgment, the selectboard and listers of a town or the mayor and assessors of a city shall endorse a certificate to that effect upon the grand list and the same shall be attested by the town or city clerk with the date of such attestation.

32 V.S.A. § 4156. After appeal and suit determined

When any such appeal or suit is then pending, such certificate shall be made as soon as such appeal or suit has been finally determined.

32 V.S.A. § 4157. Effect of such certificate

From the date of endorsing such certificate upon the grand list as aforesaid to the effect that no such appeal or suit is pending, when offered in evidence in any court in this state, such list shall be received as a legal grand list of such town or city and its validity shall not be put in issue by any party to any action in any hearing or trial in any court.

1791 Accounts

978 Metered Accounts includes Engaged Accounts

813 Non-Metered Accounts

Metered Accounts are approx 66% of billing
Non-Metered Accounts are approx 34% of billing

2/21/24

Sewer

Water

due 9/15/22 - Billed 343,093
Budgeted Exp 429,934

235,528
244,642

Due 12/15/22 Billed 261,267
budgeted Exp 429,934

187,194
244,642

Due 3/15/23 billed 238,860
Exp 429,934

169,180
244,642

due 6/15/23 billed 224,752
Exp 429,934

154,293
244,642

due 9/15/23 billed 257,261
Exp 449,567

181,839
253,925

due 12/15/23 billed 260,195
Exp 449,567

183,482
253,975

due 3/15/24 billed 253,012
Exp 449,567

177,861
253,925

Total Billed 1,838,440 .5992%

1,291,377 .7121%

Total Exp 3,068,437

1,740,343

increase 40%

25.8%

| 2023 | Sewer | Operation | Water | Rate increase MAY 2023 for Aug. Sep. Oct. |
|------------|-----------|-----------|------------------|--|
| REV | 1,256,796 | | 1,065,901 | |
| EXP | 1,791,110 | | 1,005,840 | |
| Loss (30%) | (534,314) | | Gain (6%) 60,061 | |

NON-operations

TOTAL LOSS 543,581

| | | | |
|----------------------|-----------|---------|-----------|
| INT. Income | 7,069 | | 7,648 |
| Interest Expense | (38,184) | | (45,801) |
| TOTAL REV | 1,263,865 | | 1,073,549 |
| Exp | 1,829,294 | | 1,051,701 |
| Loss 3 (565,429) 31% | | Gain 2% | 21,848 |

2022 Operations

| | | | |
|--------------------|-----------|----------|-----------|
| REV | 1,475,190 | | 787,283 |
| EXP | 1,811,860 | | 905,240 |
| Loss 19% (336,664) | | Loss 15% | (117,957) |

NON-operating

| | | | |
|--------------------|-----------|---------|----------|
| Income Int | 6566 | | 5746 |
| Exp. INT | (48,358) | | (50,919) |
| TOTAL REV | 1,481,762 | | 793,029 |
| Exp | 1,860,218 | | 838,202 |
| Loss 20% (378,456) | | Loss 5% | (45,173) |

| 2021 | S | operation | W |
|------|---------------|-----------|-----------|
| REV | 1,311,038 | | 829,608 |
| Exp | 1,723,603 | | 839,221 |
| LOSS | 24% (412,565) | LOSS | 1% (9613) |

Non-operating

| | | | | |
|-------------|----------|--|----------|--------------------|
| INT. INCOME | 9,706 | | 7,157 | |
| INT. EXP | (14,309) | | (59,743) | TOTAL LOSS 469,455 |

| | | | |
|-----------|---------------|------|-------------|
| TOTAL REV | 1,320,744 | | 837,064 |
| Exp | 1,737,912 | | 889,351 |
| LOSS | 24% (417,168) | LOSS | 6% (52,287) |

| 2020 | S | operations | W |
|------|---------------|------------|-------------|
| REV | 1,516,864 | | 815,098 |
| Exp | 1,705,327 | | 852,091 |
| LOSS | 11% (188,463) | LOSS | 8% (66,993) |

Non-operating

TOTAL LOSS 299,022

| | | | |
|--------------|----------|--|--------|
| INT. INCOME | 9,155 | | 7,083 |
| INT. EXPENSE | (51,086) | | (8718) |

| | | | |
|-----------|---------------|------|-------------|
| TOTAL REV | 1,526,019 | | 822,181 |
| Exp | 1,756,413 | | 890,809 |
| LOSS | 13% (230,394) | LOSS | 8% (68,628) |

2019 S operations W

| | | | |
|----------|-----------|---------|--------|
| REV | 1,495,523 | 813,136 | |
| Exp | 1,747,892 | 799,251 | |
| Loss 15% | (252,369) | Gain 2% | 13,885 |

TOTAL Loss 347,009

Non-operating

| | | |
|-------------|----------|----------|
| INT INCOME | 10,164 | 8,919 |
| INT EXPENSE | (55,391) | (73,213) |

| | | | |
|-----------|-----------|---------|----------|
| TOTAL REV | 1,505,687 | 822,051 | |
| Exp | 1,803,283 | 871,464 | |
| Loss 10% | (297,596) | Loss 6% | (49,413) |

2018 S W

| | | | |
|---------|-----------|----------|---------|
| REV | 1,603,548 | 852,123 | |
| Exp | 1,588,755 | 731,583 | |
| Gain 1% | 14,793 | Gain 14% | 117,540 |

2017

| | | | |
|---------|-----------|----------|---------|
| REV | 1564,089 | 906,948 | |
| Exp | 1,570,796 | 729,333 | |
| Loss 1% | (6,707) | Gain 20% | 127,615 |

2016

S

W

REV 1,310,180

794,324

Rate increase

Exp 1,607,041

695,060

June, 2016

Loss 18% (296,841)

Gain 12% 99,264

2015

S

W

REV 1,248,247

783,424

Exp 1,528,508

667,048

Loss 18% (280,241)

Gain 15% 116,376

2014

S

W

REV 1,271,358

779,765

Exp 1,579,529

733,800

Loss 20% (308,171)

Gain 6% 45,965

Average Loss/Earn from 2019 - 2023

| | Sewer | Water |
|------|-------|---------|
| Loss | 21% | Loss 5% |

Average Loss/Earn, 2014 - 2018

| | Sewer | Water |
|------|-------|----------|
| Loss | 14% | Earn 13% |