

DRAFT

City of Newport
Planning Commission Meeting Minutes
December 19, 2023

Members Present: Chair John Monette, Denis Chenette, Carole O’ Connell and Gina Cirelli
Members Absent: Kevin Mead
Others Present: Zoning Administrator Frank Cheney and Bevin Barber-Campbell

- **Call to Order:** The meeting was called to order by Chair Monette at 6:53p.m.
- **Approval of Minutes:** Gina Cirelli made a motion to approve the minutes of December 5, 2023, Denis Chenette seconded the motion, and the minutes were approved unanimously.
- **Public Comment:** none
- **Bevin Barber -Campbell** presented a detailed overview of the Bicycle Friendly Community Program and Certification process to the planning Commissions.
- **Bylaw Modernization project:**
The Planning Commission Members reopened evaluation of sections within the Draft Unified Regulations that had previously been marked for additional attention. The following areas were evaluated and amended:
 - 1) Vendor/mobile food service
 - 2) Developmental Review Board Procedure/ Local Act 250 Review
- **2024 Meeting Schedule:** The members reviewed the proposed 2024 Planning Commission meeting dates, Denis Chenette made a motion to accept the schedule as presented, Carole O’ Connell seconded the motion, and it was passed unanimously.
- **Old Business:** None
- **New Business:** None
- **Agenda:** The next scheduled Planning Commission Meeting will be held on January 9, 2024, at 6:30 p.m. in the Newport City Council Room. The agenda will be similar to tonight’s meeting.
- **Adjourn:** Denis Chenette made a motion to adjourn, Carole O’ Connell seconded, the meeting adjourned at 8:45p.m.

Approved this ___ day of _____, 2024

_____Chair, Newport City Planning Commission