

**City of Newport**  
**Planning Commission Meeting Minutes**  
**December 5, 2023**

**Members Present:** Chair John Monette, Denis Chenette, and Gina Cirelli

**Members Absent:** Kevin Mead and Carole O'Connell

**Others Present:** Zoning Administrator Frank Cheney and Brandy Saxton

- **Call to Order:** The meeting was called to order by Chair Monette at 6:40p.m.
- **Approval of Minutes:** Denis Chenette made a motion to approve the minutes of November 21, 2023, Gina Cirelli seconded the motion, and the minutes were approved.
- **Public Comment:** none
- Chair Monette recognized that due to a scheduling conflict Bevin Campbell was unable to attend tonight's meeting and that she would be scheduled to present at the December 19, 2023, session.
- **Bylaw Modernization project:**
  1. Chair Monette provided a brief overview of recent Planning Commissions work on specific regulations and commented on the overall progress of the commission's progress on the Bylaw Modernization Project.
  2. The Planning Commission Members, with the assistance of Brandy Saxton reopened evaluation of sections within the Draft Unified Regulations that had previously been marked for additional attention. The following areas were evaluated and amended:
    - Harboring of livestock/Definition of agricultural use.
    - Vendor/mobile food service ordinance
    - Dangerous Building Ordinance
    - Abandoned/Damaged property
- **Old Business:** None
- **New Business:** None
- **Agenda:** The next scheduled Planning Commission Meeting will be held on December 19, 2023, immediately following the regularly scheduled Historic Preservation Meeting in the Newport City Council Room. The agenda will be similar to tonight's meeting.
- **Adjourn:** Gina Cirelli made a motion to adjourn, Denis Chenette seconded, the meeting adjourned at 8:50p.m.

Approved this 19 day of December 2023  
2023. \_\_\_\_\_ Chair, Newport City Planning Commission

