Council Minutes

September 12, 2022

A duly warned meeting of the Newport City Council was held on Monday, September 12, 2022, in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President John Wilson, council members Melissa Pettersson, Chris Vachon, and Kevin Charboneau by phone, City Clerk/Treasurer James D. Johnson, City Manager Laura Dolgin, Zoning Admin. Frank Cheney, Fire Chief John Harlamert, Recreation Dir. Michael Brown, City Landscaper Robert Gosselin, Police Chief Travis Bingham by phone, members of the Press and Public.

Mayor Monette called the meeting to order at 6:30 PM.

Approval of Minutes

Mr. Wilson moved to approve the minutes of August 15, 2022. Seconded by Mr. Vachon, motion carried unanimously.

Comments by the Public

None

Update on Botanical Garden Program (attached)

Mr. Gosselin updated the council on the Botanical Garden Program.

Extra Mile Day (attached)

Mr. Wilson moved to continue with the Extra Mile Day. Seconded by Mr. Vachon, motion carried unanimously.

Revisit the Purple Heart City sign Decision (attached)

Mr. Wilson felt the new signs should be purple and include the whole medal and the City of Newport. Mr. Wilson moved to direct the Public Works Director to order signs with the whole medal and the city's name. Seconded by Mr. Vachon, motion carried unanimously.

Water/Sewer Allocation (attached)

Mr. Vachon moved to approve a Preliminary Wastewater Allocation Application and an application for Water Allocation from Reginald Abbott for a multi-family unit on Prouty Dr. Seconded by Mr. Charboneau, motion carried unanimously.

Annual Recreation Rates and Fees (attached)

Mr. Charboneau moved to approve the 2023 Recreation rates and fees. Seconded by Ms. Pettersson, motion carried unanimously.

Water Meter Installation Deadline

Mr. Wilson moved to set December 31, 2029, as the deadline for the installation of water meters in the city. This date can move forward if a grant or other financing becomes available. Seconded by Ms. Pettersson, motion carried unanimously.

Set 2022-2023 Tax Rate (attached)

Mr. Johnson presented the council with the 2022-23 tax rates for approval. Mr. Vachon moved to approve the 2022-23 tax rates as presented. Seconded by Ms. Pettersson, motion carried unanimously.

New Business

Mayor Monette had heard concerns about who was paying for the wall at the library. He noted that the library has paid for the material and Public Works provided the labor.

Mayor Monette noted that WCAX would be here this week to finish installing the weather camera on the library.

Old Business

Mayor Monette updated the council on the Grandstand Project. Indicating that after putting it out to bid, they could not find a consultant to perform the Feasibility study because the project is to small.

Mayor Monette noted that MWA would be here September 27t to learn more about the BRELLA Program. Mayor Monette has reservations about the program given what he knows about it and is opposed to turning over part of Gardner Park to a third party. He would rather fund the cleanup through the operational or capital budget.

Set Next Meeting Date

September 19, 2022, immediately following a Public Hearing on the Municipal Plan at 6:30 PM. The second Public Hearing for the Municipal Plan is scheduled for October 17, 2022, at 6:30 PM.

Adjournment

Mr. Charboneau moved to adjourn at 8:06 PM. Seconded by Mr. Vachon, motion carried unanimously.

Attested _____ **this** 19th **day of** September **2022**

_____ **Mayor**

City of Newport landscape report 2022

This is our 5th season

The city landscaper maintains 17 city sites. City forest and approx. 175 shade trees in the city. Tree warden duties are also done at this time.

Flower inventory for this season.

8212 annuals spring summer ($3720.81)

3204 fall mums and extras ($1472.43)

11416 plants in total / $5193.24 = which equates to **approximately .45 a plant**

Equipment inventory

139 16" hangers

5 concrete urns

2 extra-large urns in front of the State Office Building

60 planer barrels

2 12" planter urns

10 20" post planters

6 12" post planters

9 12"x24" planter boxes

4 12" x 12' planter boxes

Causeway

5 24"x 12' planter boxes

Municipal building

1 12"x20' planter box

Vault building

New for 2022 8 new hangers for new lite post on upper Main St.

Parklet additions: planters, stone, wall, stone circle bed, Vault planter. (All paid for by donation funds)

Pomerleau Park: A Grant from the Rotary Club of Newport:

5 service berry trees, 25 Limelight hydrangea bushes, 180 new perennials.

500 + + spring bulbs. Upgraded all post planters plus added 6 more.

(All this was paid by a grant from the Rotary Club)

Prouty Beach: 5 American Elm trees on bike path. (Grant from Branch out Burlington)

25 Shrubs 250 perennials (grant from MWA) for water's edge and path restoration.

Gardner Park 15 Green Mountain Sugar Maples for around field 2. 1500 sunflowers for support for Ukraine

Education This summer we had 4 students from LRUHS and NCUHS to learn this trade. This was a 6-week course. For all of these students it was their first job. The city has received awards for helping out the youth in our area from the Hire -ability Program.

For the 3rd year, the Garden Club gave us 120 hours of volunteer service for planting and pot filling. The club members also take care of and plant at the flag pole at the park.

Coming up next week, 24 students from UCA will give us 75 hours of community service. They will help plant, weed, paint around the city. They will be learning new job skills. Also, in the spring of 2023 adult education from Hire Ability will be learning about greenhouse growing with hands on experience. Hire Ability will be providing a paid internship to these students.

New for 2023

Phase 2 of Pomerleau Park Restoration (Rotary Grant)

Our department is also directly involved in all holiday decorating throughout the city.

City Manager..... (802) 334-5136
City Clerk/Treasurer 334-2112
Public Works/Parks 334-2124
Zoning Adm./Assessor 334-6992
Recreation 334-6345
Fax..... 334-5632

City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

EXTRA MILE DAY

WHEREAS, the City of Newport is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service; and

WHEREAS, the City of Newport is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, the City of Newport is a community which chooses to shine a light on and celebrate individuals and organizations within its community who "go the extra mile" in order to make a difference and lift up fellow members of their community; and

WHEREAS, the City of Newport acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support "Extra Mile Day" on November 1, 2022.

NOW THEREFORE, I, Mayor of the City of Newport, Vermont, do hereby proclaim November 1, 2022, to be Extra Mile Day. I urge each individual in the community to take time on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

DATED this ___day of September, 2022, in Newport, Vermont.

_____

Paul L. Monette, Mayor
City of Newport

PURPLE HEART TOWN

FOXBOROUGH, MA

CITY OF NEWPORT
APPLICATION FOR WATER ALLOCATION/TURN-ON

OWNER/APPLICANT: Reginald Abbott **Permit #** W22-04
ADDRESS: 1352 East Main Street
Newport VT 05855

ADDRESS WHERE ALLOCATION IS BEING REQUESTED:
Prouty Drive Parcel ID: 107075001

FEE: **RESIDENCE - $30.00**
COMMERCIAL - $30.00
INDUSTRIAL - $60.00
EXISTING - $15.00

Allocation GPD 1680
City Tax Map # 107

GENERAL CONDITIONS:

1) All costs for connecting to the City water system shall be borne by the owner/applicant.
2) All plumbing shall be done in accordance with all applicable national, state and/or local codes.
3) Water lines two (2) inches or less in diameter installed within the City's R.O.W shall be K type copper.
4) Water lines greater than two (2) inches in diameter shall be ductile iron.
5) The owner/applicant shall install a radio read water meter which shall be purchased from the City and paid for by owner/applicant.
6) The owner/applicant shall install a backflow prevention/cross connection device that shall be purchased from the City and paid for by owner/applicant.
7) An application for water service connection shall be filed with the City when a new service needs to be installed.
8) The City must be notified 48 hours in advance of a water turn On/Off to activate system. **No person other than a City employee shall operate a City-owned water shut off valve. The water turn on will not take place unless all conditions have been addressed.**

Special Conditions:

Owner/applicant Signature — Date: 8-11-22

Approval: The City of Newport has sufficient uncommitted reserve hydraulic capacity to serve the above proposed project.

Authorized Signature — Date

CITY OF NEWPORT

PRELIMINARY WASTEWATER ALLOCATION APPLICATION

Application No. P-004

Date Received: 8/12/20

Signature: [signature]

Application Fee:	$30 Residential
	$100 Non-Residential
Reserve Capacity Fee:	$0.12 per gallon
Final Allocation Fee:	$0.24 per gallon

To the City of Newport, Vermont:

The undersigned, being the Owner of the property located at Prouty Drive Parcel ID # 10707500 1
(Number) (Street)
does hereby request a permit for sewer use to serve the Multi Family Residential
(Residence, apt., commercial bldg., industrial facility, etc.)
at said location. Sewer use is for (check the appropriate boxes)

[ ] Renewal of an existing permit.
[ ] Expansion of an existing connection.
[✓] A new connection.
[ ] A reserve capacity flow allocation.
[ ] Other.

1. Residential:
   a. Number of living units by types:
      Single Family Homes: _____
      Mobile Homes: _____
      Apartments: _____
      Townhouse/Condominiums: _____
   b. Estimate of Flow:
      Use the Vermont Wastewater System and Potable Water Supply Rule, effective 1 January 05, Table 1, Design Flow: _____ gallons per day

2. Non-Residential:
   a. Description of Connection's Flow.
      Type: Sewer service
      Number of Units: 12
   b. Estimate of Flow:
      Use the Vermont Wastewater System and Potable Water Supply Rule, effective 1 January 05, Table 1, Design Flow: 2520 gallons per day

3. Will the strength of the wastewater be typical domestic wastewater?
   X Yes _____ No

4. Failure of the applicant to meet the requirements of the Sewer Ordinance and this permit, will result in permit revocation.

5. The applicant may not transfer, by any means, this allocation approval to any other person.

6. Submit the application fee with this application. Make the check out to "City of Newport."

7. Submit the allocation fee with this application by separate check. Check will be returned if application is denied.

8. Applicant Information:

Date: 8-11-22

Applicant: _____
Name: Reginald Abbott
Address: 1352 East Main Street Newport, VT 05855

Signature: 802-274-4370
Daytime Phone No.: _____
Daytime Fax No.: _____

9. Is this a Preliminary or Final Application? Refer to the Newport Sewer Ordinance for the details of the reserve capacity allocation request.

✓ Preliminary
_____ Final

If this is a final application then ensure the submittals identified in the Sewer Ordinance are included in this application.

Connections which generate a flow over 1000 gpd or have waste strength above residential use must be certified by a Vermont registered engineer.

To be completed by the City:

A. PRELIMINARY COMMITMENT OF RESERVE CAPACITY

1. Your request for permission to use the Newport public sewage system has been received and considered.

2. Preliminary Commitment of Reserve Capacity for sewer system use is granted. You must comply with all provisions of the City's "Sewer Use Ordinance."

3. The committed reserve capacity allocated for you is 2520 gallons per day.

4. This preliminary commitment will expire ONE YEAR from the preliminary approval date below.

5. Review for Final Approval will not proceed until your letter request, including required documents, for Final Approval is received.

Preliminary Approval:

City of Newport
City Council _____

Date: _____

Expiration Date: _____

MEMO

To: Newport City Council

From: Michael Brown, Director of Recreation

Date: September 1, 2022

Re: 2023 Fees

We have three changes to recommend to the fee structure for 2023. All other rates will remain the same for the 2022-2023 season.

1. Ten new Forest Tent sites have been added at Prouty Beach. We set the fee at $25 per night and $125 per week for this season. These sites are wooded tent sites, similar to a state park with no utilities. We recommend their formal adoption.

2. We recommend an increase of $100 for the resident seasonal camper rate and the non-resident seasonal camper rate at Prouty Beach. We have not raised rates in several years and have made substantial improvements. This is in alignment with other area campground rates.

3. We recommend an increase in the mooring field rates due to increases in expenses for diver and inspection fees.

4. The Bandwagon is being removed as it is in no condition to be rented. We are looking at options for internal use.

Please see the attached rates and fees sheet.

MEB

Newport Parks & Recreation Rates	2022	% Difference	proposed 2023
Municipal Building			
Gymnasium	$30 /hour	0.00%	$30 /hour
	$100 /4 hours	0.00%	$100 /4 hours
	$175 /full day	0.00%	$175 /full day
Birthday Parties (<60 People)	$60 /4 hours	$0.00	$60 /4 hours
Community Center	$25 /hour	0.00%	$25 /hour
	$75 /4 hours	0.00%	$75 /4 hours
	$125 /full day	0.00%	$125 /full day
City Dock			
vessels <24' in length will be charged at 24' rate			
Seasonal Slip - Resident - water & power	$50 /foot	0.00%	$50 /foot
Seasonal Slip - Resident	$45 /foot	0.00%	$45 /foot
Seasonal Slip -Nonresident - water & power	$60 /foot	0.00%	$60 /foot
Seasonal Slip - Nonresident	$55 /foot	0.00%	$55 /foot
Commercial Seasonal Slip - May 1 - October 31	$72 /foot	0.00%	$72 /foot
Commercial Seasonal Slip - November 1 - April 31	$10 /foot	0.00%	$10 /foot
B.I.G. Dock Day Use (First three hours FREE)	$10 /hour	0.00%	$10 /hour
	$20 /4 hours	0.00%	$20 /4 hours
	$30 /12 hours	0.00%	$30 /12 hours
Resident Transient Docking - water & power	$40 /night	0.00%	$40 /night
	$230 /week	0.00%	$230 /week
	$800 /month	0.00%	$800 /month
Resident Transient Docking	$35 /night	0.00%	$35 /night
	$200 /week	0.00%	$200 /week
	$700 /month	0.00%	$700 /month
Nonresident Transient Docking - water & power	$45 /night	0.00%	$45 /night
	$255 /week	0.00%	$255 /week
	$880 /month	0.00%	$880 /month
Nonresident Transient Docking	$40 /night	0.00%	$40 /night
	$225 /week	0.00%	$225 /week
	$780 /month	0.00%	$780 /month
Dingny Dock (Vessels <9ft)	$75 /season	0.00%	$75 /season
Kayak/Canoe Rack Storage	$75 /season	0.00%	$75 /season
	$15 /week	0.00%	$15 /week
Moorings	$185 season (static	8.11%	$200 season (station only)
	$15 /night	33.33%	$20 /night
	$80 /week	6.25%	$85 /week
	$300 /month	8.33%	$325 /month
	$700 /season	7.14%	$750 /season
Pump-Outs (Newport Residents & Seasonals Free)	$5 /each	0.00%	$5 /each
Marine Fuel	Market		Market
Ice 5lbs	$3 /each	0.00%	$3 /each
Boat Services & Assistance - tows, battery jumps, de-watering (wi	$90 /hour	0.00%	$90 /hour
Gateway Center			
8 hour Event	$450 1st Floor	0.00%	$450 1st Floor
	$450 2nd Floor	0.00%	$450 2nd Floor
	$650 Whole Buildin	0.00%	$650 Whole Building
4 Hour Event	$175 1st Floor	0.00%	$175 1st Floor
	$175 2nd Floor	0.00%	$175 2nd Floor
	$250 Whole Buildin	0.00%	$250 Whole Building
Each Additional Hour	$50 1st Floor	0.00%	$50 1st Floor
	$50 2nd Floor	0.00%	$50 2nd Floor
	$100 Whole Buildin	0.00%	$100 Whole Building
Decorating/Set-up Time	$50 /4 hours		$50 /4 hours
	$75 /8 hours		$75 /8 hours
Dance Floor	$100 /event	0.00%	$100 /event
HD Projector	$50 /event	0.00%	$50 /event
Projector Screen	$20 /event	0.00%	$20 /event
PA System	$50 /event	0	$50 /event
Gardner Memorial Park			
Baseball/Softball Field	$40 /season (per (	0.00%	$40 /season (per game/per field)
	$5 /game practic	0.00%	$5 /game practice
	$25 /hour non gar	0.00%	$25 /hour non game use
Softball/Baseball Tournament (All 3 Fields)	$230 /1 day	0.00%	$230 /1 day
	$360 /2 days	0.00%	$360 /2 days
	$470 /3 days	0.00%	$470 /3 days
Soccer/Football Field	$45 /game	0.00%	$45 /game
	$5 /practice	0.00%	$5 /practice
Hockey Rink/Basketball Court/Pickleball Courts	$15 /hour	0.00%	$15 /hour
Field Lights	$20 /occurance	0.00%	$20 /occurance
Causeway/Bandstand/Greenspaces	$40 /hour	0.00%	$40 /hour
	$130 /4 hours	0.00%	$130 /4 hours

Newport Parks & Recreation Rates	2022	% Difference	proposed 2023
	$230 /full day	0.00%	$230 /full day
Playground Pavilion Rental	$25 /hour	0.00%	$25 /hour
	$50 /4 hours	0.00%	$50 /4 hours
	$100 /day	0.00%	$100 /day
Prouty Beach			
Resident RV Sites	$44 /night	0.00%	$44 /night
	$245 /week	0.00%	$245 /week
	$850 /month	0.00%	$850 /month
Nonresident RV Sites	$49 /night	0.00%	$49 /night
	$275 /week	0.00%	$275 /week
	$950 /month	0.00%	$950 /month
Seasonal Sites - Residents	$1,750 /season	5.71%	$1,850 /season
Seasonal Sites - Nonresidents	$2,000 /season	5.00%	$2,100 /season
Prime Sites	$57 /night	0.00%	$57 /night
	$325 /week	0.00%	$325 /week
XL Pull-Through Sites	$57 /night	0.00%	$57 /night
	$325 /week	0.00%	$325 /week
Waterfront Sites	$75 /night	0.00%	$75 /night
	$425 /week	0.00%	$425 /week
Tent Sites	$36 /night	0.00%	$36 /night
	$200 /week	0.00%	$200 /week
Forest Tent Site		New	$25 / night
		New	$125 / week
Overflow Camping Sites	$33 /night	0.00%	$33 /night
	$36 night+utilities	0.00%	$36 night+utilities
Lean-to	$45 /night	0.00%	$45 /night
	$300 /week	0.00%	$300 /week
Boat/RV/Vehicle Storage	$5 /night	0.00%	$5 /night
	$15 /week	0.00%	$15 /week
	$35 /month	0.00%	$35 /month
	$130 /season	0.00%	$130 /season
Kayak/Canoe Rack Storage	$75 /season	0.00%	$75 /season
	$10 /week	0.00%	$10 /week
Beach Day Use (Newport Residents Free)	$3 /person	0.00%	$3 /person
	$10 /car	0.00%	$10 /car
Beach Season Pass (Newport Residents Free)	$20 /person	0.00%	$20 /person
	$40 /family	0.00%	$40 /family
Pavilion Rental - Meetings & Small Parties (30 guests or less)	$25 /hour	0.00%	$25 /hour
	$50 /4 hours	0.00%	$50 /4 hours
	$100 /day	0.00%	$100 /day
Pavilion Rental - Weddings & Large Events (30+ Guests)	$100 /4 hours	0.00%	$100 /4 hours
	$200 /day	0.00%	$200 /day
Upper Tent Shelter Rental	$25 /hour	0.00%	$25 /hour
	$50 /4 hours	0.00%	$50 /4 hours
	$100 /day	0.00%	$100 /day
Lower Beach House Rec Room	$25 /hour	0.00%	$25 /hour
	$50 /4 hours	0.00%	$50 /4 hours
	$100 /day	0.00%	$100 /day
Baseball/Softball Field	$40 /game	0.00%	$40 /game
	$5 /practice	0.00%	$5 /practice
Upper Multi-Purpose/Football Field	$45 /game	0.00%	$45 /game
	$5 /practice	0.00%	$5 /practice
Basketball Court	$25 /hour	0.00%	$25 /hour
Tennis Courts	$5 /hour (one)	0.00%	$5 /hour (one)
	$15 /hour (all four	0.00%	$15 /hour (all four)
Waterfront/Greenspaces	$40 /hour	0.00%	$40 /hour
	$130 /4 hours	0.00%	$130 /4 hours
	$230 /full day	0.00%	$230 /full day
Boat Rental (kayak, canoe, peddle boat, paddle board)	$10 /hour	0.00%	$10 /hour
	$25 /4 hours	0.00%	$25 /4 hours
	$40 /day	0.00%	$40 /day
Bikes	$10 /day	0.00%	$10 /day
Ice	$3 /each	0.00%	$3 /each
Wood	$6 /box	0.00%	$6 /box
Tents			
10x10'	$20 /day	0.00%	$20 /day
20x20'	$300 /day	0.00%	$300 /day
20" X 40'	$375 /day	0.00%	$375 /day
Tent Sides	$60 /day	0.00%	$60 /day
Other Rentals			
Tables	$8 /each	0.00%	$8 /each
Kids Picnic Tables	$5 /each	0.00%	$5 /each
Chairs	$2 /each	0.00%	$2 /each

Newport Parks & Recreation Rates	2022	% Difference	proposed 2023
Public Address System	**$200** /day	0.00%	**$200** /day
~~Bandwagon (Local use only)~~	~~$500 /day~~	~~0.00%~~	~~$500 /day~~
Staff Time	$30 /hour	0.00%	**$30** /hour
Projector	$50 /day	0.00%	**$50** /day
Waste Stations	$8 /pair (trash/re	0.00%	**$8** /pair (trash/recycle)
Patio Heaters	**$20** /each	0.00%	**$20** /each
A-Frame Signs	$8 /each	0.00%	**$8** /each
Parking Yard Signs	$5 /each	0.00%	**$5** /each

To: Mayor

City Council

City Manager

From: City Clerk/Treasurer

Tax Rates 2022-02023

The 2022-2023 Tax Rates are based on a Grand List of $321,365,260, a voter approved City Budget of $4,236,974, voter approved Appropriations of $167,218, and Voted Exemptions of $51,636.

2021 – 2022		2022 – 2023	
Residential		Residential	
Municipal	1.3073	Municipal	1.3184
Appropriations	.0521	Appropriations	.0520
Voted Exempt	.0166	Voted Exempt	.0161
Education	1.5787	Education	1.5483
Total	2.9547	Total	2.9348

Non-Residential		Non-Residential	
Municipal	1.3073	Municipal	1.3184
Appropriations	.0521	Appropriations	.0520
Voted Exempt	.0166	Voted Exempt	.0161
Education	1.6696	Education	1.5963
Total	3.0456	total	2.9828