

City of Newport
Planning Commission Meeting Minutes
August 16, 2022

Members Present: John Monette, Denis Chenette, Carole O'Connell

Members Absent: Kevin Mead

Others Present Zoning Administrator Frank Cheney, Reporter Chris Roy and City Manager Laura Dolgin

Chair John Monette called the Planning Commission Meeting to order at 6.41 p.m.

1. The Planning Commission reviewed the minutes of the meeting held on August 2, 2022. Carole O'Connell made a motion to approve the minutes which was seconded by Denis Chenette, the motion was approved.
2. Chris Roy opened public comment with an inquiry regarding the content and direction of the new Municipal Plan. General discussion regarding the Plan's vision for the future and the contrast between the previous and proposed plan ensued.
3. The proposed Municipal Plan was then reviewed by the members of the Planning Commission. The review was conducted on a page-by-page basis with adjustments in content, grammar and format being made where appropriate. Planning Commission Members discussed and approved all individual changes.
4. After further discussion and comments Carole O'Connell moved to approve the plan as edited tonight, suggesting moving it on to the City Council for final approval and with Planning Commission's recommendation for adoption. Denis Chenette seconded the motion, and the motion was carried unanimously.
5. In old business City Manager Dolgin overviewed the upcoming process that will be necessary to move the Municipal Plan forward toward final approval. The Public Hearings will be warned in the newspaper on 08/17/2022 for hearings scheduled on 09/19/2022 at 6:30 p.m. and 10/17/20022 at 6:30 p.m. City Manager Dolgin cordially invited all Planning Committee members to attend, and it was agreed upon that Chair Monette would conduct the Power Point presentation of the proposed Municipal Plan at these hearings.
6. New business– City Manager Dolgin passed on information to all present inviting them to attend The Barbeque with a Badge celebration occurring tomorrow evening in Gardner Park. It was also agreed that Frank Cheney Zoning Administrator will adjust the current Certificate of Occupancy Form in order to better align with the language and intent of the Newport City Zoning Bylaws.

7. The next Meeting will be held on September 6, 2022, at 6:00 p.m. The draft agenda will be similar to tonight's meeting but will include a presentation by Brandy Saxton to the Planning Commission regarding the progress of her audit of Newport Zoning Bylaws.
8. Carole O'Connell moved to adjourn the meeting the motion was seconded by Denis Chenette and the Planning Commission Meeting was officially adjourned at 8:15 p.m.

Respectfully submitted by Zoning Administrator Frank Cheney
Unofficial Until Approved

Approved this 6th day of Sept, 2022

Chair, Newport City Planning Commission

A large, stylized handwritten signature in blue ink, consisting of a large loop and a horizontal stroke, positioned over the signature line.