

City of Newport Planning Commission Meeting
June 7, 2022

Members present: Chair John Monette, Vice Chair Denis Chenette, Carole O'Connell, Kevin Mead

Guests: Alison Low from NVDA, City Manager Laura Dolgin

1. **Call to Order:** Chair Monette called the meeting to order at 6:04 pm.
2. **Approval of Minutes:** Carole O'Connell moved to accept the minutes of the May 17, 2022, as written with Kevin Mead seconding. The motion passed and the minutes were accepted.

Kevin Mead moved to accept the minutes of the Special meeting held May 31, 2022, with Denis Chenette seconding. The motion passed and the minutes were accepted.

3. **Public Comment:** n/a.
4. **Bylaw Modernization Update:** the formal Kick Off occurred at the Special Meeting held on May 31, 2022. Next steps from Consultant Brandy Saxton is she will conduct a complete inventory of the bylaws layered with state and federal regulations. She'll get back to us in the late summer and the Commission's focus on this project will then begin.
4.a Laura introduced the update of the Hazard Mitigation Plan that is about to begin. Paul Luciano is the consultant who wrote the original plan, and he was chosen to update it which will allow for efficiencies. The Planning Commission will receive updates as the project progresses.
5. **City Plan Development:** Alison Low prepared a full draft of the plan for review. The section on Stewardship is ready for final edits. But first, the Commission reviewed the PowerPoint she prepared for the Community Summit scheduled for next Wednesday, June 15.

The Commission then focused on pages 13 through 17, 21, 24, and 40 for final edits. The plan is almost done. The commission needs to review the final map, and the data for the 'live, work and play by the numbers' needs to be confirmed. The next step is for the commission to review the draft in its entirety. Alison Low will send us a revised clean copy final draft for the next Planning Commission meeting to be held on June 21. She will prepare the required report to start the plan adoption. Neighboring communities will get a copy 30 days before the first adoption hearing, and it will be posted on our website. The first public hearing is targeted for a regularly scheduled planning commission meeting in early August. A copy needs to go to the Regional Planning Commission and the VTACCD. Ms. Low will also try to have a pdf of the final version available for the community summit scheduled for June 15. The City Council will have two public hearings, the first of which will be 30 days after the PC, and then can have it 15 days after that, and then NVDA will hold a hearing.

6. **Old Business:** no zoning applications received. The position will be readvertised.
7. **New Business:** The Planning Commission received a letter of resignation from Mandy Chaput, due to family commitments. Carole O'Connell moved, with Kevin Mead seconding, to accept her resignation with regrets. Ms. Chaput has made a wonderful contribution to the commission and her absence will be felt. The motion passed. The city will advertise in the Chronicle, Newport Daily, and Caledonian Record.

8. **Next meeting:** June 21, 2022, at 6:00 p.m.
9. **Set agenda:** The next agenda will be like this evening's agenda with the possible addition of hazard mitigation.
10. **Adjourn:** Denis Chenette moved to adjourn, with Kevin Mead seconding, at 8:28 p.m.

Respectfully submitted by Laura Dolgin
Unofficial Until Approved

Approved this 21 day of June, 2022.

Chair, Newport City Planning Commission

A large, stylized handwritten signature in black ink, appearing to be 'LD', is written over a horizontal line. The signature is fluid and cursive, with a large loop at the bottom.