

Council Minutes
February 28, 2022

A meeting of the Newport City Council was held on Monday, February 28, 2022, at 6:40 PM immediately following a Public Hearing. Present were Mayor Paul Monette, Council President Melissa Pettersson, Council Members John Wilson, Kevin Charboneau, Chris Vachon by phone, City Manager Laura Dolgin, City Clerk/Treasurer James Johnson, PW Director Tom Bernier, Rec. Director Michael Brown, Police Chief Travis Bingham, members of the Press and Public.

Mayor Monette called the meeting to order at 6:40 PM immediately following a Public Hearing.

Approval of Minutes

Mr. Wilson moved to approve the minutes of February 7, 2022. Seconded by Mr. Charboneau, motion carried unanimously.

Comments by the Public

None

Harbor Master Appointment

Ms. Pettersson moved to appoint Patrick Finn Harbor Master. Seconded by Mr. Wilson, motion carried unanimously.

Downtown Transportation Grant (attached)

Ms. Pettersson moved to approve the Downtown Transportation Grant Application. Seconded by Mr. Vachon, motion carried unanimously.

New Business

Mayor thanked all who were involved with the winter festival. It was a tremendous success.

Mayor Monette asked if the mask mandate had been removed?

Ms. Dolgin stated it was now optional.

Ms. Dolgin reminded the council of the Community summit on June 15, 2022.

Old Business

None

Next Meeting Date

March 7, 2022, at 6:30 PM.

Executive Session

Ms. Petterson moved to enter executive session to discuss the evaluation of a public officer or employee. Seconded by Mr. Charboneau.

No action.

Adjournment

Mr. Wilson moved to adjourn at 7:21 PM. Seconded by Mr. Charboneau, motion carried unanimously.

Attested  This 7th Day of March 2022



Mayor

TO: Mayor Paul Monette
Members of The Newport City Council & Members of the Planning Commission

FROM: Laura Dolgin, City Manager
Thomas Bernier, Director of Public Works

RE: Downtown Transportation Fund Grant Opportunity
Main Street/Coventry Street Intersection Improvements

DATE: February 25, 2022

As Newport has a State Designated Downtown District, the City is eligible to apply for funding through the Downtown Transportation Fund. Since 2019, the city has received two grant awards under this program: 1) Intersection Improvements at Second Street/Field Avenue/Main Street (project completed), and 2) Replacement of the Ornamental Streetlights (project underway).

Applications for the Downtown Transportation Fund Grant Program are due by Monday, March 7, 2022. Award announcements are expected by April 25, 2022. This project needs to be completed by April 2025. The current funding round increases the maximum grant award to \$200,000 and reduces the required Local Match from 50% of total project cost to 20% of total project cost.

Following a review of Downtown infrastructure needs – we request the **City Council authorize the City Manager to submit an application to the State Downtown Transportation Fund for a grant of up to \$200,000 to support a total project cost of up to \$350,000 for Intersection Improvements at Main Street/Coventry Street and commit to the local match (cash and in-kind) of up to \$150,000.** A Formal resolution is attached, and this matter will be presented to the Planning Commission meeting scheduled for March 1, 2022.

Project Description: Upgrade/Replacement of Traffic and Pedestrian Signals and controls at existing signalized intersection located at Main Street/Coventry Street in Newport's Designated Downtown. Proposed Scope of Work to include: Engineering/Final Design, Electrical Conduit, Foundations for Mast Arms/Pedestrian Signal/Controller, Mast Arms, New Signals (Pedestrian and Traffic), new Pedestrian buttons, updated detection (Wavetronix – VAOT Specification), new Ground Mounted Cabinet, new electrical wiring, new Power Stanchion/Service, Miovision Remote Access (VAOT specification – Monitoring/Alerts/SPM (signal performance measures), excavation, erosion control, soil/seed as needed, restore sidewalk, restore streets where disturbed.

Total Project Cost Estimated at \$350,000 – based on vendor and DPW estimates.



Example of Mast Arms Proposed for New Signals

Appendix F

Municipal Resolution for Downtown Transportation Fund

WHEREAS, the Municipality of Newport City is applying for funding as provided for in the State of Vermont FY 2022 Budget Act and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality has agreed to provide local funds for a downtown transportation grant.

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds of 20% of total project cost;
2. That the Municipal Planning Commission recommends applying for said Grant;

John P. Monette
(Name of Planning Commission Chair)

[Signature]
(Signature)

Passed this 28th day of February, 2022

LEGISLATIVE BODY*

(name)	(signature)
Paul Monette	[Signature]
Melissa Pettersson	[Signature]
John Wilson	[Signature]
Kevin J Charbonneau	[Signature]
Chris Vachos	[Signature]