

City Manager..... (802) 334-5136
City Clerk / Treasurer..... 334-2112
Public Works..... 334-2124
Zoning Adm. / Assessor..... 334-6992
Recreation / Parks..... 334-6345
Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

Newport City Council Meeting
Regular Meeting Agenda
Monday, October 18, 2021, beginning at 6:30 p.m.
Newport City Council Room

In Order to Participate Remotely:
Phone 1- (978) 990-5000 and enter PIN: 185354#

City Council: Paul Monette, Mayor
Melissa Pettersson, Council President
Kevin Charboneau
John Wilson
Chris Vachon

Laura Dolgin, City Manager
James D. Johnson, City Clerk/Treasurer

1. Call the Regular Council Meeting to Order
2. Approve Minutes of October 4, 2021
3. Comments by Members of the Public
4. Summer Youth Employment Program Presentation; Neil Morriessette, VABIR
5. Planning Commission Appointment, VOTE
6. Recreation Committee Member Appointment, VOTE
7. New Business
8. Old Business
9. Set next meeting: Regularly Scheduled Council Meeting: November 1, 2021 @ 6:30pm
10. Adjourn

Non-confidential materials pertaining to this agenda are available for inspection at the City Clerk's office commencing at 9:00 a.m., the morning of the meeting.

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines per the policy adopted on December 21, 2015 and ratified on January 23, 2017:

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to insure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limits adopted on January 23, 2017.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversation. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

DRAFT

Council Minutes

October 4, 2021

A duly warned meeting of the Newport City Council was held on Monday, October 4, 2021. Present were Mayor Paul Monette, Council President Melissa Pettersson, Council Members John Wilson, Kevin Charboneau and Christopher Vachon, City Manager Laura Dolgin, City Clerk/Treasurer James Johnson, Police Chief Travis Bingham, Fire Chief John Harlamert, Dave Snedeker Director of NVDA, Tim Tierney from Commerce and Community Development, Joan Goldstein Director of Economic Development, members of the Press and Public.

Mayor Monette called the meeting to order at 6:30 PM.

Approval of Minutes

Mr. Charboneau moved to approve the minutes of September 20, 2021. Seconded by Mr. Wilson, motion carried unanimously.

Comments by the Public

None

Newport Development Funds Presentation

Joan Goldstein Director of Economic Development, Tim Tierney both from the Agency of Commerce and Community Development, and Dave Snedeker Director of NVDA gave a presentation on the Newport Development Funds. Funds total approximately \$1,500,000 and are available to Newport applicants for initiatives taking place in the City of Newport.

CDBG Grant Application Resolution Regarding Bogner Development

Ms. Pettersson moved to approve the CDBG Grant Resolution regarding the Bogner Property. Seconded by Mr. Wilson, motion carried unanimously.

New Business

Mr. Johnson stated tax bills will be mailed October 5th.

Ms. Dolgin mentioned the Pumpkin Palooza. Pumpkins can be picked up on Saturday, October 16th. The actual palooza will be on October 23rd.

DRAFT

Mayor Monette noted that the Fall Festival went very well.

Ms. Dolgin noted that there would not be Play World this fall due to the Corona Variant. Pickle Ball will continue.

Old Business

Mr. Wilson brought up repairs to the Gardner Park Bridge. He would like to know if that's still going to happen. He also brought up the potholes on Central St.

Next Meeting Date

October 18, 2021

Executive Session to Discuss the Evaluation of a Public Officer or Employee

Ms. Pettersson moved to enter executive session to discuss the evaluation of a public officer or employee, under Vermont Statutes Title 1, Section 313(a)(3). Seconded by Mr. Wilson, motion carried unanimously.

No action.

Adjournment

Mr. Vachon moved to adjourn at 7:30 PM. Seconded by Ms. Pettersson, motion carried unanimously.

ATTESTED: _____ this _____ day of October 2021

Mayor

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

WHEREAS, the City of Newport (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

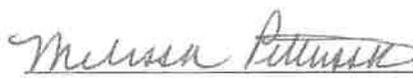
1. that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
2. that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances there of; and
3. the Applicant has a duly adopted and current Municipal Plan, Adopted on March 2, 2020, and that the project is consistent with said plan; and
4. the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan; and
5. that Laura Dolgin, City Manager, is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that Laura Dolgin, City Manager, who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, Intelligrants; and
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 4th day of October, 2021.

LEGISLATIVE BODY:



Paul L. Monette, Mayor



Melissa Petterson, Council President



Kevin Charbonneau



John A. Wilson



Chris Vachon

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the 4th day of October, 2021, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this 4th day of October, 2021

Clerk Signature 



Laura Dolgin <laura.dolgin@newportvermont.org>

Re: Memo recommendation for new member

1 message

Laura Dolgin <laura.dolgin@newportvermont.org>
To: John Monette <john.monette@newportvermont.org>
Cc: Erik Voegtlin <erik.voegtlin@newportvermont.org>

Thu, Oct 14, 2021 at 8:37 AM

Perfect! Exactly what I was looking for. I'll print this email for the council.

Thank you.

LD

On Thu, Oct 14, 2021 at 8:35 AM John Monette <john.monette@newportvermont.org> wrote:

Laura,

This will confirm that the Planning Commission unanimously voted at its last meeting to recommend that the City Council appoint Kevin Mead to fill the position on the Planning Commission that has been vacant for the last several months.

John Monette

On Thu, Oct 14, 2021 at 7:08 AM Laura Dolgin <laura.dolgin@newportvermont.org> wrote:

Hi Erik and John

May I please have a letter or memo recommendation for Kevin Mead? I am putting the council agenda together and need it by 9:00 am tomorrow.

Thank you.

LD

--
Laura Dolgin, City Manager
City of Newport
222 Main St.
Newport, Vt. 05855
(802) 334-5136

Please note that this email message, along with any response or reply, is considered a public record, and thus, subject to disclosure under the Vermont Public Records Law ([1 V.S.A. §§ 315-320](#)).

Thank You.

--
Laura Dolgin, City Manager
City of Newport
222 Main St.
Newport, Vt. 05855
(802) 334-5136

MEMO

To: Laura Dolgin, City Manager
Paul Monette, Mayor
Newport City Council

From: Jenn Smith, Newport Recreation Committee Chair

Date: October 4, 2021

Re: Recreation Committee Appointment

Brownington resident Kelli Rhodes has shown an interest in filling one of our board's vacant seats. Kelli submitted a letter of interest in April, and has attended meetings to meet members, learn about the committee's work and volunteer already. She is ready to step-in and give back to the community she grew up in. We recommend Kelli Rhodes for appointment to a vacant seat, with her term expiring in March 2023 for annual re-appointment at that time.

Enclosure: Letter of Interest from Kelli Rhodes

04/15/2021

Dear Newport Recreation Director,

I am writing to you interested in becoming a member. My name is Kelli Rhodes. Currently I am a resident of Brownington, Vermont but was previously a long time resident of Newport. I am an active mother of two young children, who have enjoyed many of your events. I am heavily involved in a nonprofit called Safe Infant Sleep, which works to bring awareness, education, and supplies all over the world. This nonprofit has given me a large amount of social media and fundraising experience. In addition, I walk and fundraise yearly for the Alzheimer's Association. Professionally, I work for Northern Counties Health Care as a Community Resources Coordinator in Island Pond and Orleans, Vermont. I help community members and patients access resources for a wide range of issues. I also work for United Christian Academy (Newport, Vermont) as the Art Instructor and Yearbook Editor, where I have gained a lot of experience in planning events and digital media. I have previously been employed at North Country Hospital and Northeast Kingdom Human Services, with lots of professional contacts acquired at each. My degrees are in Animal Science and Psychology. I love giving back to my community and am looking to further this within my hometown.

Sincerely,

Kelli Rhodes