

## **Council Minutes**

**April 19, 2021**

A duly warned meeting of the Newport city Council was held remotely on Monday, April 19, 2021. Participating in the meeting were Mayor Paul Monette, Council President Melissa Pettersson, Council Members John Wilson, Chris Vachon, and Kevin Charboneau, City Manager Laura Dolgin, City Clerk/Treasurer James d. Johnson, PD Chief Travis Bingham, FD Chief John Harlamert, PW Director Tom Bernier, Erik Voegtlin Zoning Administrator, Rebecca Therrien Program Administrator, Scott Jenness, and members of the Press and Public.

Mayor Monette called the meeting to order at 6:30 PM.

### **Public Hearing**

The First Public hearing was held on the proposed Five-Year Capital Investment Plan.

### **Approval of Minutes**

Mr. Charboneau moved to approve the minutes of April 5, 2021. Seconded by Mr. Wilson, motion carried unanimously.

### **Comments by the Public**

None

### **Annual ATV Road Access Request & Ordinance Amendment**

Scott Jenness, BLRR President, reviewed the proposed amendments to Ordinance #120. The purpose of the ordinance is to regulate the time, manner, location, and operation of ATVs within the City of Newport. Chief Bingham reviewed the complaints from last season. They were all complaints based on location, there were no noise or speeding complaints.

Mr. Charboneau moved to approve amended Ordinance #120 Regulating All-Terrain Vehicle use on Town Highways as presented. Seconded by Ms. Pettersson, motion carried unanimously. Mayor Monette noted he saw no need for an ATV Study Committee as was offered by NCDD.

**Appoint Representative and Alternates to the Communications Union District.**

Mr. Wilson moved to appoint Woodman Page, Representative to the District and Chris Vachon and Paul Monette alternates. Seconded by Mr. Charboneau, motion carried unanimously.

**Annual LEMP Approval**

Mr. Vachon moved to approve the Local Emergency Management Plan with corrections. Seconded by Mr. Charboneau, motion carried unanimously.

**New Business**

None

**Old Business**

None

**Next Meeting Date**

May 3, 2021

**Adjournment**

Mr. Vachon moved to adjourn at 7:38 PM. Seconded by Mr. Charboneau, motion carried unanimously.

Attested James S. Johnson this 3<sup>rd</sup> day of May 2021.

[Signature]  
Mayor

**A RESOLUTION APPROVING THE TOWN JOINING NEK COMMUNITY BROADBAND COMMUNICATIONS UNION DISTRICT AND APPOINTING A REPRESENTATIVE TO THE GOVERNING BOARD THEREOF**

WHEREAS, the <sup>CITY</sup> Town of NEWPORT, at a the meeting of the legislative body thereof held on April 5, 2020 elected to join the NEK Community Broadband Communications Union District ("District", "NEKCB") under the provisions of 30 V.S.A. chapter 82 and

WHEREAS, the <sup>CITY</sup> Town of NEWPORT, has good reason to believe that the NEK Community Broadband Communications Union District Governing Board has approved or will approve its membership,

WHEREAS, as provided in section 3059 of said chapter, the legislative body of each member town shall appoint annually on or before the last Monday in April a representative and one or more alternates to the governing board of the District for one-year terms, and

WHEREAS, as provided in section 3060 of said chapter, the governing board of the District shall hold its organizational meeting annually on the second Tuesday in May following the appointments contemplated in section 3059, and

WHEREAS, the Selectboard of the <sup>CITY</sup> Town of NEWPORT desires to accomplish the joining of the NEK Community Broadband Communications Union District,

NOW, THEREFORE, BE IT RESOLVED THAT:

(1) The Selectboard of the <sup>CITY</sup> Town of NEWPORT hereby approves joining the NEK Community Broadband Communications Union District under the provisions of 30 V.S.A. chapter 82.

(2) The Selectboard of the <sup>CITY</sup> Town of NEWPORT hereby appoints the following representative and one or more alternates to the Governing Board of the NEK Community Broadband Communications Union District for terms of one year each:

Representative: Woodrow Payne

Alternate: Chris Vachon

Alternate: Paul Monette

Adopted at a regular meeting of the Selectboard of the <sup>CITY</sup> Town of NEWPORT duly held on the 5<sup>TH</sup> day of April 2020.

ATTEST:   
Selectboard Chair  
Paul Monette

  
Town Clerk

4/6/21  
Date

**CITY OF NEWPORT**  
**ORDINANCE # 120 REGULATING**  
**ALL-TERRAIN VEHICLE USE ON TOWN HIGHWAYS**

(Adopted October 21, 2019; Amended April 19, 2021)

**SECTION I. AUTHORITY.** Under authority granted in 24 V.S.A. Chapter 59, 24 V.S.A. § 2291(4), and 23 V.S.A. § 3510, and § 23 of the Charter of the City of Newport, the City Council of the City of Newport hereby adopts the following civil ordinance regulating the time, manner, and location of operation of all-terrain vehicles (“ATVs”) on town highways.

**SECTION II. PURPOSE.** The purpose of this ordinance is to protect the public health, safety, and welfare of the City, and to preserve residents’ rights to quiet enjoyment of their homes and property, by regulating the time, manner, location, and operation of ATVs within the City.

**SECTION III. DEFINITIONS.**

- A. "All-terrain vehicle" or "ATV" means any non-highway recreational vehicle, except snowmobiles, having no less than two low pressure tires (10 pounds per square inch, or less), not wider than 64 inches with two-wheel ATVs having permanent, full-time power to both wheels, and having a dry weight of less than 1,700 pounds, when used for cross-country travel on trails or on any one of the following or a combination thereof: land, water, snow, ice, marsh, swampland, and natural terrain. An ATV on a public highway shall be considered a motor vehicle, as defined in section 4 of this title, only for the purposes of those offenses listed in subdivisions 2502(a)(1)(H), (N), (R), (U), (Y), (FF), (GG), (II), and (AAA); (2)(A) and (B); (3)(A), (B), (C), and (D); (4)(A) and (B) and (5) of this title and as provided in section 1201 of this title. An ATV shall not include an electric personal assistive mobility device.
- B. “Enforcement Officer” means any certified law enforcement officer.
- C. “Operate” shall include any attempt to operate and shall be construed to cover all matters and things connected with the presence and use of all-terrain vehicles whether they are in motion or at rest.
- D. “VASA” means the Vermont All-Terrain Vehicle Association.
- E. “Town Highway” or “Town Highways” means all class 1, 2, 3, and 4 town highways located within the City of Newport.

**SECTION IV. TOWN HIGHWAYS OPENED.** The following Town Highways shall be open to ATV traffic in both directions each year from May 15<sup>th</sup> until October 1<sup>st</sup>:

- A. Newport City boundary line at Alderbrook Road to Highland Ave to Pleasant St. to Third St to Main St., Main St. over the Veterans Memorial Bridge to access the Glenn Road, and to access Western Ave.
- B. Western Ave east, northeast and north across East Main St to Sias Ave, and continuing north

on Sias Ave to the Newport City boundary line.

- C. Main St. to the Causeway to include Union St. to access the Public Works Garage for a trailhead.
- D. Union St. to Landing Street as far as access to 47 Landing St, currently known as The Eastside Restaurant.
- E. Main St. to Coventry St to allow access to a trailhead at the Recycling Center.
- F. From the Causeway up East Main St. and continuing to the Newport City boundary line.
- G. Union St. to Bluff Road to Freeman St. to Veterans Ave. to Prouty Beach Rd. to access Prouty Beach.
- H. Union St. to Prouty Drive then east to the Newport City boundary line.
- I. Main St. to Railroad Sq. to Mt Vernon St. to the Newport City boundary line.

**SECTION V. OPERATION OF ATVs.** ATV operators shall comply with all state and federal law regulating ATV operation, in addition to the following requirements regarding the operation of ATVs in the City of Newport:

- A. All posted speed limits and traffic control devices on Town Highways shall apply to the operation of ATVs.
- B. ATVs shall not be operated within the City of Newport between the hours of 10:00 P.M. and 7:00 A.M.
- C. ATV travel on Town Highways shall be single file. No racing shall be allowed.
- D. Hand signals are required to indicate all turns and stops, in the absence of street legal turn signal lights.
- E. ATVs shall not be operated on Town/public property not open to ATV operation, including: sidewalks, bike paths, hiking trails, recreation fields, on any public greens, in any burial ground or cemetery, on any school playground, child care center, in any wastewater treatment plant, or in the parking lots of any place of religious worship, "Park & Ride" areas, and hospital/clinic and nursing home, VAST snowmobile trails, or as otherwise prohibited by law—unless specific permission is granted by an authorized person or entity.
- F. ATV operators must have a valid driver's license in order to operate an ATV on Town Highways.
- G. ATV operators and passengers shall wear a U.S. Department of Transportation (DOT) approved helmet.
- H. All ATVs operated in accordance with this ordinance must be registered with the State of Vermont, and all owners of ATV's operated in accordance with this ordinance must have and carry evidence of liability insurance.
- I. ATVs must be equipped with:

1. At least one headlight and a rear light in working order, brakes in good mechanical condition, and any windshield free from sharp or jagged edges. (23 V.S.A. § 3505(a) and 23 V.S.A. § 3506(d)). In addition, lights shall be on during vehicle operation from 30 minutes after sunset to 30 minutes before sunrise; and
2. An efficient muffler and exhaust system—an exhaust system with a cut-out, bypass, or similar device, or with the spark arrester removed or modified is NOT permitted. The maximum machine operating noise shall not be more than 82 decibels on the A scale at 50 feet, in a normal operating environment (23 V.S.A. § 3505(b)).

J. Any resident of the City of Newport and their invitees may operate ATVs on the Town Highways that connect the resident’s property to the Town Highways listed in Section IV hereof for access purposes only.

**SECTION VI. ENFORCEMENT & PENALTIES.** The violation of this ordinance shall be a civil matter which may be enforced in the Judicial Bureau in accordance with the provisions of 24 V.S.A. Chapter 59. For the purposes of enforcement in the Judicial Bureau, any Enforcement Officer shall have the authority to issue tickets provided in the Section and may be the prosecuting officer at any hearing:

- A. An Enforcement Officer is authorized to recover civil penalties for moving violations, or for the operation of an ATV in excess of the posted speed limit.
- B. An Enforcement Officer is authorized to recover civil penalties for violations of this Ordinance as set forth below:
  1. First offense .....\$100.00, waiver fee \$35.00
  2. Second offense .....\$150.00, waiver fee \$70.00
  3. Third and each subsequent offense .....\$300.00, waiver fee \$225.00
- C. Operators of ATVs shall be liable, in addition to the penalties above, for damages to Town Highways or other City property caused by the operation of an ATV in violation of this Ordinance.

**SECTION VII. SEVERABILITY.** If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

**SECTION VIII. EFFECTIVE DATE.** This ordinance shall become effective 60 days after its adoption by the Newport City Council and shall supersede and replace all previous ordinances regulating the time, manner, and location of operation of ATVs in the City of Newport. If a petition is filed under 24 V.S.A. § 1973, that statute shall govern the taking effect of this ordinance.

Adopted at the City of Newport this \_\_\_ day of \_\_\_\_\_ 2021.

NEWPORT CITY COUNCIL

\_\_\_\_\_  
Paul L. Monette, Mayor

\_\_\_\_\_  
Melissa Pettersson, Chair

\_\_\_\_\_  
Kevin Charbonneau

\_\_\_\_\_  
John Wilson

  
\_\_\_\_\_  
Christopher Vachon

Received and recorded this \_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
James D. Johnson, City Clerk

**Adoption History**

1. Agenda item at regular City Council meeting held on April 19, 2021.
2. Read and approved at regular City Council meeting on April 19, 2021, and entered in the minutes of that meeting which were approved on\_\_.
3. Posted in five public places on\_\_\_\_\_.
4. Notice of adoption published in the\_\_\_\_\_ newspaper on\_\_\_\_\_ with a notice of the right to petition.
5. Other actions [petitions, etc.]:

**NOTICE OF AMENDMENT TO CITY OF NEWPORT ORDINANCE #120  
REGULATING ALL-TERRAIN VEHICLES ON TOWN HIGHWAYS**

The City Council of the City of Newport does hereby ordain:

Pursuant to the provisions 24 V.S.A. Chapter 59, 24 V.S.A. § 2291(4), and 23 V.S.A. § 3510, and § 23 of the Charter of the City of Newport, and other such general enactments as may be material thereto, the City of Newport Ordinance #120 Regulating All-Terrain Vehicles on Town Highways, adopted on October 21, 2019, is hereby amended as follows:

Section IV of said Ordinance is amended and added to so Section IV states as follows:

**SECTION IV. TOWN HIGHWAYS OPENED.** The following Town Highways shall be open to ATV traffic in both directions (~~{[Road name]} from (street address/intersection) to (street address/intersection)~~each year from May 15<sup>th</sup> until October 1<sup>st</sup>:

- A. Newport City boundary line at Alderbrook Road to Highland Ave to Pleasant St. to Third St., ~~Third St.~~ to Main St., Main St. over the Veterans Memorial Bridge to access the Glenn Road, and to access Western Ave.
- B. Western Ave east, northeast and north across East Main St to ~~access East Main as far as the intersection of East Main and Sias Ave., and continuing north on Sias Ave to the Newport City boundary line.~~
- C. Main St. to the Causeway to include Union St. to access the Public Works Garage for a ~~Trail Head~~ trailhead.
- D. Union St. to ~~Lake St.~~ Landing Street as far as access to 47 Landing St., currently known as The Eastside Restaurant.
- E. Main St. to Coventry St to allow access to a ~~Trail Head~~ trailhead at the Recycling Center.
- F. From the Causeway up East Main St. ~~as far as the intersection of Sias Ave and Western Avenue~~ and continuing to the Newport City boundary line.
- G. Union St. to Bluff Road to Freeman St. to Veterans Ave. to Prouty Beach Rd. to ~~access Prouty Beach.~~
- H. Union St. to Prouty Drive then east to the Newport City boundary line.
- I. Main St. to Railroad Sq. to Mt Vernon St. to the Newport City boundary line.

Section V of said Ordinance is amended and added to so Section V states as follows:

~~G.~~ **SECTION V. OPERATION OF ATVs.** ATV operators shall comply with all state and federal laws regulating ATV operation, in addition to the following requirements regarding the operation of ATVs in the City of Newport:

Sections V(B) and V(G) of said Ordinance are amended so Sections V(B) and V(G) state as follows:

- B. ATVs ~~may~~ shall not be operated within the City of Newport between the hours of 10:00 P.M. and ~~8:00~~ 7:00 A.M.
- G. ATV operators and passengers ~~must~~ shall wear a U.S. Department of Transportation approved helmet ~~(unless operating an ATV equipped with seat belts).~~

Sections V(J) is added to said Ordinance and states as follows:

- J. Any resident of the City of Newport and their invitees may operate ATVs on the Town Highways that connect the resident's property to the Town Highways listed in Section IV hereof for access purposes only.

Adopted this 19<sup>th</sup> day of April, 2021.

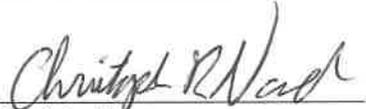
NEWPORT CITY COUNCIL

\_\_\_\_\_  
Paul L. Monette, Mayor

\_\_\_\_\_  
Melissa Pettersson, Chair

\_\_\_\_\_  
Kevin Charbonneau

\_\_\_\_\_  
John Wilson

  
\_\_\_\_\_  
Christopher Vachon

This Amendment to City of Newport Ordinance #120 shall become effective on June 18, 2021, unless a petition signed by not less than 5% of the qualified voters of the City requesting a City meeting vote on the question of disapproving the Ordinance is filed with the City Clerk on or before June 2, 2021. The full text of the Ordinance may be viewed at the City Clerk's office.

For more information, contact:

James D. Johnson  
Newport City Clerk  
222 Main Street  
Newport, VT 05855,  
(802) 334-2112  
James.Johnson.clerk@newportvermont.org,  
<https://www.newportvermont.org/>

Municipality: \_\_\_\_\_

Date Updated: \_\_\_\_\_

# Local Emergency Management Plan

## 1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
John Harlamert	

## 2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC? John Harlamert – Fire Chief Travis Bingham – Police Chief Laura Dolgin – City Manager	
<b>Preferred EOC Positions and Duties</b>	
John Harlamert	Supervises and directs all EOC activities coordinating municipal support and response
NPD Dispatcher	Staffs phones and radio
Laura Dolgin	Tracks and answers any Requests For Information (RFI)
Laura Dolgin	Tracks and coordinates any Requests For Support (RFS)
Travis Bingham	Produces and posts public information and press releases
Tom Bernier	Infrastructure
James Johnson	Finances
<b>Potential EOC Staff Members</b>	
<i>Name</i>	<i>Notes / Contact Information</i>
John Harlamert	Fire Chief – 802-334-7919/802-673-2284
Travis Bingham	Police Chief – 802-334-6733/802-274-8804
Laura Dolgin	City Manager – 802-334-5136/802-673-5071
Paul Monette	Mayor – 802-673-9002
James Johnson	City Treasurer – 802-334-2112
Tom Bernier	Public Works – 802-323-9734
<b>Primary EOC Location</b>	
Facility / Address:	Newport Municipal Building 222 Main St
Phone Numbers:	802-334-6733, 802-334-5136
Equipment/Notes:	Dispatching, WIFI, Bathrooms, Phones, Kitchen, Area Maps, Generator, Large Room
<b>Alternate EOC Location</b>	
Facility / Address:	Newport City Fire Station 350 Western Ave
Phone Numbers:	802-334-7919

Equipment/Notes:	Mobile Command Dispatching, Generator, Phone, WIFI, Area Map, Bathrooms, Kitchen, Large Room
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<b>National Incident Management System (NIMS) Typed Resources*</b>														
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other			
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A				
Mobile Communications Center		1	1		1	Hydraulic Excavator, Medium Mass Excavation								
Mobile Communications Unit		1	N/A	N/A		Hydraulic Excavator, Compact								
All-Terrain Vehicles	N/A	N/A	N/A	N/A	3	Road Sweeper			1					
Marine Vessels	N/A	N/A	N/A	N/A	3	Snow Blower, Loader Mounted	1			1				
Snowmobile	N/A	N/A	N/A	N/A	2	Track Dozer								
Public Safety Dive Team						Track Loader								
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer			1	N/A				
Firefighting Brush Patrol Engine	N/A	N/A	N/A		1	Trailer, Dump		N/A	N/A	N/A				
Fire Engine (Pumper)	2					Trailer, Small Equipment	1	1	N/A	N/A				
Firefighting Crew Transport			1	N/A		Truck, On-Road Dump				2				
Aerial Fire Truck	1		N/A	N/A		Truck, Plow		5	1					
Foam Tender			N/A	N/A		Truck, Sewer Flusher			1					
Hand Crew	5	25	4			Truck, Tractor Trailer				N/A				
HAZMAT Entry Team			25	N/A		Water Pumps, De-Watering								
Engine Strike Team	2					Water Pumps, Drinking Water Supply - Auxiliary Pump								
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution								
Fire Boat				N/A		Water Pumps, Wastewater								
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A				
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A				
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe		2						
Aerial Lift - Truck Mounted						Wheel Loader, Large								
Air Compressor				1		Wheel Loader, Medium								
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small		1		N/A				
Electronic Boards, Arrow						Wheel Loader, Skid Steer		1		N/A				
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler								
Floodlights				N/A		Wood Chipper		N/A	N/A	N/A				
Generator						Wood Tub Grinder								
Grader			1	N/A										

\*Information about the NIMS Typed resources can be found at: <https://rtlit.preptoolkit.fema.gov>

#### 4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488 VT-Alert Newport PD: 802-334-6733
Important Local Websites / Social Media channels:	Newport City Web Page, FD, PD and Rec Dept Facebook Page
Local Newspaper, Radio, TV:	Newport Daily Express, WCAX, WMOO 92.9/94.5, Orleans Record, WPTZ, My Champlain Valley News
Public Notice locations:	Newport City Municipal Building, 222 Main St
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

#### 5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
North Country Hospital 189 Prouty Dr	Tom Frank 802- 334-3519
Newport Health Care 148 Prouty Dr	Nancy Craft 802- 334-7321
North Country Union High School 209 Veterans Ave	Dan Pickering 802-334-7921 ext 3023
Newport City Elementary School 166 Sias Ave	Elaine Collins 802-334-2455
United Christian Academy 65 School St	Kimberlee Strepka 413-626-8298
Bel-Aire Quality Care 35 Bel-Aire Dr	Rosemary Mayhew 802-334-2878

Lakeview Apartments 16 Governor Dr	Rural Edge Rep 802-334-1541
Lakeview Apartments 36 Field Ave	Rural Edge Rep 802-334-1541
Lakeview Apartments 236 Highland Ave	Rural Edge Rep 802-334-1541
Lake Bridge Housing 343 Main St	Rural Edge Rep 802-334-1541
Lake Bridge Housing 48 Pleasant St	Rural Edge Rep 802-334-1541
Lake Bridge Housing 14, 26, 50 Compass Dr	Rural Edge Rep 802-334-1541
Seymour Lane Apartments 72 Seymour Lane	Rural Edge Rep 802-334-1541
Governor Mansion Apartments 88 Second St	Rural Edge Rep 802-334-1541
Newport Senior Apartments 107 Main St	Rural Edge Rep 802-334-1541
Governor Prouty Apartments 26, 28, 54 Governor Dr	Rural Edge Rep 802-334-1541
Park View 143 Willet ST	Rural Edge Rep 802-334-1541
Newport Place 246 Elm St	Newport Place On-Call Rep 800-338-8538
Newport Head Start School 371 Main St	Kellie Tarryk 802-334-7253
Private Daycare 20 Masonic Lane	Pam Coffin 802-334-2425
Private Daycare 123 Cliff St	Susan Gonyaw 802-334-8538
Private Day Care 179 Blake St	Elizabeth Nadeau 802-334-5472
Private Day Care 88 Hinman St	Amanda Goad 802-673-5981
Private Day Care 208 Prospect St	Cindy Boyce 802-249-4141
Newport Promise Community	

## 6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
<b>Spontaneous Sheltering</b>	
<ul style="list-style-type: none"> <li>• Determine the approximate number of people who need sheltering</li> <li>• Call the State EOC / Watch Officer at 800-347-0488 and request support</li> <li>• Track the status of residents who need shelter until their situation stabilizes</li> </ul>	
<b>Regional Shelter</b>	
Location / Address:	
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
<b>Primary Local Shelter</b>	
Location / Address:	North Country Union High School 209 Veterans Ave, Newport, VT
Facility Contact(s):	Dan Pickering
Phone Numbers:	802-779-2320
Shelter Manager:	Dan Pickering
Staff Requirements:	Red Cross Staffing and Volunteers
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	This facility may be in session from August-June for school.
	Capacity: 1000                      Generator? Y      Pets Allowed? N
<b>Alternate Local Shelter</b>	
Location / Address:	Newport Municipal Building 222 Main St, Newport, VT
Facility Contact(s):	Laura Dolgin
Phone Numbers:	802-673-5071
Shelter Manager:	Laura Dolgin
Staff Requirements:	Red Cross Staffing and Volunteers
Services:	Warm/Cool Overnight Food Prep Showers
Notes:	This would require the Red Cross trailer for sleeping supplies.
	Capacity: 50                      Generator? Y      Pets Allowed? N

### Annexes (Optional, create and letter as needed)


See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.



## Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
<b>Local Emergency Management Team</b>					
EMD	John Harlamert	802-334-7919 Work	802-673-2284 cell		<a href="mailto:John.harlamert@newportvermont.org">John.harlamert@newportvermont.org</a>
EM Coordinator	Travis Bingham	802-334-6733 work	802-274-8804 cell		<a href="mailto:travis.bingham@newportpd.org">travis.bingham@newportpd.org</a>
<b>Local Response Organization Contacts</b>					
Fire Chief	John Harlamert	802-334-7919 work	802-673-2284 cell	802-673-9702 cell	<a href="mailto:John.harlamert@newportvermont.org">John.harlamert@newportvermont.org</a>
Assistant/Deputy Fire Chief	Kevin Lacoss	802-282-2630 cell			
EMS Chief	Jeff Johanson	802-334-2023 work	802-673-4929 cell		<a href="mailto:Jeff.johansen@newportambulance.org">Jeff.johansen@newportambulance.org</a>
Chief of Police or Constable	Travis Bingham	802-334-6733 work	802-274-8804 cell		<a href="mailto:Travis.bingham@newportvermont.org">Travis.bingham@newportvermont.org</a>
State Police or County Sheriff	Debra Munson	802-334-8881 work			
Local Dispatch Center	Eric Miller	802-334-6733 work	802-334-6734 work		<a href="mailto:Eric.miller@newportpd.org">Eric.miller@newportpd.org</a>
<b>Local Public Works Contacts</b>					
Road Foreman	Tom Bernier	802-334-2124 work	802-323-9734 cell		<a href="mailto:Thomas.bernier@newportvermont.org">Thomas.bernier@newportvermont.org</a>
Road Commissioner	Tom Bernier	802-334-2124 work	802-323-9734 cell		<a href="mailto:Thomas.bernier@newportvermont.org">Thomas.bernier@newportvermont.org</a>
Town Garage		802-334-8650			
Drinking Water Utility	Donald Grondin	802-334-8886 work	802-535-1020 cell		<a href="mailto:Donald.grondin@newportvermont.org">Donald.grondin@newportvermont.org</a>
Wastewater Utility	Donald Grondin	802-334-8886 work	802-535-1020 cell		<a href="mailto:Donald.grondin@newportvermont.org">Donald.grondin@newportvermont.org</a>
<b>Municipal Government Contacts</b>					

## Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Town Administrator	Paul Monette	802-334-1021 home	802-673-9002 cell		Paul.monette@newportvermont.org
Town/City Manager	Laura Dolgin	802-334-5136 work	802-673-5071 cell		Laura.dolgin@newportvermont.org
Selectboard	John Wilson	802-334-6942 work			Johnwilson@newportvermont.org
Selectboard Chair	Melissa Pettersson	802-323-1438 home			Melissa.pettersson@newportvermont.org
Selectboard Alt	Kevin Charboneau	802-334-1413 home			Kevin.charboneau@newportvermont.org
Selectboard	Christopher Vachon	802-249-5317			chris.vachon@newportvermont.org
Town Clerk	James Johnson	802-334-2112 work			James.johnson@newportvermont.org
Town Treasurer / Finance	James Johnson	802-334-2112 work			James.johnson@newportvermont.org
Town Health Officer	John Harlamert	802-334-7919 Work	802-673-2284 cell		John.harlamert@newportvermont.org
Forest Fire Warden					
Animal Control Officer	Newport Police	802-334-6733 work	802-334-6734 work		
High School Contact #1	Chris Young	802-334-7921 work			
Elementary School Contact #2	Elaine Collins	802-334-2455 work			
School District Office	John Castle	802-334-5847 work			John.castle@ncsuvt.org
Newport Dam	Mark Hinton	802-673-6127 cell	802-742-1308 pager	802-673-2131 cell	markhinton@myfairpoint.net
Poulin Grain	John Robillard	802-334-1316 work	802-373-8669 cell		
Velco Sub Station	Mark Hinton	802-673-6127 cell	802-742-1308 pager	802-673-2131 cell	markhinton@myfairpoint.net
<b>Other Contacts</b>					
Vermont Electric Co-Op	On-Call	800-832-2667 work			

