

Newport City Planning Commission Minutes

Tuesday April 6, 2021 at 7:00 PM

Commission Members: John Monette
Vacant
Vacant
Denis Chenette
Amanda Chaput

Zoning Administrator: Erik Voegtlin

Members Present: John Monette
Denis Chenette
Amanda Chaput

Others Present: Erik Voegtlin
Chris Vachon
Ayden Eickhoff SE Group
Mark Kane SE Group

Absent Members:

1. **Call to order:** 7:00 made by John Monette Chair
2. **Approve the minutes of the planning commission meeting held on March 16, 2021:** 07:01 Denis Chenette made a motion and seconded by Amanda Chaput.
3. **Rules of Procedure overview and vote:** All members reviewed the rules and motion made by Amanda Chaput to adopt the rules and seconded by Denis Chenette.
- **Election of Chair, Vice Chair and Secretary:** John Monette suggested to defer until vacancies are filled. Motion made by Denis Chenette and seconded by Amanda Chaput.
4. **Review of 5-year Municipal plan:** Discussion of the all the city elements in the plan. Denis Chenette said he supports the plan but he has some questions about it that he would like to pursue with the city council at a later date. Amanda Chaput noted that the plan was thorough and well written.

5. **Executive session to discuss appointment of a public officer 1 V.S.A. §313 (3)(a)(3):** 8:36pm Motion made to enter executive session made by Denis Chenette seconded by Amanda Chaput. 8:54 exited executive session, no action taken.
6. **City Plan Development:** SE group updated with progress on their end. Ayden Eickhoff of SE group went over what she has done with comprehensive plan. She took all the elements from the survey and what visions have been written by the commission thus far. Denis Chenette commented that SE group has hit all elements a few times in the plan foundation elements which is really good. SE group suggested that the next couple of months should be focused on bringing everything together and restructuring the overall document. Ayden Eickhoff of SE group went over putting together the new survey using the elements of the plan foundation. The plan is to use the work play live overall elements and have the survey go out for 2 weeks to entice community input and involvement. SE group noted that it is reasonable to have a draft of the survey ready for the next Planning Commission meeting. Plan to have the survey ready for the public by the end of April. 8:34pm SE group left the meeting
7. **Old business:** None
8. **New business:** Denis Chenette mentioned offering support to the TRAC proposed purchase and the commissions assistance in the area if needed. Suggestion made to write a letter of support from the Planning Commission in support of the project.
9. **Set draft agenda for next regularly scheduled meeting:** Set next meeting for April 20th at 7:00pm.
10. **Adjourn:** 9:10p motion made by Amanda Chaput seconded by Denis Chenette.

Approved:  chair 3/15/22