

## **Council Minutes**

**April 5, 2021**

A duly warned meeting of the Newport City Council was held remotely on Monday, April 5, 2021. Participating in the meeting were Mayor Paul Monette, Council President Melissa Pettersson, Council Members Kevin Charboneau, John Wilson, and Chris Vachon, City Manager Laura Dolgin, City Clerk/Treasurer James D. Johnson, Fire Chief John Harlamert, Recreation Director Jessica Booth, David Snedeker, Zoning Administrator Erik Voegtlin, Rep. Woodman Page, David Converse, Denis Chenette, Michael Desmairais, Katelyn Robinson, Michael Straight, Becky Therrien and Evan Carlson.

Mayor Monette called the meeting to order at 7:05 Pm immediately following the Public Hearing on the Community Development Block Grant.

### **Approval of Minutes**

Mr. Vachon moved to approve the minutes of March 15, 2021. Seconded by Mr. Charboneau, motion carried unanimously.

### **Comments by the Public**

Christine Russell commented on the Recreation Department's Summer Camp Program.

### **Communication Union District Presentation**

Evan Carlson gave a power point presentation on the NEK Community Broadband or Community Union District (CUD). The goal is to provide universal access to affordable high-speed internet to the area.

Mr. Vachon moved to join the NEK Community Broadband District. Seconded by Mr. Charboneau, motion carried unanimously.

The resolution will be on the April, 19 2021 agenda to appoint the District Representative and Alternates to the district.

### **CDBG Grant Application (attached)**

Mr. Charboneau moved to apply for a CDBG Grant for the acquisition of the Bogner Building. Seconded by Mr. Wilson, motion carried unanimously.

Mr. Vachon moved to authorize the City Manager to submit the application and sign or execute all documents necessary to effectuate the potential CDBG contract. Seconded by Ms. Pettersson, motion carried unanimously.

**Memphremagog Community Maritime Gateway Snack Bar Lease (attached)**

Mr. Wilson moved to enter into a lease with Memphremagog Community Maritime for the Gateway Snack Ba. Seconded by Ms. Pettersson, motion carried unanimously.

**Annual Local Emergency Management Plan Approval**

Mr. Wilson noted that page 10 needed to be updated. The plan will be approved next meeting.

**Record Retention Policy (attached)**

Ms. Pettersson moved to approve the city's Record Retention Policy. Seconded by Mr. Vachon, motion carried unanimously.

**Check Acceptance Policy (attached)**

Mr. Vachon moved to approve the City Clerk/Treasurer's Check Acceptance Policy. Seconded by Mr. Charboneau, motion carried unanimously.

**Executive Session, Real Estate Purchase**

Ms. Pettersson moved to enter executive session for a real estate purchase. Seconded by Mr. Charboneau, motion carried unanimously.

In open session, Ms. Pettersson moved to approve the City's conveyance to Cass Insurance, Inc. of the 1.4-acre parcel of land at 5020 U.S. Route 5, Derby, Vt. for \$96,000, plus the city's transaction costs, including the Purchase and Sale Contract and the posting and publication of the Notice of Sale of Municipal Real Estate, and to authorize the City Manager to execute the Purchase and Sale Contract, Notice of Sale and Warranty Deed. Conveying the aforesaid parcel of land to Cass Insurance, Inc., as well as any other related closing documents, if no petition is submitted objecting to said conveyance. Seconded by Mr. Wilson, motion carried unanimously.

**New Business**

Mr. Wilson had questions on the Budget Status Report.

**Old Business**

None.

**Next Meeting Date**

April 19, 2021

**Adjournment**

Mr. Charboneau moved to adjourn at 8:01 PM. Seconded by Ms. Petterson, motion carried unanimously.

Attested \_\_\_\_\_ this \_\_\_\_\_ day of April 2021.

  
\_\_\_\_\_  
Mayor

**A RESOLUTION APPROVING THE TOWN JOINING NEK COMMUNITY BROADBAND COMMUNICATIONS UNION DISTRICT AND APPOINTING A REPRESENTATIVE TO THE GOVERNING BOARD THEREOF**

WHEREAS, the <sup>CITY</sup>Town of Newport, at a the meeting of the legislative body thereof held on April 5, 2020 elected to join the NEK Community Broadband Communications Union District ("District", "NEKCB") under the provisions of 30 V.S.A. chapter 82 and

WHEREAS, the <sup>CITY</sup>Town of Newport, has good reason to believe that the NEK Community Broadband Communications Union District Governing Board has approved or will approve its membership,

WHEREAS, as provided in section 3059 of said chapter, the legislative body of each member town shall appoint annually on or before the last Monday in April a representative and one or more alternates to the governing board of the District for one-year terms, and

WHEREAS, as provided in section 3060 of said chapter, the governing board of the District shall hold its organizational meeting annually on the second Tuesday in May following the appointments contemplated in section 3059, and

WHEREAS, the Selectboard of the <sup>CITY</sup>Town of Newport desires to accomplish the joining of the NEK Community Broadband Communications Union District,

NOW, THEREFORE, BE IT RESOLVED THAT:

(1) The Selectboard of the <sup>CITY</sup>Town of Newport hereby approves joining the NEK Community Broadband Communications Union District under the provisions of 30 V.S.A. chapter 82.

(2) The Selectboard of the <sup>CITY</sup>Town of Newport hereby appoints the following representative and one or more alternates to the Governing Board of the NEK Community Broadband Communications Union District for terms of one year each:

Representative: \_\_\_\_\_

Alternate: \_\_\_\_\_

Alternate: \_\_\_\_\_

Adopted at a regular meeting of the Selectboard of the <sup>CITY</sup>Town of Newport duly held on the 5<sup>TH</sup> day of April 2020.

ATTEST:   
Selectboard Chair  
Paul Monette

  
Town Clerk

4/6/21  
Date