

## Newport City Planning Commission Minutes

**Tuesday March 16, 2021 at 7:00 PM**

Commission Members: John Monette  
Vacant  
Denis Chenette  
Chris Vachon  
Amanda Chaput

Zoning Administrator: Erik Voegtlin

Members Present: Chris Vachon  
John Monette  
Denis Chenette  
Amanda Chaput  
Chris Vachon

Others Present: Paul Monette  
Erik Voegtlin

Absent Members:

1. **Call to order:** 7:00 made by John Monette Chair
2. **Approve the minutes of the planning commission meeting held on March 2, 2021:** 07:01 motion made by Denis Chenette, seconded by Amanda Chaput.
3. **City Plan Development:** NVDA plans to attend next meeting with more proposals for vision statements, also to announce when the next survey will be submitted and brought online for public participation. More discussion about submitting visions that have been written so far to NVDA for approval and entertain comments and edits. Talk of trimming down the housing vision so it is not as long as it has been in previous statements submitted in the plan. Denis wants to submit the recreation vision and the lake Memphremagog statement to NVDA for approval at the next regularly scheduled meeting that is to take place on April 6<sup>th</sup>. Chris Vachon commented that he has shared documents with Allison Low. John Monette suggested sharing with Kevin Garrity for more input to make the statements a bit better.
4. **Accept Resignation of Chris Vachon:** Motion made by Denis Chenette, seconded by Amanda Chaput.

5. **Rules of Procedure overview and vote:** John Monette decided to table discussion for the next meeting due to other members not receiving the rules for review.
  - **Election of Chair, vice Chair and Secretary:** Motion made by Denis Chenette to nominate John Monette as Planning Commission chair, seconded by Amanda Chaput. Denis Chenette suggested to table the other 2 positions until a full board is appointed to the Planning commission. Denis Chenette made a motion to table vice chair and secretary, seconded by Amanda Chaput.
6. **Town of Derby Proposed bylaw amendment to add Recycling transfer station to the commercial/industrial district:** Derby is looking to solicit any comments on the proposal. Discussion amongst board as to location and possible traffic and hazmat situations that could or could not occur in the area of Derby and proposed area. Denis Chenette voiced that he would not have a problem with the proposal or the construction of facility. John Monette voiced that since there are no issues in Newport Planning commission that he will inform the Derby planning commission that they have no problems with proposal. Discussion of 5-year capital plan and the need to review the document and have a discussion about it at the next scheduled meeting.
7. **Old business:** None
8. **New business:** Denis Chenette stated that he would like to thank Chris Vachon for his time and input on the Planning commission.
9. **Set draft agenda for next regularly scheduled meeting:** Set next meeting for April 6th at 7:00pm. Rules of procedure, 5-year capital plan.
10. **Adjourn:** 7:40PM Motion made by Denis Chenette seconded by Amanda Chaput.

Approved:  chair 3/15/22