

Council Minutes

November 2, 2020

A duly warned meeting of the Newport City Council was held remotely on November 2, 2020. The Moderator was Mayor Paul Monette, Council Members participating were Council President Daniel Ross, Melissa Pettersson, Kevin Charboneau and John Wilson, others present were City Manager Laura Dolgin, City Clerk/Treasurer James D. Johnson, PW Director Tom Bernier, Fire Chief John Harlamert, Rebecca Therrien, Mary Pat Goulding, Ben Copans, Andres Torizzo and members of the Press and Public.

Mayor Monette called the meeting to order at 6:30 PM.

Approval of Minutes

Mr. Wilson moved to approve the minutes of October 19, 2020. Seconded by Mr. Ross, motion carried unanimously.

Comments by the Public

None

MWA Grant Close Out for Marina Project Presentation and Letter of Support

Andres Torizzo gave a presentation on the close out of the Marina Project Grant. Mr. Ross moved to continue the collaboration and ask the Mayor to sign the letter of support for the Newport Marine Services Drainage Stormwater Design Grant. Seconded by Ms. Pettersson, motion carried unanimously.

SWIP Public Meeting #2

The council held the second Public Meeting on the Solid Waste Implementation Plan. Mr. Charbonneau moved to approve the SWIP report. Seconded by Mr. Wilson, motion carried unanimously.

Audit Reassignment

Ms. Pettersson moved to approve the audit reassignments as presented. Seconded by Mr. Charboneau, motion carried unanimously.

New Business

Mayor Monette commended the Recreation Committee on the Jack 'o 'Lantern display at Pomerleau Park.

Mayor Monette read a letter in support of the city's landscaping efforts from Janet Carter Selby.

Old Business

Mr. Johnson reminded everyone about the General Election on November 3rd.

Next Meeting Date

November 16, 2020

Adjournment

Mr. Charboneau moved to adjourn at 7:33 PM. Seconded by Ms. Petterson, motion carried unanimously.

Attested _____ This _____ Day of November 2020



Mayor

City Manager..... (802) 334-5136
City Clerk / Treasurer..... 334-2112
Public Works..... 334-2124
Zoning Adm. / Assessor..... 334-6992
Recreation / Parks..... 334-6345
Fax 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

November 2, 2020

Agency of Natural Resources
Department of Environmental Conservation
One National Life Drive – Davis 2, Montpelier, VT 05620-3522

RE: Newport Marine Services Drainage Stormwater Treatment Design Grant #2019-ERP-D-2-08

To Whom It May Concern:

The City of Newport provided a letter of support for the above captioned project in 2017 and is pleased to have been able to participate. As planned, the Director of Newport City Public Works, Tom Bernier, has worked with Memphremagog Watershed Association, Watershed Consulting Associates, and the affected landowners in developing this design proposal. We are pleased that all stakeholder interests have been incorporated into this design.

The City supports the installation of this project because of the environmental benefit of phosphorus and sediment reduction, and it will solve a chronic maintenance issue. The Director Public Works has reviewed and endorses the attached draft 10-year Operations & Maintenance Plan.

The City of Newport remains committed to working in partnership with the Department of Environmental Conservation and MWA to identify, design, and implement cost-effective water quality projects that help meet the water quality goals for Lake Memphremagog.

Thank you for your consideration of this project.

Sincerely,



Paul L. Monette, Mayor
City of Newport

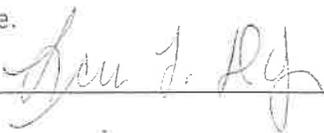
Operation and Maintenance Agreement

For Newport Marine Services Drainage Stormwater Treatment Design
Installed under the following agreement: 2019-ERP-D-2-08

This Operations and Maintenance Agreement, ("Agreement") is made and entered into this 2nd day of November, 2020, between the City of Newport (hereinafter referred to as the "Responsible Party") and the Department of Environmental Conservation, (hereinafter referred to as the "DEC").

1. The Responsible Party agrees to enter a contract (minimum of 10 years from construction) with the Landowner and to keep the signed agreement on file for the length of the contract period.
2. The Responsible Party agrees to inspect and maintain the above-mentioned project(s) or practice(s) at regular intervals, according to the attached Operation and Maintenance Plan.
3. The Responsible Party agrees to correct any maintenance issues or conduct needed repairs that are observed during inspections, such as the as-needed maintenance and repairs listed in the attached plan.
4. The Responsible Party agrees to maintain the practice outlined according to the attached plan for 10 years from the date the project installation and/or construction.
5. DEC staff may periodically visit the project site to inspect the condition of the installed practice(s). If the project is on private land, the grantee and responsible party will be notified by DEC staff at least 48 hours prior to any site visit. The responsible party agrees to facilitate site access for DEC staff or contractors during State of Vermont Business hours (8:00-4:30).
6. If a project or practice is found to be in need of maintenance or in a state of disrepair, DEC will conduct the following steps:
 - a. Notify the Responsible Party of the items that need to be corrected.
 - b. Provide the Responsible Party a reasonable schedule to correct the items in need of maintenance.
 - c. If the items cannot be corrected within the allotted time, require the Responsible Party to establish a schedule to complete the correction
 - d. If no adequate response or correction action has been taken within the allotted time, provide the Responsible Party a written warning that failure to meet all grant conditions could result in the Responsible Party being ineligible for future clean water grants.
7. The Responsible Party shall not be able to transfer or modify its responsibilities with respect to this agreement without the DEC's written prior consent.
8. Any delays in or failures of performance by a party under this Agreement shall not be considered a breach of this Agreement if caused by occurrences beyond the reasonable control of the party affected, including but not limited to: severe storms, floods or other natural events and sabotage. Any time for performance hereunder shall be extended by the time of delay caused by such occurrence.

Signature of Responsible Party:



Date:

November 2, 2020

Operation and Maintenance Plan

For Newport Marine Services Drainage Stormwater Treatment Design installed under the following agreement: 2019-ERP-D-2-08.

The purpose of this Operation and Maintenance Plan and Agreement is to ensure that the projects and/or practices supported by the Vermont Department of Environmental Conservation (DEC) continue to function properly throughout their useful lives and contribute to improving water quality conditions of Vermont's waterways.

Responsible Party Name(s):	The City of Newport
Responsible Party Phone:	(802) 334-5136
Responsible Party Email:	laura.dolgin@newportvermont.org thomas.bernier@newportvermont.org
Property Address/description: (or attach site plan)	84 Farrant Street, Newport, Vermont 05855
Practice Latitude Longitude (center point in Decimal Degrees):	44.937833°N , -72.219018°W
BMP Construction Completion date:	Not yet completed
BMP Useful Life End Date (minimum of 10 years from construction):	30 years from future completion date.
BMP Type:	Gravel Wetland, Cascade Swirl Separator, Catch Basins.
Special Equipment Required:	Vactor truck (for jetting and sump cleaning), Excavator to stabilize erosion, if present.
Frequency of Regular Inspections:	Inspect Catch Basins, Gravel Wetland, and outfall annually; Inspect Cascade Separator twice annually.

~~Regular Maintenance and Frequency: If engineer or designer had designed the project, engineer or designer shall complete the following. Include activities such as weeding, mowing, sediment and debris removal, inlet and/or outlet cleaning, and equipment maintenance per manufacturer.~~

Maintenance Item	Frequency
Gravel Wetland: <ul style="list-style-type: none"> - Inspect vegetation for dead or diseased plants; replant/reseed as necessary. - Inspect for sediment accumulation on plant surface. Remove sediment as necessary. 	1x annually
Stormwater Outfall: <ul style="list-style-type: none"> - Check outfall for erosion and damage to pipe from wave action. Stabilize erosion with stone and armor pipe as necessary. 	1x annually
Cascade Separator: <ul style="list-style-type: none"> - Inspect sump for sediment accumulation. Clean with Vactor truck when sediment reaches <i>maximum</i> 18" in depth. - Note: sediment may accumulate faster with application of road salt. 	2x annually
Catch Basins: <ul style="list-style-type: none"> - Inspect for sediment accumulation. Clean sumps with Vactor truck when sediment reaches <i>maximum</i> 12" in depth. 	1x annually

As needed maintenance and repair: (e.g. replanting, major erosion or damage repair):

Gravel Wetland:

- Replant or reseed wetland plantings if annual inspection notes dead or diseased plants.
- If ponding persists for >24 hours, check outlet and underdrain for clogs via inspection port and use jetting to remove sediment.

Stormwater Outfall:

- Stabilize erosion with stone and replace end of pipe if damaged.

Cascade Separators:

- Clean sumps with Vector truck when sediment reaches maximum 18" in depth.

Catch Basins:

- Clean sumps with Vector truck when sediment reaches maximum 12" in depth.