

Council Minutes

August 3, 2020

DRAFT

A duly warned meeting of the Newport City Council was held remotely on Monday, August 3, 2020. Participating in the meeting were Mayor Paul Monette, Council President Daniel Ross, Council Members Melissa Pettersson, John Wilson and Kevin Charboneau, City Manager Laura Dolgin, City Clerk/Treasurer James Johnson, Fire Chief John Harlamert, Public Works Director Tom Bernier, members of the Press and Public.

Mayor Monette called the meeting to order at 6:30 PM.

Approval of Minutes

Mr. Charboneau moved to approve the minutes of July 6, 2020. Seconded by Ms. Pettersson, motion carried unanimously.

Comments by the Public

None.

Public Works Backhoe Bids (attached)

Mr. Ross moved to accept the bid from Beauregard Equipment Case in the amount of \$93,795 per the memo dated July 29, 2020. Seconded by Mr. Charboneau, motion carried unanimously.

Executive Session to discuss Appointment/Evaluation of a Public Officer, 1 VSA 313(a)(3)

Mr. Ross moved to accept Charles Elliott's retirement letter effective at the end of the workday on August 21, 2020. Seconded by Mr. Charboneau, motion carried unanimously.

Review and Approve Updated Zoning Administrator Job Description

Mr. Ross moved to approve the updated job description of the Zoning Administrator. Seconded by Ms. Pettersson, motion carried unanimously.

DRAFT

New Business

Mr. Ross noted the roof is loose on the Grandstand.

Mr. Charboneau noted he has received comments stating how fantastic the City landscaping looks.

Ms. Pettersson pointed out that ATV riders from southern Vermont are impressed by the area and are coming back in September. Mr. Ross stated that ATV riders are friendly, polite, obey the speed limits and are good for the community.

Mr. Wilson thanked the City Manager and Mr. Bernier for the quick response and repairs to Longview St. It was last paved in 1999 and is scheduled for paving in 2022. Mr. Wilson hopes it will be sooner and does not think the street will last until then.

Old Business

Mayor Monette believes that Mr. Brett Phelps and his issues have disappeared. He has also been receiving emails requesting he release people from jail. Mr. Charboneau suggested that he forward the emails to the States Attorney.

Mr. Ross would like an update on storm drains and manholes as he has noticed a lot of orange cones.

Ms. Dolgin noted that the total delinquent tax balances from those in tax sale are concerning. The Auditor suggested that we resume the tax sale that was delayed because of COVID-19. We will shoot for mid-November to hold the tax sale.

Next Meeting Date

August 17, 2020.

Adjournment

Ms. Pettersson moved to adjourn at 7:41 PM. Seconded by Mr. Charboneau, motion carried unanimously.

Attested _____ This _____ Day of _____ 2020

Mayor

City Manager (802) 334-5136
 334-3891
 City Clerk/Treasurer 334-2112
 334-3892
 Public Works 334-2124
 Zoning Adm./Assessor ... 334-6992
 Recreation/Parks 334-6345
 Fax 334-5632



City of Newport
 222 Main Street
 Newport, Vermont 05855

TO: Laura Dolgin/City Manager
 FROM: Thomas L. Bernier/P.W. Director 725
 DATE: July 29, 2020
 RE: New 2020 Backhoe

Our 2013 Volvo backhoe was scheduled to be replaced during this budget year. We received three bids back in March but because of covid-19 we weren't able to see all the machines. We recently looked at the third machine that was bid and now have our recommendation for the purchase. These are the bids listed below:

Milton Cat

2020 Caterpillar 420 Backhoe	\$126,000
Hydraulic Coupler	\$3,100
Special Caterpillar Town Meeting Discount	-\$7,000
Volvo Trade	-\$35,000
Premier Warranty 5 year – 2500 Hours	<u>\$4,900</u>
	\$92,000

Nortrax John Deere

2020 John Deere 310SL HI Backhoe	\$120,500
Hydraulic Coupler	\$0
Volvo Trade	-\$32,000
Power Train/Hydraulics Warranty 5 year – 1500 Hours	\$1,610.00
Comprehensive Warranty 5 year – 1500 Hours	<u>\$3,350</u>
	\$93,460

Beauregard Equipment Case

2020 Case 580SN WT Backhoe	\$110,600
Hydraulic Coupler	\$2,100
Volvo Trade	-\$23,000
Premier Warranty 5 year – 5000 Hours	<u>\$4,095</u>
	\$93,795

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Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855

July 31, 2020

To: Newport City Council

Dear Mayor and Council Members,

Re: Retirement Schedule

I have received notice from the State Retirement office that my retirement will be fully vested at the end of the day August 21, 2020, as long as I continue to work each day and 28 hours per week until then. If for any reason I was unable to work the full time before August 21, I would have to work longer to make up the time.

My intention now is to retire at the end of the day on August 21, 2020. While my time here has been rewarding in many ways, currently, I feel it is time to move on to other opportunities.

Sincerely,

Charles Elliott, Zoning Administrator