

City Manager..... (802) 334-5136
City Clerk / Treasurer..... 334-2112
Public Works..... 334-2124
Zoning Adm. / Assessor..... 334-6992
Recreation / Parks..... 334-6345
Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

Newport City Council Meeting

Regular Meeting Agenda

Monday, August 3, 2020, beginning at 6:30 p.m.

REMOTE MEETING

**The Municipal Building is Closed as part of the Stay Home/Stay Safe Measures
In Order to Participate Remotely:**

Phone 1- (978) 990-5000 and enter PIN: 185354#

or

**by Computer go to <https://freeconferencecall.com> and join the meeting by using id:
cityofnewportremote**

City Council: Paul Monette, Mayor
Dan Ross, Council President
Kevin Charboneau
Melissa Pettersson
John Wilson

Laura Dolgin, City Manager
James D. Johnson, City Clerk/Treasurer

1. Call the Regular Council Meeting to Order
2. Approve Minutes of July 6, 2020
3. Comments by Members of the Public
4. Public Works Backhoe Bid, Vote
5. Executive Session to discuss Appointment/Evaluation of a Public Officer, 1 VSA 313(a)(3),Vote
6. Review and Approve Updated Zoning Administrator Job Description, Vote
7. New Business
8. Old Business
9. Set next meeting: next Regularly Scheduled Council Meeting: August 17, 2020 @ 6:30pm
10. Adjourn

Non-confidential Materials Pertaining to this Agenda are Available for Viewing & Download on the City's Website at <https://www.newportvermont.org/> Commencing at 9:00 a.m., the Morning of the Meeting.

Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines per the policy adopted on December 21, 2015 and ratified on January 23, 2017, April 1, 2019, and again on March 16, 2020.

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to ensure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limits adopted on March 16, 2020.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversation. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

Council Meeting Minutes

DRAFT

July 6, 2020

A duly warned meeting of the Newport City Council was held remotely on Monday, July 6, 2020. Participating remotely were Mayor Paul Monette, Council President Daniel Ross, council members Melissa Pettersson, John Wilson, and Kevin Charboneau, City Manager Laura Dolgin, City Clerk/Treasurer James Johnson, Fire Chief John Harlamert, Police Chief Travis Bingham, Rebecca Therrien, Dina Attwood and members of the Press and Public.

Mayor Monette opened the meeting at 6:34 PM.

Approval of Minutes

Mr. Wilson moved to approve the minutes of June 15, 2020. Seconded by Ms. Pettersson, motion carried unanimously.

Comments by the Public

None

Coin Drop Schedule Adjustment (memo attached)

Mr. Wilson moved to change the date of the VFW Auxiliary Coin drop to July 25, 2020. Seconded by Mr. Ross. Discussion, Ms. Pettersson clarified that the change is a result of COVID-19. Motion carried unanimously.

2020-2021 Fuel Pre-Buy (memo attached)

Mr. Charboneau moved to enter an agreement with Fred's Energy to purchase heating oil for FY 2020-21 at \$1.599/gal in the amount of \$45,052 and Propane at \$1.35/gal in the amount of \$23,625. Seconded by Mr. Ross, motion carried unanimously.

New Business

The Mayor, Ms. Dolgin, and Mr. Johnson thanked the Recreation Dept, Police Dept. and the Fire Dept. for the great job on the Fireworks July 4th. They also mentioned that they had received many comments on how beautiful the city looks. Bob and Annie have done a great job with the landscaping.

DRAFT

Old Business

None

Executive Session to discuss Appointment/Evaluation of a Public Officer 1 VSA 313(a)(3)

Mr. Charboneau moved to enter Executive Session to discuss Appointment/evaluation of a Public officer. Seconded by Mr. Wilson, motion carried unanimously.

No Action.

Next Meeting Date

Monday, July 20, 2020

Adjournment

Mr. Charboneau moved to adjourn at 7:37 PM. Seconded by Mr. Wilson, motion carried unanimously.

Attested _____ This _____ Day of _____ 2020

Mayor

To: Newport City Council
From: Laura Dolgin, City Manager
Date: July 2, 2020



Re: 2020 Coin Drop Schedule Amendment Request

Hi City Council

The CDC Guidelines have presented some challenges regarding the February 3, 2020 approved Coin Drop Schedule (attached). As a result of the critical safety measures imposed, the VFW Auxiliary was not able to host their coin drop originally scheduled for May 23, 2020.

The Newport Recreation Department canceled their coin drop that was scheduled for June 6, 2020.

The Fire Department plans to go ahead with their July 11 coin drop and the American Legion Post plans to move ahead on August 15, and we assume the remaining scheduled coin drops are planning to go ahead.

The VFW Auxiliary is requesting to reschedule their approved coin drop for Saturday, July 25, 2020. Because the Coin Drop Policy allows only one coin drop per month and all the other dates are scheduled (and we assume will be successful), we are asking the Council to allow 2 coin drops for the Month of July, 2020, due to these unusual and hopefully one time pandemic circumstances.

Thank you for your consideration on behalf of the VFW Auxiliary..

Fred's Energy

328 Main Street - Derby, VT 05829 - 802-766-4949

June 24, 2020

Newport City
222 Main St
Newport, VT 05855

PREBUY CONTRACT

1. Fred's Energy, at the Customer's request, will set aside 28000 gallons of #2 FUEL OIL, based on the Customer's estimated seasonal usage. **Applicable Sales Tax and/or fees will be billed at time of delivery.**
2. The number of gallons set aside shall be no more than Customer's average consumption over the previous three years. Pricing is valid for the 2020-2021 heating season only.
3. The 2020-2021 heating season is from September 1, 2020 to May 31, 2021.
4. The plan is offered to customers who have no past due balances with the Seller. Any services other than the product covered in this contract must be paid separately, by invoice. **No statement will be sent for accounts with credit balances.**
5. All deliveries of pre-buy product will be on automatic delivery, based on degree-days. Please note delivery schedules will not be adjusted to accommodate beginning and ending dates of this contract. Pre-buy customers may not be on a "will call" basis. Pre-buy deliveries begin once we have a signed contract and the contract is paid in full.
6. Pre-buy gallons expire at the end of the contract, May 31, 2021.
7. This agreement is subject to change in the event of any natural phenomena, disasters or acts of God beyond the Seller's control. Should such events cause the termination of this agreement; the balance of the Customer's account will be refunded after May 31, 2021.
8. Customers will be enrolled in the pre-buy plan upon receipt of a signed contract and payment in full. Pricing cannot be guaranteed until receipt of a signed contract and payment in full. Acceptance of pre-buy contracts will be until 8/31/2020 or when gallons are sold out, whichever comes first.
9. Unless Customer's payment status is C.O.D., automatic deliveries will continue after the pre-buy gallons have been delivered, unless you contact our office in writing.
10. In no event will Seller be liable for damages as a result of the failure to replenish the fuel supply at the premises and the customer agrees to hold the Seller harmless from such damages that may arise.
11. Fred's Energy will not be held responsible for normal and customary maintenance that must be done to Customer's driveway(s) and property. Fred's Energy assumes that the Customers who have requested deliveries, have taken all precautions necessary, and have provided a well-maintained driveway. Fred's energy has the right to refuse delivery if the fill pipe, LP domes and/or tanks are unsafe or inaccessible and will not be held responsible for any damages incurred due to inaccessibility.
12. Any gallons delivered over and above the original pre-buy gallons will be priced at the current market price the day of delivery.

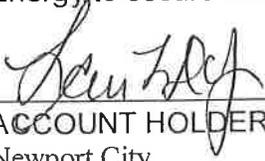
Please note, in order for us to fix your price we also have to purchase these gallons. Fred's Energy reserves the right to assess a liquid damage fee of \$1.50 per undelivered contract gallon if a minimum of 80% of the contract is not met.

Fred's Energy

328 Main Street - Derby, VT 05829 - 802-766-4949

June 24, 2020

I/We have read and understand the above information and acknowledge that my/our signature is legal acceptance of the contract and all of its conditions. By signing this contract I/We are requesting Fred's Energy to secure the gallons listed below for the upcoming heating season ending 5/31/21].



ACCOUNT HOLDER SIGNATURE
Newport City

7/7/2020

DATE OF SIGNATURE

PREBUY CONTRACT #2 FUEL OIL

Account Number: 5369

Amount of Gallons: 28 000

Price per Gallon \$1.599

Cost of Contract: \$45,052.00

PDLF (.01 per gallon) _____

Vermont Fuel Tax (.02 per gallon) _____

Account balance: _____

Total Due: \$45,052.00

Mailing Address: Municipal Bldg 222 Main St. Newport, VT 05855

Email Address: _____

Phone Number: 802 334-5136

BELOW OFFICE USE ONLY

Date received: _____

Initials: _____ Check#: _____

Check Amount: _____

EFT /CC authorization form (circle one) Spreadsheet: _____

Fred's Energy

328 Main Street - Derby, VT 05829 - 802-766-4949

June 24, 2020

Newport City
222 Main St
Newport, VT 05855

PREBUY CONTRACT

1. Fred's Energy, at the Customer's request, will set aside 11,500 gallons of PROPANE, based on the Customer's estimated seasonal usage. **Applicable Sales Tax and/or fees will be billed at time of delivery.**
2. The number of gallons set aside shall be no more than Customer's average consumption over the previous three years. Pricing is valid for the 2020-2021 heating season only.
3. The 2020-2021 heating season is from September 1, 2020 to May 31, 2021.
4. The plan is offered to customers who have no past due balances with the Seller. Any services other than the product covered in this contract must be paid separately, by invoice. **No statement will be sent for accounts with credit balances.**
5. All deliveries of pre-buy product will be on automatic delivery, based on degree-days. Please note delivery schedules will not be adjusted to accommodate beginning and ending dates of this contract. Pre-buy customers may not be on a "will call" basis. Pre-buy deliveries begin once we have a signed contract and the contract is paid in full.
6. Pre-buy gallons expire at the end of the contract, May 31, 2021.
7. This agreement is subject to change in the event of any natural phenomena, disasters or acts of God beyond the Seller's control. Should such events cause the termination of this agreement; the balance of the Customer's account will be refunded after May 31, 2021.
8. Customers will be enrolled in the pre-buy plan upon receipt of a signed contract and payment in full. Pricing cannot be guaranteed until receipt of a signed contract and payment in full. Acceptance of pre-buy contracts will be until 8/31/2020 or when gallons are sold out, whichever comes first.
9. Unless Customer's payment status is C.O.D., automatic deliveries will continue after the pre-buy gallons have been delivered, unless you contact our office in writing.
10. In no event will Seller be liable for damages as a result of the failure to replenish the fuel supply at the premises and the customer agrees to hold the Seller harmless from such damages that may arise.
11. Fred's Energy will not be held responsible for normal and customary maintenance that must be done to Customer's driveway(s) and property. Fred's Energy assumes that the Customers who have requested deliveries, have taken all precautions necessary, and have provided a well-maintained driveway. Fred's energy has the right to refuse delivery if the fill pipe, LP domes and/or tanks are unsafe or inaccessible and will not be held responsible for any damages incurred due to inaccessibility.
12. Any gallons delivered over and above the original pre-buy gallons will be priced at the current market price the day of delivery.

Please note, in order for us to fix your price we also have to purchase these gallons. Fred's Energy reserves the right to assess a liquid damage fee of \$1.50 per undelivered contract gallon if a minimum of 80% of the contract is not met.

Fred's Energy

328 Main Street - Derby, VT 05829 - 802-766-4949

June 24, 2020

I/We have read and understand the above information and acknowledge that my/our signature is legal acceptance of the contract and all of its conditions. By signing this contract I/We are requesting Fred's Energy to secure the gallons listed below for the upcoming heating season ending 5/31/21].

Don J. DeF
ACCOUNT HOLDER SIGNATURE
Newport City

7/7/2020
DATE OF SIGNATURE

PREBUY CONTRACT Propane

Account Number: 1661

Amount of Gallons: 17,500

Price per Gallon \$1.35

Cost of Contract: \$23,625.00

PDLF (.01 per gallon) _____

Vermont Fuel Tax (.02 per gallon) _____

Account balance: _____

Total Due: \$23,625.00

Mailing Address: Municipal Building 222 Main St. Newport, VT 05855

Email Address: Rebecca@newport.vermont.org
Lawandolyn@newport.vermont.org

Phone Number: (802) 334-5136

BELOW OFFICE USE ONLY

Date received: _____
Check Amount: _____

Initials: _____ Check#: _____

EFT /CC authorization form (circle one) Spreadsheet: _____

Fred's Energy

328 Main Street - Derby, VT 05829 - 802-766-4949

June 24, 2020

Newport City
222 Main St
Newport, VT 05855

PREBUY CONTRACT

1. Fred's Energy, at the Customer's request, will set aside 28000 gallons of #2 FUEL OIL, based on the Customer's estimated seasonal usage. **Applicable Sales Tax and/or fees will be billed at time of delivery.**
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9. Unless Customer's payment status is C.O.D., automatic deliveries will continue after the pre-buy gallons have been delivered, unless you contact our office in writing.
10. In no event will Seller be liable for damages as a result of the failure to replenish the fuel supply at the premises and the customer agrees to hold the Seller harmless from such damages that may arise.
11. Fred's Energy will not be held responsible for normal and customary maintenance that must be done to Customer's driveway(s) and property. Fred's Energy assumes that the Customers who have requested deliveries, have taken all precautions necessary, and have provided a well-maintained driveway. Fred's energy has the right to refuse delivery if the fill pipe, LP domes and/or tanks are unsafe or inaccessible and will not be held responsible for any damages incurred due to inaccessibility
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Please note, in order for us to fix your price we also have to purchase these gallons. Fred's Energy reserves the right to assess a liquid damage fee of \$1.50 per undelivered contract gallon if a minimum of 80% of the contract is not met.

Fred's Energy

328 Main Street - Derby, VT 05829 - 802-766-4949

June 24, 2020

I/We have read and understand the above information and acknowledge that my/our signature is legal acceptance of the contract and all of its conditions. By signing this contract I/We are requesting Fred's Energy to secure the gallons listed below for the upcoming heating season ending 5/31/21].

[Signature]
ACCOUNT HOLDER SIGNATURE
Newport City

7/7/2020
DATE OF SIGNATURE

PREBUY CONTRACT # 2 FUEL OIL

Account Number: 5369

Amount of Gallons: 28 000

Price per Gallon \$ 1.599

Cost of Contract: \$45,052.00

PDLF (.01 per gallon) _____

Vermont Fuel Tax (.02 per gallon) _____

Account balance: _____

Total Due: \$45,052.00

Mailing Address: Morrissey Building 222 Main St. Newport, VT 05855

Email Address: _____

Phone Number: 802 334-5136

BELOW OFFICE USE ONLY

Date received: _____

Initials: _____ Check#: _____

Check Amount: _____

EFT /CC authorization form (circle one) Spreadsheet: _____

City Manager (802) 334-5136
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 Zoning Adm./Assessor ... 334-6992
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 Fax 334-5632



City of Newport
 222 Main Street
 Newport, Vermont 05855

TO: Laura Dolgin/City Manager
 FROM: Thomas L. Bernier/P.W. Director *TLB*
 DATE: July 29, 2020
 RE: New 2020 Backhoe

Our 2013 Volvo backhoe was scheduled to be replaced during this budget year. We received three bids back in March but because of covid-19 we weren't able to see all the machines. We recently looked at the third machine that was bid and now have our recommendation for the purchase. These are the bids listed below:

Milton Cat

2020 Caterpillar 420 Backhoe	\$126,000
Hydraulic Coupler	\$3,100
Special Caterpillar Town Meeting Discount	-\$7,000
Volvo Trade	-\$35,000
Premier Warranty 5 year – 2500 Hours	<u>\$4,900</u>
	\$92,000

Nortrax John Deere

2020 John Deere 310SL HI Backhoe	\$120,500
Hydraulic Coupler	\$0
Volvo Trade	-\$32,000
Power Train/Hydraulics Warranty 5 year – 1500 Hours	\$1,610.00
Comprehensive Warranty 5 year – 1500 Hours	<u>\$3,350</u>
	\$93,460

Beauregard Equipment Case

2020 Case 580SN WT Backhoe	\$110,600
Hydraulic Coupler	\$2,100
Volvo Trade	-\$23,000
Premier Warranty 5 year – 5000 Hours	<u>\$4,095</u>
	\$93,795

We have always tried to incorporate premier warranty plans with all our new equipment. This is an important element when it comes to repairs down the road. I based our needs on a 5-year premier plan. Caterpillar offers up to a 7-year warranty with a 3500-hour limit for \$8500. Their 5-year with a 2500-hour plan is \$4,900. Nortrax only offers up to a 5-year power train and hydraulics warranty with a 1500-hour limit for \$1,610. Then they have a Comprehensive policy for 5-year 1500 hours for \$3,350. Case offers a 5-year premier plan with a 5000-hour limit for \$4,095.

All three policies offer five-year warranties. The real difference is the runtime hours of the machine, which Case offers the superior plan of the three. There are other criteria that we scrutinize to make our decision on what machine would best suit our needs. I had our Mechanic-Andrew, Foreman-Robert and Operator Marcel look at all three machines together. All three were unanimous in their choice of the Case backhoe. It had many features like the cab ergonomics, visibility and operating performance that were preferred. When we factored in the warranty to the decision, Case is the low bid.

I would like to request approval to purchase the Case 580SN WT backhoe from Beauregard Equipment for the bid price of \$93,795

City Manager (802) 334-5136
 334-3891
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City of Newport
 222 Main Street
 Newport, Vermont 05855

TO: City Council
 FROM: Thomas L. Bernier/ P.W. Director
 DATE: July 31, 2020
 RE: Grant Projects Update

Prouty Beach Recreational Path:

We currently have two thirds of the path completed and ready for 2 ½" base pavement. I sent out request to three paving contractors and received two back. Gray's paving was the low bidder and I have contacted them for a timeline to pave the base on our completed section. There will be some minor top soiling and seeding along the edge of the path once the final pavement is installed. During the path project we also replaced the tent sites that are located on the beach with full hookup RV sites. This involved installing new conduit/electrical, water and sewer.

We are waiting on the last portion of the path in hopes to meet with the Act 250 to see if we can move the path closer to the lake along the parking lot terrace section. This section poses a problem with the 14' elevation change needed to make the path no less than a 6% grade to meet ADA requirements. If we move towards the lake the amount of depth cut is significantly less. This would reduce the amount of time it would take to construct this section. Our other alternatives would be to install a retaining wall to support the change in depth or to relocate the scenic sites along the edge of parking lot overlooking the lake. Either of these two options would be very costly.

Downtown Transportation Project:

We have certainly lost a couple of months of our construction season due to Covid-19, but I am still moving forward with plans to complete the Main Street and Field Avenue intersection improvements. I will be ordering the rapid flashing beacons next week that will be installed on all four corners of the intersection.

EV Car Charging Station:

The request has been sent to VEC to commence their work on the Transformer that need to have a service and meter installed to accommodate our work. The City crew will then do the earth work of installing the conduit for the power line that will serve the charging station. Once our work is complete Cummings Electric can then install the system.

To: Newport City Council
From: Laura Dolgin, City Manager
Date: August 3, 2020



RE: Update to the Zoning Administrator Job Description

The last time the zoning administrator's (ZA) job description was reviewed and approved by the City Council was in 2011. Since that time, best practices for job description design have evolved. Attached you will find a more modern description and format as recommended by the Vt. League of Cities and Towns.

I incorporated the existing ZA language as much as possible, but also researched other Vermont municipality's ZA job descriptions to ensure Newport City's description is comprehensive and competitive. For example, our current job description makes no mention of the responsibilities toward the flood plain map maintenance or E911 responsibilities, which may not have even been a factor back in 2011.

Please review the attached current job description and compare it to the attached proposed draft. If you see something glaring, I would appreciate being able to address it in preparation of requesting council approval to use the new draft.

Thank you for your kind assistance with this project. I look forward to discussing this at the April 3, 2020 Council meeting so that the City can continue to progress.

**City of Newport
Zoning Administrator
Job Description**

Reports To: The City Council, Planning Commission, and Development Review Board and operates under the general supervision of the City Manager.

Job Goal: To provide literal, impartial, and consistent administration and enforcement of the Zoning Bylaws of the City of Newport consistent with accepted zoning practice, the Town Plan and any other policies or regulations then in effect.

Specific Duties:

- To enforce and administer, literally, the City's Bylaws;
- Prepares and submits to the City Manager, the department budget.
- To assist the public with permit applications and with understanding the requirements of the bylaws. When unsure of how to apply the bylaw, to seek the input of the Chairs of the Planning Commission and Zoning Board of Adjustment for clarification.
- To process permit applications and requests for information in a timely manner consistent with requirements of the bylaw. A friendly, courteous and professional demeanor is required.
- To refer any application, which cannot be acted upon by the administrator, to the appropriate Board for Public Hearing or Meeting.
- To post and publish the necessary Notices for Public Hearings and Meetings before said Boards and mail copies of same to interested parties.
- To provide each member of the Board with complete applications in advance of said Hearings and Meetings.
- To attend Public Hearings and Meetings as necessary and to assist the Boards with preparation of written decisions and findings of fact and to transmit same to all parties as per requirements of state statute.
- To review application for conformance with requirements of the bylaw, other applicable regulations and policies in effect, and the City Plan.
- To post copies of issued permits and transmit same to the Assessor as per state statute.
- To prepare, distribute and mail any documents and correspondence of the Zoning Board or Planning Commission as may be necessary.
- To maintain a permit database, filing system and accounting system and to collect and deliver all Zoning fees to the City Treasurer in a timely fashion. Also maintain accurate records of applications/permits requiring Public Hearings and/or Meetings.
- To prepare an annual report of permit activity for inclusion in the City Report.
- To investigate complaints and allegations of Zoning violations and take appropriate actions on behalf of the City, in accordance with state statute and bylaw. The preferred method for curing violations shall be voluntary compliance. When not possible appropriate legal action shall be taken. The City Council shall be notified of all legal action that is taken through the City Attorney.
- To periodically patrol the City for zoning violations.
- To represent the City in legal proceedings, as necessary, to enforce the City bylaws.

- To liaison with the City Manager as necessary to assure smooth administration and enforcement of City bylaws.
- To perform related work as required.
- To perform any other duties as requested by City Council/City Manager.

Qualifications:

- Ability and willingness to learn and apply oneself to the job.
- Essential characteristics include: courteousness, tactfulness, objectiveness and fairness.
- A thorough knowledge of Title 24 VSA Chapter 117 and Newport City's Zoning Bylaws.
- Excellent written and oral communication skills are essential.
- Must work well with people.
- Must have a valid drivers license and car.
- Must have filing and record keeping skills.
- Must be able to attend evening meetings.
- Computer skills, particularly word processing and database management, are helpful.
- The ability to read and understand blueprints is helpful.

Adopted by Newport City Council on 6/06/2011

City of Newport
Zoning Administrator
Job Description
Approved by Council: _____

Reports To: The City Council, Planning Commission, and Development Review Board and operates under the general supervision of the City Manager.

Objective/Purpose: The Zoning Administrator (ZA) is a part time (20-25 hours per week) professional appointed position with a high degree of independence and holds the responsibility for administering and enforcing the Zoning Bylaws of the City of Newport consistent with accepted zoning practices as provided for in 24 VSA Chapter 117, the City Plan and any other related policies or regulations then in effect.

The position involves considerable interaction with the public, review of applications for development, preparation of findings and decisions, database entry and management; inspection of properties, enforcement of existing regulations; and provides information to interested parties including local and state officials, town personnel, and the general public. The ZA is also responsible for addressing planning issues such as bylaw amendments, maintaining flood plain records, updating tax maps, the city plan, and will collaborate with the respective colleagues, boards, local and state officials, and consultants on this process. The ZA also serves as the E911 Coordinator for the City.

The ZA is expected to be knowledgeable about all aspect of the local development review process, including familiarity with the regulatory and review procedures of state agencies that may also have jurisdiction. This is an essential requirement to provide a high level of service to applicants and to the volunteer members of the Planning Commission (PC) and the Development Review Board (DRB).

The ZA must be comfortable and effective at working with a wide variety of personalities and sensitive or controversial issues.

Duties & Responsibilities:

- Assists the public with permit applications and with understanding the requirements of the bylaws. Consistent application and enforcement of all rules and regulations pertaining to the Newport City Bylaws, while appropriately applying all other provisions that influence zoning, including but not limited to the City Plan and 24 VSA 117.
- Timely meets with prospective applicants to discuss the details of their proposals, provides guidance with respect to a project's conformance with the regulations, and provides information on what other local permits might be required.
- Refers any application which cannot be acted upon by the ZA to the appropriate Board for consideration and review.
- Oversees the intake process, the issuance of certificates of occupancy, fee collection and statutory postings and notice requirements.
- Issues permits within the respective statutorily prescribed timelines.
- Timely posts and publishes the necessary Notices for Public Hearings and Meetings before said Boards and timely mails copies of same to board members and interested parties.

- Prepares, distributes and mails (electronically or post mail) any documents and correspondence of the DRB or PC, as necessary.
- Provides primary staff support to the DRB and the PC and attends all committee meetings.
- Attends Public Hearings and Meetings as necessary and to assist the Boards with preparation of agendas, minutes, written decisions, and findings of fact and to transmit same to all parties as per requirements of state statute.
- Timely posts copies of issued permits and timely transmits same to the Assessor as per state statute.
- Ensures that all permits, decisions, agenda, minutes, etc., are uploaded to the City's website.
- Investigates complaints and allegations of zoning violations and take appropriate actions on behalf of the City, in accordance with state statute and bylaws. The preferred method for curing violations shall be voluntary compliance. When not possible appropriate legal action shall be taken. The City Council shall prior approve of all legal action that is taken through the City Attorney.
- Periodically patrols the City for zoning violations.
- Represents the City in legal proceedings as necessary to enforce the City bylaws.
- Liaisons with the City Manager and other Department Heads as necessary to assure smooth administration and enforcement of City bylaws.
- Maintains and updates a permit database, filing system and accounting system and to collect and deliver all zoning fees to the City Treasurer in a timely fashion. Maintains accurate records of applications/permits requiring Public Hearings and/or Meetings.
- Participates in training opportunities to refresh existing knowledge and stay current on new regulations, statutory changes, and case law that affects the interpretation, administration, and enforcement of the development review process.
- Maintains and updates as needed the application forms, instructions, and other materials including web-based approaches to assist applicants seeking information.
- As E911 Coordinator, assigns street addresses in compliance with the State's addressing standards; provides notification of new addresses to other city staff, post office, emergency services and the E911 Board; provides information to the property owner on the need for posting the new address.
- Prepares and submits a proposed annual budget to the City Manager.
- Prepares an annual report of permit activity for inclusion in the City Report.
- Performs related work as required.
- Performs any other duties as assigned by City Council/City Manager.

Knowledge, Skills & Abilities:

- A thorough knowledge of Title 24 VSA Chapter 117 and Newport City's Zoning Bylaws.
- Excellent written and oral communication skills.
- Ability and willingness to learn and apply oneself to the job.
- Ability to interact with and respond timely to the public, applicants, colleagues, consultants, state & local officials, and stakeholders with courtesy, tact, objectiveness, fairness, and compassion.
- Ability to organize, prioritize, maintain multiple tasks and deadlines; possess strong time management skills and strong filing and record keeping skills.
- Must have flexibility of time to be able to meet with applicants, conduct site visits, and attend evening meetings.
- Proficiency with computers and various software; use email and the internet, word processing, database management, as well as an aptitude for learning new applications as may be required to accomplish various tasks.
- Read and generally understand blueprints.
- Must have a valid driver's license and reliable vehicle.

Education and Training & Experience:

The following standards express the minimum background of training and experience desirable as evidence of an applicant's ability to qualify for a position of this class. Other education, training, or experience may be evaluated as equivalent and may qualify the applicant for the position:

- Four years prior experience as a Zoning Administrator or other work in land use planning preferred, or
- A 2-year associates degree is preferred with 6 years' experience in a land use planning field, or
- A 4-year bachelor's degree with 4 years' experience in a land use planning field.
- Experience may compensate for education.

Physical Demands & Working Conditions:

- Duties and responsibilities take place in a standard office environment. Sitting or standing at a desk, telephone and computer work, and meeting with people is the predominant activity. Driving and walking takes place at least weekly. The ability to lift minimum weight will likely occur infrequently.

DISCLAIMERS

- The above information is intended to describe the general nature of this position and should not be considered a comprehensive statement of duties, activities, responsibilities, and requirements. Additional duties, activities, responsibilities, and requirements may be assigned, with or without notice, at any time.
- This job description is neither an employment contract nor a promise of work for any

The City of Newport is an equal opportunity employer.

Account	Budget	Actual	% of Budget
0-00-20 TAXES			
0-00-20.00 Property Taxes	4,179,816.00	0.00	0.00%
0-00-20.04 Fish & Wildlife Taxes	400.00	0.00	0.00%
0-00-20.06 Interest Current	24,000.00	3,397.56	14.16%
0-00-20.08 Corrections Contract	82,000.00	0.00	0.00%
0-00-20.10 Payments in Lieu of Taxes	460,000.00	0.00	0.00%
0-00-20.11 Tax Refunds (Crdt Ovrpmt)	0.00	-4,536.18	100.00%
0-00-20.13 PILOT - NEKHS	700.00	0.00	0.00%
0-00-20.15 Interest Delinquent	9,000.00	1,228.68	13.65%
0-00-20.16 Penalty Delinquent	37,000.00	-4.64	-0.01%
0-00-20.19 State Muni Tax Adj	205,000.00	173,585.38	84.68%
0-00-20.21 PILOT Hospital #2	30,000.00	0.00	0.00%
Total TAXES	5,027,916.00	173,670.80	3.45%
0-00-21 LICENSES & FEES			
0-00-21.01 Beverage Licenses	2,400.00	345.00	14.38%
0-00-21.20 Dog Licenses	1,700.00	24.00	1.41%
0-00-21.30 Zoning Permits/Misc Copie	6,500.00	446.80	6.87%
0-00-21.40 Misc - City Clerk Receipt	4,400.00	237.50	5.40%
0-00-21.45 Vault Time	0.00	99.00	100.00%
0-00-21.47 Vault Copies	0.00	180.00	100.00%
0-00-21.50 City Clerk Recording Fees	47,000.00	6,350.00	13.51%
0-00-21.55 Certified Birth Certs	0.00	220.00	100.00%
0-00-21.56 Marriage Certificate	0.00	130.00	100.00%
0-00-21.57 Certified Death Certs	0.00	977.00	100.00%
0-00-21.63 Record Restoration Reserv	0.00	2,252.00	100.00%
Total LICENSES & FEES	62,000.00	11,261.30	18.16%
0-00-22 REIMBURSEMENTS			
0-00-22.61 Cty Treasurer Reim School	7,500.00	7,500.00	100.00%
0-00-22.75 Hold Harmless	14,500.00	0.00	0.00%
0-00-22.80 School Tax Reim	0.00	21,983.83	100.00%
Total REIMBURSEMENTS	22,000.00	29,483.83	134.02%
0-00-23 MISCELLANEOUS REVENUES			
0-00-23.66 Reim Recycled Metal	0.00	63.40	100.00%
0-00-23.67 Equalization Reim.	2,000.00	0.00	0.00%
0-00-23.70 Lister Education	400.00	0.00	0.00%
0-00-23.78 Cellular One Lease	32,000.00	2,706.50	8.46%
0-00-23.81 Haz Waste SWIP Grant	3,000.00	0.00	0.00%
0-00-23.90 Municipal Building Income	500.00	0.00	0.00%
0-00-23.94 NCRC Reimbursement	30,000.00	0.00	0.00%
0-00-23.97 MWA Prouty Beach Project	0.00	733.84	100.00%
0-00-23.99 Misc Income	300.00	50.48	16.83%
Total MISCELLANEOUS REVENUES	68,200.00	3,554.22	5.21%

Account	Budget	Actual	Actual % of Budget
0-00-24 POLICE DEPT INCOME			
0-00-24.31 Special Invest Unit SIU	0.00	7,500.00	100.00%
0-00-24.32 VT Traffic Court Fines	9,000.00	0.00	0.00%
0-00-24.70 Parking Fines	500.00	0.00	0.00%
0-00-24.77 STOP Grant	0.00	18,542.39	100.00%
0-00-24.90 Police Reports	1,500.00	85.00	5.67%
0-00-24.91 Police Invoice Income	4,000.00	200.00	5.00%
0-00-24.97 Dispatch Income	50,000.00	12,875.00	25.75%
0-00-24.99 Dog Impound Fees	200.00	100.00	50.00%
Total POLICE DEPT INCOME	65,200.00	39,302.39	60.28%
0-00-25 FIRE DEPT INCOME			
0-00-25.79 Coventry Capital Share	40,000.00	0.00	0.00%
0-00-25.90 Fire Dept-Labor & Materia	500.00	0.00	0.00%
0-00-25.91 Fire Dept-Miscellaneous	2,000.00	1,500.00	75.00%
Total FIRE DEPT INCOME	42,500.00	1,500.00	3.53%
0-00-26 STREET DEPT INCOME			
0-00-26.20 Street Dept-St Aid to Hig	138,500.00	36,279.36	26.19%
Total STREET DEPT INCOME	138,500.00	36,279.36	26.19%
0-00-27 RECREATION DEPT INCOME			
0-00-27.1 SENIOR CENTER			
0-00-27.10 Senior Center-Salary Reim	3,000.00	0.00	0.00%
0-00-27.12 Senior Ctr Other Reim	1,500.00	0.00	0.00%
Total SENIOR CENTER	4,500.00	0.00	0.00%
0-00-27.2 MUNICIPAL BUILDING			
0-00-27.24 Gym Rental	3,500.00	0.00	0.00%
Total MUNICIPAL BUILDING	3,500.00	0.00	0.00%
0-00-27.3 GRANTS & FEES			
0-00-27.38 Tag / Yard Sale	4,000.00	0.00	0.00%
Total GRANTS & FEES	4,000.00	0.00	0.00%
0-00-27.4 PROUTY BEACH			
0-00-27.40 Prouty Beach-Admissions	600.00	0.00	0.00%
0-00-27.41 P B Transient Camping	95,000.00	24,303.48	25.58%
0-00-27.42 Prouty Beach Seasonal Pmt	48,750.00	850.00	1.74%
0-00-27.43 Prouty Beach-Misc Income	200.00	195.00	97.50%
0-00-27.44 PB Green Space Rental	500.00	0.00	0.00%
0-00-27.45 PB Facility Rental	1,200.00	525.00	43.75%
0-00-27.46 PB Athletic Fields Rental	1,000.00	0.00	0.00%
0-00-27.47 Prouty Beach-Electric	5,000.00	1,484.54	29.69%

Account	Budget	Actual	% of Budget
0-00-27.48 Campground Store	5,000.00	398.02	7.96%
0-00-27.49 Equipment Rental	700.00	0.00	0.00%
Total PROUTY BEACH	157,950.00	27,756.04	17.57%
0-00-27.5 RECREATION PROGRAMS			
0-00-27.55 Discount Tickets	12,000.00	0.00	0.00%
0-00-27.56 Annual Events	30,000.00	1,190.00	3.97%
0-00-27.57 Adult Programs	4,000.00	0.00	0.00%
0-00-27.58 Summer Programs	0.00	3,085.00	100.00%
Total RECREATION PROGRAMS	46,000.00	4,275.00	9.29%
0-00-27.6 GARDNER PARK			
0-00-27.63 Equipment rental	500.00	0.00	0.00%
0-00-27.64 Field Rental	0.00	3,715.00	100.00%
0-00-27.67 GP Green Space Rental	8,000.00	0.00	0.00%
0-00-27.68 Skating Rink Income	2,000.00	0.00	0.00%
Total GARDNER PARK	10,500.00	3,715.00	35.38%
0-00-27.7 GARDNER PARK CON'T			
Total GARDNER PARK CON'T	0.00	0.00	0.00%
0-00-27.8 WATERFRONT-REIMB			
0-00-27.81 Gateway Utility Reim	8,000.00	0.00	0.00%
0-00-27.85 Dock Rent Northern Star	5,330.00	0.00	0.00%
0-00-27.88 Dinghy Dock Revenue	750.00	225.00	30.00%
Total WATERFRONT-REIMB	14,080.00	225.00	1.60%
0-00-27.9 WATERFRONT			
0-00-27.90 Gateway Center Rental	14,400.00	225.00	1.56%
0-00-27.95 Waterfront-Pump Outs	100.00	0.00	0.00%
0-00-27.96 Waterfront-Gasoline Sales	60,000.00	2,088.86	3.48%
0-00-27.97 Waterfront-Misc Sales	2,000.00	150.80	7.54%
0-00-27.98 Waterfront Transient	6,000.00	305.00	5.08%
0-00-27.99 Waterfront Seasonal Slips	38,000.00	0.00	0.00%
Total WATERFRONT	120,500.00	2,769.66	2.30%
Total RECREATION DEPT INCOME	361,030.00	38,740.70	10.73%
0-00-28 ANIMAL CONTROL			
Total ANIMAL CONTROL	0.00	0.00	0.00%
0-00-29 OTHER INTEREST INCOME			
0-00-29.26 Bike Path Fund Interest	10.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-00-29.29 Interest Tennis Court Fun	10.00	0.00	0.00%
0-00-29.32 Interest on Checking MBA	5,000.00	0.00	0.00%
0-00-29.46 Other Interest	5.00	0.00	0.00%
Total OTHER INTEREST INCOME	5,025.00	0.00	0.00%
0-00-30 Revenue Transfer			
Total Revenue Transfer	0.00	0.00	0.00%
0-00-31 City Landscaper			
Total City Landscaper	0.00	0.00	0.00%
0-00-80 BOAT WASHING STATION			
Total BOAT WASHING STATION	0.00	0.00	0.00%
0-00-81 MOORING MANAGEMENT			
Total MOORING MANAGEMENT	0.00	0.00	0.00%
Total Revenues	5,792,371.00	333,792.60	5.76%

O T E S P Const (FED)

0-30 GOVERNMENT OPERATIONS

0-30-30 CITY COUNCIL

0-30-30.10 Salaries	8,250.00	0.00	0.00%
0-30-30.20 Office Supplies	100.00	8.50	8.50%
0-30-30.34 Communications	1,200.00	0.00	0.00%
0-30-30.40 Travel & Miscellaneous	1,200.00	0.00	0.00%
0-30-30.50 Council Special Projects	2,500.00	0.00	0.00%
0-30-30.51 Social Security	632.00	0.00	0.00%

Total CITY COUNCIL	13,882.00	8.50	0.06%
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0-30-31 CITY MANAGER

0-30-31.10 Salaries	47,381.00	2,778.94	5.87%
0-30-31.11 Vacation	3,339.00	979.18	29.33%
0-30-31.12 Holiday	2,402.00	305.12	12.70%
0-30-31.13 Sick Pay	0.00	42.84	100.00%
0-30-31.20 Office Supplies	1,500.00	34.16	2.28%
0-30-31.21 COVID-19 Expenses	0.00	241.40	100.00%
0-30-31.30 Advertising	300.00	0.00	0.00%
0-30-31.34 Communications	6,000.00	174.28	2.90%
0-30-31.40 Training, Conferences & D	500.00	0.00	0.00%
0-30-31.52 Social security	4,064.00	420.99	10.36%
0-30-31.53 Retirement	5,564.00	359.29	6.46%

GENERAL FUND

Account	Budget	Actual	% of Budget
0-30-31.54 Health Insurance	10,071.00	610.69	6.06%
0-30-31.55 Work's Comp	235.00	0.00	0.00%
0-30-31.56 Unemployment	285.00	0.00	0.00%
0-30-31.57 Life/AD&D/Disability	530.00	0.00	0.00%
0-30-31.58 HRA Expence	1,693.00	0.00	0.00%
0-30-31.68 Repair & Maintenance	1,500.00	0.00	0.00%
0-30-31.80 Travel & Misc	2,900.00	190.00	6.55%
0-30-31.82 New Equipment	500.00	0.00	0.00%
Total CITY MANAGER	88,764.00	6,136.89	6.91%
0-30-32 ELECTION EXPENSE			
0-30-32.10 Salaries	3,000.00	0.00	0.00%
0-30-32.20 Ballots - LHS & Memph Pre	2,700.00	0.00	0.00%
0-30-32.30 Advertising	500.00	0.00	0.00%
0-30-32.34 Communications	250.00	8.50	3.40%
0-30-32.52 Social Security	230.00	0.00	0.00%
0-30-32.68 Repair & Maintenance	2,500.00	0.00	0.00%
0-30-32.79 Other Expenses	1,200.00	0.00	0.00%
Total ELECTION EXPENSE	10,380.00	8.50	0.08%
0-30-33 CITY TREASURER			
0-30-33.10 Salaries	74,002.00	5,196.97	7.02%
0-30-33.11 Overtime Pay	1,200.00	0.00	0.00%
0-30-33.12 Vacation	3,911.00	38.55	0.99%
0-30-33.13 Holiday	2,080.00	180.77	8.69%
0-30-33.15 Longevity Pay	300.00	0.00	0.00%
0-30-33.20 Office Supplies	2,300.00	777.06	33.79%
0-30-33.34 Communications	3,300.00	60.34	1.83%
0-30-33.52 Social Security	6,234.00	412.97	6.62%
0-30-33.53 Muni Retirement	7,088.00	493.24	6.96%
0-30-33.54 Health Insurance	11,043.00	2.84	0.03%
0-30-33.55 Workman's Comp	402.00	0.00	0.00%
0-30-33.56 Unemployment	282.00	0.00	0.00%
0-30-33.57 Life/AD&D/Disability Ins.	761.00	0.00	0.00%
0-30-33.58 HRA EXPense	700.00	0.00	0.00%
0-30-33.68 Repair & Maintenance	1,600.00	0.00	0.00%
0-30-33.79 Other Expenses	200.00	0.00	0.00%
0-30-33.80 Equipment	1,000.00	0.00	0.00%
0-30-33.81 Conf & Dues	75.00	0.00	0.00%
Total CITY TREASURER	116,478.00	7,162.74	6.15%
0-30-34 TAX LISTING			
0-30-34.20 Office Supplies	300.00	17.34	5.78%
0-30-34.34 Communications	2,500.00	70.69	2.83%
0-30-34.60 Professional Expense	25,750.00	1,437.12	5.58%
0-30-34.68 Repair & Maintenance	650.00	0.00	0.00%
0-30-34.80 Training	300.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-30-34.88 Reappraisal Software Main	7,000.00	725.00	10.36%
0-30-34.90 Tax Map Maintenance	3,500.00	800.00	22.86%
Total TAX LISTING	40,000.00	3,050.15	7.63%
0-30-35 CITY CLERK			
0-30-35.10 Salaries	74,002.00	5,089.87	6.88%
0-30-35.11 Overtime	1,200.00	0.00	0.00%
0-30-35.12 Vacation	3,911.00	38.55	0.99%
0-30-35.13 Holiday	2,080.00	180.77	8.69%
0-30-35.15 Longevity Pay	300.00	0.00	0.00%
0-30-35.20 Office Supplies	2,500.00	777.06	31.08%
0-30-35.30 Recording Supplies	2,500.00	0.00	0.00%
0-30-35.34 Communications	3,200.00	48.81	1.53%
0-30-35.52 Social Security	7,127.00	401.29	5.63%
0-30-35.53 Muni Retirement	6,871.00	493.24	7.18%
0-30-35.54 Health Ins	11,043.00	2.84	0.03%
0-30-35.55 Workman's Comp	402.00	0.00	0.00%
0-30-35.56 Unemployment	282.00	0.00	0.00%
0-30-35.57 Life/AD&D/Disability	761.00	0.00	0.00%
0-30-35.58 HRA Insurance	700.00	0.00	0.00%
0-30-35.68 Repair & Maintenance	1,600.00	0.00	0.00%
0-30-35.79 Other Expenses	200.00	50.00	25.00%
0-30-35.82 New Equipment	1,000.00	0.00	0.00%
0-30-35.86 Conf & Dues	40.00	0.00	0.00%
Total CITY CLERK	119,719.00	7,082.43	5.92%
0-30-36 PLANNING & ZONING			
0-30-36.10 Salaries	32,977.00	2,198.80	6.67%
0-30-36.16 Holiday	1,816.00	95.60	5.26%
0-30-36.20 Office Supplies	400.00	17.34	4.34%
0-30-36.30 Advertising	1,600.00	0.00	0.00%
0-30-36.34 Communications	3,000.00	70.69	2.36%
0-30-36.52 Social Security	2,853.00	175.51	6.15%
0-30-36.53 Muni Retirement	2,491.00	177.81	7.14%
0-30-36.54 Workman's Comp	77.00	0.00	0.00%
0-30-36.55 Unemployment	141.00	0.00	0.00%
0-30-36.60 Professional Expense	1,000.00	0.00	0.00%
0-30-36.68 Repair & Maintenance	500.00	0.00	0.00%
0-30-36.80 Training	200.00	0.00	0.00%
0-30-36.83 Board Salaries	2,500.00	0.00	0.00%
0-30-36.88 Software Maintenance	8,400.00	0.00	0.00%
Total PLANNING & ZONING	57,955.00	2,735.75	4.72%
0-30-37.9 AUDIT AND CITY REPORT			
0-30-37.91 Professional Expense	35,000.00	0.00	0.00%
0-30-37.92 Printing	3,500.00	0.00	0.00%
0-30-37.93 Other Expenses	1,000.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-30-37.94 Annual Report	200.00	0.00	0.00%
Total AUDIT AND CITY REPORT	39,700.00	0.00	0.00%
0-30-38.9 CORPORATE COUNSEL			
0-30-38.90 Professional Expense	15,000.00	0.00	0.00%
0-30-38.91 Bond Counsel	500.00	0.00	0.00%
Total CORPORATE COUNSEL	15,500.00	0.00	0.00%
0-30-39 DELINQUENT TAX COLLECTOR			
0-30-39.10 Salaries	3,900.00	128.52	3.30%
0-30-39.20 Office Supplies	50.00	0.00	0.00%
0-30-39.34 Communications	1,200.00	8.50	0.71%
0-30-39.52 Social Security	299.00	9.33	3.12%
0-30-39.79 Other Expenses	200.00	0.00	0.00%
Total DELINQUENT TAX COLLECTOR	5,649.00	146.35	2.59%
0-30-40 MUNICIPAL BUILDING			
0-30-40.10 Salaries	42,852.00	3,310.56	7.73%
0-30-40.11 Vacation	2,759.00	0.00	0.00%
0-30-40.12 Holiday	2,207.00	183.92	8.33%
0-30-40.13 Sick Pay	0.00	183.92	100.00%
0-30-40.15 Fuel Oil	16,500.00	0.00	0.00%
0-30-40.16 Operating Supplies	3,000.00	332.58	11.09%
0-30-40.17 Repair & Maint Supplies	1,600.00	0.00	0.00%
0-30-40.18 Small Tools & Equip	200.00	0.00	0.00%
0-30-40.19 Misc Expense	400.00	50.00	12.50%
0-30-40.20 Repair & Maintenance	15,000.00	420.76	2.81%
0-30-40.21 Utilities	18,000.00	0.00	0.00%
0-30-40.22 Improvements	5,000.00	0.00	0.00%
0-30-40.24 Propane for Generator	100.00	0.00	0.00%
0-30-40.25 Work Attire	300.00	0.00	0.00%
0-30-40.52 Social Security	3,552.00	281.40	7.92%
0-30-40.53 Muni Retirement	3,424.00	285.08	8.33%
0-30-40.55 Workman's Comp	4,383.00	0.00	0.00%
0-30-40.56 Unemployment	282.00	0.00	0.00%
0-30-40.57 Life/AD&D/Disability	475.00	0.00	0.00%
0-30-40.58 Health Ins Opt Out	2,500.00	0.00	0.00%
Total MUNICIPAL BUILDING	122,534.00	5,048.22	4.12%
0-30-41 REAPPRAISAL			
Total REAPPRAISAL	0.00	0.00	0.00%
Total GOVERNMENT OPERATIONS	630,561.00	31,379.53	4.98%
0-4 PUBLIC SAFETY			

Account	Budget	Actual	% of Budget
0-40 POLICE DEPARTMENT			
0-40-40 POLICE ADMINISTRATION			
0-40-40.10 Salaries	123,390.00	4,974.90	4.03%
0-40-40.12 Vacation	12,402.00	504.70	4.07%
0-40-40.13 Holiday	6,571.00	288.40	4.39%
0-40-40.18 Uniform Allowance	1,000.00	0.00	0.00%
0-40-40.20 Office Supplies	150.00	0.00	0.00%
0-40-40.21 Operating Supplies	150.00	0.00	0.00%
0-40-40.30 Advertising	600.00	0.00	0.00%
0-40-40.31 On-Call Pay	1,000.00	0.00	0.00%
0-40-40.34 Communications	1,500.00	8.50	0.57%
0-40-40.40 Travel & Misc Expense	1,000.00	0.00	0.00%
0-40-40.52 Social Security	10,960.00	424.31	3.87%
0-40-40.53 Muni Retirement	14,735.00	664.15	4.51%
0-40-40.55 Worker's Comp	10,524.00	0.00	0.00%
0-40-40.56 Unemployment	282.00	0.00	0.00%
0-40-40.57 Life/AD&D/Disability	1,347.00	0.00	0.00%
0-40-40.58 Health Ins Opt Out	2,500.00	0.00	0.00%
0-40-40.78 Police Liability Ins	34,000.00	0.00	0.00%
0-40-40.79 Other Expenses	500.00	0.00	0.00%
0-40-40.89 Training	1,000.00	0.00	0.00%
Total POLICE ADMINISTRATION	223,611.00	6,864.96	3.07%
0-40-41 POLICE PATROL			
0-40-41.11 Sick Pay	0.00	560.16	100.00%
0-40-41.13 Vacation	33,708.00	2,006.43	5.95%
0-40-41.14 Holiday	58,636.00	1,442.04	2.46%
0-40-41.16 Salaries	544,656.00	30,482.58	5.60%
0-40-41.17 Overtime	70,000.00	5,580.93	7.97%
0-40-41.18 Part-Time	30,000.00	382.50	1.28%
0-40-41.19 On-Call Pay	5,200.00	368.00	7.08%
0-40-41.21 Operating Supplies	5,000.00	0.00	0.00%
0-40-41.22 Office Supplies	2,500.00	0.00	0.00%
0-40-41.24 Gasoline	18,000.00	0.00	0.00%
0-40-41.30 SIU Salaries	0.00	4,771.23	100.00%
0-40-41.35 Communications	15,000.00	4,365.02	29.10%
0-40-41.50 Uniform Purchases	3,000.00	0.00	0.00%
0-40-41.52 Social Security	56,779.00	3,402.73	5.99%
0-40-41.53 Muni Retirement	60,209.00	5,002.01	8.31%
0-40-41.54 Health Ins.	134,797.00	0.00	0.00%
0-40-41.55 Worker's Comp	54,106.00	0.00	0.00%
0-40-41.56 Unemployment	3,661.00	0.00	0.00%
0-40-41.57 Life/AD&D/Disability	5,904.00	0.00	0.00%
0-40-41.58 HRA Insurance	19,041.00	0.00	0.00%
0-40-41.59 Health Insurance Opt Out	9,856.00	0.00	0.00%
0-40-41.69 Vehicle Repair & Maintena	20,000.00	1,052.30	5.26%
0-40-41.70 Outside Services	7,000.00	522.00	7.46%
0-40-41.78 Uniform Allowance/Gym Rmb	5,400.00	0.00	0.00%
0-40-41.80 Training	15,000.00	220.00	1.47%

Account	Budget	Actual	% of Budget
0-40-41.90 Equipment	12,000.00	3,332.78	27.77%
0-40-41.91 Oper Stonegarden 97.067	0.00	3,764.98	100.00%
0-40-41.94 VT Drug Task Force Grant	0.00	4,611.38	100.00%
0-40-41.95 K-9 Expenses	1,200.00	0.00	0.00%
0-40-41.96 Bullet Proof Vests	2,000.00	0.00	0.00%
Total POLICE PATROL	1,192,653.00	71,867.07	6.03%
0-40-42 POLICE DISPATCH			
0-40-42.13 Vacation	10,753.00	2,450.35	22.79%
0-40-42.14 Holiday	15,655.00	422.80	2.70%
0-40-42.16 Salaries	155,863.00	11,570.45	7.42%
0-40-42.17 Overtime	15,000.00	2,047.37	13.65%
0-40-42.18 Part-Time	24,000.00	2,230.20	9.29%
0-40-42.21 Operating Supplies	600.00	0.00	0.00%
0-40-42.22 Office Supplies	1,000.00	82.78	8.28%
0-40-42.35 Communications	23,000.00	4,503.03	19.58%
0-40-42.50 Uniform Purchases	800.00	0.00	0.00%
0-40-42.52 Social Security	16,928.00	1,382.46	8.17%
0-40-42.53 Muni Retirement	14,126.00	1,330.60	9.42%
0-40-42.54 Health Insurance	60,238.00	50.00	0.08%
0-40-42.55 Worker's Comp	17,227.00	0.00	0.00%
0-40-42.56 Unemployment	564.00	0.00	0.00%
0-40-42.57 Life/AD&D/Disability	1,900.00	0.00	0.00%
0-40-42.58 HRA Expense	4,307.00	0.00	0.00%
0-40-42.70 Outside Services	1,500.00	0.00	0.00%
0-40-42.78 Uniform Allowance/Gym Rmb	1,800.00	0.00	0.00%
0-40-42.80 Training	1,000.00	0.00	0.00%
0-40-42.90 Equipment	1,500.00	0.00	0.00%
Total POLICE DISPATCH	367,761.00	26,070.04	7.09%
0-40-43 ANIMAL CONTROL			
0-40-43.21 Operating Supplies	50.00	0.00	0.00%
0-40-43.60 Outside Services	1,500.00	0.00	0.00%
Total ANIMAL CONTROL	1,550.00	0.00	0.00%
0-40-50 POLICE CONTACTED SCVS			
Total POLICE CONTACTED SCVS	0.00	0.00	0.00%
Total POLICE DEPARTMENT	1,785,575.00	104,802.07	5.87%
0-45 FIRE DEPARTMENT			
0-45-45 FIRE FIGHTING			
0-45-45.05 Salary Administration	45,387.00	2,688.30	5.92%
0-45-45.10 Salaries	23,000.00	716.80	3.12%
0-45-45.12 Vacation	2,922.00	0.00	0.00%
0-45-45.13 Holiday	2,338.00	179.22	7.67%

Account	Budget	Actual	% of Budget
0-45-45.21 Operating Supplies	500.00	29.99	6.00%
0-45-45.22 Repair & Maintenance Supp	500.00	0.00	0.00%
0-45-45.25 P & C Insurance	8,000.00	0.00	0.00%
0-45-45.28 Gasoline	4,000.00	0.00	0.00%
0-45-45.35 Postage	0.00	8.49	100.00%
0-45-45.40 Other Expense	3,000.00	62.00	2.07%
0-45-45.45 Other Equip Maintenance	3,500.00	0.00	0.00%
0-45-45.50 Volunteer Firefighter	9,700.00	0.00	0.00%
0-45-45.52 Social Security	56,345.00	289.71	0.51%
0-45-45.53 Muni Retirement	3,926.00	300.39	7.65%
0-45-45.56 Unemployment	325.00	0.00	0.00%
0-45-45.57 Life/AD&D/Disability	475.00	0.00	0.00%
0-45-45.59 Health Ins Opt Out	2,600.00	0.00	0.00%
0-45-45.68 Repair & Maintenance	500.00	94.30	18.86%
0-45-45.69 Personnel Equipment	10,000.00	0.00	0.00%
0-45-45.80 Travel	100.00	0.00	0.00%
0-45-45.81 Liability	500.00	134.55	26.91%
0-45-45.85 Coventry Expense	300.00	0.00	0.00%
Total FIRE FIGHTING	177,918.00	4,503.75	2.53%
0-45-46 FIRE TRAINING			
0-45-46.40 Other Expense	2,000.00	0.00	0.00%
Total FIRE TRAINING	2,000.00	0.00	0.00%
0-45-47 FIRE COMMUNICATIONS			
0-45-47.22 Repair & Maintenance Supp	2,000.00	0.00	0.00%
0-45-47.34 Communications	4,500.00	210.12	4.67%
0-45-47.69 Equipment	2,500.00	0.00	0.00%
Total FIRE COMMUNICATIONS	9,000.00	210.12	2.33%
0-45-48 FIRE STATION			
0-45-48.19 Fuel Oil	5,500.00	0.00	0.00%
0-45-48.22 Repair & Maintenance Supp	500.00	0.00	0.00%
0-45-48.68 Repair & Maintenance	1,900.00	0.00	0.00%
0-45-48.76 Utilities	4,000.00	0.00	0.00%
0-45-48.87 Equipment	400.00	64.98	16.25%
Total FIRE STATION	12,300.00	64.98	0.53%
0-45-49 FIRE DEPT EQUIP & GRANTS			
0-45-49.81 Truck Maintenance	6,000.00	0.00	0.00%
0-45-49.82 Repair & Maintenance	7,500.00	0.00	0.00%
0-45-49.83 Fire Trucks & Equipment	5,000.00	0.00	0.00%
0-45-49.87 Equipment	6,000.00	0.00	0.00%
Total FIRE DEPT EQUIP & GRANTS	24,500.00	0.00	0.00%
Total FIRE DEPARTMENT	225,718.00	4,778.85	2.12%

Account	Budget	Actual	% of Budget
Total PUBLIC SAFETY	2,011,293.00	109,580.92	5.45%
0-50 PUBLIC WORKS			
0-50-50 PUBLIC WORKS ADMINISTRATI			
0-50-50.10 Salaries	24,076.00	1,290.58	5.36%
0-50-50.12 Vacation	23,463.00	8,143.17	34.71%
0-50-50.13 Holiday	23,884.00	2,055.18	8.60%
0-50-50.14 Sick Pay	0.00	1,810.67	100.00%
0-50-50.15 Longevity Pay	1,400.00	0.00	0.00%
0-50-50.20 Office Supplies	1,000.00	33.90	3.39%
0-50-50.21 Employee Work Attire	3,900.00	0.00	0.00%
0-50-50.34 Communications	4,300.00	148.33	3.45%
0-50-50.52 Social Security	37,646.00	3,874.51	10.29%
0-50-50.53 Muni Retirement	32,809.00	2,000.13	6.10%
0-50-50.54 Health Ins	70,780.00	85.00	0.12%
0-50-50.55 Worker's Comp	38,698.00	0.00	0.00%
0-50-50.56 Unemployment	1,690.00	0.00	0.00%
0-50-50.57 Life/AD&D/Disability	4,200.00	0.00	0.00%
0-50-50.58 HRA Expense	13,793.00	0.00	0.00%
0-50-50.59 Health Ins Opt Out	5,200.00	0.00	0.00%
0-50-50.60 Professional Expense	200.00	0.00	0.00%
0-50-50.68 Repair & Maintenance	2,200.00	0.00	0.00%
0-50-50.79 Other Expense	100.00	0.00	0.00%
0-50-50.82 New Equipment	350.00	0.00	0.00%
0-50-50.88 Software Maintenance	600.00	0.00	0.00%
Total PUBLIC WORKS ADMINISTRATI	290,289.00	19,441.47	6.70%
0-50-51 STREET MAINTENANCE			
0-50-51.10 Regular Pay	109,152.00	1,489.00	1.36%
0-50-51.11 Street Maint-Overtime	10,300.00	400.69	3.89%
0-50-51.13 Vac-Sick-Holiday Pay	8,240.00	0.00	0.00%
0-50-51.15 Other Pay	1,236.00	0.00	0.00%
0-50-51.17 Repair/Maintenance	0.00	188.56	100.00%
0-50-51.18 Sweeping/Washing	0.00	482.00	100.00%
0-50-51.19 Hot Mix/Paving	0.00	282.84	100.00%
0-50-51.22 Tree/Brush Removal	0.00	37.93	100.00%
0-50-51.31 Materials	36,000.00	0.00	0.00%
0-50-51.32 Truck & Equip Maint Suppl	6,000.00	98.92	1.65%
0-50-51.33 Truck & Equipment Parts	18,500.00	205.81	1.11%
0-50-51.34 Small Tools & Equipment	2,500.00	0.00	0.00%
0-50-51.38 Fuel	19,000.00	0.00	0.00%
0-50-51.65 Tree Removal-Contractors	1,500.00	0.00	0.00%
0-50-51.66 Truck & Equipment Rental	500.00	0.00	0.00%
0-50-51.68 Truck & Equipment Repairs	8,500.00	0.00	0.00%
0-50-51.80 Equipment	1,500.00	0.00	0.00%
0-50-51.81 Outside Contracting	100.00	0.00	0.00%
Total STREET MAINTENANCE	223,028.00	3,185.75	1.43%

Account	Budget	Actual	% of Budget
0-50-52 WINTER MAINTENANCE			
0-50-52.10 Regular Pay	99,000.00	0.00	0.00%
0-50-52.11 Winter Maint-Overtime	11,000.00	0.00	0.00%
0-50-52.14 On-Call Pay	3,914.00	46.00	1.18%
0-50-52.16 Regular Pay-Snow Plowing	30,000.00	0.00	0.00%
0-50-52.17 Regular Pay-Salt/Sand	25,000.00	0.00	0.00%
0-50-52.21 Materials	130,000.00	5,697.87	4.38%
0-50-52.22 Truck & Equip Parts	25,000.00	0.00	0.00%
0-50-52.23 Small Tools & Equipment	500.00	0.00	0.00%
0-50-52.28 Fuel	26,000.00	0.00	0.00%
0-50-52.31 Truck & Equip Maint Suppl	6,800.00	0.00	0.00%
0-50-52.66 Truck & Equipment Rental	500.00	0.00	0.00%
0-50-52.68 Truck & Equipment Repair	12,000.00	0.00	0.00%
0-50-52.82 Equipment	300.00	0.00	0.00%
Total WINTER MAINTENANCE	370,014.00	5,743.87	1.55%
0-50-53 GARAGE & FACILITIES			
0-50-53.10 Regular Pay	6,695.00	185.57	2.77%
0-50-53.19 Propane	8,000.00	0.00	0.00%
0-50-53.21 Operating Supplies	3,700.00	81.63	2.21%
0-50-53.22 Repair Supplies	400.00	0.00	0.00%
0-50-53.23 Small Tools & Equipment	1,600.00	0.00	0.00%
0-50-53.34 Communications	3,600.00	172.32	4.79%
0-50-53.68 Repair & Maintenance	6,000.00	85.00	1.42%
0-50-53.76 Utilities	6,000.00	0.00	0.00%
0-50-53.78 Professional Services	900.00	0.00	0.00%
0-50-53.80 Improvements	1,500.00	0.00	0.00%
0-50-53.82 Equipment	500.00	0.00	0.00%
0-50-53.83 State Operating Fees	350.00	0.00	0.00%
Total GARAGE & FACILITIES	39,245.00	524.52	1.34%
0-50-55 STORM MAINTENANCE			
0-50-55.10 Regular Pay	62,000.00	0.00	0.00%
0-50-55.11 Storm Maint-Overtime	1,030.00	0.00	0.00%
0-50-55.20 Shoulders/Mowing	0.00	3,878.49	100.00%
0-50-55.21 Truck & Equip Maint Suppl	300.00	0.00	0.00%
0-50-55.22 Truck & Equip Parts	1,200.00	247.64	20.64%
0-50-55.23 Small Tools & Equipment	750.00	0.00	0.00%
0-50-55.25 Materials	19,000.00	0.00	0.00%
0-50-55.66 Truck & Equipment Rental	750.00	0.00	0.00%
0-50-55.68 Truck & Equip Repairs	100.00	0.00	0.00%
0-50-55.81 Outside Contracting	7,000.00	7,492.50	107.04%
0-50-55.90 State Fee - Stormwater	3,000.00	0.00	0.00%
Total STORM MAINTENANCE	95,130.00	11,618.63	12.21%
0-50-57 TRAFFIC MAINTENANCE			

Account	Budget	Actual	% of Budget
0-50-57.10 Regular Pay	34,000.00	1,776.17	5.22%
0-50-57.25 Materials-Line Striping	4,000.00	0.00	0.00%
0-50-57.26 Materials-Road Signs	4,800.00	0.00	0.00%
0-50-57.60 Outside Contracting	1,500.00	0.00	0.00%
0-50-57.61 Traffic Light Maintenance	5,000.00	0.00	0.00%
0-50-57.76 Street Lights	85,000.00	7,043.99	8.29%
0-50-57.86 Utility Traffic Lights	6,000.00	218.36	3.64%
Total TRAFFIC MAINTENANCE	140,300.00	9,038.52	6.44%
0-50-58 CITY PROPERTY			
0-50-58.10 Regular Pay	27,810.00	867.43	3.12%
0-50-58.22 Small Tools & Equipment	500.00	0.00	0.00%
0-50-58.76 Utilities (Railroad Sq)	500.00	0.00	0.00%
0-50-58.78 Tree Maintenance	250.00	0.00	0.00%
0-50-58.79 Property Insurance	21,000.00	0.00	0.00%
Total CITY PROPERTY	50,060.00	867.43	1.73%
0-50-59 PRIVATE WORK EXPENDITURES			
Total PRIVATE WORK EXPENDITURES	0.00	0.00	0.00%
0-50-60 PB PATH DEVELOPMENT			
0-50-60.10 Labor	0.00	17,109.84	100.00%
0-50-60.21 Materials	0.00	10,984.01	100.00%
0-50-60.22 Rental Equipment	0.00	5,201.15	100.00%
Total PB PATH DEVELOPMENT	0.00	33,295.00	100.00%
0-50-61 DOWNTOWN TRANS GRANT			
Total DOWNTOWN TRANS GRANT	0.00	0.00	0.00%
0-50-62 EV Charging Station			
0-50-62.30 Advertising	0.00	39.00	100.00%
Total EV Charging Station	0.00	39.00	100.00%
Total PUBLIC WORKS	1,208,066.00	83,754.19	6.93%
0-60-10 City Landscaper			
0-60-10.10 Salaries	33,100.00	3,758.00	11.35%
0-60-10.15 Workers Comp	2,053.00	0.00	0.00%
0-60-10.16 Social security	2,533.00	334.10	13.19%
0-60-10.17 Retirement	3,421.00	263.11	7.69%
0-60-10.18 Health Insurance	3,706.00	0.00	0.00%
0-60-10.19 Unemployment	282.00	0.00	0.00%
0-60-10.20 Life/Disability	285.00	0.00	0.00%
0-60-10.21 HRA Expense	925.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-60-10.22 Supplies	1,000.00	10.23	1.02%
0-60-10.23 Material	14,000.00	0.00	0.00%
0-60-10.25 Greenhouse Expense	500.00	0.00	0.00%
0-60-10.26 Seasonal Salaries	0.00	841.50	100.00%
Total City Landscaper	61,805.00	5,206.94	8.42%
0-70 RECREATION DEPARTMENT			
0-70-70 RECREATION ADMINISTRATION			
0-70-70.10 Salaries	43,127.00	0.00	0.00%
0-70-70.12 Vacation	0.00	2,633.56	100.00%
0-70-70.13 Holiday	0.00	277.55	100.00%
0-70-70.14 Sick Pay	0.00	48.69	100.00%
0-70-70.15 Longevity Pay	300.00	0.00	0.00%
0-70-70.16 Admin Duties	0.00	2,451.96	100.00%
0-70-70.20 Office Supplies	1,000.00	33.90	3.39%
0-70-70.21 Employee Work Attire	100.00	0.00	0.00%
0-70-70.22 COVID-19 Materials	0.00	74.99	100.00%
0-70-70.34 Communications	4,000.00	4,893.35	122.33%
0-70-70.40 Travel & Misc Expense	800.00	0.00	0.00%
0-70-70.42 Social Security	3,323.00	414.00	12.46%
0-70-70.43 Muni retirement	3,243.00	336.54	10.38%
0-70-70.45 Worker's Comp	2,674.00	0.00	0.00%
0-70-70.46 Unemployment	72.00	0.00	0.00%
0-70-70.47 Life/AD&D/Disability	359.00	0.00	0.00%
0-70-70.49 Health Ins Opt Out	2,392.00	0.00	0.00%
0-70-70.60 Professional Expense	3,000.00	0.00	0.00%
0-70-70.68 Repair & Maintenance	1,000.00	0.00	0.00%
0-70-70.82 New Equipment	1,200.00	0.00	0.00%
0-70-70.83 Other Expenses	200.00	0.00	0.00%
0-70-70.89 Property & Casualty Insur	7,000.00	0.00	0.00%
Total RECREATION ADMINISTRATION	73,790.00	11,164.54	15.13%
0-70-71 SENIOR CITIZENS CENTER			
0-70-71.10 Salaries	5,500.00	0.00	0.00%
0-70-71.20 Events	1,000.00	0.00	0.00%
0-70-71.21 Rental	250.00	0.00	0.00%
0-70-71.52 Social Security	421.00	0.00	0.00%
0-70-71.55 Worker's Comp	341.00	0.00	0.00%
0-70-71.56 Unemployment	88.00	0.00	0.00%
Total SENIOR CITIZENS CENTER	7,600.00	0.00	0.00%
0-70-73 PROUTY BEACH			
0-70-73.10 Salaries	64,935.00	796.50	1.23%
0-70-73.13 PB Admin	0.00	1,718.95	100.00%
0-70-73.17 PB Operations	0.00	5,769.70	100.00%
0-70-73.18 Gasoline	1,600.00	0.00	0.00%
0-70-73.21 Operating Supplies	4,000.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-70-73.22 Repair & Maint Supplies	8,000.00	461.25	5.77%
0-70-73.23 Small Tools & Equipment	500.00	0.00	0.00%
0-70-73.25 Equip Maintenance	400.00	0.00	0.00%
0-70-73.27 COVID-19 Refunds	0.00	778.00	100.00%
0-70-73.34 Communications	5,500.00	174.36	3.17%
0-70-73.36 Social Security	4,968.00	635.09	12.78%
0-70-73.37 Muni Retirement	2,712.00	213.96	7.89%
0-70-73.38 Health Ins	5,385.00	0.00	0.00%
0-70-73.39 Workman's Comp	4,026.00	0.00	0.00%
0-70-73.40 Unemployment	100.00	0.00	0.00%
0-70-73.41 Life/AD&D/Disability	324.00	0.00	0.00%
0-70-73.42 HRA Expense	675.00	0.00	0.00%
0-70-73.43 Health Ins Opt Out	234.00	0.00	0.00%
0-70-73.76 Utilities	16,000.00	1,208.32	7.55%
0-70-73.78 Refunds	0.00	227.00	100.00%
0-70-73.79 Other Expenses	200.00	0.00	0.00%
0-70-73.82 New Equipment	5,000.00	57.85	1.16%
0-70-73.83 Improvements	3,000.00	0.00	0.00%
0-70-73.84 Solid Waste Disposal	2,500.00	0.00	0.00%
0-70-73.87 PB Resale Goods	800.00	0.00	0.00%
0-70-73.88 Prouty Beach Attire	300.00	0.00	0.00%
0-70-73.89 Vehicle Maintenance	500.00	0.00	0.00%
0-70-73.90 Pest Control	400.00	50.00	12.50%
0-70-73.91 Camper Events	300.00	0.00	0.00%
Total PROUTY BEACH	132,359.00	12,090.98	9.13%
0-70-74 COMMUNITY KITCHEN			
Total COMMUNITY KITCHEN	0.00	0.00	0.00%
0-70-76 RECREATION PROGRAMS			
0-70-76.10 Salaries	67,250.00	0.00	0.00%
0-70-76.11 Summer Camp Salary	0.00	10,993.77	100.00%
0-70-76.12 Summer Prog Salary	0.00	153.01	100.00%
0-70-76.14 Annual Events Salary	0.00	564.90	100.00%
0-70-76.17 Adult Programs	2,000.00	49.29	2.46%
0-70-76.24 Other Programs	100.00	0.00	0.00%
0-70-76.32 Annual Events	47,500.00	0.00	0.00%
0-70-76.38 Discount Tickets	5,500.00	0.00	0.00%
0-70-76.39 Summer Programs	2,000.00	1,621.01	81.05%
0-70-76.41 Playworld - GF	500.00	0.00	0.00%
0-70-76.44 Social Security	5,145.00	847.57	16.47%
0-70-76.45 Muni Retirement	2,548.00	198.27	7.78%
0-70-76.46 Health Ins	2,486.00	0.00	0.00%
0-70-76.47 Worker's Comp	4,170.00	0.00	0.00%
0-70-76.48 Unemployment	48.00	0.00	0.00%
0-70-76.49 Life/AD&D/Disability	264.00	0.00	0.00%
0-70-76.50 HRA Expense	656.00	0.00	0.00%
0-70-76.51 Health Ins Opt Out	1,014.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-70-76.52 Summer Camp Operations	5,000.00	1,072.70	21.45%
0-70-76.53 Equipment Repair	500.00	0.00	0.00%
Total RECREATION PROGRAMS	146,681.00	15,500.52	10.57%
0-70-78 GARDNER PARK			
0-70-78.10 Salaries	58,614.00	171.04	0.29%
0-70-78.11 Gardner Park Operations	0.00	3,910.91	100.00%
0-70-78.15 On-Call Pay	0.00	60.00	100.00%
0-70-78.18 Gasoline	2,250.00	0.00	0.00%
0-70-78.21 Operating Supplies	3,250.00	19.98	0.61%
0-70-78.22 Repair & Maint Supplies	7,500.00	324.96	4.33%
0-70-78.23 Small Tools & Equipment	500.00	100.67	20.13%
0-70-78.29 Security	0.00	75.00	100.00%
0-70-78.30 Equipment Maintenance	2,000.00	0.00	0.00%
0-70-78.34 Communications	3,000.00	226.30	7.54%
0-70-78.36 Social security	4,484.00	334.33	7.46%
0-70-78.37 Muni Retirement	4,043.00	343.01	8.48%
0-70-78.38 Health Ins	7,871.00	0.00	0.00%
0-70-78.39 Worker's Comp	3,635.00	0.00	0.00%
0-70-78.40 Unemployment	86.00	0.00	0.00%
0-70-78.41 Life/AD&D/Disability	477.00	0.00	0.00%
0-70-78.42 HRA Expense	1,162.00	0.00	0.00%
0-70-78.43 Health Ins Opt Out	572.00	0.00	0.00%
0-70-78.76 Utilities	2,000.00	82.06	4.10%
0-70-78.79 Other Expenses	100.00	0.00	0.00%
0-70-78.82 Improvements	3,000.00	0.00	0.00%
0-70-78.83 New Equipment	5,200.00	0.00	0.00%
0-70-78.85 Solid Waste Disposal	1,200.00	0.00	0.00%
0-70-78.90 Gardner Park Attire	200.00	0.00	0.00%
0-70-78.91 Vehicle Maintenance	500.00	0.00	0.00%
0-70-78.92 Pest Control	200.00	50.00	25.00%
Total GARDNER PARK	111,844.00	5,698.26	5.09%
0-70-79 WATERFRONT			
0-70-79.10 Dock Administration	42,024.00	964.38	2.29%
0-70-79.12 Operations	0.00	2,235.25	100.00%
0-70-79.13 AIS Management	0.00	788.50	100.00%
0-70-79.21 Operating Supplies	1,500.00	0.00	0.00%
0-70-79.22 Repair & Maint Supplies	5,000.00	4.42	0.09%
0-70-79.34 Communications	2,900.00	1.06	0.04%
0-70-79.36 Social Security	3,215.00	345.15	10.74%
0-70-79.37 Muni Retirement	974.00	89.50	9.19%
0-70-79.38 Health Ins	829.00	0.00	0.00%
0-70-79.39 Workman's Comp	2,606.00	0.00	0.00%
0-70-79.40 Unemployment	20.00	0.00	0.00%
0-70-79.41 Life/AD&D/Disability	143.00	0.00	0.00%
0-70-79.42 HRA Expense	280.00	0.00	0.00%
0-70-79.43 Health Ins Opt Out	468.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-70-79.76 Utilities	6,000.00	0.00	0.00%
0-70-79.77 Resale Gasoline	40,000.00	0.00	0.00%
0-70-79.78 WF Resale Goods	1,000.00	0.00	0.00%
0-70-79.79 Other Expenses	200.00	0.00	0.00%
0-70-79.80 WF Greeter Program	300.00	0.00	0.00%
0-70-79.81 PPE & Attire	200.00	0.00	0.00%
0-70-79.82 Improvements	3,000.00	0.00	0.00%
0-70-79.85 Aquatic Nuisance	9,000.00	0.00	0.00%
0-70-79.89 Gateway Maintenance	1,000.00	0.00	0.00%
0-70-79.90 Gateway Center	3,000.00	0.00	0.00%
0-70-79.91 Solid Waste Disposal	3,600.00	0.00	0.00%
0-70-79.94 Permits & Inspection	1,500.00	0.00	0.00%
0-70-79.95 WF Small Tools & Equip	400.00	0.00	0.00%
0-70-79.96 New Equipment	300.00	0.00	0.00%
0-70-79.97 Equipment Maintenance	300.00	0.00	0.00%
0-70-79.98 Pest Control	200.00	165.00	82.50%
0-70-79.99 GW Inspections	500.00	0.00	0.00%
Total WATERFRONT	130,459.00	4,593.26	3.52%
Total RECREATION DEPARTMENT	602,733.00	49,047.56	8.14%
0-80-86 CONSERVATION & DEVELOPMEN			
0-80-86.83 Main St. Banners	3,000.00	0.00	0.00%
0-80-86.84 Bike Path & RR ROW	9,000.00	0.00	0.00%
0-80-86.89 VLCT Membership	6,500.00	6,796.00	104.55%
0-80-86.91 NVDA	3,600.00	0.00	0.00%
0-80-86.96 Main St Tree Lights	2,000.00	0.00	0.00%
0-80-86.98 Volunteer Band	500.00	0.00	0.00%
Total CONSERVATION & DEVELOPMEN	24,600.00	6,796.00	27.63%
0-81 CONSERVATION PROJECT			
0-81-80 BOAT WASHING STATION			
Total BOAT WASHING STATION	0.00	0.00	0.00%
0-81-95 PERSONNEL EXPENSES			
Total PERSONNEL EXPENSES	0.00	0.00	0.00%
Total CONSERVATION PROJECT	0.00	0.00	0.00%
0-82 HEALTH & WELFARE			
0-82-68.10 Health Officer Salary	3,605.00	291.67	8.09%
0-82-68.52 Social Security	276.00	0.00	0.00%
0-82-69.00 Recycling Expense	16,000.00	358.75	2.24%
0-82-69.10 Recycling Salaries	16,480.00	1,256.21	7.62%
0-82-69.50 Haz Waste Disposal SWIP	18,000.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-82-69.51 Haz Waste Mailing SWIP	150.00	0.00	0.00%
0-82-69.52 Social Security	1,261.00	96.09	7.62%
0-82-69.55 Worker's Comp	1,958.00	0.00	0.00%
0-82-69.56 Unemployment Insur	282.00	0.00	0.00%
0-82-69.91 Waste Disposal	13,000.00	0.00	0.00%
Total HEALTH & WELFARE	71,012.00	2,002.72	2.82%
0-90 DEBT SERVICE AND MISC			
0-90-90 DEBT SERVICE			
0-90-90.31 2017 Fire Veh Prin. 2473	6,024.00	497.99	8.27%
0-90-90.32 2017 Fire Veh Int. 2473	262.00	25.86	9.87%
0-90-90.40 Long Bridge Princ 2016-2	50,000.00	0.00	0.00%
0-90-90.41 Long Bridge Int 2016-2	2,588.00	0.00	0.00%
0-90-90.45 2020 Expl Q43 prin 2930	7,600.00	0.00	0.00%
0-90-90.46 2020 Expl Q43 Int 2930	700.00	0.00	0.00%
0-90-90.50 2019 Pol Cruis Prin	9,800.00	0.00	0.00%
0-90-90.51 2019 Police Cru Int	600.00	0.00	0.00%
0-90-90.56 2017 Ford Exp Pd Q44 2608	1,694.00	821.60	48.50%
0-90-90.57 2017 Ford Expl PD Q44 Int	11.00	6.59	59.91%
0-90-90.60 2018 PD Cru Q40 Prin 2670	8,595.00	707.78	8.23%
0-90-90.61 2018 PD Crui Q40 Int 2670	197.00	24.86	12.62%
0-90-90.65 Landscaper Vehicle Prin.	9,500.00	0.00	0.00%
0-90-90.66 Landscaper Vehicle Int.	500.00	0.00	0.00%
0-90-90.70 Fire Dept. Gear Lease	24,500.00	24,645.72	100.59%
0-90-90.80 Fire Trk Bd Prin 2010-2	35,000.00	0.00	0.00%
0-90-90.81 Fire Trk Bd Int 2010-2	1,365.00	0.00	0.00%
0-90-90.89 Tennis Court Sinking Fund	1,440.00	0.00	0.00%
0-90-90.92 2018 Rec Veh Prin 2618	1,293.00	412.09	31.87%
0-90-90.93 2018 Rec Veh Int. 2618	15.00	4.23	28.20%
0-90-90.96 2014 Heavy Res Prin 1988	37,276.00	0.00	0.00%
0-90-90.97 2014 Heavy Res Int 1988	4,890.00	0.00	0.00%
Total DEBT SERVICE	203,850.00	27,146.72	13.32%
0-90-91 Expenditure of Assigned F			
Total Expenditure of Assigned F	0.00	0.00	0.00%
0-90-92 UNANTICIPATED EXPENSES			
Total UNANTICIPATED EXPENSES	0.00	0.00	0.00%
0-90-95 PERSONNEL EXPENSES			
Total PERSONNEL EXPENSES	0.00	0.00	0.00%
0-90-97 OTHER EXPENDITURES			
0-90-97.00 Orleans County Tax	55,000.00	0.00	0.00%
0-90-97.32 ADV City Ordinances	200.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-90-97.50 Claims and Damages	1,500.00	0.00	0.00%
0-90-97.75 Newport Ambulance	140,300.00	140,240.00	99.96%
0-90-97.95 Prop & Casualty Insurance	18,000.00	0.00	0.00%
0-90-97.98 Renaiss Proj Non-Fed	60,000.00	60,000.00	100.00%
Total OTHER EXPENDITURES	275,000.00	200,240.00	72.81%
0-90-98 LIABILITY INS EXPENSE			
0-90-98.00 Public Official Liab Ins	7,000.00	0.00	0.00%
0-90-98.01 Employment Practices Ins	12,000.00	0.00	0.00%
Total LIABILITY INS EXPENSE	19,000.00	0.00	0.00%
Total DEBT SERVICE AND MISC	497,850.00	227,386.72	45.67%
0-92-98 CAPITAL IMPROVEMENTS			
0-92-98.01 Street Resurfacing	292,083.00	0.00	0.00%
0-92-98.03 Public Works Vehicles	155,000.00	0.00	0.00%
0-92-98.09 Street Reconstruction	50,000.00	0.00	0.00%
0-92-98.10 Main Street Maintenance	20,000.00	0.00	0.00%
0-92-98.12 BridgeCulvert/Retain Wall	5,000.00	0.00	0.00%
0-92-98.21 Gateway/Waterfront Impr	10,000.00	0.00	0.00%
0-92-98.40 Rec Maintenance Vehicles	12,500.00	9,409.19	75.27%
0-92-98.44 Municipal Bldg Remodel	10,000.00	0.00	0.00%
0-92-98.52 Replacement Docks Pre-pay	15,000.00	0.00	0.00%
0-92-98.53 Gardner Park Improvements	10,000.00	0.00	0.00%
0-92-98.65 PB Improvements	18,500.00	0.00	0.00%
0-92-98.81 VISTA Traffic Lights	80,000.00	0.00	0.00%
0-92-98.84 Fire Station Repair & Mai	25,000.00	0.00	0.00%
0-92-98.85 Bullet Proof Vest Relacem	5,000.00	0.00	0.00%
0-92-98.86 Tech Equip Fleef Replacem	5,000.00	0.00	0.00%
0-92-98.87 Dispatch Equipment	5,000.00	0.00	0.00%
Total CAPITAL IMPROVEMENTS	718,083.00	9,409.19	1.31%
0-93 STREET IMPROVEMENT BOND			
Total STREET IMPROVEMENT BOND	0.00	0.00	0.00%
0-95 APPROPRIATIONS			
0-95-66 APPROPRIATIONS			
0-95-66.00 Goodrich Memorial Library	110,000.00	0.00	0.00%
0-95-66.59 Rural Comm Transit	11,000.00	0.00	0.00%
0-95-66.60 Orls Cty Historic Society	1,400.00	0.00	0.00%
0-95-66.61 Orleans & North Essex VNA	17,500.00	0.00	0.00%
0-95-66.62 N.E.K. Mental Health Serv	4,818.00	0.00	0.00%
0-95-66.65 Area Agency on Aging	7,000.00	0.00	0.00%
0-95-66.66 Umbrella, Inc.	8,500.00	0.00	0.00%
0-95-66.69 Orleans Co. Citizens Advo	2,000.00	0.00	0.00%
0-95-66.75 Pope Memorial Animal Soci	2,000.00	0.00	0.00%

Account	Budget	Actual	Actual % of Budget
0-95-66.96 NEK Adult Learning Scvs.	3,000.00	0.00	0.00%
Total APPROPRIATIONS	167,218.00	0.00	0.00%
Total APPROPRIATIONS	167,218.00	0.00	0.00%
Total T E S P Const (FED)	5,993,221.00	524,563.77	8.75%
Total Expenditures	5,993,221.00	524,563.77	8.75%
Total GENERAL FUND	-200,850.00	-190,771.17	
Total Revenues	0.00	0.00	0.00%
1-81-96 MOORING MANAGEMENT			
1-81-96.10 Salaries/Management	0.00	44.00	100.00%
Total MOORING MANAGEMENT	0.00	44.00	100.00%
Total Expenditures	0.00	44.00	100.00%
Total MOORING MANAGEMENT FUND	0.00	-44.00	
2-00 FED & STATE GRANT			
Total FED & STATE GRANT	0.00	0.00	0.00%
Total Revenues	0.00	0.00	0.00%
2-50-81 PB TENNIS CT RECONSTR			
Total PB TENNIS CT RECONSTR	0.00	0.00	0.00%
2-50-90 BRIDGE REPAIR			
Total BRIDGE REPAIR	0.00	0.00	0.00%
2-50-95 SIDEWALKS & RAMPS ADA			
Total SIDEWALKS & RAMPS ADA	0.00	0.00	0.00%
2-51-05 LIBRARY PROJ GRANT 14.228			
Total LIBRARY PROJ GRANT 14.228	0.00	0.00	0.00%
2-51-10 BIKE PATH (FED) 20.205			

Account	Budget	Actual	% of Budget
Total BIKE PATH (FED) 20.205	0.00	0.00	0.00%
2-51-12 FHA LAKE RD. PAVING 20.20			
Total FHA LAKE RD. PAVING 20.20	0.00	0.00	0.00%
2-51-15 GATEWAY PUMP STATION			
Total GATEWAY PUMP STATION	0.00	0.00	0.00%
2-51-20 INDIAN HEAD PROJECT			
Total INDIAN HEAD PROJECT	0.00	0.00	0.00%
2-51-25 CITY CENTER INDUST PARK			
Total CITY CENTER INDUST PARK	0.00	0.00	0.00%
2-51-30 LAKEMONT PH 2 PROJECT			
Total LAKEMONT PH 2 PROJECT	0.00	0.00	0.00%
2-51-35 T.E.S.P. PROJ 20.200			
Total T.E.S.P. PROJ 20.200	0.00	0.00	0.00%
2-51-40 WILSON ST PROJ-IN HOUSE			
Total WILSON ST PROJ-IN HOUSE	0.00	0.00	0.00%
2-51-45 2nd FLOOR GATEWAY			
Total 2nd FLOOR GATEWAY	0.00	0.00	0.00%
2-51-46 GATEWAY WATER SYSTEM			
Total GATEWAY WATER SYSTEM	0.00	0.00	0.00%
2-51-50 HIGHLAND AVE PROJ-IN HSE			
Total HIGHLAND AVE PROJ-IN HSE	0.00	0.00	0.00%
2-51-55 COVENTRY ST. PROJECT			
Total COVENTRY ST. PROJECT	0.00	0.00	0.00%
2-51-60 I/I STUDY PROJECT			
Total I/I STUDY PROJECT	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
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2-51-61 HOSPITAL CODE GENERATION			
Total HOSPITAL CODE GENERATION	0.00	0.00	0.00%
2-51-75 ARSENIC PROJ 66.468			
Total ARSENIC PROJ 66.468	0.00	0.00	0.00%
2-51-80 NEW WATER WELL PROJ			
Total NEW WATER WELL PROJ	0.00	0.00	0.00%
2-51-95 EMPLOYEE BENEFITS			
Total EMPLOYEE BENEFITS	0.00	0.00	0.00%
2-60-75 FIRE STATION			
Total FIRE STATION	0.00	0.00	0.00%
2-60-85 CITY GARAGE			
Total CITY GARAGE	0.00	0.00	0.00%
2-70-75 PROUTY BEACH PROJECT			
Total PROUTY BEACH PROJECT	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00%
Total PROJECT FUND	0.00	0.00	
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3-00-28 CEMETERY TRUST FUND			
Total CEMETERY TRUST FUND	0.00	0.00	0.00%
Total Revenues	0.00	0.00	0.00%
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3 Muni retirement			
3-60-69 EAST MAIN ST CEMETERY			
Total EAST MAIN ST CEMETERY	0.00	0.00	0.00%
3-90-90 PERSONNEL EXPENSES			
Total PERSONNEL EXPENSES	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
3-90-99 ADMINISTRATION			
Total ADMINISTRATION	0.00	0.00	0.00%
Total Muni retirement	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00%
Total CEMETERY FUND	0.00	0.00	
4-00-2 NILES FUND REVENUES			
Total NILES FUND REVENUES	0.00	0.00	0.00%
Total Revenues	0.00	0.00	0.00%
4-10 ADMINISTRATION			
4-10-37.00 Legal Expense	0.00	85.00	100.00%
Total ADMINISTRATION	0.00	85.00	100.00%
4-20 NILES FUND-OTHER EXPENSE			
Total NILES FUND-OTHER EXPENSE	0.00	0.00	0.00%
Total Expenditures	0.00	85.00	100.00%
Total PERLEY S NILES FUND	0.00	-85.00	
5-00-2 C D B G FUNDS			
5-00-20 LOAN REPAYMENTS			
Total LOAN REPAYMENTS	0.00	0.00	0.00%
5-00-21 INTEREST INCOME			
5-00-21.00 MMA Interest PSB1750	0.00	1.97	100.00%
Total INTEREST INCOME	0.00	1.97	100.00%
5-00-22 GRANT REVENUES			
Total GRANT REVENUES	0.00	0.00	0.00%
Total C D B G FUNDS	0.00	1.97	100.00%
Total Revenues	0.00	1.97	100.00%

Account	Budget	Actual	%
		Actual	% of Budget
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5-30-30 TRANSFERS			
Total TRANSFERS	0.00	0.00	0.00%
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5-35 Npt Family Housing 14.228			
Total Npt Family Housing 14.228	0.00	0.00	0.00%
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5-40 UNION STREET PLAN GRANT			
Total UNION STREET PLAN GRANT	0.00	0.00	0.00%
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5-41 UNION STREET CONST GRANT			
Total UNION STREET CONST GRANT	0.00	0.00	0.00%
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5-42 VGIS 0158/02mp 14.228			
Total VGIS 0158/02mp 14.228	0.00	0.00	0.00%
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5-43 MULTI-FAM 158/01IG 14.228			
Total MULTI-FAM 158/01IG 14.228	0.00	0.00	0.00%
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5-44 HOSP-CO 158/02PG 14.228			
Total HOSP-CO 158/02PG 14.228	0.00	0.00	0.00%
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5-45 DOWNTOWN 0158/05PG04 FED			
Total DOWNTOWN 0158/05PG04 FED	0.00	0.00	0.00%
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5-46 CHARRETTE GRANT 0158/08MP			
Total CHARRETTE GRANT 0158/08MP	0.00	0.00	0.00%
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5-47 WAY FINDING SIGNS 2009			
Total WAY FINDING SIGNS 2009	0.00	0.00	0.00%
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5-48 Tasting Center PG			
Total Tasting Center PG	0.00	0.00	0.00%
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5-50 CITY FUNDS - UNION STREET			
5-50-41 UNION ST PLANNING - CITY			
Total UNION ST PLANNING - CITY	0.00	0.00	0.00%
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5-50-42 UNION STREET PROJECT CITY			

Account	Budget	Actual	% of Budget
Total UNION STREET PROJECT CITY	0.00	0.00	0.00%
5-50-43 TRAFFIC STUDY 98MP-24			
Total TRAFFIC STUDY 98MP-24	0.00	0.00	0.00%
5-50-44 CDBG FUND			
Total CDBG FUND	0.00	0.00	0.00%
5-50-45 STORM WATER SEPERATION			
Total STORM WATER SEPERATION	0.00	0.00	0.00%
Total CITY FUNDS - UNION STREET	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00%
Total C.D.B.G. FUNDS	0.00	1.97	
6-00-25 BLOCK GRANT			
Total BLOCK GRANT	0.00	0.00	0.00%
6-00-26 COMMUNITY HEROIN REIMBURS			
Total COMMUNITY HEROIN REIMBURS	0.00	0.00	0.00%
6-00-29.00 Interest Acct #1748	0.00	0.03	100.00%
Total Revenues	0.00	0.03	100.00%
6-50-26 COMMUNITY HEROIN EXPENSES			
Total COMMUNITY HEROIN EXPENSES	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00%
Total PUBLIC SAFETY FUNDS	0.00	0.03	
7-00-10 TRUST FUND REVENUES			
Total TRUST FUND REVENUES	0.00	0.00	0.00%
7-00-2 RECREATION FUND			
7-00-20 PROGRAM REVENUES			

Account	Budget	Actual	% of Budget
Total PROGRAM REVENUES	0.00	0.00	0.00%
7-00-29 OTHER REVENUES			
Total OTHER REVENUES	0.00	0.00	0.00%
Total RECREATION FUND	0.00	0.00	0.00%
7-00-3 RECREATION TRUST INCOME			
7-00-30.10 Gardner Park Improvements	0.00	974.27	100.00%
7-00-30.54 Perform Arts Center Int	0.00	8.00	100.00%
Total RECREATION TRUST INCOME	0.00	982.27	100.00%
7-00-40 Winterfest			
Total Winterfest	0.00	0.00	0.00%
7-00-50 SUMMERFEST REVENUES			
Total SUMMERFEST REVENUES	0.00	0.00	0.00%
7-00-60 Ice Rink Improvements			
Total Ice Rink Improvements	0.00	0.00	0.00%
7-00-80 BAND STAND			
Total BAND STAND	0.00	0.00	0.00%
7-00-90 OTHER REVENUES			
Total OTHER REVENUES	0.00	0.00	0.00%
Total Revenues	0.00	982.27	100.00%
7-70 REC TRUST FUND EXPENSES			
7-70-20 TRIPS & EVENTS			
Total TRIPS & EVENTS	0.00	0.00	0.00%
Total REC TRUST FUND EXPENSES	0.00	0.00	0.00%
7-71 REC TRUST PROGRAMS			
Total REC TRUST PROGRAMS	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
7-72 COMMUNITY YOUTH PRIDE			
Total COMMUNITY YOUTH PRIDE	0.00	0.00	0.00%
7-73 CRAFT FAIR			
Total CRAFT FAIR	0.00	0.00	0.00%
7-80 OTHER EXPENDITURES			
Total OTHER EXPENDITURES	0.00	0.00	0.00%
7-91 WINTER CARNIVAL			
Total WINTER CARNIVAL	0.00	0.00	0.00%
7-92 BANDSTAND EXPENSES			
Total BANDSTAND EXPENSES	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00%
Total RECREATION TRUST FUND	0.00	982.27	
8-00-2 SEWER DEPT INCOME			
8-00-26.40 Sewer Dept-Sewer Charge	1,420,244.00	0.00	0.00%
8-00-26.41 Sewer Dept-Derby Share	116,000.00	0.00	0.00%
8-00-26.42 Sewer Dept-Labor & Materi	1,000.00	0.00	0.00%
8-00-26.43 Sewer Allocation Fee	500.00	0.00	0.00%
8-00-26.45 Sewer Plant-Discharge Fee	110,000.00	40,982.84	37.26%
8-00-26.49 Other Income	0.00	1,000.00	100.00%
8-00-26.70 Interest Income	10,000.00	736.93	7.37%
8-00-29.75 WWTF Sinking Fund Interes	160.00	0.00	0.00%
Total SEWER DEPT INCOME	1,657,904.00	42,719.77	2.58%
Total Revenues	1,657,904.00	42,719.77	2.58%
8-50-55 SEWER COLLECTION TRUCKS			
8-50-55.21 Truck & Equip Maint Suppl	3,000.00	0.00	0.00%
8-50-55.22 Truck & Equip Parts	9,000.00	0.00	0.00%
8-50-55.68 Truck & Equip Repairs	3,200.00	0.00	0.00%
Total SEWER COLLECTION TRUCKS	15,200.00	0.00	0.00%
8-50-56 SEWER PLANT TRUCKS			
8-50-56.21 Truck & Equip Maint Suppl	3,000.00	0.00	0.00%

SEWER FUND

Account	Budget	Actual	% of Budget
8-50-56.22 Truck & Equip Parts	2,000.00	0.00	0.00%
8-50-56.68 Truck & Equip Repairs	1,500.00	0.00	0.00%
Total SEWER PLANT TRUCKS	6,500.00	0.00	0.00%
8-50-57 SEWER COLLECTION			
8-50-57.10 Regular Pay	34,300.00	2,232.45	6.51%
8-50-57.11 Sewer Coll-Overtime	8,000.00	108.94	1.36%
8-50-57.13 Repairs	4,000.00	110.32	2.76%
8-50-57.14 Maintenance/Cleaning	5,500.00	0.00	0.00%
8-50-57.15 Other Pay	3,500.00	0.00	0.00%
8-50-57.16 Vacation	3,300.00	0.00	0.00%
8-50-57.17 Holiday	2,700.00	0.00	0.00%
8-50-57.18 Fuel	6,200.00	0.00	0.00%
8-50-57.20 Social Security	3,963.00	180.10	4.54%
8-50-57.21 Operating Supplies	700.00	0.00	0.00%
8-50-57.22 Repair & Maintenance Supp	500.00	0.00	0.00%
8-50-57.23 Small Tools & Equipment	3,000.00	1,387.50	46.25%
8-50-57.25 Materials	13,000.00	0.00	0.00%
8-50-57.26 Retirement	2,900.00	207.75	7.16%
8-50-57.27 Health Ins	9,200.00	0.00	0.00%
8-50-57.28 Unemployment Compensation	1,200.00	0.00	0.00%
8-50-57.29 Worker's Compensation	5,500.00	0.00	0.00%
8-50-57.34 Pump Station Alarm Lines	6,000.00	74.27	1.24%
8-50-57.66 Truck & Equip Rental	10,000.00	0.00	0.00%
8-50-57.68 Repair & Maintenance	5,000.00	0.00	0.00%
8-50-57.76 Utilities	24,000.00	993.64	4.14%
8-50-57.79 Other Expenses	1,000.00	0.00	0.00%
8-50-57.80 Water Meters	37,000.00	583.42	1.58%
8-50-57.82 Pump Station Alarms	700.00	0.00	0.00%
8-50-57.83 Pump Station Repair	13,000.00	0.00	0.00%
Total SEWER COLLECTION	204,163.00	5,878.39	2.88%
8-50-58 SEWER PLANT			
8-50-58.10 Regular Pay	109,800.00	4,533.48	4.13%
8-50-58.11 Overtime Pay	8,000.00	464.98	5.81%
8-50-58.12 Vacation	6,100.00	1,168.00	19.15%
8-50-58.13 Holiday	6,200.00	706.88	11.40%
8-50-58.14 Sick Pay	0.00	1,143.85	100.00%
8-50-58.15 Other Pay	4,700.00	668.00	14.21%
8-50-58.16 Longevity	1,350.00	0.00	0.00%
8-50-58.18 Fuel	3,500.00	0.00	0.00%
8-50-58.19 Heating Oil	56,000.00	0.00	0.00%
8-50-58.20 Office Supplies	350.00	0.00	0.00%
8-50-58.21 Operating Supplies	77,000.00	8,012.46	10.41%
8-50-58.22 Repair Parts	20,000.00	0.00	0.00%
8-50-58.23 Small Tools & Equipment	3,500.00	0.00	0.00%
8-50-58.32 Truck & Equip Maint Suppl	250.00	0.00	0.00%
8-50-58.33 Truck & Equip Parts	250.00	0.00	0.00%

SEWER FUND

Account	Budget	Actual	% of Budget
8-50-58.34 Communications	7,400.00	118.45	1.60%
8-50-58.50 Plant Improvements	6,500.00	0.00	0.00%
8-50-58.60 Professional Expense	2,400.00	0.00	0.00%
8-50-58.66 Truck & Equip Rental	1,500.00	0.00	0.00%
8-50-58.68 Repair & Maintenance	30,000.00	0.00	0.00%
8-50-58.76 Utilities	133,000.00	5,664.57	4.26%
8-50-58.79 Other Expenses	1,400.00	0.00	0.00%
8-50-58.83 State Operating Fee	5,100.00	0.00	0.00%
8-50-58.84 Plant Water Usage Fees	9,600.00	0.00	0.00%
8-50-58.87 Sludge Dewater/Disposal	177,612.86	0.00	0.00%
8-50-58.91 Solid Waste Disposal	7,000.00	0.00	0.00%
Total SEWER PLANT	678,512.86	22,480.67	3.31%
8-50-59 SEWER ADMINISTRATION			
8-50-59.11 Salaries	73,200.00	3,970.36	5.42%
8-50-59.12 Vacation	3,600.00	1,346.86	37.41%
8-50-59.13 Holiday	1,500.00	100.89	6.73%
8-50-59.20 Office Supplies	350.00	0.00	0.00%
8-50-59.21 Employee Work Attire	2,800.00	0.00	0.00%
8-50-59.34 Communications	200.00	0.00	0.00%
8-50-59.69 Repair & Maintenance	2,000.00	0.00	0.00%
8-50-59.79 Other Expenses	500.00	0.00	0.00%
8-50-59.80 Equipment (Computer)	600.00	0.00	0.00%
8-50-59.90 Professional Services	1,000.00	0.00	0.00%
Total SEWER ADMINISTRATION	85,750.00	5,418.11	6.32%
8-50-90 PERSONNEL EXPENSES			
8-50-90.06 Unemployment Compensation	1,000.00	0.00	0.00%
8-50-90.07 Worker's Compensation	18,500.00	0.00	0.00%
8-50-90.08 Health Insurance	28,000.00	82.50	0.29%
8-50-90.09 Social Security	16,826.00	941.96	5.60%
8-50-90.10 Municipal Retirement	17,000.00	1,463.89	8.61%
8-50-90.11 Employee Life Insurance	500.00	0.00	0.00%
8-50-90.13 Life/AD&D/Disability	1,200.00	0.00	0.00%
8-50-90.15 Health Ins Opt Out	2,125.00	0.00	0.00%
8-50-90.19 HRA Expense	5,000.00	0.00	0.00%
Total PERSONNEL EXPENSES	90,151.00	2,488.35	2.76%
8-50-91 OTHER EXPENSES			
8-50-91.10 Claims & Damages	1,000.00	0.00	0.00%
8-50-91.15 P & C Insurance-Plant	25,000.00	0.00	0.00%
8-50-91.16 P & C Insurance-Distrib	1,500.00	0.00	0.00%
8-50-91.40 Public Officials Liabilit	1,050.00	0.00	0.00%
8-50-91.50 Employment Practices Ins.	2,600.00	0.00	0.00%
8-50-91.92 Sewer Line Mapping	5,500.00	0.00	0.00%
8-50-91.99 Pension Expense VMER	10,000.00	0.00	0.00%
Total OTHER EXPENSES	46,650.00	0.00	0.00%

Account	Budget	Actual	% of Budget
8-50-92 WWTF UPGRADE 66.458			
Total WWTF UPGRADE 66.458	0.00	0.00	0.00%
8-50-94 CAPITAL EXPENDITURES			
8-50-94.46 Sewer Lines & Structures	20,000.00	0.00	0.00%
8-50-94.47 Siphon Study	1,500.00	0.00	0.00%
8-50-94.48 Sewer Main Lining	50,000.00	0.00	0.00%
8-50-94.51 Sewer Lines-Labor	65,000.00	0.00	0.00%
8-50-94.57 St Laurent St Project	10,000.00	0.00	0.00%
8-50-94.59 CSO Engineering	8,000.00	3,170.00	39.63%
8-50-94.81 Lease/Purchase Equipment	60,000.00	0.00	0.00%
Total CAPITAL EXPENDITURES	214,500.00	3,170.00	1.48%
8-50-95 DEBT SERVICE			
8-50-95.30 2001 Sewer Prin 2010-4	30,000.00	0.00	0.00%
8-50-95.31 2001 Sewer Int 2010-4	7,628.00	0.00	0.00%
8-50-95.71 RF029 Indian Head Pump	24,488.00	0.00	0.00%
8-50-95.72 SRF RF1 - 029 Interest/Ad	1,536.00	0.00	0.00%
8-50-95.73 RF075 Plant Upgrade	204,885.00	0.00	0.00%
8-50-95.74 SRF RF1 - 075 Interest/Ad	38,946.00	0.00	0.00%
8-50-95.75 RF079 Gateway Pump Prin	14,861.00	0.00	0.00%
8-50-95.76 SRF RF1 - 079 Interest	918.00	0.00	0.00%
8-50-95.89 RF150 Prive Pump Prin	10,063.00	0.00	0.00%
8-50-95.90 SRF RF1-150 Interest	3,187.00	0.00	0.00%
8-50-95.98 Dewatering Loan #2921 Pri	86,874.00	0.00	0.00%
8-50-95.99 Dewatering Loan #2921 Int	9,004.00	0.00	0.00%
Total DEBT SERVICE	432,390.00	0.00	0.00%
8-50-97 SEWER SYSTEM DEPRECIATION			
Total SEWER SYSTEM DEPRECIATION	0.00	0.00	0.00%
Total Expenditures	1,773,816.86	39,435.52	2.22%
Total SEWER FUND	-115,912.86	3,284.25	
9-00 WATER DEPT INCOME			
9-00-04.20 Water Allocation Fee	250.00	0.00	0.00%
9-00-26.50 Water Dept - Rent	886,027.00	1,003.95	0.11%
9-00-26.51 Water Dept-Labor & Materi	3,500.00	0.00	0.00%
9-00-26.60 Interest Income	8,200.00	527.25	6.43%
9-00-26.80 Water Tower Fund Interest	225.00	0.00	0.00%
9-00-26.98 Water Facility Repl Int.	300.00	0.00	0.00%
Total WATER DEPT INCOME	898,502.00	1,531.20	0.17%
Total Revenues	898,502.00	1,531.20	0.17%

WATER FUND

Account	Budget	Actual	% of Budget
9-50-62 WATER TREATMENT & PUMPING			
9-50-62.10 Regular Pay	30,200.00	2,168.98	7.18%
9-50-62.11 Overtime Pay	3,600.00	150.11	4.17%
9-50-62.14 Longevity	150.00	0.00	0.00%
9-50-62.16 Social Security	2,597.00	92.22	3.55%
9-50-62.18 Fuel	4,500.00	0.00	0.00%
9-50-62.21 Operating Supplies	6,000.00	0.00	0.00%
9-50-62.22 Repair Parts	4,000.00	0.00	0.00%
9-50-62.23 Small Tools & Equipment	1,000.00	0.00	0.00%
9-50-62.24 Water Meters	37,000.00	583.42	1.58%
9-50-62.34 Communications	4,500.00	171.98	3.82%
9-50-62.68 Repair & Maintenance	20,000.00	0.00	0.00%
9-50-62.76 Utilities	136,000.00	180.23	0.13%
9-50-62.79 Other Expenses	15,000.00	0.00	0.00%
Total WATER TREATMENT & PUMPING	264,547.00	3,346.94	1.27%
9-50-63 WATER DISTRIB TRUCKS			
9-50-63.21 Truck & Equip Maint Suppl	2,500.00	0.00	0.00%
9-50-63.22 Truck & Equip Parts	3,200.00	0.00	0.00%
9-50-63.68 Truck & Equip Repairs	2,800.00	0.00	0.00%
Total WATER DISTRIB TRUCKS	8,500.00	0.00	0.00%
9-50-64 WATER DISTRIBUTION			
9-50-64.10 Regular Pay	34,000.00	232.57	0.68%
9-50-64.11 Water Distr-Overtime	2,500.00	0.00	0.00%
9-50-64.18 Fuel	3,100.00	0.00	0.00%
9-50-64.19 Repairs (Payroll)	7,000.00	377.12	5.39%
9-50-64.21 Operating Supplies	3,000.00	0.00	0.00%
9-50-64.23 Small Tools & Equipment	2,300.00	1,387.50	60.33%
9-50-64.25 Materials	10,000.00	0.00	0.00%
9-50-64.30 Derby Road Waterline	16,000.00	0.00	0.00%
9-50-64.34 Communications	1,200.00	0.00	0.00%
9-50-64.66 Truck & Equip Rental	500.00	0.00	0.00%
9-50-64.68 Repair & Maintenance	5,500.00	0.00	0.00%
9-50-64.79 Other Expenses	1,000.00	0.00	0.00%
9-50-64.80 Equipment	2,500.00	0.00	0.00%
Total WATER DISTRIBUTION	68,600.00	1,997.19	2.25%
9-50-65 WATER DEPT-ADMINISTRATION			
9-50-65.10 Salaries	66,151.00	3,861.09	5.84%
9-50-65.11 Vacation	2,503.00	820.17	32.77%
9-50-65.12 Holiday	1,201.00	184.86	15.39%
9-50-65.20 Office Supplies	500.00	0.00	0.00%
9-50-65.21 Employee Work Attire	2,500.00	0.00	0.00%
9-50-65.34 Communications	400.00	0.00	0.00%

WATER FUND

Account	Budget	Actual	% of Budget
9-50-65.68 Repairs & Maintenance	2,500.00	0.00	0.00%
9-50-65.79 Other Expenses	400.00	0.00	0.00%
9-50-65.80 Equipment (Computer)	700.00	0.00	0.00%
9-50-65.81 Computer Software	2,000.00	0.00	0.00%
Total WATER DEPT-ADMINISTRATION	78,855.00	4,866.12	6.17%
9-50-90 PERSONNEL EXPENSES			
9-50-90.06 Unemployment Compensation	2,000.00	0.00	0.00%
9-50-90.07 Worker's Compensation	4,600.00	0.00	0.00%
9-50-90.08 Health Insurance	20,430.00	82.50	0.40%
9-50-90.09 Social Security	8,137.00	419.53	5.16%
9-50-90.10 Municipal Retirement	13,500.00	832.27	6.16%
9-50-90.11 Employee Life Insurance	100.00	0.00	0.00%
9-50-90.12 HRA Expense	2,000.00	0.00	0.00%
9-50-90.13 Life/AD&D/Disability	250.00	0.00	0.00%
Total PERSONNEL EXPENSES	51,017.00	1,334.30	2.62%
9-50-91 OTHER EXPENSES			
9-50-91.15 Prop & Casualty Insurance	6,000.00	0.00	0.00%
9-50-91.60 Professional Expense	4,000.00	0.00	0.00%
9-50-91.75 Public Officials Liabilit	350.00	0.00	0.00%
9-50-91.80 Employment Practices Ins.	350.00	0.00	0.00%
9-50-91.90 Waterline Mapping	5,500.00	0.00	0.00%
9-50-91.99 Pension Expense VMER	500.00	0.00	0.00%
Total OTHER EXPENSES	16,700.00	0.00	0.00%
9-50-92 ARSENIC PROJ RF3-129 66.4			
Total ARSENIC PROJ RF3-129 66.4	0.00	0.00	0.00%
9-50-93 ARSENIC TREATMENT			
Total ARSENIC TREATMENT	0.00	0.00	0.00%
9-50-94 CAPITAL EXPENDITURES			
9-50-94.51 Water Lines-Labor	2,500.00	47.14	1.89%
9-50-94.60 Waterline Eng & Des	12,000.00	1,370.00	11.42%
9-50-94.63 Waterline Materials	10,000.00	0.00	0.00%
9-50-94.92 Backhoe	60,000.00	0.00	0.00%
Total CAPITAL EXPENDITURES	84,500.00	1,417.14	1.68%
9-50-95 DEBT SERVICE			
9-50-95.50 Water Tower Sinking Fund	60,000.00	0.00	0.00%
9-50-95.87 Reservoir Cover Fund	10,000.00	0.00	0.00%
9-50-95.91 1984 Water Sys Bond Prin	34,809.00	0.00	0.00%
9-50-95.92 1984 Water Sys Bond Int	7,041.00	0.00	0.00%

WATER FUND

Account	Budget	Actual	% of Budget
9-50-95.95 RF3-095 Admin Fee	5,162.00	0.00	0.00%
9-50-95.96 RF3-095 Water Well Prin	30,792.00	0.00	0.00%
9-50-95.97 RF3-095 Water Well Int	2,581.00	0.00	0.00%
9-50-95.98 RF3-129 Arsenic Water Pri	112,263.00	0.00	0.00%
9-50-95.99 RF3-129 Int & Admin Fee	43,135.00	0.00	0.00%
Total DEBT SERVICE	305,783.00	0.00	0.00%
9-50-97 WATER SYSTEM			
Total WATER SYSTEM	0.00	0.00	0.00%
Total Expenditures	898,502.00	12,961.69	1.44%
Total WATER FUND	0.00	-11,430.49	
Total All Funds	-316,762.86	-198,062.14	