

NEWPORT CITY PLANNING COMMISSION MINUTES,
JAN. 7, 2020

MEMBERS PRESENT: Ruth Sproull (RS), Chair Robert Currier (RC), Woodman Page (WP), John Monette (JM), Dan Pikerling (DP)

MEMBERS ABSENT: none

OTHERS PRESENT: Pam Ladds

7:05 p.m. Chair Bob Currier officially called the Planning Commission meeting to order. WP made motion to accept minutes from Dec. 19, 2019 meeting. JM made motion accept. RS second. Unanimous approval. DP abstain.

Approve minutes of Dec. 19 public hearing, JM made motion to accept. RS second. Unanimous approval. DP abstain.

7:12 p.m. RC said that city council approved last night to begin the schedule of official and legal approval of updated plan to keep it in force.

7:10 p.m. WP and RC met with city manager to get everything in place to get the grant monies for the new city plan. We reviewed the RFP which RC and WP put together using the road map prepared last fall by Alison Low of NVDA.

7:27 p.m. Changes to RFP language on second and cover page: Outreach- Develop a link on the city website for all municipal plan activities and documents, create a media campaign and set up a minimum of 7 focus groups.

Changes to Final layout and printing on page 2 and cover page: Final report prepared for printing and electronic copies provided to the City in Word and PDF.

Changes to Adoption process on page 2 and cover page: Preparation of required reports, notices, and content of required mailings. Actual distribution and publication will will be completed by the city as required.

Municipality/Local Project Manager changes: Leave Dolgin info. And add cc to robert.currier@newportvermont.org and then last sentence is just Laura Dolgin

8:10 p.m. JM made motion that selection process takes place on regularly schedule PC meeting on Feb. 18, 2020, which would include Councilman Dan Ross and Mayor Paul Monette, or alternates representing the city. Seconded by DP. Unanimous approval.

8:25 p.m. Other business.

Set date and agenda for next PC meeting

Jan. 21, 2020 at 7 p.m.

1. Call to order
2. Approve minutes of the Jan. 7, 2020 meeting
3. Update of planning grant, municipal plan and next steps
4. Other bus
6. Set date and agenda for next meeting
7. Adjourn

8:30 p.m. JM made motion to adjourn, RS seconded. Unanimously approved.

Minutes taken and transcribed by Ruth Sproull

Approved W. H. Ross Date 21 Jan 2020