

Council Minutes
September 9, 2019

A duly warned meeting of the Newport City Council was held on Monday, September 9, 2019 in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President Julie Raboin, council members Kevin Charboneau, Melissa Pettersson and Dan Ross, City Manager Laura Dolgin, City Clerk/Treasurer James Johnson, Tom Bernier, Jessica Booth, Jamie LeClair, members of the Press and Public.

Mayor Monette called the Meeting to order at 6:30 PM.

Approval of Minutes

Ms. Pettersson moved to approve the minutes of August 19, 2019. Seconded by Mr. Charboneau, motion carried unanimously.

Comments by the Public

Mayor Monette announced that the City had received a grant in the Amount of \$38,400 to upgrade Police Dept. radios. The City also received a VCDP Grant in the amount of \$100,000 for the playground upgrade.

Anne Chiarello commented on Solid Waste Management.

Recreation Rates and Fees (attached)

Ms. Pettersson moved to approve the 2019-2020 recreation rates and fees as submitted. Seconded by Mr. Charboneau, motion carried unanimously.

Set 2019-2020 Tax Rates (attached)

Ms. Pettersson moved to approve the 2019-2020 Tax Rates. Seconded by Ms. Raboin, motion carried unanimously.

NBRC Grant Cash Match Amendment (attached)

Mr. Ross moved to table until the September 16, 2019 meeting. Seconded by Ms. Raboin, motion carried unanimously.

VLCT Annual Meeting Voting Delegate

Ms. Raboin moved to appoint Mayor Monette as the delegate to the VLCT Annual Meeting. Seconded by Mr. Ross, motion carried unanimously.

Water/Sewer Allocation

Mr. Ross moved to approve the water/sewer allocation for Jonathan Bouchard at the property located on Bobbin Mill Rd. Seconded by Mr. Charboneau, motion carried unanimously.

New Business

Mr. Charboneau moved to approve a fee of .25 per page for photocopies. Seconded by Ms. Pettersson, motion carried unanimously.

Ms. Raboin moved to appoint Mayor Monette and Ms. Pettersson to the Public Works Union Contract Bargaining Committee. Seconded by Mr. Ross, motion carried unanimously.

Old Business

Mr. Charboneau asked if the City had heard anything on the Northern Star. Ms. Dolgin stated the City has not been notified of anything regarding the Northern Star.

Next Meeting Date

September 16, 2019

Executive Session

Ms. Pettersson moved to enter executive session for personnel. Seconded by Mr. Charboneau, motion carried unanimously.

No action.

Adjournment

Mr. Charboneau moved to adjourn at 8:06 PM. Seconded by Ms. Raboin, motion carried unanimously.

Attested; James D. Johnson This 16th Day of Sept. 2019

[Signature]
Mayor

Newport Parks & Recreation Rate 15 16 17 18 2019 2020 %
Difference

Municipal Building

Gymnasium	30	31	32	32	\$33	\$30 /hour	-9.09%
				102	\$105	\$100 /4 hours	-4.76%
				181	\$186	\$175 /full day	-5.91%
Community Center		20	21	21	\$22	\$25 /hour	13.64%
		64	66	67	\$69	\$75 /4 hours	8.70%
		112	116	119	\$123	\$125 /full day	1.63%

City Dock

vessels <24' in length will be charged at 24' rate

Seasonal Slip - Resident - water & power	41	42	42	43	\$45	\$50 /foot	11.11%
Seasonal Slip - Resident	40	41	41	42	\$43	\$45 /foot	4.65%
Seasonal Slip - Nonresident - water & power	46	51	51	53	\$54	\$60 /foot	11.11%
Seasonal Slip - Nonresident	44	48	48	49	\$51	\$55 /foot	7.84%
B.I.G. Dock Day Use (First three hours FREE)					\$10	\$10 /hour	0.00%
					\$20	\$20 /4 hours	0.00%
					\$35	\$30 /12 hours	-14.29%
Resident Transient Docking - water & power	37	38	38	39	\$40	\$40 /night	0.00%
	207	213	213	219	\$226	\$230 /week	1.77%
	725	745	745	767	\$790	\$800 /month	1.27%
Resident Transient Docking	30	33	33	34	\$35	\$35 /night	0.00%
	168	185	185	191	\$196	\$200 /week	2.04%
	588	647	647	666	\$686	\$700 /month	2.04%
Nonresident Transient Docking - water & power	37	41	41	42	\$43	\$45 /night	4.65%
	207	230	230	237	\$244	\$255 /week	4.51%
	725	804	804	828	\$853	\$880 /month	3.17%
Nonresident Transient Docking	30	36	36	37	\$38	\$40 /night	5.26%
	168	202	202	208	\$214	\$225 /week	5.14%
	588	706	706	727	\$749	\$780 /month	4.14%
Dinghy Dock (Vessels <9ft)			50	75	\$75	\$75 /season	0.00%
Kayak/Canoe Rack Storage			50	75	\$75	\$75 /season	0.00%
				10	\$14	\$15 /week	7.14%
Moorings	165	170	170	175	\$180	\$185 season (static	2.78%
					\$15	\$15 /night	
					\$80	\$80 /week	
					\$300	\$300 /month	
					\$700	\$700 /season	
Pump-Outs (Newport Residents & Seasonals Free	17	20	20	21	\$5	\$5 /each	
Marine Fuel		Market	Market	Market	Market	Market	
Ice 5lbs	2	2	2	3	\$3	\$3 /each	0.00%
Boat Services & Assistance - tows, battery jumps, de-watering (when availabl					\$85	\$90 /hour	5.88%

Gardner Memorial Park

Baseball/Softball Field	36	37	38	39	\$40	\$40 /season (stati	0.00%
				5	\$5	\$5 /practice	0.00%
Softball/Baseball Tournament (All 3 Fields)	201	207	211	217	\$224	\$230 /1 day	2.68%
	360	371	338	348	\$359	\$360 /2 days	0.28%
	451	465	443	456	\$470	\$470 /3 days	0.00%
Soccer/Football Field	44	45	46	47	\$49	\$45 /game	-8.16%
				5	\$5	\$5 /practice	0.00%
Hockey Rink/Basketball Court/Pickleball Courts	24	25	26	26	\$27	\$15 /hour	-44.44%
Field Lights	18	18	19	19	\$20	\$20 /occurance	0.00%
Causeway/Bandstand/Greenspaces	36	37	38	39	\$40	\$40 /hour	0.00%
	115	118	120	124	\$127	\$130 /4 hours	2.36%
	202	207	210	216	\$223	\$230 /full day	3.14%
Playground Pavilion Rental				29	\$30	\$25 /hour	-16.67%
				93	\$96	\$75 /4 hours	-21.88%
				162	\$167	\$125 /day	-25.15%

Prouty Beach

Resident RV Sites	38	39	39	40	\$41	\$43 /night	4.88%
	213	218	218	225	\$231	\$240 /week	3.90%
	745	764	764	787	\$811	\$840 /month	3.58%
Nonresident RV Sites	38	42	42	43	\$45	\$48 /night	6.67%
	213	235	235	242	\$249	\$269 /week	8.03%
	745	823	823	848	\$873	\$941 /month	7.79%
Seasonal Sites - Residents	1340	1380	1380	1421	\$1,464	\$1,750 /season	19.54%
Seasonal Sites - Nonresidents	1452	1597	1597	1645	\$1,694	\$2,000 /season	18.06%
Prime Sites	41	45	45	46	\$48	\$55 /night	14.58%
	230	252	252	260	\$267	\$308 /week	15.36%
Tent Sites	31	32	32	33	\$34	\$35 /night	2.94%
	174	179	179	184	\$190	\$200 /week	5.26%
Overflow Camping Sites						\$33 /night	
						\$36 night with utilities	
Lean-to						\$45 /night	
						\$300 /week	
Boat/RV/Vehicle Storage			3	3	\$3	\$5 /night	66.67%
			10	10	\$10	\$15 /week	50.00%
			30	30	\$31	\$35 /month	12.90%
			120	120	\$124	\$130 /season	4.84%
Kayak/Canoe Rack Storage			50	75	\$75	\$75 /season	0.00%
				10	\$10	\$10 /week	0.00%
Beach Day Use (Newport Residents Free)	2	3	3	3	\$3	\$3 /person	0.00%
	8	9	9	9	\$10	\$10 /car	0.00%
Beach Season Pass (Newport Residents Free)	25	26	26	27	\$28	\$20 /person	-28.57%
	30	36	36	37	\$38	\$40 /family	5.26%
Pavilion Rental	37	38	38	39	\$40	\$40 /hour	0.00%
	118	122	122	126	\$129	\$130 /4 hours	0.78%
	207	213	213	219	\$226	\$230 /day	1.77%

Newport Parks & Recreation Rate 15 16 17 18 2019 2020 %
Difference

Prouty Beach

Upper Tent Shelter Rental	37	38	38	29	\$30	\$25 /hour	-16.67%
	118	122	122	93	\$96	\$75 /4 hours	-21.88%
	207	213	213	162	\$167	\$125 /day	-25.15%
Lower Beach House Rec Room					\$15	\$25 /hour	66.67%
					\$48	\$75 /4 hours	56.25%
					\$84	\$125 /day	48.81%
Baseball/Softball Field				39	\$40	\$40 /game	0.00%
				5	\$5	\$5 /practice	0.00%
Upper Multi-Purpose/Football Field				47	\$49	\$45 /game	-8.16%
				5	\$5	\$5 /practice	0.00%
Basketball Court				26	\$27	\$25 /hour	-7.41%
Tennis Courts				5	\$5	\$5 /hour (one)	0.00%
				15	\$15	\$15 /hour (all four)	0.00%
Waterfront/Greenspaces				39	\$40	\$41 /hour	2.50%
				124	\$127	\$131 /4 hours	3.15%
				216	\$223	\$230 /full day	3.14%
Boat Rental (kayak, canoe, peddle boat, paddle bc	8	9	9	10	\$10	\$10 /hour	0.00%
	26	29	29	30	\$25	\$25 /4 hours	0.00%
	45	50	50	52	\$40	\$40 /day	0.00%
Bikes	8	9	9	10	\$10	\$10 /day	0.00%
Ice	2	2	2	3	\$3	\$3 /each	0.00%
Wood	5	6	6	6	\$6	\$6 /box	0.00%

Tents

10x10'						\$20 /day	
20x20'	282	290	296	305	\$314	\$300 /day	-4.46%
20" X 40'	338	348	355	366	\$377	\$375 /day	-0.53%
Tent Sides	56	58	59	61	\$63	\$60 /day	-4.76%

Other Rentals

Tables	5	6	6	8	\$8	\$8 /each	0.00%
Chairs	1	1	1	2	\$2	\$2 /each	0.00%
Public Address System	30	50	51	200	\$200	\$200 /day	0.00%
Bandwagon (Local use only)	250	250	255	500	\$500	\$500 /day	0.00%
Staff Time				25	\$26	\$30 /hour	15.38%
Projector						\$50 /day	
Waste Stations						\$8 /pair (trash/recycle)	
A-Frame Signs						\$8 /each	
Parking Yard Signs						\$5 /each	

To: Mayor
City Council
City Manager

September 9, 2019

From: City Clerk

2019-2020 tax rates are based on the billed Grand List of \$319,997,660 a budget of \$3,958,859, Appropriations of \$177,668 and Voted Exemptions of \$36,207.

2018-2019		2019-2020	
Resident		Resident	
Municipal	1.2189	Municipal	1.2372
Appropriations	.0486	Appropriations	.0555
Exempt	.0164	Exempt	.0113
Education	1.4242	Education	1.3992
Total	2.7081	Total	2.7032

2018-2019		2019-2020	
Non-Resident		Non-Resident	
Municipal	1.2189	Municipal	1.2372
Appropriations	.0486	Appropriations	.0555
Exempt	.0164	Exempt	.0113
Education	1.6065	Education	1.6384
Total	2.8904	Total	2.9424

Note: The 2018-2019 tax rates were based on a billed Grand List of \$319,094,180, a budget of \$3,889,323, Appropriations of \$155,068 and Exemptions of \$52,454.

To: Newport City Council, James Johnson, City Clerk & Treasurer
From: Laura Dolgin, City Manager, and Tom Bernier, Director of Public Works
Date: September 9, 2019

Re: Grant Agreement Between Northern Borders Regional Commission (NBRC) and City of Newport, Vt.

The City of Newport has been awarded a \$250,000.00 grant from the NBRC for the purposes of intersection & infrastructure improvements at Gardner Park/Waterfront Plaza on what is known as The Causeway. Out of 60 competitive applications, this grant application was one of only 14 chosen for funding which is an indication of state recognition. This project includes modernized traffic lights and a pedestrian friendly intersection to Gardner Park and the Waterfront Mall. This project complements the grants already received for the Gardner Park playground and splash pad renovations and the soon to be installed VOREC bike path at Prouty Beach.

The original NBRC grant request was for \$500,000 for a total project cost of \$613,500.00. We are thrilled to receive \$250,000.00 although it is obvious that additional match will now be required. This grant is too substantial to pass up and the intersection is in dire need of improvements. We do not recommend scaling the project back. The original application anticipated a cash match of \$67,700 with an in-kind match of \$55,000.00 for a total of \$122,700.00.

The new formula will require an anticipated match of \$240,800.00 (41%). This is assuming the actual costs associated with in-kind labor and equipment does not change. If we are able to increase the in-kind match, then the monetary contribution will be less. We will know more about the value of in-kind services as we go through the engineering process. We optimistically anticipate that the engineering will reveal that we will be able to do quite a bit of the work in house. There is always the chance that the total cost of the project could increase, although we are moving with great caution.

I considered the following in making a recommendation for an additional cash match of \$240,800.00:

The period of performance of this project begins October 1, 2019 until September 30, 2022. We will receive a "notice to proceed" once the additional funds are committed to complete the project as presented in the application. The City Council has available \$453,748.97 in the unassigned fund balance. These funds are available for 'rainy day' or 'grant match' as presented to the Council during the budget process and unanimously voted at the November 5, 2018 council meeting.

Additionally, the Coventry St. Sinking Fund has a balance of \$87,056.00, and has been untouched for several years. There is currently no short or mid-range plan to make changes to Coventry Street's infrastructure, although there was many years ago. The Council has authority to vote to reassign the Coventry St. Sinking Fund to Street Reconstruction, which would allow flexibility in utilizing these funds as the current title of the funds restricts our ability to use the balance for these major infrastructure improvements. The project will take 3 years to complete. It is likely we will budget for this during each fiscal year. Having the Coventry St. Sinking Fund transitioned to Street Reconstruction will allow us some flexibility for unknown costs factors.

Our gap is anticipated to be \$240,800.00. I recommend the council assign \$240,800.00 of the unassigned to Street Reconstruction. I further recommend that council reassign the Coventry St. Sinking Fund in the amount of \$87,056.00 to Street Reconstruction.

Thank you.