

City Manager..... (802) 334-5136
City Clerk / Treasurer..... 334-2112
Public Works..... 334-2124
Zoning Adm. / Assessor..... 334-6992
Recreation / Parks..... 334-6345
Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

Newport City Council Meeting Regular Meeting Agenda

Monday, August 19, 2019, beginning at 6:30 p.m.

**** Assemble At Gardner Park Little League Field for K9 Demonstration**
Then Recess to Council Room**

City Council: Paul Monette, Mayor
Julie Raboin, President
Kevin Charboneau
Dan Ross
Melissa Pettersson

Laura Dolgin, City Manager
James D. Johnson, City Clerk/Treasurer

1. Call the Regular Council Meeting to Order at Gardner Park
2. Patrolman Josh Lillis, K9 Ozzy, and Lt. Travis Bingham; K9 Demonstration at Gardner Park
3. Return to the City Council Room at the Municipal Building
4. Approve the Minutes of the August 5, 2019
5. Comments by Members of the Public
6. Permitting Software Demonstration, Charles Elliott
7. 911 Update - Street Renaming, Charles Elliott, Zoning Administrator; Vote
8. Municipal Planning Grant Application, Planning Commission Member Ruth Sproull; Vote
9. Mission System Presentation, Pedro Grondin
10. Mapping Software/Sewer & Water Drainage System Presentation: Public Works Director Tom Bernier and Public Works Mapping Specialist Corey Marcoux
11. Executive Session, 1 VSA 313(a)(1)
12. New Business
13. Old Business
14. Set next meeting: Regularly Scheduled Council Meeting: September 9, 2019 @ 6:30 p.m.
15. Adjourn

Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings

of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines per the policy adopted on December 21, 2015 and ratified on January 23, 2017, and adopted again on April 1, 2019:

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to insure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limits adopted on January 23, 2017.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversation. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

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Council Minutes

August 5, 2019

A duly warned meeting of the Newport City Council was held on Monday, August 5, 2019 in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President Julie Raboin, council members Melissa Pettersson, and Daniel Ross, City Manager Laura Dolgin, City Clerk/Treasurer James D. Johnson, Reg Shafe, Ira Morgan, Kim Crosley, Bruce James. Kevin Charboneau was absent.

Mayor Monette called the meeting to order at 6:30 PM.

SWIP Public Meeting

Reg Shafe, Ira Morgan and Kim Crosby gave a presentation on Recycling that is a requirement of the Solid Waste Implementation Plan.

Approval of Minutes

Ms. Raboin moved to approve the minutes of July 22, 2019. Seconded by Ms. Pettersson, motion carried unanimously.

Comments by the Public

Bruce James gave an update on Aqua-Fest and plans for September and October.

New Business

The council signed a request form for draw down of reimbursement funds for the new Hydro Seeder.

Mr. Johnson presented a request for approval of a liquor license for the Family Dollar Store. Ms. Raboin did not sign the license application.

Old Business

None

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Next Meeting Date

August 19, 2019 at Gardner Park

Adjournment

Ms. Pettersson moved to adjourn at 7:30 PM. Seconded by Ms. Raboin, motion carried unanimously

Attested This _____ Day of _____ 2019

Mayor

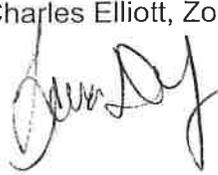
To: Newport City Council

CC Planning Commission, Charles Elliott, Zoning Administrator, and City Clerk/Treasurer

James Johnson

From: Laura Dolgin, City Manager

Date: August 19, 2019



Re: Municipal Planning Grant Application Agenda Item

The Planning Commission is charged with updating the Municipal Plan every 8 years. The City's current Municipal Plan is up for renewal. The City's Planning Commission has been reviewing it for several months in anticipation of its expiration. To this end, a Municipal Planning Grant (MPG) is available to assist them in this endeavor.

The Municipal Planning Grant Program encourages and supports planning and revitalization and development activities that maintain Vermont's land use goal of compact settlements separated by rural lands. The grant application is to the Agency of Commerce and Community Development. The grant request is for \$22,000.00 and requires a cash match of 10%, or \$2,200.00. Applications are due October 1, 2019 and awards are made in December of 2019.

If awarded, the Commission will have until March of 2021 to complete this project. I'm pleased to inform that Alison Low and Karen Geraghty, from NVDA, are available to assist the City with the grant application. The grant will allow the city to procure a consultant to assist the Commission in writing the Municipal Plan.

The timing of the application and the award will require the City Council to re-adopt the current plan so that we are not without a Municipal Plan at any time. The Planning Commission will let us know when that will happen at a regularly scheduled council meeting.

This memo is to assure the Council that the City can afford to commit to the cash match of \$2,200.00. The grant requires the Council to make a motion to approve a Resolution that will designate the City Manager as the authorized city official to sign all documents. The Planning Commission will have to sign the Resolution at their next regularly scheduled meeting to confirm their commitment as well.

Thank you for your consideration.

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FY20 Municipal Resolution for Municipal Planning Grant

WHEREAS, the Municipality of Newport City is applying for funding as provided for in the FY20 Budget Act and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality is maintaining its efforts to provide local funds for municipal and regional planning purposes or that the municipality has voted at an annual or special meeting to provide local funds for municipal and regional planning purposes.

Now THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds.
2. That the Municipal Planning Commission recommends applying for said Grant:

Robert (Bob) Carrier _____
 (Name of Planning Commission Chair) (Signature)

3. That Laura Dolgin, Newport City Manager, who is either Chief Executive Officer (CEO), as defined by 10 VSA 683(8), or is a Council Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

Passed this _____ day of August, 2019.

Legislative Body:

