

City Manager..... (802) 334-5136  
City Clerk / Treasurer..... 334-2112  
Public Works..... 334-2124  
Zoning Adm. / Assessor..... 334-6992  
Recreation / Parks..... 334-6345  
Fax..... 334-5632



City of Newport  
222 Main Street  
Newport, Vermont 05855  
[www.newportvermont.org](http://www.newportvermont.org)

**Newport City Council Meeting**  
**Regular Meeting Agenda**  
**Monday, May 6, 2019, beginning at 6:30 p.m.**  
**Council Room**

City Council: Paul Monette, Mayor  
Julie Raboin, President  
Kevin Charboneau  
Dan Ross  
Melissa Pettersson

Laura Dolgin, City Manager  
James D. Johnson, City Clerk/Treasurer

1. Call the Regular Council Meeting to Order
2. Approve Minutes of April 15, 2019
3. Comments by Members of the Public
4. Local Emergency Management Annual Plan Adoption: Vote
5. Waived Fee & Large Event Requests: Vote
  - a. MWA Youth Discovery Program
  - b. Green Mountain Farm-to-School (GMFTS) Lunchbox Summer Meal Program
  - c. GMFTS Block Party
  - d. Out of Darkness Walk
6. Planning Commission Appointee, Vote
7. Event Policy Amendments & Parade Policy Review & Possible Vote
8. Disorderly Conduct Civil Ordinance Update Review & Possible Vote
9. New Business
10. Old Business
11. Set next meeting: Regularly Scheduled Council Meeting: May 20, 2019 6:30pm
12. Adjourn

Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings

DRAFT

## **Council Minutes**

**April 15, 2019**

A duly warned meeting of the Newport City Council was held on April 15, 2019 in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President Julie Raboin, Council Members Melissa Pettersson, Kevin Charboneau and Daniel Ross, City Manager Laura Dolgin, City Clerk/Treasurer James Johnson, Tom Bernier, Jessica Booth, Jamie LeClair, Bruce James, Mike Welch and members of the Press and Public.

Mayor Monette called the meeting to order at 6:30 PM.

### **Approval of Minutes**

Ms. Pettersson moved to approve the minutes of April 1, 2019. Seconded by Ms. Raboin, motion carried unanimously.

### **Comments by the Public**

None

### **Bruce James, Vermont's North Country Chamber of Commerce update**

Bruce James updated the council on Chamber events planned for the summer.

### **Resolution for a Vermont Community Development Block Grant (attached)**

Ms. Raboin moved to pass the resolution. Seconded by Mr. Ross, motion carried unanimously.

### **Resolution for Electric Car Charging Station Grant Application (attached)**

Mike Welch explained the Grant and the application process. Ms. Raboin moved to apply for the grant. Seconded by Mr. Ross, motion carried unanimously.

### **New Business**

DRAFT

Mr. Johnson presented 2019 Liquor Licenses for the council's signatures.

**Old Business**

Mr. Charboneau asked about the Northern Star. Ms. Dolgin noted that the Credit Unions lease for the Northern Star at the dock expires at the end of the month so there may be more info by the May 6<sup>th</sup> meeting.

**Next Meeting**

May 6, 2019

**Adjournment**

Mr. Charboneau moved to adjourn at 7:25 PM. Seconded by Ms. Raboin, motion carried unanimously.

Attested \_\_\_\_\_ This \_\_\_\_\_ Day of May 2019

\_\_\_\_\_  
Mayor

Public Hearings  
April 11, 2019

## **General Overview of CDBG**

Community Development Block Grant funds are available to municipalities for economic development, public facility and housing rehabilitation projects and planning grants that primarily benefit low and moderate income persons. Newport is eligible for up to \$500,000 a year for public facility/housing rehabilitation, up to \$500,000 a year for economic development projects, as well as up to \$500,000 a year in emergency funds. Planning Grant funds are available for up to \$12,000 per year.

## **General Overview Project**

This is a proposed Public Facilities application to the Vermont Community Development Program for up to \$100,000 in Community Development Block Grant funds. The Town will retain up to \$8,000 for administrative costs and to hire a grants administrator. The remaining funds, up to \$92,000 will be used to assist with costs associated for renovations and upgrades to the Gardner Park playground area and bathroom/skate rental facility. The scope of the project will include a redesign of the existing playground site to include new play structures, a shade structure, and splashpad, along with an upgrade and expansion of the recreation/ bathroom facility.

This project conforms with Newport's Municipal Plan which calls for continued expansion and upgrading of the City's recreation facilities such as, but not limited to, the Gateway Center, waterfront, recreation path, Prouty Beach and Gardner Memorial Park.

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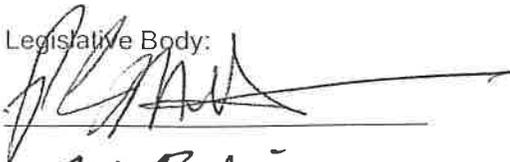
RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY  
SINGLE APPLICANT

WHEREAS, the City of Newport (Hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and  
WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont. Now  
THEREFORE, BE IT RESOLVED as follows:

1. that Applicant possesses the legal authority as defined in the State Act (10 VSA 683(8)) to apply for the grant and to administer the program; and
2. that Applicant apply of a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances there of; and
3. the Applicant has a duly adopted and current Municipal Plan adopted on March 2, 2015 and updated on July 25, 2017 and that the project is consistent with said plan; and
4. The Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan;" and
5. That Laura Dolgin is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that Laura Dolgin, Newport City Manager, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management online System, Intelligrants; and
7. That it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 15<sup>th</sup> day of April, 2019

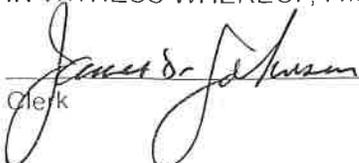
Legislative Body:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

  
\_\_\_\_\_  
  
\_\_\_\_\_

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the 15<sup>th</sup> day of April, 2019, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this 15<sup>th</sup> day of April, 2019.

  
Clerk

  
Signature

To: Newport City Council

City Clerk & Treasurer James Johnson, Public Works Director Tom Bernier

From: Laura Dolgin, City Manager

Date: April 15, 2019



Re: Opportunity for Electrical Vehicle Supply Equipment (EVSE) Grant Program

The City has an opportunity to apply for the above captioned grant through our RCDI initiative. The timing may be ripe because we have learned there is a possibility the grant program may not be offered next year.

Funding may be used for the purchase of Level 2 or direct current fast-charge (DCFC) equipment for light-duty vehicles. Funding may also support auxiliary costs, including: permitting, design, power connection, striping, on-site signage, warranty, software, internet connection, protective devices, and eligible installation costs.

We recommend the Level 2 model. Although we are still acquiring quotes for a definite amount, we expect the request will be *less than* \$30,000.00. A ten percent (10%) match is required. We will easily meet this match through our Public Works' in-kind. The project must be completed by April 30, 2021.

This level 2 model is a fee for service that goes directly to the company and we will receive a small check each month. Realistically, this will cost the city approximately \$400 a year and is intended to provide a service. It would be unrealistic to expect us to break even or make a profit.

The optimum location is the municipal lot in front of the Post Office, please see attached map. This allows users to be close to convenient services while their car is being charged in the downtown designation: restaurants, stores, ice cream, the Library, etc. Vehicles may end up being parked there for a couple of hours and we want people to mill about and enjoy the City.

If the council votes to move forward with this project, the attached Resolution needs to be signed. The Motion should read, "approve the City to move forward with the Electrical Vehicle Supply Equipment Grant Program, and authorize the City Manager to sign applicable documents.

Thank you for your consideration.

RESOLUTION FOR ELECTRICAL VEHICLE SUPPLY EQUIPMENT

WHEREAS, the Municipality known as City of Newport is applying for funding as provided for in the FY 2019 Budget Act and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality has voted to provide local funds for an electric vehicle charging station,

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds of 10% of total project cost;
2. That the Municipal Planning Commission recommends applying for said Grant;

\_\_\_\_\_  
Planning Commission Chair

\_\_\_\_\_  
Signature

3a. That Laura Dolgin, City Manager, who as defined by 10 VSA §683(8), is hereby designated to serve as the Municipal/Authorizing Official (M/AO) and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3b. (Alternate Authorizing Official for redundancy) That Paul L. Monette, Mayor, who is the Chief Executive Officer (CEO) as defined by 10 VSA §683(8), is hereby designated to serve as the Municipal/ Authorizing Official (M/AO) and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

Appendix 3c. That Rebecca Therrien, Programs Administrator, is hereby designated as the Grant Administrator, the person with the overall Administrative responsibility for the Electric Vehicle Supply Equipment grant activities related to the application, and any subsequent Grant Agreement provisions.

Passed this 15th day of April, 2019.

  
\_\_\_\_\_  
Paul L. Monette, Mayor

  
\_\_\_\_\_  
Julie Raboin, Council President

  
\_\_\_\_\_  
Kevin Charboneau

  
\_\_\_\_\_  
Dan Ross

  
\_\_\_\_\_  
Melissa Pettersson

# Local Emergency Management Plan Municipal Adoption Form

**Town/City of** Newport City  
222 Main Street  
Newport, VT 05855

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Mark this block if a readopted plan has no changes since the previous year.

<b>Municipality</b>	Newport City
<b>LEMP Adoption Date</b>	May 6, 2019
<b>NIMS Adoption Date</b>	01/2004
<b>EMD Name</b>	James LeClair
<b>Position</b>	EMD
<b>Primary Phone</b>	802-334-7919
<b>Alternate Phone</b>	802-323-7922
<b>Email</b>	jamie.leclair@newportvermont.org
<b>POC 2 Name</b>	Seth DiSanto
<b>Position</b>	Police Chief
<b>Primary Phone</b>	802-334-6733
<b>Alternate Phone</b>	802-595-2708
<b>Email</b>	seth.disanto@newportpd.org
<b>POC 3 Name</b>	Laura Dolgin
<b>Position</b>	City Manager
<b>Primary Phone</b>	802-334-5136
<b>Alternate Phone</b>	802-673-5071
<b>Email</b>	laura.dolgin@newportvermont.org

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed\* \_\_\_\_\_

Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed\* \_\_\_\_\_

Printed Name, Selectboard / council member

**Once completed, send adoption form (2 pages) and copy of Local Emergency Management Plan to Regional Planning Commission.**

\*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.

# Local Emergency Management Plan

## 1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
James LeClair	

## 2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC? James LeClair – Fire Chief Seth DiSanto – Police Chief Laura Dolgin – City Manager	
<b>Preferred EOC Positions and Duties</b>	
James LeClair	Supervises and directs all EOC activities coordinating municipal support and response
NPD Dispatcher	Staffs phones and radio
Laura Dolgin	Tracks and answers any Requests For Information (RFI)
Laura Dolgin	Tracks and coordinates any Requests For Support (RFS)
Seth DiSanto	Produces and posts public information and press releases
Tom Bernier	Infrastructure
James Johnson	Finances
<b>Potential EOC Staff Members</b>	
<i>Name</i>	<i>Notes / Contact Information</i>
James LeClair	Fire Chief – 802-334-7919/802-323-7922
Seth DiSanto	Police Chief – 802-334-6733/802-595-2708
Laura Dolgin	City Manager – 802-334-5136/802-673-5071
Paul Monette	Mayor – 802-673-9002
James Johnson	City Treasurer – 802-334-2112
Tom Bernier	Public Works – 802-323-9734
<b>Primary EOC Location</b>	
Facility / Address:	Newport Municipal Building 222 Main St
Phone Numbers:	802-334-6733, 802-334-5136
Equipment/Notes:	Dispatching, WIFI, Bathrooms, Phones, Kitchen, Area Maps, Generator, Large Room
<b>Alternate EOC Location</b>	
Facility / Address:	Newport City Fire Station 350 Western Ave
Phone Numbers:	802-334-7919

Equipment/Notes:	Mobile Command Dispatching, Generator, Phone, WIFI, Area Map, Bathrooms, Kitchen, Large Room
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- Community Emergency Response Teams (CERTs)
- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

*The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.*

### National Incident Management System (NIMS) Typed Resources\*

Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center		1	1		1	Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit		1	N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	N/A	N/A	N/A	3	Road Sweeper			1		
Marine Vessels	N/A	N/A	N/A	N/A	3	Snow Blower, Loader Mounted	1			1	
Snowmobile	N/A	N/A	N/A	N/A	2	Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer			1	N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A		1	Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)	2					Trailer, Small Equipment	1	1	N/A	N/A	
Firefighting Crew Transport			1	N/A		Truck, On-Road Dump				2	
Aerial Fire Truck	1		N/A	N/A		Truck, Plow		5	1		
Foam Tender			N/A	N/A		Truck, Sewer Flusher			1		
Hand Crew	5	25	4			Truck, Tractor Trailer				N/A	
HAZMAT Entry Team			25	N/A		Water Pumps, De-Watering					
Engine Strike Team	2					Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe		2			
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor				1		Wheel Loader, Medium					
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small		1		N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer		1		N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				N/A		Wood Chipper		N/A	N/A	N/A	
Generator						Wood Tub Grinder					
Grader			1	N/A							

\*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

#### 4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488 VT-Alert Newport PD: 802-334-6733
Important Local Websites / Social Media channels:	Newport City Web Page, FD, PD and Rec Dept Facebook Page
Local Newspaper, Radio, TV:	Newport Daily Express, WCAX, WMOO 92.9/94.5, Orleans Record, WPTZ, My Champlain Valley News
Public Notice locations:	Newport City Municipal Building, 222 Main St
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

#### 5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
Name / Notes	Contact Info
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
North Country Hospital 189 Prouty Dr	Tom Frank 802- 334-3519
Newport Health Care 148 Prouty Dr	Nancy Craft 802- 334-7321
North Country Union High School 209 Veterans Ave	Chris Miller 802-334-7921 ext 3023
Newport City Elementary School 166 Sias Ave	Elaine Collins 802-334-2455
United Christian Academy 65 School St	Vincent Montoro 802-334-3112
Bel-Aire Quality Care 35 Bel-Aire Dr	Rosemary Mayhew 802-334-2878

Lakeview Apartments 16 Governor Dr	Rural Edge Rep 802-334-1541
Lakeview Apartments 36 Field Ave	Rural Edge Rep 802-334-1541
Lakeview Apartments 236 Highland Ave	Rural Edge Rep 802-334-1541
Lake Bridge Housing 343 Main St	Rural Edge Rep 802-334-1541
Lake Bridge Housing 48 Pleasant St	Rural Edge Rep 802-334-1541
Lake Bridge Housing 14, 26, 50 Compass Dr	Rural Edge Rep 802-334-1541
Seymour Lane Apartments 72 Seymour Lane	Rural Edge Rep 802-334-1541
Governor Mansion Apartments 88 Second St	Rural Edge Rep 802-334-1541
Newport Senior Apartments 107 Main St	Rural Edge Rep 802-334-1541
Governor Prouty Apartments 26, 28, 54 Governor Dr	Rural Edge Rep 802-334-1541
Park View 143 Willet ST	Rural Edge Rep 802-334-1541
Newport Place 246 Elm St	Newport Place On-Call Rep 800-338-8538
Newport Head Start School 371 Main St	Kellie Tarryk 802-334-7253
Private Daycare 20 Masonic Lane	Pam Coffin 802-334-2425
Private Daycare 123 Cliff St	Susan Gonyaw 802-334-8538
Private Day Care 6 Edgewood Dr	Sherri Lamoureux 802-334-7486
Private Day Care 179 Blake St	Elizabeth Nadeau 802-334-5472
Private Day Care 88 Hinman St	Amanda Goad 802-673-5981
Private Day Care 247 Elm St	Denise Robert 802-334-5666
Private Day Care 208 Prospect St	Cindy Boyce 802-249-4141
Newport Promise Community 63 Third St	Jennifer Bergeron 802-334-4555

**6. Shelters**

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
<b>Spontaneous Sheltering</b>	
<ul style="list-style-type: none"> <li>• Determine the approximate number of people who need sheltering</li> <li>• Call the State EOC / Watch Officer at 800-347-0488 and request support</li> <li>• Track the status of residents who need shelter until their situation stabilizes</li> </ul>	
<b>Regional Shelter</b>	
Location / Address:	
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
<b>Primary Local Shelter</b>	
Location / Address:	North Country Union High School 209 Veterans Ave, Newport, VT
Facility Contact(s):	Chris Miller
Phone Numbers:	802-730-7078
Shelter Manager:	Chris Miller
Staff Requirements:	Red Cross Staffing and Volunteers
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	This facility may be in session from August-June for school.
	Capacity: 1000                      Generator? Y      Pets Allowed? N
<b>Alternate Local Shelter</b>	
Location / Address:	Newport Municipal Building 222 Main St, Newport, VT
Facility Contact(s):	Laura Dolgin
Phone Numbers:	802-673-5071
Shelter Manager:	Laura Dolgin
Staff Requirements:	Red Cross Staffing and Volunteers
Services:	Warm/Cool Overnight Food Prep Showers
Notes:	This would require the Red Cross trailer for sleeping supplies.
	Capacity: 50                      Generator? Y      Pets Allowed? N

**Annexes (Optional, create and letter as needed)**


See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.



**Contact Information**

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
<b>Local Emergency Management Team</b>					
EMD	James LeClair	802-334-7919 Work	802-323-7922 cell		<a href="mailto:jamie.leclair@newportvermont.org">jamie.leclair@newportvermont.org</a>
EM Coordinator	Seth DiSanto	802-334-6733 work	802-595-2708 cell		<a href="mailto:Seth.disanto@newportpd.org">Seth.disanto@newportpd.org</a>
<b>Local Response Organization Contacts</b>					
Fire Chief	James LeClair	802-334-7919 work	802-323-7922 cell		<a href="mailto:jamie.leclair@newportvermont.org">jamie.leclair@newportvermont.org</a>
Assistant/Deputy Fire Chief	John Harlamert	802-673-9702 cell			
EMS Chief	Jeff Johanson	802-334-2023 work	802-673-4929 cell		<a href="mailto:Jeff.johansen@newportambulance.org">Jeff.johansen@newportambulance.org</a>
Chief of Police or Constable	Seth DiSanto	802-334-6733 work	802-595-2708 cell		<a href="mailto:Seth.disanto@newportpd.org">Seth.disanto@newportpd.org</a>
State Police or County Sheriff	Walter Smith	802-334-8881 work	802-522-7259 cell		<a href="mailto:Walter.smith@vermont.gov">Walter.smith@vermont.gov</a>
Local Dispatch Center	Eric Miller	802-334-6733 work	802-334-6734 work		<a href="mailto:Eric.miller@newportpd.org">Eric.miller@newportpd.org</a>
<b>Local Public Works Contacts</b>					
Road Foreman	Tom Bernier	802-334-2124 work	802-323-9734 cell		<a href="mailto:Thomas.bernier@newportvermont.org">Thomas.bernier@newportvermont.org</a>
Road Commissioner	Tom Bernier	802-334-2124 work	802-323-9734 cell		<a href="mailto:Thomas.bernier@newportvermont.org">Thomas.bernier@newportvermont.org</a>
Town Garage					
Drinking Water Utility	Donald Grondin	802-334-8886 work	802-535-1020 cell		<a href="mailto:Donald.grondin@newportvermont.org">Donald.grondin@newportvermont.org</a>
Wastewater Utility	Donald Grondin	802-334-8886 work	802-535-1020 cell		<a href="mailto:Donald.grondin@newportvermont.org">Donald.grondin@newportvermont.org</a>
<b>Municipal Government Contacts</b>					

**Contact Information**

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Town Administrator	Paul Monette	802-334-1021 home	802-673-9002 cell		Paul.monette@newportvermont.org
Town/City Manager	Laura Dolgin	802-334-5136 work	802-673-5071 cell		Laura.dolgin@newportvermont.org
Selectboard Chair	Julie Raboin	802-334-7910 work			Julie.raboin@newportvermont.org
Selectboard Alt	Dan Ross	802-334-8021 home			Dan.ross@newportvermont.org
Selectboard Alt	Kevin Charboneau	802-334-1413 home			Kevin.charboneau@newportvermont.org
Town Clerk	James Johnson	802-334-2112 work			James.johnson@newportvermont.org
Town Treasurer / Finance	James Johnson	802-334-2112 work			James.johnson@newportvermont.org
Town Health Officer	James LeClair	802-334-7919 Work	802-323-7922 cell		Jamie.leclair@newportvermont.org
Forest Fire Warden					
Animal Control Officer	Newport Police	802-334-6733 work	802-334-6734 work		
High School Contact #1	Chris Miller	802-334-7921 work			
Elementary School Contact #2	Elaine Collins	802-334-2455 work			
School District Office	John Castle	802-334-5847 work			John.castle@ncsuvt.org
Newport Dam	Mark Hinton	802-673-6127 cell	802-742-1308 pager	802-673-2131 cell	
Poulin Grain	John Robillard	802-334-1316 work	802-373-8669 cell		
Velco Sub Station	Mark Hinton	802-673-6127 cell	802-742-1308 pager	802-673-2131 cell	
<b>Other Contacts</b>					
Vermont Electric Co-Op	On-Call	800-832-2667 work			
Northern VT Rail System	Eric Trucott	802-777-2435	800-432-1606		



# MEMO

**To:** Newport City Council  
**From:** Jessica Booth, Parks & Recreation Director  
Laura Dolgin, City Manager  
**Date:** May 2, 2019  
**Re:** Large Event & Waived Fee Requests



Attached please find four third-party event requests for City support. The attached invoices break down financial impact, based on approved 2019 rates. Please note that the Out of Darkness Walk and portions of the Lunchbox Summer Meal Program occurs in FY 2019-20.

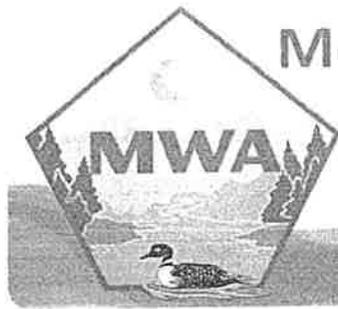
Out of Darkness Walk and Farm-to-School Block Party will also need special permission from City Council since they're expected to draw crowds in excess of 100 people.

## WAIVED FEE REQUESTS

Event	Total Fee	Contribution	Request
<b>MWA Youth Discovery Program</b> May 29 - June 6 Prouty Beach Waterfront & Lower Beach House <b>Applicant:</b> Kendall Lambert & Mary-Pat Goulding <b>Anticipated Attendance:</b> 10-30 People Per Day	\$1,173	\$25	\$1,148
<b>GMFTS Lunchbox Summer Meal Program</b> June 20 - August 29 Gardner Memorial Park (Bandstand Area Greenspace) <b>Applicant:</b> Jeyna Diallo <b>Anticipated Attendance:</b> 30-50 People Per Day	\$1056	\$25	\$1031

## LARGE/SPECIAL EVENT REQUESTS

Event	Total Fee	Contribution	Request
<b>GMFTS Block Party</b> Thursday, June 20, 2019 Gardner Memorial Park (Greenspace Right of Driveway) <b>Applicant:</b> Jeyna Diallo <b>Anticipated Attendance:</b> 200-300 FY16-17 City Contribution: \$1028.75	\$207	\$25	\$182
<b>Out of Darkness Walk</b> Saturday, September 7, 2019 Gardner Memorial Park (Bandstand Area Greenspace) <b>Applicant:</b> Amanda Chaput <b>Anticipated Attendance:</b> 200-250 FY17-18 City Contribution: \$95 FY18-19 City Contribution: \$191	\$223	\$25	\$198



# Memphremagog Watershed Association

[www.mwavt.org](http://www.mwavt.org)

April 22<sup>nd</sup>, 2019

Dear Mayor Monette and Newport City Alderman,

The Memphremagog Watershed Association (MWA) is writing to request the waiver of use fees for Prouty Beach for our annual Youth Discovery Program in the amount of \$1,148.00. Please see included invoice for more details.

As you may be aware, for the past 6 years, MWA has collaborated with local organizations to provide local area 3<sup>rd</sup> grade classes with hands-on watershed educational experience on Lake Memphremagog. Last year and for the first time, MWA held this field trip at Prouty Beach and provided students with a land-based program, allowing for in-depth exploration of the shoreline, investigation of the buffer planting, and discussion on watershed science and health. The program was so successful that teachers asked us to transform our initial half day field trip at Prouty into a whole day experience.

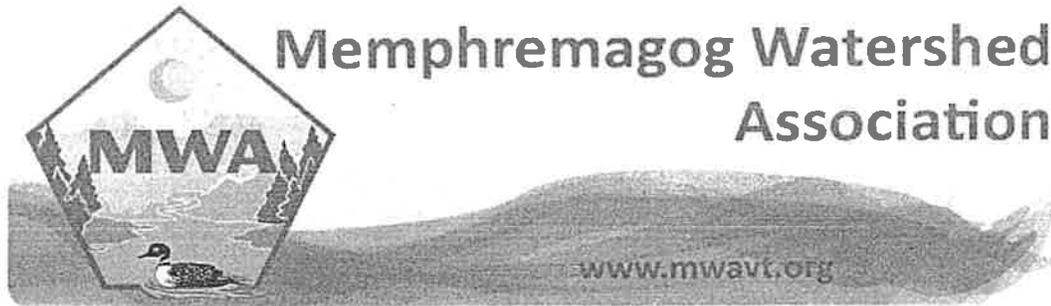
In 2018, MWA was able to provide in-kind contributions to the City as payment for the Prouty Beach use fees. Planned in advance of the programming, MWA staff and volunteers worked at the City's day camp at Prouty providing Let's Go Fishing activities to kids and staff worked closely with Andy Capello to begin planning some shoreline improvements, buffer, and rain garden plantings at Prouty Beach.

This year, MWA still has plans to provide in-kind services to the City; however, we do not yet know what the time and cost of those activities will be. MWA is working with Newport Department of Parks and Recreation to move forward the design and installation of shoreline improvements and plantings around the new path at Prouty-those plans cannot be solidified until the path is installed. MWA is also working closely with the City to assist with aquatic invasive species spread prevention programming, but this will not occur until the summer season is underway.

It is because we do not have a full accounting of our in-kind work for 2019 that we are asking for a waiver of fees for our use of Prouty for 2019 Youth Discovery Program. MWA plans to track our in-kind support and contribution to the City in the 2019 summer season which can be applied to any use fees for the program in 2020.

PO Box 513  
Newport, VT 05855

802.487. 0160  
[www.mwavt.org](http://www.mwavt.org)



MWA has long enjoyed our partnership with the City of Newport. In addition to assisting the City with its efforts to prevent the spread of aquatic invasive species in 2018, MWA has been providing administrative and logistical support for large scale stormwater retrofit designs to upgrade the City's stormwater infrastructure and reduce the amount of pollutants entering our lake since 2015. Two such projects are underway, one a design for a stormwater retrofit at the Newport Turnout on East Main Street, and a new project to reduce sediment discharge from the outfall near Newport Marine Services. MWA has been working closely with Tom Bernier on both projects. Lastly, MWA in collaboration with our state partners, has coordinated and monitored Lake Memphremagog for cyanobacteria blooms, making sure the public is aware of any potentially toxic blooms and threats to recreation.

MWA looks forward to continuing and expanding our partnership with the City, especially as Newport continues to bring in exciting new grant funding to implement new and innovative projects for improving the City's public spaces and infrastructure.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script, which appears to read 'Mary Pat Goulding'.

Mary Pat Goulding  
MWA President  
[president@mwavn.org](mailto:president@mwavn.org)  
802-487-0160

PO Box 513  
Newport, VT 05855

802.487. 0160  
[www.mwavn.org](http://www.mwavn.org)

# NEWPORT PARKS & RECREATION

Invoice: 821187    Date: 03/13/2019    Total for Items Purchased: \$1,173.00

**Memphremagog Watershed Association**  
 Kendall Lambert  
 PO BOX 1071  
 DERBY, VT 05829  
 (802) 487-0160  
 klambert@mwavt.org

**Newport Parks & Recreation**  
 222 Main Street  
 Newport VT 05855  
 P:(802)334-6345 • F:(802)334-5632  
 Info@NewportRecreation.org  
<http://newportvt.myrec.com/>  
 Fed ID: 03-6000595

**Reservation**

Name/Org	Event Name	Fee	Paid	Balance
Kendall Lambert	Youth Discovery Program Permit #: 1113	\$1,173.00	\$25.00	\$1,148.00

- Payment is due in full prior to use. Your Field/Facility Use Permit will be automatically issued when the balance on your account has been settled. Use Permits can serve as proof to non-authorized users during the time of rental.
- Additional costs for clean-up and damage will be invoiced separately following the rental if applicable. Permit holders are responsible for informing all participants, fans, guests, caterers and contractors of [Field & Facility Rules](#).
- Any changes or cancellations must be made 14 days prior to the rental date to be eligible for refund or credit.
- \$25 reservation deposits are non-refundable. All other fees are fully refundable up to 14 days of the reservation date. Without at least 14 days notice, refunds will only be issued if the unit is rented to another party.
- Last minute field cancellations due to inclement weather or other uncontrollable circumstance may be credited toward a future reservation.
- To make payments, schedule adjustments or print permit, log onto [www.NewportVT.MyRec.com](http://www.NewportVT.MyRec.com) using this email address as the user name. The default password is set to the first section of the email address (before the @ symbol).

*Example - For the user name "Info@NewportRecreation.org," the default password would be "Info."*

Rental Details	Rental Fee	Fee
<b>Prouty Beach - General Waterfront</b> 05/29/2019 - 05/29/2019 (09:30 AM - 02:30 PM)	<b>\$167.00 Flat</b>	<b>\$167.00</b>
<b>Prouty Beach - General Waterfront</b> 05/30/2019 - 05/30/2019 (09:30 AM - 02:30 PM)	<b>\$167.00 Flat</b>	<b>\$167.00</b>
<b>Prouty Beach - General Waterfront</b> 06/03/2019 - 06/03/2019 (09:30 AM - 02:30 PM)	<b>\$167.00 Flat</b>	<b>\$167.00</b>
<b>Prouty Beach - General Waterfront</b> 06/05/2019 - 06/05/2019 (09:30 AM - 02:30 PM)	<b>\$167.00 Flat</b>	<b>\$167.00</b>
<b>Prouty Beach - General Waterfront</b> 06/06/2019 - 06/06/2019 (09:30 AM - 02:30 PM)	<b>\$167.00 Flat</b>	<b>\$167.00</b>
<b>Prouty Beach - Waterfront Pavilion</b> 05/29/2019 - 05/29/2019 (09:30 AM - 02:30 PM)	<b>\$169.00 Flat</b>	<b>\$169.00</b>
<b>Prouty Beach - Waterfront Pavilion</b> 06/03/2019 - 06/03/2019 (09:30 AM - 02:30 PM)	<b>\$169.00 Flat</b>	<b>\$169.00</b>
<b>Totals:</b>		<b>\$1,173.00</b>

Dates	Times	Location
Wednesday, May 29, 2019	09:30 AM - 02:30 PM	Prouty Beach - General Waterfront
Wednesday, May 29, 2019	09:30 AM - 02:30 PM	Prouty Beach - Waterfront Pavilion
Thursday, May 30, 2019	09:30 AM - 02:30 PM	Prouty Beach - General Waterfront
Monday, June 03, 2019	09:30 AM - 02:30 PM	Prouty Beach - General Waterfront
Monday, June 03, 2019	09:30 AM - 02:30 PM	Prouty Beach - Waterfront Pavilion
Wednesday, June 05, 2019	09:30 AM - 02:30 PM	Prouty Beach - General Waterfront
Thursday, June 06, 2019	09:30 AM - 02:30 PM	Prouty Beach - General Waterfront
<b>Total Days: 7</b>	<b>Total Hours: 35.00</b>	

**Payments**

Payer	Payment Type	Payment Date	Total
Kendall Lambert Deposit 3/15/19	Check #481	March 15, 2019	\$25.00
<b>Totals</b>			<b>\$25.00</b>

**Totals**

Sub-Total	Fees	Adjustment	Taxes	Total Due	Total Paid
\$0.00	\$0.00	\$1,173.00	\$0.00	\$1,173.00	\$25.00
				Balance:	\$1,148.00

Created on 3/13/2019 11:34:55 AM by Laura Smith



**PROPOSED LUNCHBOX TIME & LOCATION  
NEWPORT, VERMONT**

*Jeyna Diallo, Outreach Coordinator, Green Mountain Farm-to-School*

April 15<sup>th</sup>, 2019

Contact: (E) [jdiallo@gmfts.org](mailto:jdiallo@gmfts.org), (P) 802.334.2044

**About our organization:** Green Mountain Farm to School is a non-profit organization that works to restore and strengthen food systems in the Northeast Kingdom by connecting schools, farms, and communities. Our programs include Farm-to-School, which provides in-school programming around cooking and garden education, Farm Direct, a regional food hub connecting local producers and purchasers, and Vermont Harvest of the Month, a statewide campaign to promote local, seasonal foods.

**About The Lunchbox:** *The Lunchbox* is a project of Green Mountain Farm to School. Our food truck brings locally-grown food to communities in the Northeast Kingdom. Since 2013, the Lunchbox has provided free, nutritious meals to children in our region. We also offer adults meals for purchase. Along with meal service, we provide hands-on educational activities, cooking demonstrations, and nutrition education for all visitors. During the summer of 2018, the Lunchbox served over 1,800 free meals to kids across 3 locations. In Gardner Park alone we served 512 free meals during the course of ten weeks.

**Proposal:** The Lunchbox Mobile Market, a cooking education and food outreach program of Green Mountain Farm to School, would like to return for the summer and park in the Causeway/Bandstand area of Gardner Park in Newport, from 11 AM and 1PM each Thursday starting June 20<sup>th</sup>, 2019 and ending August 22<sup>nd</sup>, 2019. This timeslot, along with our proximity to an area that children frequent during the summer, have allowed us to achieve greater connection with our programs' target population. We are requesting a full waiver of the Parks & Recreation fee to reserve this space of \$1,056.00 in order to provide this free service to the community.

In addition, this summer we are resuming our annual Summer Block Party event to celebrate the beginning of free summer meals. The event is a big hit every summer, drawing in hundreds of families to promote free summer meals as well as other kids' wellness & nutrition initiatives. The Summer Block Party will be on Thursday June 20<sup>th</sup>, 2019 from 3PM – 5PM. We are requesting a full waiver of the Parks & Recreation fee to reserve this space of \$207.00 in order to put on this free event for the community.

**Other considerations:** The truck is 31' long and carries its own liability insurance.

*Thank you for taking the time to consider and vote upon this proposal. If you have any further questions, please contact Jeyna Diallo at the contact information listed above.*

# NEWPORT PARKS & RECREATION

## Newport Parks & Recreation

222 Main Street Newport VT 05855 • P: (802)334-6345 • F: (802)334-5632  
 Info@NewportRecreation.org • <http://newportvt.myrec.com/> • Fed ID: 03-6000595

Invoice: 821175 • Date: 03/11/2019 • Invoice Total: \$1,056.00

**Green Mountain Farm-To-School (Jeyna Diallo)**  
 115 2ND ST NEWPORT, VT 05855  
 (802) 334-2044 • [jdiallo@gmfts.org](mailto:jdiallo@gmfts.org)

Reservation Name/Org	Event Name	Fee	Paid	Balance
Jeyna Diallo	Lunchbox Summer Meal Program Permit #: 1111	\$1,056.00	\$0.00	\$1,056.00

- Payment is due in full prior to use. Your Field/Facility Use Permit will be automatically issued when the balance on your account has been settled. Use Permits can serve as proof to non-authorized users during the time of rental.
- Additional costs for clean-up and damage will be invoiced separately following the rental if applicable. Permit holders are responsible for informing all participants, fans, guests, caterers and contractors of Field & Facility Rules.
- Any changes or cancellations must be made 14 days prior to the rental date to be eligible for refund or credit.
- \$25 reservation deposits are non-refundable. All other fees are fully refundable up to 14 days of the reservation date. Without at least 14 days notice, refunds will only be issued if the unit is rented to another party.
- Last minute field cancellations due to inclement weather or other uncontrollable circumstance may be credited toward a future reservation.
- To make payments, schedule adjustments or print permit, log onto [www.NewportVT.MyRec.com](http://www.NewportVT.MyRec.com) using this email address as the user name. The default password is set to the first section of the email address (before the @ symbol).

*Example - For the user name "Info@NewportRecreation.org," the default password would be "Info."*

Rental Details	Rental Fee	Fee
Gardner Memorial Park - Bandstand / Causeway Area 06/20/2019 - 08/29/2019 (11:00 AM - 02:00 PM)	\$40.00 Per Hour	\$1,320.00
		Totals: \$1,320.00

Dates	Times	Location
Thursday, June 20, 2019	10:30 AM - 01:30 PM	Gardner Memorial Park - Bandstand / Causeway Area
Thursday, June 27, 2019	10:30 AM - 01:30 PM	Gardner Memorial Park - Bandstand / Causeway Area
Thursday, July 04, 2019	10:30 AM - 01:30 PM	Gardner Memorial Park - Bandstand / Causeway Area
Thursday, July 11, 2019	10:30 AM - 01:30 PM	Gardner Memorial Park - Bandstand / Causeway Area
Thursday, July 18, 2019	10:30 AM - 01:30 PM	Gardner Memorial Park - Bandstand / Causeway Area
Thursday, July 25, 2019	10:30 AM - 01:30 PM	Gardner Memorial Park - Bandstand /

Thursday, August 08, 2019

10:30 AM - 01:30 PM

Causeway Area  
Gardner Memorial  
Park - Bandstand /  
Causeway Area

Thursday, August 15, 2019

10:30 AM - 01:30 PM

Gardner Memorial  
Park - Bandstand /  
Causeway Area

Thursday, August 22, 2019

10:30 AM - 01:30 PM

Gardner Memorial  
Park - Bandstand /  
Causeway Area

Thursday, August 29, 2019

10:30 AM - 01:30 PM

Gardner Memorial  
Park - Bandstand /  
Causeway Area

Total Days: 11

Total Hours: 33.00

<b>Subtotal</b>	<b>Adjustments</b>	<b>Tax</b>	<b>Total Cost</b>	<b>Total Paid</b>	<b>Total Balance</b>
\$1,320.00	-\$264.00	\$0.00	\$1,056.00	\$0.00	\$1,056.00

Created on 3/11/2019 9:58:27 AM by Laura Smith

# NEWPORT PARKS & RECREATION

## Newport Parks & Recreation

222 Main Street Newport VT 05855 • P: (802)334-6345 • F: (802)334-5632  
 Info@NewportRecreation.org • <http://newportvt.myrec.com/> • Fed ID: 03-6000595

Invoice: 821356 • Date: 04/12/2019 • Invoice Total: \$207.00

**Green Mountain Farm-To-School (Jeyna Diallo)**  
 115 2ND ST NEWPORT, VT 05855  
 (802) 334-2044 • [jdiallo@gmfts.org](mailto:jdiallo@gmfts.org)

Reservation Name/Org	Event Name	Fee	Paid	Balance
Jeyna Diallo	GMFTS Block Party Permit #: 1138	\$207.00	\$0.00	\$207.00

- Payment is due in full prior to use. Your Field/Facility Use Permit will be automatically issued when the balance on your account has been settled. Use Permits can serve as proof to non-authorized users during the time of rental.
- Additional costs for clean-up and damage will be invoiced separately following the rental if applicable. Permit holders are responsible for informing all participants, fans, guests, caterers and contractors of [Field & Facility Rules](#).
- Any changes or cancellations must be made 14 days prior to the rental date to be eligible for refund or credit.
- \$25 reservation deposits are non-refundable. All other fees are fully refundable up to 14 days of the reservation date. Without at least 14 days notice, refunds will only be issued if the unit is rented to another party.
- Last minute field cancellations due to inclement weather or other uncontrollable circumstance may be credited toward a future reservation.
- To make payments, schedule adjustments or print permit, log onto [www.NewportVT.MyRec.com](http://www.NewportVT.MyRec.com) using this email address as the user name. The default password is set to be Recreation6345!

Rental Details	Rental Fee	Fee
Gardner Memorial Park - Green Space 06/20/2019 - 06/20/2019 (03:00 PM - 06:00 PM)	\$207.00 Flat	\$207.00
		Totals: \$207.00

Dates	Times	Location
Thursday, June 20, 2019	03:00 PM - 06:00 PM	Gardner Memorial Park - Green Space
Total Days: 1	Total Hours: 3.00	

Subtotal	Adjustments	Tax	Total Cost	Total Paid	Total Balance
\$207.00	\$0.00	\$0.00	\$207.00	\$0.00	\$207.00



# Large/Special Event Application

## Newport Parks & Recreation

222 Main Street • Newport, VT 05855

Tel. (802) 334-6345 • Fax (802)334-5632

Info@NewportRecreation.org • www.NewportRecreation.org



Organization: <u>Green Mtn: Farm to School</u> <input checked="" type="checkbox"/> Resident <input type="checkbox"/> Non-Resident   <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> Profit			
Name of Event: <u>Summer Block Party</u>			
Primary Contact Person: <u>Jeyna Diallo</u>	Email: <u>jdiallo@gmfts.org</u>		
Billing Address: <u>115 2nd Street Newport, VT 05855</u>			
Phone: <u>802-334-2044</u> <input type="checkbox"/> Home <input checked="" type="checkbox"/> Work <input type="checkbox"/> Cell	Phone: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell		
Website: <u>www.gmfts.org</u>	Fax: <u>N/A</u>		
Event Dates: <input type="checkbox"/> Calendar or schedule attached -OR- <input checked="" type="checkbox"/> List specific dates and times:			
Use(s)	Day(s) of the week	Date(s)	Time(s)
Set-Up	<u>Thursday</u>	<u>June 20, 2019</u>	<u>1pm - 3pm</u>
Main Event	<u>Thursday</u>	<u>June 20, 2019</u>	<u>3pm - 6pm</u>
Break-Down	<u>Thursday</u>	<u>June 20, 2019</u>	<u>6pm - 7pm</u>
Rain Date(s)			
Event Description: <u>The Summer Block Party is an annual event that kicks off the Lunchbox Summer Meals program. There will be vendors in a festival-type setting.</u>			
<i>Please attach promotional information - flyers, posters, pamphlets etc.</i>			
Entertainment/Activity Schedule: <u>activities will include: Kids' fun-run, zumba, smoothie bike, bounce house, and more depending on vendors in attendance.</u>			
Food Services: <u>THE LUNCHBOX food truck will be serving free meals for kids and adult meals for purchase</u> <small>Additional vendor permits/proof of licensure may be required</small>		Beverage/Alcohol Services: <u>N/A</u> <small>Additional vendor permits/proof of licensure may be required</small>	
Other Vendors: <u>TBD - other community organizations, list is not finalized yet</u>			
Admission/Entry Fee: <u>free</u>		Beneficiary:	
Sponsors: <u>TBD</u>		Value of Outside Sponsorships/Support:	
Is this an annual event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, this is our <u>5th</u> year hosting this event.			
Location/Venue: <u>Gardner Park, green space</u>		Location/Venue Maximum Capacity: <u>?</u>	
Property/Venue Owner: <del>Green Mtn: Farm to School</del> <u>NEWPORT PARKS &amp; REC</u> <small>For Non-City owned property, please attach proof of owner's consent</small>			
Total Anticipated of People in Attendance: <u>100-200</u>		Target Audience: <u>families w/ kids</u>	
Anticipated Number of Participants: _____		<u>local community orgz.</u>	
Anticipated Number of Spectators: _____			
Anticipated Number of Staff/Volunteers: <u>~12</u>			

**Overflow Plan:** since the event is outdoors, we will have enough space for all the guests.

**Security Plan:** GMFTS staff will monitor guests & for security as needed.

**Emergency Escape Plan:** People will be directed to their vehicles in the parking lot to depart in an orderly formation.

**Evacuation/Shelter Location:**  
**How will you inform guests of an emergency?** We will have GMFTS staff communicate any emergency announcements.

**Medical/Emergency Services Plan:** Emergency services will be called in the event of a medical or other emergency.

**Staffing/Volunteer Plan:** GMFTS staff will be on-hand to set up and run the event. Additional help may come from vendors. The Abbey Group will staff the lunchbox food truck.  
**On-site event manager name and contact information:**  
**How will staff be identified?** GMFTS + shirts & nametags

**Parking/Transportation Plan:** We will have GMFTS staff direct people where to park. See attached event map.

**Trash/Recycling Plan:** We will have trash & recycling available at several locations. GMFTS staff will remove trash & recycling at the end of the event.  
*Recycling is required by the State of Vermont, all users are responsible for adhering to the law*

**Restroom Plan:** We plan to use ~~the~~ the restroom in the park. GMFTS staff can monitor the restrooms as needed.  
*Minimum one restroom required for every 150 people in attendance*

**Utility Plan (Power/Water/Lighting):** We will need access to power to set up speakers. The food truck has a generator and does not need a hook-up.

**Will you have amplified sound? If so, please explain:** Yes we will have speakers for music for the zumba tent.

- Additional services or amenities needed:**
- trash/recycling x 4
  - electricity hook-up
  - small tent
  - tables x 10?
  - large tent
  - picnic tables x 4

- ATTACHMENTS - All large event applications must include:**
- Site map describing layout of event space
  - Copies of promotional materials (banners, flyers posters etc.)
  - Certificate of Insurance including \$1,000,000 general liability coverage, listing the City of Newport as additional insured
  - Copies of all applicable permits including land use, food/drink service, fire, health, zoning, etc.

- SITE MAPS must include:**
- Aerial view showing placement of parking, entrances/exits, tents, picnic/food areas, restrooms, waste receptacles, utilities (power/water supply), security/emergency bases, vendors, stage/entertainment/activity areas, seating and other pertinent areas.

By signing below, I acknowledge that the information provided on this application is true and accurate. I understand that this application is not approved until I have received confirmation from Newport Parks & Recreation and Newport City Council.

Signature: Jeyna Diallo Print: Jeyna Diallo Date: 7/18/19

SAVE THE  
DATE!

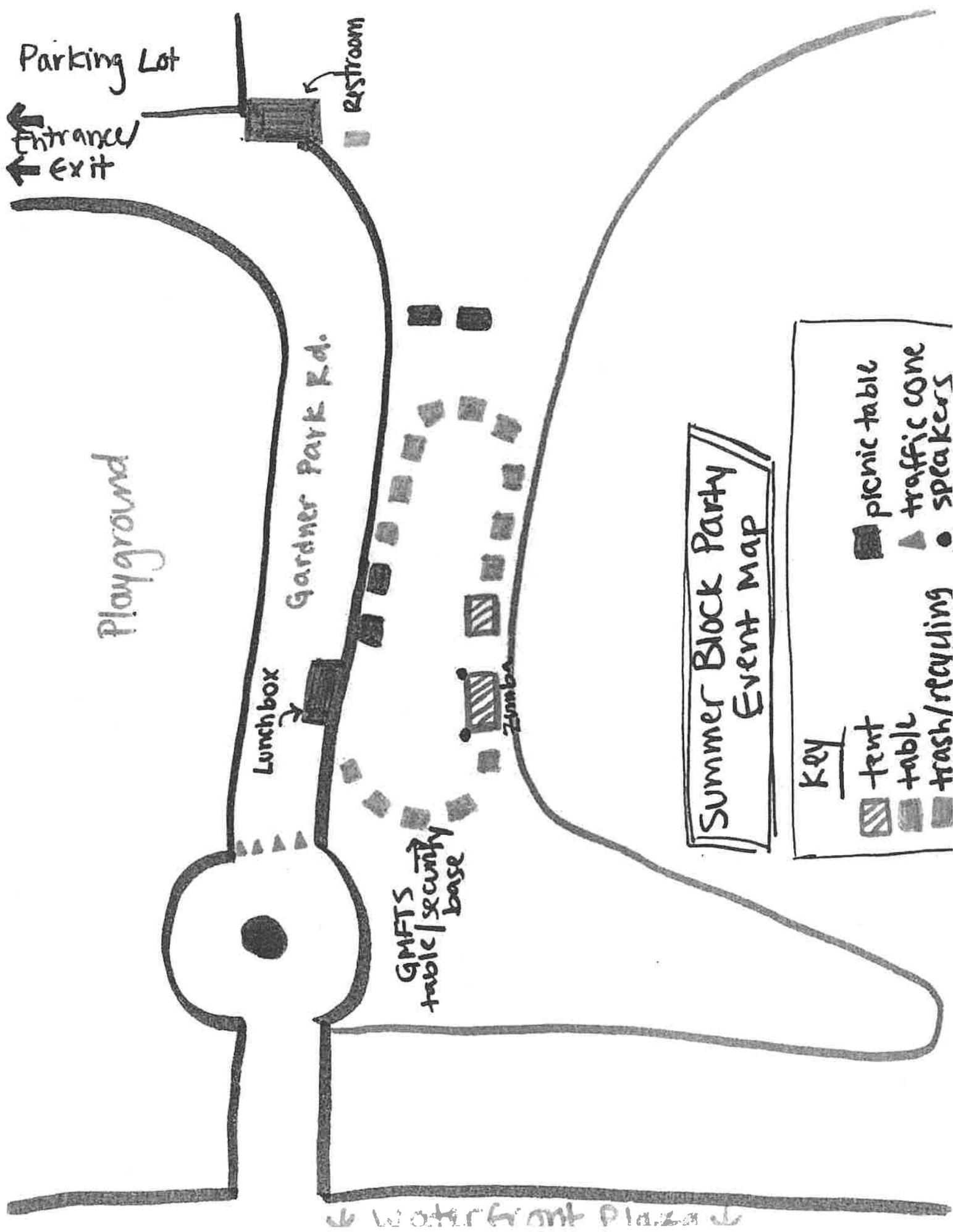
Summer  
**BLOCK  
PARTY**  
*in the Kingdom*



GARDNER  
PARK,  
NEWPORT

THURSDAY  
JUNE 20  
2019  
3-6 PM





Parking Lot

Entrance  
Exit

Restroom

Playground

Gardner Park Rd.

Lunchbox

GMFTS  
table/security  
base

Zumba

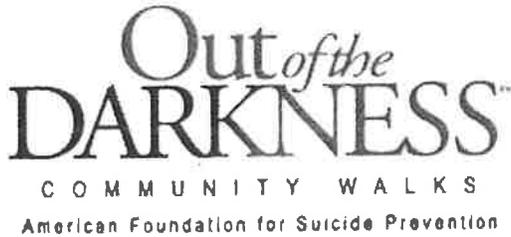
Summer Block Party  
Event Map

Key

-  tent
-  table
-  trash/recycling

-  picnic table
-  traffic cone
-  speakers

Waterfront Plaza



Dear Newport City Council,

My name is Amanda Chaput. I am writing on behalf of the Newport Out Of The Darkness walk committee. We are working on our 8th annual walk to fight suicide. This is a much needed cause in our area to help bring awareness to helping fight suicide as well as mental illness.

Our organization is a non profit. The money we raise goes to the American Foundation For Suicide Prevention. Half of all money raised will stay right here in Vermont to help with this fight. We try to keep all out of pocket costs down in order to raise as much as possible toward our fight. I am writing in hopes the you will concider waiving the fee for the use of the gazebo area for September 7,2019. We will do all set up and make sure everything is clean when we leave. If it would be possible we would like there to be trash and recycling bins there to be used.

I would be glad to answer any questions you have regarding our event or cause.

We would like to thank you for allowing us to hold our event at the Gazebo every year. We have found it to be the perfect place for our events.Thank you for your time and for concidering our request.

Sincerely,

Amanda Chaput

A handwritten signature in black ink that reads "Amanda Chaput". The signature is written in a cursive style with a large, sweeping initial 'A'.

Newport OOTD walk chairperson

# NEWPORT PARKS & RECREATION

Invoice: 821375    Date: 04/19/2019    Total for Items Purchased: \$223.00

**American Foundation For Suicide Prevention**  
 Amanda Chaput  
 281 BLAIS RD  
 NORTH TROY, VT 05859  
 (802) 673-6611  
 acfightingsuicide@yahoo.com

**Newport Parks & Recreation**  
 222 Main Street  
 Newport VT 05855  
 P:(802)334-6345 • F:(802)334-5632  
 Info@NewportRecreation.org  
<http://newportvt.myrec.com/>  
 Fed ID: 03-6000595

**Reservation**

Name/Org	Event Name	Fee	Paid	Balance
Amanda Chaput	Out of the Darkness Walk Permit #: 1145	\$223.00	\$25.00	\$198.00

- Payment is due in full prior to use. Your Field/Facility Use Permit will be automatically issued when the balance on your account has been settled. Use Permits can serve as proof to non-authorized users during the time of rental.
- Additional costs for clean-up and damage will be invoiced separately following the rental if applicable. Permit holders are responsible for informing all participants, fans, guests, caterers and contractors of Field & Facility Rules.
- Any changes or cancellations must be made 14 days prior to the rental date to be eligible for refund or credit.
- \$25 reservation deposits are non-refundable. All other fees are fully refundable up to 14 days of the reservation date. Without at least 14 days notice, refunds will only be issued if the unit is rented to another party.
- Last minute field cancellations due to inclement weather or other uncontrollable circumstance may be credited toward a future reservation.
- To make payments, schedule adjustments or print permit, log onto [www.NewportVT.MyRec.com](http://www.NewportVT.MyRec.com) using this email address as the user name. The default password is set to be Recreation6345!

Rental Details	Rental Fee	Fee
<b>Gardner Memorial Park - Bandstand / Causeway Area</b> 09/07/2019 - 09/07/2019 (05:00 AM - 02:00 PM)	\$223.00 Flat	\$223.00
<b>Totals:</b>		<b>\$223.00</b>

Dates	Times	Location
Saturday, September 07, 2019	05:00 AM - 02:00 PM	Gardner Memorial Park - Bandstand / Causeway Area
<b>Total Days: 1</b>	<b>Total Hours: 9.00</b>	

**Payments**

Payer	Payment Type	Payment Date	Total
Amanda Chaput	Check #152	April 19, 2019	\$25.00
<b>Totals</b>			<b>\$25.00</b>

**Totals**

	Sub-Total	Fees	Adjustment	Taxes	Total Due	Total Paid
	\$223.00	\$0.00	\$0.00	\$0.00	\$223.00	\$25.00
					Balance:	\$198.00

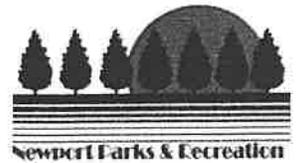


# Large/Special Event Application

## Newport Parks & Recreation

222 Main Street • Newport, VT 05855  
Tel. (802) 334-6345 • Fax (802)334-5632

Info@NewportRecreation.org • www.NewportRecreation.org



<b>Organization:</b> American Foundation For Suicide Prevention <input type="checkbox"/> Resident <input type="checkbox"/> Non-Resident   <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> Profit			
<b>Name of Event:</b> Out Of The Darkness Walk			
<b>Primary Contact Person:</b> Amanda Chaput	<b>Email:</b> acfightingsuicide@yahoo.com		
<b>Billing Address:</b> 281 Blais Road North Troy VT 05859			
<b>Phone:</b> 802-673-6611 <input type="checkbox"/> Home <input type="checkbox"/> Work <input checked="" type="checkbox"/> Cell	<b>Phone:</b> <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell		
<b>Website:</b> www.outofthedarkness.org	<b>Fax:</b>		
<b>Event Dates:</b> <input type="checkbox"/> Calendar or schedule attached -OR- <input type="checkbox"/> List specific dates and times:			
<b>Use(s)</b>	<b>Day(s) of the week</b>	<b>Date(s)</b>	<b>Time(s)</b>
Set-Up	Saturday	Sept. 7, 2019	5:00 am - 8:00 am
Main Event	Saturday	Sept. 7, 2019	8:00 am - 1:00 pm
Break-Down	Saturday	Sept. 7, 2019	1:00 pm - til done
Rain Date(s)			
<b>Event Description:</b> I don't have any posters yet but can provide once I receive if wanted. We will have speeches followed by the walk. We will provide lunch after and have our raffle drawing. DJ Gordie Brown will play music. <small>Please attach promotional information - flyers, posters, pamphlets etc.</small>			
<b>Entertainment/Activity Schedule:</b> Registration is from 8:00 am to 10:00 am Walk begins at 10:00 am followed by a cook out and raffle prizes. DJ Gordie Brown will be offering his services that day.			
<b>Food Services:</b> The committee will be providing lunch after the walk. <small>Additional vendor permits/proof of licensure may be required</small>		<b>Beverage/Alcohol Services:</b> NONE <small>Additional vendor permits/proof of licensure may be required</small>	
<b>Other Vendors:</b> None as of this date. We aren't planning on any.			
<b>Admission/Entry Fee:</b> Free		<b>Beneficiary:</b> AFSP	
<b>Sponsors:</b> Several local businesses		<b>Value of Outside Sponsorships/Support:</b>	
<b>Is this an annual event?</b> <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, this is our <u>8</u> year hosting this event.			
<b>Location/Venue:</b> Gazebo		<b>Location/Venue Maximum Capacity:</b>	
<b>Property/Venue Owner:</b> <small>For Non-City owned property, please attach proof of owner's consent</small>			
<b>Total Anticipated of People in Attendance:</b> 250		<b>Target Audience:</b>	
<b>Anticipated Number of Participants:</b> 250		Anyone wanting to show up for our cause.	
<b>Anticipated Number of Spectators:</b>			
<b>Anticipated Number of Staff/Volunteers:</b> 25			

**Overflow Plan:** We do not plan to have an overflow. The area has provided plenty of space in the past.

**Security Plan:** We are looking into volunteers to help with this. We have never had any issues in the past.

**Emergency Escape Plan:** If there is a need for people to leave due to an emergency we will announce it over the Evacuation/Shelter Location: DJ System.  
How will you inform guests of an emergency?

**Medical/Emergency Services Plan:** We are looking for Cert members and possibly ambulance members to attend. We will call for help should it be needed.

**Staffing/Volunteer Plan:** Amanda Chaput, 673-6611, is chairperson for this event. Staff and volunteers can be identified by red staff shirts and white volunteer shirts.  
On-site event manager name and contact information:  
How will staff be identified?

**Parking/Transportation Plan:** We will have volunteers to direct walkers to parks inside the park, at the bank or in the plaza parking lot.

**Trash/Recycling Plan:** We are hoping the city will provide. If unavailable we will provide bins.  
*Recycling is required by the State of Vermont, all users are responsible for adhering to the law*

**Restroom Plan:** We will have 2 porta pottys for this event.  
*Minimum one restroom required for every 150 people in attendance*

**Utility Plan (Power/Water/Lighting):** We will use the power at the Gazebo.

**Will you have amplified sound? If so, please explain:** DJ Gordie Brown will be playing music and allowing us to use his system during speeches. The music will not be played loud.

**Additional services or amenities needed:** There are none.

- ATTACHMENTS - All large event applications must include:**
- Site map describing layout of event space
  - Copies of promotional materials (banners, flyers posters etc.)
  - Certificate of Insurance including \$1,000,000 general liability coverage, listing the City of Newport as additional insured
  - Copies of all applicable permits including land use, food/drink service, fire, health, zoning, etc.

- SITE MAPS must include:**
- Aerial view showing placement of parking, entrances/exits, tents, picnic/food areas, restrooms, waste receptacles, utilities (power/water supply), security/emergency bases, vendors, stage/entertainment/activity areas, seating and other pertinent areas.

By signing below, I acknowledge that the information provided on this application is true and accurate. I understand that this application is not approved until I have received confirmation from Newport Parks & Recreation and Newport City Council.

Signature: Amanda Chaput Print: Amanda Chaput Date: 4/30/19



Laura Dolgin <laura.dolgin@newportvermont.org>

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## Planning Commission vacancy

1 message

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**Charles Elliott** <charles.elliott@newportvermont.org>  
To: Laura Dolgin <laura.dolgin@newportvermont.org>

Thu, May 2, 2019 at 3:21 PM

At their April 16, 2019 meeting the PC interview John Monette for the vacant position. Based upon John's having experience as a Planning Commissioner for several years in the town of Derby, as well as his legal experience, the PC members voted to recommend his appoint to the Planning Commission to fill Clark's vacancy. The position expires in 2021, approximately 2 years remaining.

Charlie

--

Charles Elliott, Zoning Administrator  
222 Main Street,  
Newport, VT 05855  
802-334-6992  
charles.elliott@newportvermont.org

To: Newport City Council

From: Council Member Melissa Pettersson; Laura Dolgin, City Manager; & Jess Booth,  
Director of Parks & Recreation

Date: May 6, 2019

UP  
JB  
MP

Re: Proposed Amendments to the Third Party Events Sponsorship Policy & Proposed Parade Policy

The Third Party Events Sponsorship Policy was originally adopted on April 16, 2018 and was intended to be reviewed periodically. The Policy was necessary because of the frequency and expense of unmanaged third party event requests. A small sub group consisting of Director Jess Booth, Council Member Melissa Pettersson, and City Manager Laura Dolgin, have taken the time to study the trends that have arisen and we do recommend some amendments.

It is important to note the Policy has been an excellent tool for the Applicants and the Council to understand the demands and details required to put on a good quality third party event. It has quantified the resources required so that the taxpayers have a clear understanding of how the City is expending precious resources, and it has not penalized the operational budgets of each contributing department because it allows for proper planning. We understand there is a high regard for the vitality events bring to the City. The Policy works very well because it has fulfilled its intention, which is to provide for community education, better coordination, planning, transparency, and ultimately produces a higher quality event.

Part of our learning curve over the past year includes the need to address parades. Parades are expensive and it is in everyone's best interest to ensure those that are planned are fulfilling and maintain a robust standard. We are proposing the Council adopt a Parade Policy based on the Coin Drop Policy, which has worked out very well.

A review of the policies and the proposed changes is scheduled for Monday's Council meeting. We look forward to this conversation with the goal of improving expectations for the Applicant as well as for the Council.

Thank you.

**CITY OF NEWPORT**  
**Policy**

**Third-Party Events Sponsorship**

Originally Adopted by the Newport City Council on April 16, 2018

Effective Date: April 16, 2018

Revised & Adopted by the Newport City Council: \_\_\_\_\_

To be Effective on July 1, 2019

**BACKGROUND:** Events, festivals and celebrations contribute toward the vibrancy and well being of Newport City. Newport City Council has seen an increase in the number of requests to support third-party events with free resources such as facility use, equipment, staff assistance, and/or monetary support. The City recognizes the value in these events and sets forth this policy to guide responsible fiscal and resource management decisions.

**PURPOSE:** The purpose of this policy is to provide consistent and responsible criteria for approving levels of support from the municipality. To that end, the City has adopted this process and set standards to determine eligibility for third-party requests. The City considers proposals from a wide variety of organizations and this policy ensures uniform decision making criteria is used to guide the distribution of resources, and confirms that the City has relevant and adequate resources to administer the approved support. The parameters set forth by this policy help balance community expectations and protect the City's financial and physical resources from unplanned impacts.

**OBJECTIVES:**

1. To appropriately plan for events held in Newport by identifying suitable entities to organize, seek funding for, execute, and grow events over time;
2. To establish and guide mutually beneficial relationships with third-party event organizers who share the City's interests to provide a high quality civic event;
3. To protect our community by responsibly and efficiently managing city resources and funds;
4. To work with organizations whose mission supports an effort to bring forth more opportunities to benefit Newport City;
5. To promote the City of Newport as a desirable place to live, visit and do business;
6. To responsibly manage expenditures and resources within the approved operational budget.

**GENERAL PRINCIPLES:** The City of Newport may allow limited use of certain resources to third-party organizations that apply for and meet eligibility guidelines for support. The City has established the following principles to define requirements, terms, duration, and other parameters as appropriate.

1. All requests will be evaluated through the events application process;
2. Requests may be approved in full, in part or not at all;
3. Events will be evaluated to determine impact on daily activity within the City, whether the event is in the City's best interest and open to all residents, and is applicable with City laws, policies, ordinances and charter;
4. Parades are limited to four per year, per the City of Newport Parade Policy;
5. Event requests should demonstrate financial viability, long term self-sustainability, and an effort to seek broad based support where the City is not relied upon indefinitely as the primary source of resources;

6. In an effort to create long-term value for the community and encourage a sustainable business model for third-party organizers, requests for City funding should be considered an initial allocation, with subsequent requests diminishing in value. As an example, requests may be supported up to 100% the first year, up to 75% the second year and up to 50% the third year. By the fourth year, priority for funding will be given to new requests.
7. Monetary sponsorships are based upon a reimbursement model where proof is provided for expenses incurred before payment is issued from the City. For example, invoices, order confirmations or receipts are accepted. Reimbursement will be for the actual amount of the expense and not to exceed the amount of the approved sponsorship;
8. Preference is given to events who demonstrate accountability, professionalism, attention to detail and consumer safety;
9. Priority is given to groups or organizations with established non-profit status as defined by the IRS;
10. Resources provided to third-party events are subject to availability and are superseded by events hosted by the City or those previously contracted or scheduled;
11. Organizers must provide a Certificate of Insurance with \$1,000,000.00 general liability coverage listing the City of Newport as additional insured and must not create new insurance liabilities or exposures for the City;
12. All third-party events shall be safe for community participation of all ages, promote unity, and should not provoke violence or controversy;
13. All events must operate in accordance with Federal law and US Department of Agriculture policy and are prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. Further, the organization must agree to conform to the requirements of the Americans with Disabilities Act.
14. Municipal fees for staffing, equipment or other charges not waived by City Council must be paid by the event organizer in full before services are rendered. Newport Police invoices will be billed after the event and are expected to be paid within 30 days;
15. In return for any level of support, the City requires all third-party events to list the City of Newport on related publicity by using the City seal or including the phrase "in cooperation with the City of Newport."

**POLICY:** Support levels will be determined based on a variety of factors including the number of criteria met and the merit of the request as determined by the Newport City Council. Preference will be given to events requests that meet the following criteria:

1. The event takes place within Newport City limits;
2. The event is compatible with, compliments, and is not in competition with events hosted by the City of Newport;
3. The event is open to the public, accessible to Newport City residents, and provides services in a non-discriminatory manner;
4. The majority of funds raised at charity or fundraising events are used to support specific programs or services that benefit Newport City residents;
5. The event or organization is addressing a recognized community need;
6. There is a substantial return on investment measured by economic impact, or other tangible benefits associated with the partnership;
7. Event organizer's experience, qualifications, and responsiveness, promote a positive relationship with the City;

**PROCEDURE:** To ensure that all requests receive proper and equal consideration, the City must be provided with information needed to make informed decisions. All completed requests will be subject to the following procedure:

1. Organizers must submit and satisfy all requirements on the application in accordance with Newport Parks & Recreation Field Use and Large Event policies before the quarterly deadlines set by Newport Parks & Recreation (see addendum).
2. Applicants requesting monetary sponsorship should expect to be asked to provide a copy of the event's financial records, including but not limited to income and expenses and sponsorship records.
3. Applications will first be evaluated by the Parks & Recreation Director, who will coordinate further with the City Manager and relevant department heads;
4. Applications that request an expenditure of city funds, either directly or by use of resources, will receive an invoice with itemized fees; Event organizers may submit a written request to City Council for waived or discounted fees to be presented at a regularly scheduled City Council meeting;
5. Event organizers may make a brief presentation before the City Council. City Council will evaluate, deliberate, and move to approve, modify, deny, or table a request. If a motion is made to give support, Council will designate the appropriate line item. Monetary sponsorships shall be based upon a reimbursement model, where receipts or invoices for expenses incurred must be provided and submitted within 60 days.
6. Events that occur in May or June must submit their request for reimbursement no later than June 30 of the year in which the event took place;
7. Following the City Council meeting, the Parks & Recreation Director will coordinate dispersal of any approved resources and funding requests with third-party event organizers;
8. A post-event debrief with Newport City Council will occur within 30 days to gauge the success of the event and determine future plans.

<b>2019-2020 Proposed Event Date</b>	<b>Deadline for Submissions</b>	<b>Council Meeting</b>
July 1 - September 30, 2019	Friday, May 3, 2019	Monday, May 20, 2019
October 1 - December 31, 2019	Friday, August 2, 2019	Monday, August 19, 2019
January 1 - March 31, 2020	Friday, November 1, 2019	Monday, November 18, 2019
April 1 - June 30, 2020	Friday, January 31, 2020	Monday, February 17, 2020

## CITY OF NEWPORT

### Policy

**SUBJECT:** Supporting Third-Party Events

**Adopted by the Newport City Council:** April 16, 2018

**Effective Date:** April 16, 2018

#### **BACKGROUND:**

Events, festivals and celebrations contribute toward the vibrancy and well being of Newport City. Newport City Council has seen an increase in the number of requests to support third-party events with free resources such as facility use, equipment, staff assistance, and monetary support. The City recognizes the value in these events and sets forth this policy to guide responsible fiscal and resource management decisions.

#### **PURPOSE:**

The purpose of this policy is to provide consistent and responsible criteria for approving levels of support from the municipality. To that end, the City has adopted a process and set standards to determine eligibility for third-party requests. The City considers proposals from a wide variety of organizations and this policy ensures uniform criteria is used to guide the distribution of resources and confirms that the City has relevant and adequate resources to administer such support. The parameters set forth by this policy help balance community expectations and protect the City's financial and physical resources from unplanned impact.

#### **OBJECTIVES:**

1. To appropriately plan for events held in Newport by identifying suitable entities to organize, seek funding for, execute, and grow events over time;
2. To establish and guide mutually beneficial relationships with third-party event organizers who share the City's interests to provide a high quality civic event;
3. To protect our community by responsibly and efficiently managing city resources and funds;
4. To work with organizations whose mission supports an effort to bring forth more opportunities for community benefit;
5. To promote the City of Newport as a desirable place to live, visit and do business;
6. To responsibly manage unplanned expenditures which are not considered in the approved budget.

#### **GENERAL PRINCIPLES:**

The City of Newport may allow limited use of certain resources to third-party organizations that apply for and meet eligibility guidelines for support. The City has established the following principles to define requirements, terms, duration, and other parameters as appropriate.

- All requests will be evaluated through the events application process;
- Requests may be approved in full or in part;
- Events will be evaluated to determine impact on daily activity within the City, whether the event is in the City's best interest and open to all residents, and is applicable with City laws, policies, ordinances and charter;
- Event requests should demonstrate financial viability, long term self-sustainability, and an effort to seek broad based support where the City is not relied upon indefinitely as the primary source of resources;
- Grants may be based upon a reimbursement model, where receipts for reimbursement must be provided or where the City pays vendors directly;

- In an effort to create long-term value for the community and encourage a sustainable business model for third-party organizers, requests for City funding should be considered an initial allocation to initiate a project, with subsequent requests diminishing in value. Only one city sponsorship will be awarded to an organization per fiscal year;
- Priority is given to returning events who have a proven track record of accountability, professionalism, attention to detail and consumer safety;
- Priority is given to groups or organizations with established non-profit status as defined by the IRS;
- Resources provided to third-party events are subject to availability and are superseded by events hosted by the City or those previously contracted or scheduled;
- Organizers must provide a Certificate of Insurance with \$1,000,000.00 general liability coverage listing the City of Newport as additional insured and must not create new insurance liabilities or exposures for the City;
- All events should be safe for community participation of all ages, promote unity, and should not provoke violence or controversy;
- All events must operate in accordance with Federal law and US Department of Agriculture policy and are prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. Further, the organization must agree to conform to the requirements of the Americans with Disabilities Act.
- Fees for staffing, equipment or other charges not covered by City support must be paid by the event organizer in full before services are rendered. Newport Police invoices will be billed after the event and are expected to be paid within 30 days;
- In return for any level of support, the City respectfully requests that all third-party events list the City of Newport on related publicity by using the City seal or including the phrase "in cooperation with the City of Newport."

#### **POLICY:**

Support levels will be determined based on strategic considerations, the number of criteria met, and the merit of the request as determined by the Newport City Council. Preference will be given to events requests that meet the following criteria:

- The event takes place within Newport City limits;
- The event is compatible with, compliments, and is not in competition with events hosted by the City of Newport;
- The event is open to the public, accessible to Newport City residents, and provides services in a non-discriminatory manner;
- The majority of funds raised at charity or fundraising events are used to support specific programs or services that benefit Newport City residents;
- The event or organization is addressing a recognized community need;
- There is a substantial return on investment measured by economic impact, or other tangible benefits associated with the partnership;
- Event organizer's experience, qualifications, and responsiveness, promote a positive working relationship with the City;

#### **PROCEDURE:**

To ensure that all requests receive proper and equal consideration, the City must be provided with information needed to make informed decisions. All completed requests will be subject to the following procedure:

1. Organizers must submit an application and satisfy all requirements in accordance with Newport Parks & Recreation Field Use and Large Event policies at least two months in advance of the proposed event date;
2. Applications will be evaluated by the Parks & Recreation Director, who will coordinate further with the City Manager and relevant department heads;
3. Applications that request an expenditure of city funds, either directly or by use of resources, will receive an invoice with itemized fees;
4. Event organizers may submit a written request to City Council for waived or discounted fees to be presented at a regularly scheduled City Council meeting;
5. Event organizers may make a brief presentation before the City Council. City Council will evaluate, deliberate, and move to approve, modify, deny, or table a request. If a motion is made to give monetary support, Council will designate the appropriate line item. Any non monetary support will be quantified and accounted for in future budgeting purposes;
6. Following the City Council meeting, the Parks & Recreation Director will coordinate dispersal of any approved resources and funding requests with third-party event organizers;
7. A post-event debrief with Newport City Council will occur within 30 days to gauge the success of the event and determine future plans.

**CITY OF NEWPORT**  
Newport City Parade Policy

Adopted by the Newport City Council: \_\_\_\_\_

Effective Date: \_\_\_\_\_

1. Only one parade per season will be allowed with a maximum number of four parades per year in Newport City. This does not include "organized walks" or "processions" that utilize the bike path and do not interrupt the flow of traffic beyond the use of crosswalk areas. Parades should not exceed one hour in duration.
2. Requests for parades will be accepted between January 1 and January 31 of the year in which a parade is to occur. Requests are to be made in writing via the City Manager's Office to be forwarded to the Newport City Council. Parades hosted by City departments will be given preference.
3. All parades using Main Street will follow the standard parade route between the intersection of 2nd Street/Field Avenue/Main Street and Gardner Memorial Park. Main Street and portions of the Causeway will be closed to through traffic between the Eastern entrance of the Waterfront Plaza and Goodrich Memorial Library, with the exception of one lane of two way traffic passing between Coventry Street and the Long Bridge at Railroad Square. The parade route is 0.6miles long.
4. Parade cancellations or changes due to weather or other circumstances must be made by 4:00PM the day prior to the event.
5. Proof of insurance in the minimum amount of one million dollars is required from all parade organizers.
6. During parades, use of emergency vehicle sirens is prohibited except for use in an actual emergency situation. No candy or items should be thrown from floats/vehicles. Please utilize walkers to distribute hand-outs safely to spectators. Parade entries with animals must take responsibility to ensure clean up immediately after the parade.

**It is the event organizer's responsibility to inform all participants of City parade rules and regulations.** Failure to adhere will result in additional costs for clean-up and possible future suspension of parade opportunities with the City of Newport.



**Newport Police Department**  
**222 Main Street**  
**Newport, VT 05855**  
**Chief Seth C. DiSanto**      **Tel: 802-334-6733**  
**seth.disanto@newportpd.org**      **Fax 802-334-2818**



The amended proposal of the Disorderly Conduct ordinance is attached for your review. We worked with the City Attorney to bring the ordinance into compliance with current state law and court rulings. If you have any questions about the proposal please reach out to me prior to the meeting and I will assist in any way I can.

Thank you.

A handwritten signature in black ink, appearing to read "Seth DiSanto".

Seth DiSanto

## Ordinances of the City of Newport

### An Ordinance Pertaining to Disorderly Conduct

Be it ordained by the City Council of the City of Newport,  
Vermont as follows:

Section 95 enacted by the City Council on the twelfth day of April 1971  
pertaining to disorderly conduct be hereby amended to read as follows:

No person shall:

- (a) disturb or break the peace by begging, behaving in a disorderly manner or using indecent, profane or insulting language or making indecent gestures in or on a public street, or sidewalk or in or about a public place of business, restaurant, store, hotel, or other public places to the annoyance or disturbance of another person; or
- (b) obstruct vehicular traffic, pedestrian traffic, or the free entrance or egress to or from any public or private property.

A violation of a provision of this Ordinance shall constitute a civil offense pursuant to the provisions of 24 VSA Section 1974a and Section 1977 et seq. A civil penalty of not more than \$500.00 may be imposed for a violation of this civil ordinance. The waiver fee of \$50.00 shall be imposed for a first offense. The waiver fee for a second offense will be \$75.00. All subsequent offenses will carry a waiver fee of \$100.00. All waiver fines shall be to the use of the City of Newport.

The foregoing amended ordinance was passed by the City Council on  
December 5, 2005.

Approved. \_\_\_\_\_

Mayer

Attest: \_\_\_\_\_

City Clerk

**Ordinances of the City of Newport**

**An Ordinance Pertaining to Disorderly Conduct**

Be it ordained by the City Council of the City of Newport, Vermont, as follows:

Section 95 enacted by the City Council on the twelfth day of April 1971 and amended on December 5, 2005, shall be further amended to read as follows:

It shall be a violation of this Ordinance for a person, with the intent to cause public inconvenience, or annoyance, or of recklessly creating a risk thereof, to:

(a) Engage in fighting or in violent, tumultuous or threatening behavior that is immediately likely to produce the use of physical force or physical conduct; or make unreasonable noise under all of the circumstances presented; or, in a public place use abusive or obscene language that, under all of the circumstances presented, is likely to provoke the average person to retaliation and thereby cause an immediate breach of the peace; or without lawful authority, disturb, so as to substantially impair the effective conduct of, any lawful assembly or meeting or persons; or

(b) obstruct vehicular traffic, pedestrian traffic, or the free entrance or egress to or from any public or private property or right-of-way.

A violation of a provision of this Ordinance shall constitute a civil offense pursuant to the provisions of 24 V.S.A. Section 1974a and Section 1977 et seq. A civil penalty of not more than \$100.00, together with such other relief as is available by law, including applicable provisions of the municipal charter, may be imposed for a violation of this civil ordinance. A waiver fee of \$50.00 shall be imposed for a first offense. The waiver fee for a second and all subsequent offenses will be \$75.00. All waiver fees shall be used for the use and benefit of the City of Newport.

The foregoing amended ordinance was passed by the City Council on \_\_\_\_\_, 2019.

Attest: \_\_\_\_\_  
City Clerk

Approved: \_\_\_\_\_  
Mayor



Laura Dolgin &lt;laura.dolgin@newportvermont.org&gt;

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**RE: Clean Version of Amended Ordinance**

1 message

**Joseph McLean** <JMcLean@firmspf.com>

Tue, Apr 30, 2019 at 3:24 PM

To: Laura Dolgin &lt;laura.dolgin@newportvermont.org&gt;

Cc: "Seth DiSanto (seth.disanto@newportpd.org)" &lt;seth.disanto@newportpd.org&gt;

Laura: As point for the Council, the amended Ordinance does reduce penalties for DC ordinance violations from \$500 (as stated under the existing ordinance) to \$100 per violation. Both of these penalty amounts are less than the amount authorized by statute (24 V.S.A. 1974a) for civil ordinance violations (\$800). However, the City Charter (§24) presently limits fines to \$100 (and also appears to presume that ordinance violations will be enforced criminally, rather than civilly). The Council may want to examine, and potentially propose to amend, this Charter language in the future.

Thank you,

Joseph S. McLean, Esq.

Stitzel, Page &amp; Fletcher, P.C.

PO Box 1507

171 Battery Street

Burlington, VT 05401-1507

Phone 802-660-2555

Fax 802-660-9119

www.firmspf.com

**From:** Laura Dolgin [mailto:laura.dolgin@newportvermont.org]**Sent:** Tuesday, April 30, 2019 3:19 PM**To:** Joseph McLean**Cc:** Seth DiSanto (seth.disanto@newportpd.org)**Subject:** Re: Clean Version of Amended Ordinance

Thank you, Both! This will be on Monday's Council Agenda. Seth, we will need to refresh ourselves about the timelines of ordinances becoming effective. Thanks again, Id

Laura Dolgin, City Manager

City of Newport

222 Main St.

In accordance with Title 24 VSA, section 1973, citizens have the right to petition for a vote to disprove these amendments to the ordinances by filing a petition signed by five percent of the qualified voters of the City of Newport within forty-four days following the adoption of the amendments. If no petition for such vote is filed, the amendments will be effective sixty days from their adoption.

Questions regarding said ordinances may be directed to:

Chief of Police, Seth DeSanto, at 222 Main St. Newport, VT. 05855  
Tel: 334-6733

City Manager..... (802) 334-5136  
City Clerk / Treasurer..... 334-2112  
Public Works..... 334-2124  
Zoning Adm. / Assessor..... 334-6992  
Recreation / Parks..... 334-6345  
Fax..... 334-5632



City of Newport  
222 Main Street  
Newport, Vermont 05855  
[www.newportvermont.org](http://www.newportvermont.org)

TO: City Council  
FROM:  Thomas L. Bernier/P.W. Director & Laura Dolgin, City Manager   
DATE: May 1, 2019  
RE: Glen Road Sewer Break

This memo will explain what took place over the weekend regarding a sewer spill on the Glen Road.

On Saturday night Tom received a call from one of our employees who was traveling on the Glen Road. He stated that there was sewage leaking up through the pavement on Glen Road. Tom drove there to assess the issue and confirmed sewage was bubbling out of the pavement. This spot was just above a location of a gravity sewer line we had repaired two winters ago. The only time it would bubble up was when one of the two sewer pump stations would kick on (Privie and Chamberlain Birch Stations).

At this point it was close to 6pm on Saturday evening. Knowing that it would be dark before we proceeded to dig, Tom made a judgement call that we would repair it first thing in the morning because we don't have portable lighting systems and this trench would need to be 8-9' feet in depth. This would've been a significant safety issue for our crew to dig at night. Therefore, we started early the next morning and worked until 6:30pm repairing the break. During the repairs we tried to cleanout the line below where the break took place. We learned through this process that this entire section of pipe has deteriorated (please see photos attached). The more we tried to clean the dirt and debris that had fallen into the original break with our high pressure Vector truck the more the top of the pipe fell apart. When the line was repaired and we turned the stations back on we had another complete blockage. We then left the pump stations turned off and manually pumped down the stations throughout the night and hauled to the wastewater treatment facility. Monday, we began again to dig up another section of the Glen Road to repair the other section that collapsed while trying to clean it.

Following the conditions of our Waste Water Discharge permit, the State was notified along and a report filed of the incident of the untreated discharge into the lake. We documented that our two stations pumped roughly 55,000 gallons during this 12-hour period. Initially, the line was partially flowing on Saturday night. There is no way of confirming exactly how much sewerage actually made it into the lake and my report to the state reflects somewhere between 10,000 and 100,000 gallons because that is the only option available on the form (attached).

The facebook rumors that this was from a combined sewer overflow (CSO) are completely inaccurate. The City has 6 CSO's and has not had a documented overflow since 2005. This sewer line on the Glen Road is an 8" asbestos cement lined (AC) pipe. This line was installed in the early 60's when most of the City's sewer system was installed. We plan to assess this section of line to determine the condition of the remaining sections. We may have to prioritize the scheduling of the replacement of this line so that we don't have another untreated sewage discharge.

Our first priority with this emergency was to immediately remedy the situation under safe and sound measures for the community as well as our employees.

[VTANR Home](#)[Home](#)[Finder](#)[History](#)[Help](#)

Thomas L Bernier

[Sign Out](#)

## Wastewater Untreated Discharge Incident Report



**Alternate ID** City of Newport   **Submission** HNP-DDG8-DX766   **Revision 1**   **Form Version 1.25**

## Wastewater Untreated Discharge Incident Report ▼

### Review

This step allows you to review the form to confirm the form is populated completely and accurately, prior to certification and submission.

Please note: Any work you perform filling out a form will not be accessible by VTANR staff or the public until you actually submit the form in the 'Certify & Submit' step. At the time of submission, it will be transmitted to VTANR and it will become part of the public record, accessible per the Freedom of Information Act.

### REPORTING

#### Permit ID and Facility Name Instructions

Please verify that the Permit ID and Facility Name shown below are correct before proceeding with this submission.

Permit ID

**31241**

Facility Name

**Newport City**

Reporter Name and Title

**Thomas L. Bernier - Public Works Director**

**Location of Incident Instructions**

Please provide the site or location where the discharge occurred. Please be as detailed as possible as to where the discharge met waters of the state.

**Municipality****City of Newport****Location of Incident****424 Glen Road****Start Date of Incident****4/27/2019****Start Time****6:13 PM****End Date of Incident****04/28/2019****End Time****8:45 AM****Estimated Volume Instructions**

Enter the estimated total volume of the discharge. For CSOs, enter the combined volume of sewage and stormwater and NOT the estimated sewage fraction of the CSO. For all other discharges, enter the total estimated volume discharged. You can choose from one of the estimated volume ranges provided in the drop down list. If there is a known specific amount, please choose "Other" and enter that amount into the space provided.

**Estimated Volume****10,000 to 100,000 gallons****Nature of Incident Instructions**

Select from the dropdown box the most appropriate type of the discharge. For wet weather CSOs, the Nature of Incident should be "Authorized Wet Weather CSO Overflow".

**Nature of Incident****Discharged untreated sewage****Cause of Discharge Instructions**

Select form the dropdown box the most appropriate reason the discharge occurred. For CSOs, the Cause of Discharge should be "High Flows".

**Cause of Discharge****Crack/Hole in Pipe****Type of Obstruction, If Any***None Specified***Point of Discharge****Stormwater collection system****Water Body Impacted****Lake Memphremagog****Description of Incident Instructions**

Enter a description of what caused the CSO, overflow, or incident. The description should be concise but also provide sufficient information so the reader has a good understanding of what happened and why.

For authorized CSOs, we recommend the following text be entered into this field: High flows caused by an intense rain storm on (insert date) resulted in the discharge of a combination of sewage and stormwater from CSO (insert CSO number or location). This is an authorized discharge intended to protect the sewer system, to prevent overflows from other parts of the sewer system, and to prevent backups into homes and other buildings.

**Description of Incident**

**An 8" A.C. pipe partially collapsed in the road in front of 424 Glen Road. The sewer would bubble up out of the pavement only when the pump station turned on. We calculated that the stations had pumped 55,000 gallons during the time of the break. The line wasn't completely blocked so it's not really sure how much flowed into a catch basin.**

**Corrective Action Taken Instructions**

Enter a description of the actions that were or are being taken to stop the overflow or incident, clean up, and prevent further impacts. The description should be concise but also provide sufficient information so the reader has a good understanding of what actions were or are being taken. If additional actions will be taken in the future, these may also be entered.

For authorized CSOs, you may type "none".

**Corrective Action Taken**

**The City crew repaired the break on Sunday, April 27th.**

**Contact Name and Title for the Public**

**Thomas L. Bernier**

**Public Contact Phone Number**

**802 334-2124**

# **NOTICE**

## **POTENTIAL THREAT TO PUBLIC HEALTH**

**There was recently a less than fully treated sewage discharge from a Wastewater Treatment Facility or other unpermitted discharge upstream of this public access area.**

**This sign has been temporarily posted to warn of a potential threat to public health by recreating in these waters.**

**Avoid swimming, wading, boating, or fishing while this sign is posted!**

**This sign shall remain in place for 48 hours after the discharge has stopped.**

**For more information CONTACT:**

**Wastewater Facility Name: \_\_\_\_\_ Contact Info: \_\_\_\_\_**



**Newport's Outdoor Recreational Economy: Focus on Lake Memphremagog**  
**Thursday, May 9, 2019**  
**6:00 - 8:00 pm**  
**Second Floor of the Gateway Center, City Dock, Newport, Vt.**

**Boating or fishing on international Lake Memphremagog this summer?**

Newport City is excited to showcase several Outdoor Recreation Collaborations designed to improve lake enthusiasts' experiences! We invite you to join us for the latest information to enjoy summer on Lake Memphremagog:

**Improved Border Check-In - Crossing in to Vermont from Canada by boat?**

We are excited to share the news of an improved border check-in! We have been working with U.S. Customs and Border Protection to facilitate installation of a ROAM kiosk on the dock. The new technology will allow small pleasure-craft boaters to check-in through an app on your mobile device or at the electronic kiosk at the City Dock. The system will replace the old phone and should reduce or eliminate wait times during high traffic periods.

Representatives from US Customs & Border Patrol will be available to demonstrate the new software and answer any questions.

The ROAM App can be easily downloaded from the [Apple App Store](#) or the [Google Play Store](#).

For information about the new App, please click [here](#) or view the [YouTube video tutorial](#) for more detail.

For fishing enthusiasts **Vermont Fish & Wildlife Department** will briefly discuss the **Angler Survey** scheduled to take place this summer and next summer. Your information is vital to this project in order to keep Lake Memphremagog a pristine and premier fishing destination.

Lastly, updates on the **Bluffsides Waterfront Recreational Trail Project**, initiatives for preventing the spread of **Aquatic Invasive Species**, and **Destination Development Marketing Strategies** will round out the meeting.

It is our pleasure to highlight these initiatives that are intended to bring a source of pride, commitment and excitement to our area for our locals and tourists alike.

*Light refreshments will be served*  
*Please Forward*



**Vermont Land Trust**  
Conserving Land for the Future of Vermont



Account	Budget	Actual	% of Budget
<b>0-00-20 TAXES</b>			
0-00-20.00 Property Taxes	3,889,323.00	8,251,355.63	212.15%
0-00-20.04 Fish & Wildlife Taxes	400.00	294.05	73.51%
0-00-20.06 Interest Current	22,000.00	17,028.64	77.40%
0-00-20.08 Corrections Contract	79,000.00	0.00	0.00%
0-00-20.10 Payments in Lieu of Taxes	380,000.00	446,324.00	117.45%
0-00-20.11 Tax Refunds (Crdt Ovrpmt)	0.00	-3,925.14	100.00%
0-00-20.13 PILOT - NEKHS	700.00	700.00	100.00%
0-00-20.15 Interest Delinquent	5,000.00	11,076.78	221.54%
0-00-20.16 Penalty Delinquent	30,000.00	-83.92	-0.28%
0-00-20.19 State Muni Tax Adj	100,000.00	204,812.69	204.81%
0-00-20.21 PILOT Hospital #2	30,000.00	30,000.00	100.00%
0-00-20.22 Tax Sale Redemption	0.00	22,250.89	100.00%
<b>Total TAXES</b>	<b>4,536,423.00</b>	<b>8,979,833.62</b>	<b>197.95%</b>
<b>0-00-21 LICENSES &amp; FEES</b>			
0-00-21.01 Beverage Licenses	2,600.00	2,310.00	88.85%
0-00-21.20 Dog Licenses	2,000.00	1,963.00	98.15%
0-00-21.30 Zoning Permits/Misc Copie	7,000.00	4,690.68	67.01%
0-00-21.40 Misc - City Clerk Receipt	3,600.00	3,456.75	96.02%
0-00-21.50 City Clerk Recording Fees	42,000.00	40,511.00	96.45%
<b>Total LICENSES &amp; FEES</b>	<b>57,200.00</b>	<b>52,931.43</b>	<b>92.54%</b>
<b>0-00-22 REIMBURSEMENTS</b>			
0-00-22.61 Cty Treasurer Reim School	7,500.00	0.00	0.00%
0-00-22.75 Hold Harmless	13,500.00	0.00	0.00%
0-00-22.92 Expense Reimburse - City	0.00	10,534.38	100.00%
<b>Total REIMBURSEMENTS</b>	<b>21,000.00</b>	<b>10,534.38</b>	<b>50.16%</b>
<b>0-00-23 MISCELLANEOUS REVENUES</b>			
0-00-23.44 VCDP Grant	0.00	19,418.95	100.00%
0-00-23.45 VHCB Consultant grant	0.00	10,348.51	100.00%
0-00-23.46 Centennial Reimbursment	0.00	190,751.00	100.00%
0-00-23.51 Centennial Revenue	0.00	5,029.00	100.00%
0-00-23.66 Reim Recycled Metal	0.00	342.50	100.00%
0-00-23.67 Equalization Reim.	0.00	2,083.00	100.00%
0-00-23.70 Lister Education	400.00	0.00	0.00%
0-00-23.78 Cellular One Lease	34,000.00	27,383.94	80.54%
0-00-23.81 Haz Waste SWIP Grant	2,000.00	3,570.12	178.51%
0-00-23.86 ACT60 Reappr-EEGL Asst	0.00	17,705.50	100.00%
0-00-23.87 Wal-Mart Funds	0.00	100,000.00	100.00%
0-00-23.90 Municipal Building Income	500.00	0.00	0.00%
0-00-23.94 NCRC Reimbursement	30,000.00	30,000.00	100.00%
0-00-23.98 Insurance Refunds/Claims	0.00	19,989.15	100.00%
0-00-23.99 Misc Income	300.00	8,055.57	2,685.19%
<b>Total MISCELLANEOUS REVENUES</b>	<b>67,200.00</b>	<b>434,677.24</b>	<b>646.84%</b>

Account	Budget	Actual	% of Budget
<b>0-00-24 POLICE DEPT INCOME</b>			
0-00-24.25 Waived Event Fees	0.00	300.00	100.00%
0-00-24.31 Special Invest Unit SIU	0.00	45,000.00	100.00%
0-00-24.32 VT Traffic Court Fines	12,000.00	7,665.57	63.88%
0-00-24.52 Police Contracted Service	0.00	2,190.07	100.00%
0-00-24.56 Oper Stonegarden 97.067	0.00	15,385.85	100.00%
0-00-24.59 Stonegarden Equip 97.067	0.00	5,271.38	100.00%
0-00-24.70 Parking Fines	450.00	570.00	126.67%
0-00-24.76 PD Walmart Facility Grant	0.00	1,000.00	100.00%
0-00-24.80 District Court Restitutio	0.00	92.99	100.00%
0-00-24.83 GHSP DUI Anytime 20.608	0.00	4,961.37	100.00%
0-00-24.90 Police Reports	1,400.00	2,020.00	144.29%
0-00-24.91 Police Invoice Income	3,000.00	9,510.02	317.00%
0-00-24.92 Insurance Claims	0.00	1,000.00	100.00%
0-00-24.94 VT Drug Task Force Grant	0.00	60,423.40	100.00%
0-00-24.97 Dispatch Income	20,000.00	36,250.00	181.25%
0-00-24.98 Other Income	0.00	6,707.00	100.00%
0-00-24.99 Dog Impound Fees	200.00	240.00	120.00%
<b>Total POLICE DEPT INCOME</b>	<b>37,050.00</b>	<b>198,587.65</b>	<b>536.00%</b>
<b>0-00-25 FIRE DEPT INCOME</b>			
0-00-25.79 Coventry Capital Share	35,500.00	38,827.37	109.37%
0-00-25.90 Fire Dept-Labor & Materia	300.00	900.00	300.00%
0-00-25.91 Fire Dept-Miscellaneous	100.00	2,034.00	2,034.00%
0-00-25.93 Dry Hydrants Grant	0.00	5.00	100.00%
<b>Total FIRE DEPT INCOME</b>	<b>35,900.00</b>	<b>41,766.37</b>	<b>116.34%</b>
<b>0-00-26 STREET DEPT INCOME</b>			
0-00-26.15 Waived Event Fees	0.00	360.00	100.00%
0-00-26.19 Lane Mileage	0.00	1,589.97	100.00%
0-00-26.20 Street Dept-St Aid to Hig	138,500.00	136,386.91	98.47%
0-00-26.21 Street Dept-Labor & Mater	0.00	17,063.86	100.00%
0-00-26.24 Public Works Other Income	0.00	200.00	100.00%
0-00-26.30 AOT Better Roads Grant	0.00	-788.48	100.00%
0-00-26.31 Regional Plan Grant	0.00	-1,201.14	100.00%
0-00-26.32 USDA Equipment Grant	0.00	10,257.17	100.00%
0-00-26.90 St Dept - Materials Sold	0.00	25.00	100.00%
0-00-26.91 Seasonal Walking Path	0.00	1,087.03	100.00%
<b>Total STREET DEPT INCOME</b>	<b>138,500.00</b>	<b>164,980.32</b>	<b>119.12%</b>
<b>0-00-27 RECREATION DEPT INCOME</b>			
<b>0-00-27.1 SENIOR CENTER</b>			
0-00-27.10 Senior Center-Salary Reim	3,000.00	2,007.41	66.91%
0-00-27.12 Senior Ctr Other Reim	0.00	780.20	100.00%
0-00-27.14 Other	0.00	500.00	100.00%
0-00-27.15 Sr Ctr Donations	0.00	130.00	100.00%

Account	Budget	Actual	% of Budget
<b>Total SENIOR CENTER</b>	<b>3,000.00</b>	<b>3,417.61</b>	<b>113.92%</b>
<b>0-00-27.2 MUNICIPAL BUILDING</b>			
0-00-27.24 Gym Rental	3,500.00	3,071.50	87.76%
<b>Total MUNICIPAL BUILDING</b>	<b>3,500.00</b>	<b>3,071.50</b>	<b>87.76%</b>
<b>0-00-27.3 PROGRAMS &amp; EVENTS</b>			
0-00-27.35 Aquatic Nuis Aq19-55	0.00	17,105.00	100.00%
0-00-27.37 Wavied Event Fees	0.00	1,663.00	100.00%
<b>Total PROGRAMS &amp; EVENTS</b>	<b>0.00</b>	<b>18,768.00</b>	<b>100.00%</b>
<b>0-00-27.4 PROUTY BEACH</b>			
0-00-27.40 Prouty Beach-Admissions	3,000.00	3,207.84	106.93%
0-00-27.41 Prouty Beach-Camping	115,000.00	90,847.07	79.00%
0-00-27.43 Prouty Beach-Misc Income	2,000.00	3,998.25	199.91%
0-00-27.47 Prouty Beach-Electric	4,000.00	5,134.53	128.36%
0-00-27.48 Campground Store	0.00	69.00	100.00%
<b>Total PROUTY BEACH</b>	<b>124,000.00</b>	<b>103,256.69</b>	<b>83.27%</b>
<b>0-00-27.5 RECREATION PROGRAMS</b>			
0-00-27.51 Miscellaneous	0.00	30.99	100.00%
0-00-27.56 Annual Events	45,000.00	26,292.79	58.43%
0-00-27.57 Adult Programs	8,000.00	20,996.00	262.45%
0-00-27.58 Summer Programs	24,000.00	15,228.17	63.45%
<b>Total RECREATION PROGRAMS</b>	<b>77,000.00</b>	<b>62,547.95</b>	<b>81.23%</b>
<b>0-00-27.6 GARDNER PARK</b>			
0-00-27.64 Field Rental	10,000.00	6,909.23	69.09%
0-00-27.67 Park Rental	500.00	729.00	145.80%
0-00-27.68 Skating Rink Income	0.00	622.10	100.00%
<b>Total GARDNER PARK</b>	<b>10,500.00</b>	<b>8,260.33</b>	<b>78.67%</b>
<b>0-00-27.7 GARDNER PARK CON'T</b>			
<b>Total GARDNER PARK CON'T</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-00-27.8 WATERFRONT-REIMS</b>			
0-00-27.81 Gateway Utility Reim	8,700.00	7,503.57	86.25%
0-00-27.85 Dock Rent Northern Star	0.00	7,020.00	100.00%
0-00-27.88 Dinghy Dock Revenue	1,500.00	75.00	5.00%
<b>Total WATERFRONT-REIMS</b>	<b>10,200.00</b>	<b>14,598.57</b>	<b>143.12%</b>
<b>0-00-27.9 WATERFRONT</b>			

Account	Budget	Actual	% of Budget
0-00-27.90 Gateway Center Rental	13,200.00	12,200.00	92.42%
0-00-27.96 Waterfront-Gasoline Sales	48,000.00	59,163.26	123.26%
0-00-27.97 Waterfront-Misc Sales	3,000.00	1,984.37	66.15%
0-00-27.98 Waterfront-Overnight Rent	2,500.00	4,284.33	171.37%
0-00-27.99 Waterfront-Boat Slip Rent	36,000.00	35,213.21	97.81%
<b>Total WATERFRONT</b>	<b>102,700.00</b>	<b>112,845.17</b>	<b>109.88%</b>
<b>Total RECREATION DEPT INCOME</b>	<b>330,900.00</b>	<b>326,765.82</b>	<b>98.75%</b>
<b>0-00-28 ANIMAL CONTROL</b>			
<b>Total ANIMAL CONTROL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-00-29 OTHER INTEREST INCOME</b>			
0-00-29.05 Del Tax Atty Fees	0.00	7,488.32	100.00%
0-00-29.24 Wal-Mart fund Interest	0.00	46.03	100.00%
0-00-29.29 Interest Tennis Court Fun	0.00	17.80	100.00%
0-00-29.32 Interest on Checking MBA	2,000.00	5,182.31	259.12%
0-00-29.37 Interest Coventry St Fd	75.00	49.95	66.60%
0-00-29.38 Int Reappraisal Fund	0.00	13.26	100.00%
0-00-29.46 Other Interest	45.00	0.00	0.00%
0-00-29.95 Int Wal-Mart Funds	0.00	115.27	100.00%
<b>Total OTHER INTEREST INCOME</b>	<b>2,120.00</b>	<b>12,912.94</b>	<b>609.10%</b>
<b>0-00-30 Revenue Transfer</b>			
<b>Total Revenue Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-00-80 BOAT WASHING STATION</b>			
0-00-80.20 Boat Wash Season Stickers	0.00	165.00	100.00%
<b>Total BOAT WASHING STATION</b>	<b>0.00</b>	<b>165.00</b>	<b>100.00%</b>
<b>0-00-81 MOORING MANAGEMENT</b>			
<b>Total MOORING MANAGEMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>5,226,293.00</b>	<b>10,223,154.77</b>	<b>195.61%</b>

O T E S P Const (FED)

0-30 GOVERNMENT OPERATIONS

0-30-30 CITY COUNCIL

0-30-30.10 Salaries	8,250.00	5,880.06	71.27%
0-30-30.20 Office Supplies	700.00	79.24	11.32%
0-30-30.30 Waived Event Fees	0.00	2,323.00	100.00%
0-30-30.34 Communications	1,200.00	54.60	4.55%

Account	Budget	Actual	Actual % of Budget
0-30-30.40 Travel & Miscellaneous	1,000.00	537.92	53.79%
0-30-30.50 Council Special Projects	3,000.00	2,076.99	69.23%
<b>Total CITY COUNCIL</b>	<b>14,150.00</b>	<b>10,951.81</b>	<b>77.40%</b>
<b>0-30-31 CITY MANAGER</b>			
0-30-31.09 Solid Waste Mgmt Plan Hrs	3,500.00	0.00	0.00%
0-30-31.10 Salaries	44,288.00	33,937.44	76.63%
0-30-31.11 Vacation	3,133.00	4,232.66	135.10%
0-30-31.12 Holiday	2,246.00	2,702.10	120.31%
0-30-31.13 Sick Pay	0.00	2,209.80	100.00%
0-30-31.20 Office Supplies	2,000.00	557.33	27.87%
0-30-31.30 Advertising	500.00	78.00	15.60%
0-30-31.34 Communications	6,000.00	3,633.73	60.56%
0-30-31.40 Training, Conferences & D	500.00	124.00	24.80%
0-30-31.68 Repair & Maintenance	1,500.00	1,236.85	82.46%
0-30-31.80 Travel & Misc	2,900.00	1,967.28	67.84%
0-30-31.82 New Equipment	300.00	37.58	12.53%
<b>Total CITY MANAGER</b>	<b>66,867.00</b>	<b>50,716.77</b>	<b>75.85%</b>
<b>0-30-32 ELECTION EXPENSE</b>			
0-30-32.10 Salaries	3,000.00	2,350.60	78.35%
0-30-32.20 Ballots - LHS & Memph Pre	2,700.00	1,360.00	50.37%
0-30-32.30 Advertising	1,000.00	0.00	0.00%
0-30-32.34 Communications	100.00	231.52	231.52%
0-30-32.68 Repair & Maintenance	2,500.00	1,053.10	42.12%
0-30-32.79 Other Expenses	1,200.00	1,597.53	133.13%
<b>Total ELECTION EXPENSE</b>	<b>10,500.00</b>	<b>6,592.75</b>	<b>62.79%</b>
<b>0-30-33 CITY TREASURER</b>			
0-30-33.10 Salaries	82,930.00	69,810.01	84.18%
0-30-33.11 Overtime Pay	1,000.00	1,668.82	166.88%
0-30-33.12 Vacation	3,868.00	3,262.30	84.34%
0-30-33.13 Holiday	2,402.00	2,302.04	95.84%
0-30-33.14 Sick Pay	0.00	963.61	100.00%
0-30-33.15 Longevity Pay	300.00	300.00	100.00%
0-30-33.20 Office Supplies	2,300.00	1,667.51	72.50%
0-30-33.34 Communications	2,600.00	3,173.27	122.05%
0-30-33.68 Repair & Maintenance	1,600.00	1,678.98	104.94%
0-30-33.79 Other Expenses	200.00	122.09	61.05%
0-30-33.80 Equipment	1,000.00	522.50	52.25%
0-30-33.81 Conf & Dues	75.00	112.50	150.00%
<b>Total CITY TREASURER</b>	<b>98,275.00</b>	<b>85,583.63</b>	<b>87.09%</b>
<b>0-30-34 TAX LISTING</b>			
0-30-34.20 Office Supplies	300.00	181.55	60.52%
0-30-34.34 Communications	1,200.00	1,498.76	124.90%

Account	Budget	Actual	% of Budget
0-30-34.60 Professional Expense	25,000.00	18,849.81	75.40%
0-30-34.68 Repair & Maintenance	650.00	588.93	90.60%
0-30-34.79 Other Expenses	0.00	94.50	100.00%
0-30-34.80 Training	300.00	0.00	0.00%
0-30-34.88 Reappraisal Software Main	7,000.00	2,090.00	29.86%
0-30-34.90 Tax Map Maintenance	3,500.00	3,000.00	85.71%
<b>Total TAX LISTING</b>	<b>37,950.00</b>	<b>26,303.55</b>	<b>69.31%</b>
<b>0-30-35 CITY CLERK</b>			
0-30-35.10 Salaries	82,920.00	66,349.72	80.02%
0-30-35.11 Overtime	1,000.00	1,276.98	127.70%
0-30-35.12 Vacation	3,868.00	3,073.42	79.46%
0-30-35.13 Holiday	2,402.00	1,924.28	80.11%
0-30-35.14 Sick Pay	0.00	963.61	100.00%
0-30-35.15 Longevity Pay	300.00	300.00	100.00%
0-30-35.20 Office Supplies	2,300.00	1,667.48	72.50%
0-30-35.30 Recording Supplies	2,000.00	2,633.33	131.67%
0-30-35.34 Communications	2,600.00	2,839.15	109.20%
0-30-35.40 Training & Conferences	0.00	37.50	100.00%
0-30-35.68 Repair & Maintenance	1,600.00	1,678.98	104.94%
0-30-35.79 Other Expenses	200.00	122.10	61.05%
0-30-35.82 New Equipment	1,000.00	522.49	52.25%
0-30-35.83 Record Preservation	1,700.00	0.00	0.00%
0-30-35.84 Record Restoring Project	1,700.00	0.00	0.00%
<b>Total CITY CLERK</b>	<b>103,590.00</b>	<b>83,389.04</b>	<b>80.50%</b>
<b>0-30-36 PLANNING &amp; ZONING</b>			
0-30-36.10 Salaries	31,072.00	27,343.32	88.00%
0-30-36.16 Holiday	1,711.00	270.24	15.79%
0-30-36.20 Office Supplies	600.00	196.39	32.73%
0-30-36.30 Advertising	500.00	911.65	182.33%
0-30-36.34 Communications	1,200.00	1,881.97	156.83%
0-30-36.60 Professional Expense	0.00	1,637.44	100.00%
0-30-36.68 Repair & Maintenance	500.00	588.93	117.79%
0-30-36.80 Training	200.00	170.00	85.00%
0-30-36.83 Board Salaries	2,500.00	1,786.52	71.46%
0-30-36.88 Software Maintenance	7,700.00	3,700.00	48.05%
<b>Total PLANNING &amp; ZONING</b>	<b>45,983.00</b>	<b>38,486.46</b>	<b>83.70%</b>
<b>0-30-37.9 AUDIT AND CITY REPORT</b>			
0-30-37.91 Professional Expense	32,000.00	34,510.00	107.84%
0-30-37.92 Printing	3,250.00	5,679.20	174.74%
0-30-37.93 Other Expenses	500.00	1,361.00	272.20%
0-30-37.94 Annual Report	700.00	425.00	60.71%
<b>Total AUDIT AND CITY REPORT</b>	<b>36,450.00</b>	<b>41,975.20</b>	<b>115.16%</b>

Account	Budget	Actual	% of Budget
<b>0-30-38.9 CORPORATE COUNSEL</b>			
0-30-38.90 Professional Expense	15,500.00	6,274.16	40.48%
0-30-38.91 Bond Counsel	500.00	0.00	0.00%
0-30-38.94 VCDP Expanded Scope	0.00	8,802.15	100.00%
<b>Total CORPORATE COUNSEL</b>	<b>16,000.00</b>	<b>15,076.31</b>	<b>94.23%</b>
<b>0-30-39 DELINQUENT TAX COLLECTOR</b>			
0-30-39.10 Salaries	3,600.00	2,068.86	57.47%
0-30-39.20 Office Supplies	50.00	0.00	0.00%
0-30-39.34 Communications	1,000.00	773.73	77.37%
0-30-39.79 Other Expenses	200.00	216.98	108.49%
0-30-39.90 Professional Expenses	0.00	8,346.13	100.00%
<b>Total DELINQUENT TAX COLLECTOR</b>	<b>4,850.00</b>	<b>11,405.70</b>	<b>235.17%</b>
<b>0-30-40 MUNICIPAL BUILDING</b>			
0-30-40.10 Salaries	40,396.00	35,178.51	87.08%
0-30-40.11 Vacation	2,600.00	2,426.53	93.33%
0-30-40.12 Holiday	2,080.00	1,906.96	91.68%
0-30-40.13 Sick Pay	0.00	978.24	100.00%
0-30-40.15 Fuel Oil	16,500.00	14,728.58	89.26%
0-30-40.16 Operating Supplies	3,000.00	2,939.41	97.98%
0-30-40.17 Repair & Maint Supplies	1,600.00	116.52	7.28%
0-30-40.18 Small Tools & Equip	300.00	0.00	0.00%
0-30-40.19 Misc Expense	1,000.00	430.00	43.00%
0-30-40.20 Repair & Maintenance	10,000.00	17,761.83	177.62%
0-30-40.21 Utilities	19,000.00	14,427.01	75.93%
0-30-40.22 Improvements	5,000.00	0.00	0.00%
0-30-40.24 Propane for Generator	500.00	0.00	0.00%
0-30-40.25 Work Attire	300.00	477.93	159.31%
0-30-40.26 Gym Deposit Refunds	0.00	619.40	100.00%
<b>Total MUNICIPAL BUILDING</b>	<b>102,276.00</b>	<b>91,990.92</b>	<b>89.94%</b>
<b>0-30-41 REAPPRAISAL</b>			
0-30-41.90 Professional Expense	0.00	5,621.83	100.00%
<b>Total REAPPRAISAL</b>	<b>0.00</b>	<b>5,621.83</b>	<b>100.00%</b>
<b>Total GOVERNMENT OPERATIONS</b>	<b>536,891.00</b>	<b>468,093.97</b>	<b>87.19%</b>
<b>0-4 PUBLIC SAFETY</b>			
<b>0-40 POLICE DEPARTMENT</b>			
<b>0-40-40 POLICE ADMINISTRATION</b>			
0-40-40.10 Salaries	60,987.57	52,865.89	86.68%
0-40-40.12 Vacation	6,837.44	4,831.12	70.66%
0-40-40.13 Holiday	3,282.00	2,051.16	62.50%
0-40-40.14 Sick Pay	0.00	1,929.28	100.00%
0-40-40.18 Uniform Allowance	500.00	500.00	100.00%

Account	Budget	Actual	% of Budget
0-40-40.20 Office Supplies	150.00	372.56	248.37%
0-40-40.21 Operating Supplies	150.00	890.07	593.38%
0-40-40.30 Advertising	600.00	0.00	0.00%
0-40-40.31 On-Call Pay	1,040.00	360.00	34.62%
0-40-40.34 Communications	1,500.00	228.70	15.25%
0-40-40.40 Travel & Misc Expense	1,000.00	1,130.39	113.04%
0-40-40.78 Police Liability Ins	55,414.00	32,649.63	58.92%
0-40-40.79 Other Expenses	1,000.00	563.69	56.37%
0-40-40.89 Training	1,000.00	920.01	92.00%
<b>Total POLICE ADMINISTRATION</b>	<b>133,461.01</b>	<b>99,292.50</b>	<b>74.40%</b>
<b>0-40-41 POLICE PATROL</b>			
0-40-41.11 Sick Pay	0.00	25,035.40	100.00%
0-40-41.13 Vacation	36,674.00	33,854.69	92.31%
0-40-41.14 Holiday	61,698.00	15,810.88	25.63%
0-40-41.16 Salaries	557,891.00	397,572.67	71.26%
0-40-41.17 Overtime	50,000.00	62,659.74	125.32%
0-40-41.18 Part-Time	25,000.00	55,633.08	222.53%
0-40-41.19 On-Call Pay	2,500.00	1,740.00	69.60%
0-40-41.21 Operating Supplies	8,300.00	3,597.82	43.35%
0-40-41.22 Office Supplies	2,750.00	2,572.73	93.55%
0-40-41.24 Gasoline	20,000.00	13,562.28	67.81%
0-40-41.26 GHSP Equipment Grant	0.00	3,891.18	100.00%
0-40-41.30 SIU Salaries	0.00	38,745.12	100.00%
0-40-41.35 Communications	15,000.00	14,051.41	93.68%
0-40-41.50 Uniform Purchases	3,000.00	3,219.20	107.31%
0-40-41.68 Vehicle Maintenance Suppl	7,400.00	111.92	1.51%
0-40-41.69 Vehicle Repair & Maintena	16,500.00	16,935.73	102.64%
0-40-41.70 Outside Services	6,000.00	11,122.48	185.37%
0-40-41.71 Equitable Share Acct.	0.00	2,121.82	100.00%
0-40-41.74 GHSP DRE Reimbursement	0.00	158.82	100.00%
0-40-41.78 Uniform Allowance/Gym Rmb	6,300.00	5,950.00	94.44%
0-40-41.80 Training	13,000.00	14,850.86	114.24%
0-40-41.84 GHSP Anytime 20.600	0.00	331.90	100.00%
0-40-41.87 GHSP DUI Anytime 20.608	0.00	566.67	100.00%
0-40-41.90 Equipment	13,500.00	10,469.84	77.55%
0-40-41.91 Oper Stonegarden 97.067	0.00	12,001.00	100.00%
0-40-41.92 EFF Grant 99.99	0.00	1,557.31	100.00%
0-40-41.93 Stonegarden Equip 97.067	0.00	16,976.38	100.00%
0-40-41.94 VT Drug Task Force Grant	0.00	49,283.54	100.00%
0-40-41.95 K-9 Expenses	1,200.00	1,162.08	96.84%
0-40-41.96 Bullet Proof Vests	2,000.00	0.00	0.00%
<b>Total POLICE PATROL</b>	<b>848,713.00</b>	<b>815,546.55</b>	<b>96.09%</b>
<b>0-40-42 POLICE DISPATCH</b>			
0-40-42.11 Sick Pay	0.00	2,728.92	100.00%
0-40-42.13 Vacation	5,964.00	4,053.20	67.96%
0-40-42.14 Holiday	12,555.00	497.28	3.96%

Account	Budget	Actual	% of Budget
0-40-42.16 Salaries	113,646.00	102,345.74	90.06%
0-40-42.17 Overtime	4,000.00	13,319.99	333.00%
0-40-42.18 Part-Time	10,000.00	13,474.25	134.74%
0-40-42.21 Operating Supplies	1,000.00	422.66	42.27%
0-40-42.22 Office Supplies	1,000.00	1,271.45	127.15%
0-40-42.35 Communications	23,768.00	10,079.31	42.41%
0-40-42.50 Uniform Purchases	1,500.00	606.57	40.44%
0-40-42.70 Outside Services	3,000.00	1,387.60	46.25%
0-40-42.78 Uniform Allowance/Gym Rmb	900.00	1,350.00	150.00%
0-40-42.80 Training	2,000.00	702.59	35.13%
0-40-42.90 Equipment	2,500.00	3,709.33	148.37%
<b>Total POLICE DISPATCH</b>	<b>181,833.00</b>	<b>155,948.89</b>	<b>85.76%</b>
<b>0-40-43 ANIMAL CONTROL</b>			
0-40-43.10 Salaries	3,200.00	0.00	0.00%
0-40-43.21 Operating Supplies	100.00	0.00	0.00%
0-40-43.60 Outside Services	2,000.00	1,446.00	72.30%
<b>Total ANIMAL CONTROL</b>	<b>5,300.00</b>	<b>1,446.00</b>	<b>27.28%</b>
<b>0-40-50 POLICE CONTACTED SCVS</b>			
0-40-50.10 Salaries	0.00	4,363.63	100.00%
0-40-50.11 Social Security	0.00	435.94	100.00%
<b>Total POLICE CONTACTED SCVS</b>	<b>0.00</b>	<b>4,799.57</b>	<b>100.00%</b>
<b>Total POLICE DEPARTMENT</b>	<b>1,169,307.01</b>	<b>1,077,033.51</b>	<b>92.11%</b>
<b>0-45 FIRE DEPARTMENT</b>			
<b>0-45-45 FIRE FIGHTING</b>			
0-45-45.05 Salary Administration	42,776.00	37,002.87	86.50%
0-45-45.10 Salaries	25,000.00	20,340.77	81.36%
0-45-45.12 Vacation	2,754.00	2,154.60	78.24%
0-45-45.13 Holiday	2,203.00	1,468.96	66.68%
0-45-45.16 Social Security	5,564.00	4,459.53	80.15%
0-45-45.18 Retirement	0.00	3,400.15	100.00%
0-45-45.21 Operating Supplies	1,500.00	0.00	0.00%
0-45-45.22 Repair & Maintenance Supp	1,000.00	9.98	1.00%
0-45-45.25 P & C Insurance	10,800.00	7,353.88	68.09%
0-45-45.26 Worker's Comp Assig Risk	13,700.00	14,279.83	104.23%
0-45-45.28 Gasoline	3,200.00	2,946.51	92.08%
0-45-45.35 Postage	25.00	38.89	155.56%
0-45-45.40 Other Expense	1,000.00	1,216.80	121.68%
0-45-45.45 Other Equip Maintenance	4,500.00	3,300.20	73.34%
0-45-45.50 Volunteer Firefighter	9,700.00	0.00	0.00%
0-45-45.68 Repair & Maintenance	500.00	0.00	0.00%
0-45-45.69 Personnel Equipment	15,000.00	13,941.98	92.95%
0-45-45.80 Travel	150.00	0.00	0.00%
0-45-45.81 Liability	600.00	403.65	67.28%

Account	Budget	Actual	% of Budget
0-45-45.85 Coventry Expense	0.00	900.00	100.00%
<b>Total FIRE FIGHTING</b>	<b>139,972.00</b>	<b>113,218.60</b>	<b>80.89%</b>
<b>0-45-46 FIRE TRAINING</b>			
0-45-46.10 Salaries	2,500.00	1,524.00	60.96%
<b>Total FIRE TRAINING</b>	<b>2,500.00</b>	<b>1,524.00</b>	<b>60.96%</b>
<b>0-45-47 FIRE COMMUNICATIONS</b>			
0-45-47.22 Repair & Maintenance Supp	1,500.00	455.74	30.38%
0-45-47.34 Communications	4,000.00	3,965.20	99.13%
0-45-47.69 Equipment	2,500.00	2,033.67	81.35%
<b>Total FIRE COMMUNICATIONS</b>	<b>8,000.00</b>	<b>6,454.61</b>	<b>80.68%</b>
<b>0-45-48 FIRE STATION</b>			
0-45-48.19 Fuel Oil	7,000.00	4,177.48	59.68%
0-45-48.22 Repair & Maintenance Supp	500.00	394.38	78.88%
0-45-48.68 Repair & Maintenance	1,000.00	1,946.43	194.64%
0-45-48.76 Utilities	4,000.00	4,380.60	109.52%
0-45-48.87 Equipment	500.00	40.75	8.15%
<b>Total FIRE STATION</b>	<b>13,000.00</b>	<b>10,939.64</b>	<b>84.15%</b>
<b>0-45-49 FIRE DEPT EQUIP &amp; GRANTS</b>			
0-45-49.81 Truck Maintenance	6,000.00	5,826.17	97.10%
0-45-49.82 Repair & Maintenance	7,500.00	6,947.49	92.63%
0-45-49.83 Fire Trucks & Equipment	5,500.00	4,646.47	84.48%
0-45-49.87 Equipment	6,000.00	4,071.85	67.86%
0-45-49.96 Fire Fighters Grant	15,000.00	0.00	0.00%
<b>Total FIRE DEPT EQUIP &amp; GRANTS</b>	<b>40,000.00</b>	<b>21,491.98</b>	<b>53.73%</b>
<b>Total FIRE DEPARTMENT</b>	<b>203,472.00</b>	<b>153,628.83</b>	<b>75.50%</b>
<b>Total PUBLIC SAFETY</b>	<b>1,372,779.01</b>	<b>1,230,662.34</b>	<b>89.65%</b>
<b>0-50 PUBLIC WORKS</b>			
<b>0-50-50 PUBLIC WORKS ADMINISTRATI</b>			
0-50-50.10 Salaries	26,144.00	19,894.53	76.10%
0-50-50.12 Vacation	29,207.00	29,296.74	100.31%
0-50-50.13 Holiday	18,400.00	21,129.38	114.83%
0-50-50.14 Sick Pay	0.00	20,069.18	100.00%
0-50-50.15 Longevity Pay	1,995.00	1,325.00	66.42%
0-50-50.20 Office Supplies	600.00	715.88	119.31%
0-50-50.21 Employee Work Attire	3,600.00	2,340.98	65.03%
0-50-50.34 Communications	3,400.00	2,661.81	78.29%
0-50-50.60 Professional Expense	300.00	96.00	32.00%
0-50-50.68 Repair & Maintenance	2,000.00	2,142.49	107.12%

Account	Budget	Actual	% of Budget
0-50-50.79 Other Expense	150.00	70.25	46.83%
0-50-50.82 New Equipment	500.00	0.00	0.00%
0-50-50.88 Software Maintenance	1,000.00	0.00	0.00%
<b>Total PUBLIC WORKS ADMINISTRATI</b>	<b>87,296.00</b>	<b>99,742.24</b>	<b>114.26%</b>
<b>0-50-51 STREET MAINTENANCE</b>			
0-50-51.10 Regular Pay	125,000.00	44,920.62	35.94%
0-50-51.11 Street Maint-Overtime	8,000.00	30,292.82	378.66%
0-50-51.15 Other Pay	1,425.00	475.78	33.39%
0-50-51.17 Repair/Maintenance	0.00	11,079.12	100.00%
0-50-51.18 Sweeping/Washing	0.00	8,855.49	100.00%
0-50-51.19 Hot Mix/Paving	0.00	9,256.44	100.00%
0-50-51.20 Grading Roads	0.00	1,320.04	100.00%
0-50-51.22 Tree/Brush Removal	2,000.00	2,929.81	146.49%
0-50-51.23 Bridge Maint-Long Bridge	0.00	170.99	100.00%
0-50-51.26 Long Bridge Lighting	0.00	332.47	100.00%
0-50-51.31 Materials	36,000.00	9,816.62	27.27%
0-50-51.32 Truck & Equip Maint Suppl	5,500.00	7,371.63	134.03%
0-50-51.33 Truck & Equipment Parts	15,000.00	15,563.67	103.76%
0-50-51.34 Small Tools & Equipment	2,000.00	1,882.21	94.11%
0-50-51.38 Fuel	17,000.00	11,049.59	65.00%
0-50-51.65 Tree Removal-Contractors	2,500.00	0.00	0.00%
0-50-51.66 Truck & Equipment Rental	1,000.00	450.00	45.00%
0-50-51.68 Truck & Equipment Repairs	7,000.00	4,819.87	68.86%
0-50-51.80 Equipment	2,000.00	0.00	0.00%
0-50-51.81 Outside Contracting	200.00	0.00	0.00%
<b>Total STREET MAINTENANCE</b>	<b>224,625.00</b>	<b>160,587.17</b>	<b>71.49%</b>
<b>0-50-52 WINTER MAINTENANCE</b>			
0-50-52.10 Regular Pay	91,115.00	82,514.72	90.56%
0-50-52.11 Winter Maint-Overtime	11,500.00	14,344.64	124.74%
0-50-52.14 On-Call Pay	3,800.00	2,944.00	77.47%
0-50-52.15 Other Pay	0.00	188.80	100.00%
0-50-52.16 Regular Pay-Snow Plowing	29,000.00	45,333.48	156.32%
0-50-52.17 Regular Pay-Salt/Sand	22,000.00	14,246.03	64.75%
0-50-52.21 Materials	122,000.00	145,520.38	119.28%
0-50-52.22 Truck & Equip Parts	20,000.00	34,799.34	174.00%
0-50-52.23 Small Tools & Equipment	400.00	1,703.35	425.84%
0-50-52.28 Fuel	20,000.00	31,019.63	155.10%
0-50-52.31 Truck & Equip Maint Suppl	7,000.00	7,739.89	110.57%
0-50-52.66 Truck & Equipment Rental	5,000.00	9,725.00	194.50%
0-50-52.68 Truck & Equipment Repair	14,000.00	10,510.42	75.07%
0-50-52.82 Equipment	500.00	0.00	0.00%
<b>Total WINTER MAINTENANCE</b>	<b>346,315.00</b>	<b>400,589.68</b>	<b>115.67%</b>
<b>0-50-53 GARAGE &amp; FACILITIES</b>			
0-50-53.10 Regular Pay	4,500.00	3,402.27	75.61%

GENERAL FUND

Account	Budget	Actual	% of Budget
0-50-53.19 Propane	9,000.00	5,839.13	64.88%
0-50-53.21 Operating Supplies	3,700.00	2,315.74	62.59%
0-50-53.22 Repair Supplies	300.00	379.96	126.65%
0-50-53.23 Small Tools & Equipment	1,400.00	3,703.11	264.51%
0-50-53.34 Communications	5,800.00	3,119.76	53.79%
0-50-53.68 Repair & Maintenance	3,000.00	6,241.37	208.05%
0-50-53.76 Utilities	10,500.00	4,965.45	47.29%
0-50-53.78 Professional Services	1,100.00	589.35	53.58%
0-50-53.80 Improvements	800.00	421.43	52.68%
0-50-53.82 Equipment	500.00	30.19	6.04%
0-50-53.83 State Operating Fees	500.00	0.00	0.00%
<b>Total GARAGE &amp; FACILITIES</b>	<b>41,100.00</b>	<b>31,007.76</b>	<b>75.44%</b>
<b>0-50-55 STORM MAINTENANCE</b>			
0-50-55.10 Regular Pay	49,000.00	2,701.86	5.51%
0-50-55.11 Storm Maint-Overtime	1,000.00	2,823.33	282.33%
0-50-55.16 Capital Improvements	0.00	19,628.47	100.00%
0-50-55.17 Repairs/Thaw Lines	0.00	2,515.25	100.00%
0-50-55.18 Ditching	0.00	13,076.05	100.00%
0-50-55.19 Ditch Cleaning	0.00	7,624.96	100.00%
0-50-55.20 Shoulders/Mowing	0.00	11,899.10	100.00%
0-50-55.21 Truck & Equip Maint Suppl	250.00	142.66	57.06%
0-50-55.22 Truck & Equip Parts	1,000.00	674.52	67.45%
0-50-55.23 Small Tools & Equipment	500.00	6,593.71	1,318.74%
0-50-55.25 Materials	15,000.00	20,942.75	139.62%
0-50-55.66 Truck & Equipment Rental	3,000.00	965.00	32.17%
0-50-55.68 Truck & Equip Repairs	200.00	82.44	41.22%
0-50-55.81 Outside Contracting	9,000.00	0.00	0.00%
0-50-55.90 State Fee - Stormwater	750.00	2,236.40	298.19%
<b>Total STORM MAINTENANCE</b>	<b>79,700.00</b>	<b>91,906.50</b>	<b>115.32%</b>
<b>0-50-57 TRAFFIC MAINTENANCE</b>			
0-50-57.10 Regular Pay	29,000.00	15,800.85	54.49%
0-50-57.11 Traffic Maint-Overtime	0.00	376.73	100.00%
0-50-57.16 Pavement Marking	0.00	2,897.11	100.00%
0-50-57.18 Flagging	0.00	257.64	100.00%
0-50-57.19 Sign Repair/Replace	0.00	1,980.03	100.00%
0-50-57.23 Small Tools & Equipment	100.00	0.00	0.00%
0-50-57.25 Materials-Line Striping	4,000.00	61.85	1.55%
0-50-57.26 Materials-Road Signs	4,000.00	1,009.37	25.23%
0-50-57.60 Outside Contracting	3,000.00	846.96	28.23%
0-50-57.61 Traffic Light Maintenance	3,000.00	32.56	1.09%
0-50-57.76 Street Lights	85,000.00	70,477.44	82.91%
0-50-57.86 Utility Traffic Lights	7,000.00	4,534.21	64.77%
<b>Total TRAFFIC MAINTENANCE</b>	<b>135,100.00</b>	<b>98,274.75</b>	<b>72.74%</b>
<b>0-50-58 CITY PROPERTY</b>			

Account	Budget	Actual	% of Budget
0-50-58.10 Regular Pay	21,500.00	7,193.73	33.46%
0-50-58.21 Repair Supplies	0.00	1,524.38	100.00%
0-50-58.22 Small Tools & Equipment	200.00	5.16	2.58%
0-50-58.76 Utilities (Railroad Sq)	700.00	364.39	52.06%
0-50-58.78 Tree Maintenance	750.00	444.84	59.31%
0-50-58.79 Property Insurance	32,000.00	19,530.49	61.03%
<b>Total CITY PROPERTY</b>	<b>55,150.00</b>	<b>29,062.99</b>	<b>52.70%</b>
<b>0-50-59 PRIVATE WORK EXPENDITURES</b>			
0-50-59.10 Private Work-Labor	0.00	389.68	100.00%
<b>Total PRIVATE WORK EXPENDITURES</b>	<b>0.00</b>	<b>389.68</b>	<b>100.00%</b>
<b>Total PUBLIC WORKS</b>	<b>969,286.00</b>	<b>911,560.77</b>	<b>94.04%</b>
<b>0-60-10 City Landscaper</b>			
0-60-10.10 Salaries	0.00	3,692.35	100.00%
0-60-10.16 Social security	0.00	193.15	100.00%
0-60-10.17 Retirement	0.00	272.30	100.00%
<b>Total City Landscaper</b>	<b>0.00</b>	<b>4,157.80</b>	<b>100.00%</b>
<b>0-70 RECREATION DEPARTMENT</b>			
<b>0-70-70 RECREATION ADMINISTRATION</b>			
0-70-70.10 Salaries	46,000.00	36,485.93	79.32%
0-70-70.12 Vacation	5,984.00	6,259.21	104.60%
0-70-70.13 Holiday	6,137.00	5,033.27	82.02%
0-70-70.14 Sick Pay	0.00	4,264.59	100.00%
0-70-70.15 Longevity Pay	300.00	300.00	100.00%
0-70-70.20 Office Supplies	1,000.00	711.29	71.13%
0-70-70.21 Employee Work Attire	800.00	199.46	24.93%
0-70-70.34 Communications	3,000.00	3,055.22	101.84%
0-70-70.40 Travel & Misc Expense	500.00	638.73	127.75%
0-70-70.60 Professional Expense	1,500.00	4,894.91	326.33%
0-70-70.68 Repair & Maintenance	1,000.00	1,269.46	126.95%
0-70-70.82 New Equipment	1,200.00	1,811.52	150.96%
0-70-70.83 Other Expenses	400.00	823.31	205.83%
0-70-70.85 ASCAP	500.00	0.00	0.00%
0-70-70.89 Property & Casualty Insur	12,000.00	6,442.51	53.69%
<b>Total RECREATION ADMINISTRATION</b>	<b>80,321.00</b>	<b>72,189.41</b>	<b>89.88%</b>
<b>0-70-71 SENIOR CITIZENS CENTER</b>			
0-70-71.10 Salaries	5,500.00	4,268.60	77.61%
0-70-71.20 Events	1,000.00	1,012.79	101.28%
<b>Total SENIOR CITIZENS CENTER</b>	<b>6,500.00</b>	<b>5,281.39</b>	<b>81.25%</b>
<b>0-70-73 PROUTY BEACH</b>			

Account	Budget	Actual	% of Budget
0-70-73.10 Salaries	56,000.00	0.00	0.00%
0-70-73.11 PB Waterfront	0.00	353.44	100.00%
0-70-73.13 Ticket Booth Attendant	0.00	12,760.39	100.00%
0-70-73.16 Mowing & Trimming	0.00	220.50	100.00%
0-70-73.17 Maintenance	0.00	29,170.01	100.00%
0-70-73.18 Gasoline	1,600.00	1,074.13	67.13%
0-70-73.19 Security	1,000.00	415.83	41.58%
0-70-73.21 Operating Supplies	4,500.00	2,314.04	51.42%
0-70-73.22 Repair & Maint Supplies	3,000.00	1,265.98	42.20%
0-70-73.23 Small Tools & Equipment	300.00	330.49	110.16%
0-70-73.25 Equip Maintenance	500.00	174.86	34.97%
0-70-73.34 Communications	6,300.00	3,176.19	50.42%
0-70-73.68 Repair & Maintenance	3,000.00	1,708.04	56.93%
0-70-73.76 Utilities	15,000.00	14,778.72	98.52%
0-70-73.78 Refunds	700.00	1,255.50	179.36%
0-70-73.79 Other Expenses	500.00	22.60	4.52%
0-70-73.82 New Equipment	1,000.00	382.95	38.30%
0-70-73.83 Improvements	2,000.00	766.46	38.32%
0-70-73.84 Solid Waste Disposal	2,500.00	1,837.53	73.50%
0-70-73.87 Campground Store	300.00	545.69	181.90%
<b>Total PROUTY BEACH</b>	<b>98,200.00</b>	<b>72,553.35</b>	<b>73.88%</b>
<b>0-70-74 COMMUNITY KITCHEN</b>			
<b>Total COMMUNITY KITCHEN</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-70-76 RECREATION PROGRAMS</b>			
0-70-76.10 Salaries	40,000.00	49,946.45	124.87%
0-70-76.15 On-Call Pay	780.00	0.00	0.00%
0-70-76.17 Adult Programs	12,000.00	13,095.33	109.13%
0-70-76.18 Program Refunds	500.00	171.00	34.20%
0-70-76.21 Operating Supplies	700.00	705.60	100.80%
0-70-76.22 Basketball Expenses	0.00	3,060.05	100.00%
0-70-76.24 Other Programs	200.00	6.17	3.09%
0-70-76.32 Annual Events	47,000.00	42,610.04	90.66%
0-70-76.37 New Equipment	100.00	0.00	0.00%
0-70-76.39 Summer Programs	8,000.00	4,901.10	61.26%
0-70-76.41 Playworld - GF	4,000.00	4,793.76	119.84%
<b>Total RECREATION PROGRAMS</b>	<b>113,280.00</b>	<b>119,289.50</b>	<b>105.30%</b>
<b>0-70-78 GARDNER PARK</b>			
0-70-78.10 Salaries	53,000.00	0.00	0.00%
0-70-78.11 Gardner Park Maintenance	0.00	40,364.59	100.00%
0-70-78.12 Causeway Maintenance	0.00	141.12	100.00%
0-70-78.13 Pomerleau Park Maintenan	0.00	141.12	100.00%
0-70-78.15 On-Call Pay	1,400.00	660.00	47.14%
0-70-78.18 Gasoline	2,000.00	2,052.48	102.62%
0-70-78.19 Fuel Oil	700.00	1,901.70	271.67%

Account	Budget	Actual	% of Budget
0-70-78.21 Operating Supplies	3,000.00	3,550.85	118.36%
0-70-78.22 Repair & Maint Supplies	2,500.00	1,043.48	41.74%
0-70-78.23 Small Tools & Equipment	500.00	587.25	117.45%
0-70-78.29 Security	1,300.00	359.88	27.68%
0-70-78.30 Equipment Maintenance	900.00	2,293.42	254.82%
0-70-78.34 Communications	3,000.00	2,686.38	89.55%
0-70-78.68 Repair & Maintenance	3,500.00	4,898.57	139.96%
0-70-78.76 Utilities	2,000.00	2,026.36	101.32%
0-70-78.79 Other Expenses	200.00	48.44	24.22%
0-70-78.82 Improvements	2,500.00	378.36	15.13%
0-70-78.84 GP Restoration Grant	0.00	5,655.39	100.00%
0-70-78.85 Solid Waste Disposal	1,000.00	2,176.00	217.60%
<b>Total GARDNER PARK</b>	<b>77,500.00</b>	<b>70,965.39</b>	<b>91.57%</b>
<b>0-70-79 WATERFRONT</b>			
0-70-79.10 Dock Attendant	36,000.00	15,780.39	43.83%
0-70-79.12 Dock Maintenance	0.00	9,342.47	100.00%
0-70-79.13 Grounds Maintenance	0.00	623.38	100.00%
0-70-79.17 Security	0.00	1,380.25	100.00%
0-70-79.21 Operating Supplies	2,000.00	1,378.45	68.92%
0-70-79.22 Repair & Maint Supplies	1,000.00	2,984.97	298.50%
0-70-79.34 Communications	2,500.00	2,091.55	83.66%
0-70-79.68 Repair & Maintenance	2,000.00	1,625.51	81.28%
0-70-79.76 Utilities	9,000.00	5,585.04	62.06%
0-70-79.77 Resale Gasoline	40,000.00	43,223.98	108.06%
0-70-79.78 Merchandise for Resale	1,200.00	1,786.52	148.88%
0-70-79.79 Other Expenses	500.00	3,208.17	641.63%
0-70-79.80 WF Greeter Program	0.00	5,991.80	100.00%
0-70-79.82 Improvements	2,000.00	1,994.71	99.74%
0-70-79.89 Gateway Maintenance	1,000.00	1,898.45	189.85%
0-70-79.90 Gateway Center	3,200.00	5,094.46	159.20%
0-70-79.91 Solid Waste Disposal	3,600.00	2,700.00	75.00%
<b>Total WATERFRONT</b>	<b>104,000.00</b>	<b>106,690.10</b>	<b>102.59%</b>
<b>Total RECREATION DEPARTMENT</b>	<b>479,801.00</b>	<b>446,969.14</b>	<b>93.16%</b>
<b>0-80-86 CONSERVATION &amp; DEVELOPMEN</b>			
0-80-86.83 Main St. Banners	3,000.00	0.00	0.00%
0-80-86.84 Bike Path & RR ROW	9,000.00	6,280.94	69.79%
0-80-86.87 Tree Warden Expense	0.00	250.00	100.00%
0-80-86.89 VLCT Membership	6,400.00	6,346.00	99.16%
0-80-86.90 Trees	5,000.00	120.00	2.40%
0-80-86.91 NVDA	3,450.00	3,450.00	100.00%
0-80-86.95 Misc, Flower Beds, Etc.	7,000.00	9,253.21	132.19%
0-80-86.96 Main St Tree Lights	2,000.00	418.25	20.91%
0-80-86.98 Volunteer Band	500.00	500.00	100.00%
<b>Total CONSERVATION &amp; DEVELOPMEN</b>	<b>36,350.00</b>	<b>26,618.40</b>	<b>73.23%</b>

Account	Budget	Actual	% of Budget
<b>0-81 CONSERVATION PROJECT</b>			
<b>0-81-80 BOAT WASHING STATION</b>			
<b>Total BOAT WASHING STATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-81-95 PERSONNEL EXPENSES</b>			
<b>Total PERSONNEL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total CONSERVATION PROJECT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-82 HEALTH &amp; WELFARE</b>			
0-82-68.10 Health Officer Salary	3,500.00	2,916.70	83.33%
0-82-69.00 Recycling Expense	23,636.00	11,558.20	48.90%
0-82-69.10 Recycling Salaries	15,450.00	10,857.63	70.28%
0-82-69.50 Haz Waste Disposal SWIP	23,600.00	17,326.50	73.42%
0-82-69.51 Haz Waste Mailing SWIP	450.00	0.00	0.00%
0-82-69.91 Waste Disposal	16,400.00	9,375.56	57.17%
<b>Total HEALTH &amp; WELFARE</b>	<b>83,036.00</b>	<b>52,034.59</b>	<b>62.67%</b>
<b>0-90 DEBT SERVICE AND MISC</b>			
<b>0-90-90 DEBT SERVICE</b>			
0-90-90.31 2017 Fire Veh Prin. 2473	5,661.00	4,876.18	86.14%
0-90-90.32 2017 Fire Veh Int. 2473	625.00	362.32	57.97%
0-90-90.40 Long Bridge Princ 2011-2	50,000.00	50,000.00	100.00%
0-90-90.41 Long Bridge Int 2011-2	2,670.00	5,659.47	211.97%
0-90-90.50 2019 Pol Cruis Prin	750.00	0.00	0.00%
0-90-90.51 2019 Police Cru Int	30.00	0.00	0.00%
0-90-90.52 2017 PD Cruis Prin 2467	9,812.00	8,328.79	84.88%
0-90-90.53 2017 PD Cru Int 2467	411.00	233.30	56.76%
0-90-90.56 P.D. 2017 Ford Exp P 2608	9,125.00	7,862.34	86.16%
0-90-90.57 2017 Ford Expl Int 2608	813.00	419.56	51.61%
0-90-90.60 2018 PD Cruiser Prin 2670	9,800.00	4,088.74	41.72%
0-90-90.61 2018 Pd Cruiser Int 2670	600.00	343.73	57.29%
0-90-90.79 Fr Trk Bd Fed Seq 2010-2	100.00	35,000.00	35,000.00%
0-90-90.80 Fire Trk Bd Prin 2010-2	35,000.00	1,406.92	4.02%
0-90-90.81 Fire Trk Bd Int 2010-2	1,735.00	0.00	0.00%
0-90-90.89 Tennis Court Sinking Fund	1,440.00	0.00	0.00%
0-90-90.92 2018 Rec Veh Prin 2618	4,500.00	3,935.67	87.46%
0-90-90.93 2018 Rec Veh Int. 2618	500.00	248.34	49.67%
0-90-90.96 2014 Heavy Res Prin 1988	34,692.00	42,166.20	121.54%
0-90-90.97 2014 Heavy Res Int 1988	7,475.00	2,108.31	28.20%
0-90-90.99 Fr Trk Bd Int 2001/2010-4	0.00	954.65	100.00%
<b>Total DEBT SERVICE</b>	<b>175,739.00</b>	<b>167,994.52</b>	<b>95.59%</b>
<b>0-90-91 Expenditure of Assigned F</b>			

Account	Budget	Actual	% of Budget
<b>Total Expenditure of Assigned F</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-90-92 UNANTICIPATED EXPENSES</b>			
<b>Total UNANTICIPATED EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-90-95 PERSONNEL EXPENSES</b>			
0-90-95.00 Unemployment Compensation	13,000.00	4,016.79	30.90%
0-90-95.01 Workmen's Comp Insurance	107,000.00	116,449.51	108.83%
0-90-95.02 Health Insurance	283,416.00	283,722.11	100.11%
0-90-95.03 Social Security	157,882.00	141,102.09	89.37%
0-90-95.04 Municipal Retirement	139,071.00	135,218.66	97.23%
0-90-95.05 Employee Life Insurance	2,800.00	2,701.99	96.50%
0-90-95.07 HRA Expense	42,136.00	10,044.53	23.84%
0-90-95.15 Health Insurance Opt Out	17,500.00	11,801.10	67.43%
0-90-95.17 Employee Disability Insur	9,500.00	9,433.71	99.30%
0-90-95.20 Other Expense	300.00	0.00	0.00%
<b>Total PERSONNEL EXPENSES</b>	<b>772,605.00</b>	<b>714,490.49</b>	<b>92.48%</b>
<b>0-90-97 OTHER EXPENDITURES</b>			
0-90-97.00 Orleans County Tax	49,000.00	51,011.80	104.11%
0-90-97.29 Tax Sale Redemption	0.00	26,315.31	100.00%
0-90-97.32 ADV City Ordinances	500.00	0.00	0.00%
0-90-97.50 Claims and Damages	1,500.00	0.00	0.00%
0-90-97.75 Newport Ambulance	132,205.00	132,205.00	100.00%
0-90-97.79 Miscellaneous	0.00	321.67	100.00%
0-90-97.85 2018 Centennial	25,000.00	36,977.25	147.91%
0-90-97.86 Private Donation Fund	0.00	48.33	100.00%
0-90-97.95 Prop & Casualty Insurance	20,000.00	12,655.41	63.28%
0-90-97.98 Renaiss Proj Non-Fed	60,000.00	60,000.00	100.00%
<b>Total OTHER EXPENDITURES</b>	<b>288,205.00</b>	<b>319,534.77</b>	<b>110.87%</b>
<b>0-90-98 LIABILITY INS EXPENSE</b>			
0-90-98.00 Public Official Liab Ins	7,000.00	4,975.52	71.08%
0-90-98.01 Employment Practices Ins	15,100.00	10,632.17	70.41%
<b>Total LIABILITY INS EXPENSE</b>	<b>22,100.00</b>	<b>15,607.69</b>	<b>70.62%</b>
<b>Total DEBT SERVICE AND MISC</b>	<b>1,258,649.00</b>	<b>1,217,627.47</b>	<b>96.74%</b>
<b>0-92-98 CAPITAL IMPROVEMENTS</b>			
0-92-98.01 Street Resurfacing	200,000.00	263,863.29	131.93%
0-92-98.03 Public Works Vehicles	100,000.00	86,534.05	86.53%
0-92-98.05 Police Vehicles	0.00	6,707.00	100.00%
0-92-98.08 City Clerk Renovations	0.00	545.00	100.00%
0-92-98.09 Street Reconstruction	38,000.00	11,356.93	29.89%
0-92-98.10 Main Street Maintenance	28,000.00	120.64	0.43%

Account	Budget	Actual	Actual % of Budget
0-92-98.11 Prouty Beach Improv	5,000.00	0.00	0.00%
0-92-98.20 Gateway Painting	0.00	1,817.05	100.00%
0-92-98.21 Gateway/Waterfront Impr	5,000.00	0.00	0.00%
0-92-98.36 Muni Building windows	3,000.00	3,395.93	113.20%
0-92-98.44 Municipal Bldg Remodel	10,000.00	3,726.25	37.26%
0-92-98.53 Gardner Park Improvements	5,000.00	0.00	0.00%
0-92-98.57 Gardner Park Drainage	15,000.00	0.00	0.00%
0-92-98.65 PB Improvements	5,000.00	3,427.39	68.55%
0-92-98.72 Fire Station Repair	25,000.00	55,360.00	221.44%
0-92-98.74 Dock Deck Replacement	5,000.00	4,380.90	87.62%
0-92-98.77 GYM Floor Restoration	8,000.00	16,728.43	209.11%
0-92-98.78 Aquatic Weed Control	9,000.00	9,251.13	102.79%
0-92-98.79 Event Tent	3,500.00	3,500.00	100.00%
0-92-98.80 Dock Elec Sys Upgrade	25,000.00	168.90	0.68%
<b>Total CAPITAL IMPROVEMENTS</b>	<b>489,500.00</b>	<b>470,882.89</b>	<b>96.20%</b>
<b>0-93 STREET IMPROVEMENT BOND</b>			
<b>Total STREET IMPROVEMENT BOND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>0-95 APPROPRIATIONS</b>			
<b>0-95-66 APPROPRIATIONS</b>			
0-95-66.00 Goodrich Memorial Library	101,000.00	101,000.00	100.00%
0-95-66.59 Rural Comm Transit	11,000.00	0.00	0.00%
0-95-66.60 Orls Cty Historic Society	1,250.00	0.00	0.00%
0-95-66.61 Orleans & North Essex VNA	17,500.00	0.00	0.00%
0-95-66.62 N.E.K. Mental Health Serv	4,818.00	0.00	0.00%
0-95-66.65 Area Agency on Aging	7,000.00	0.00	0.00%
0-95-66.66 Umbrella, Inc.	8,500.00	0.00	0.00%
0-95-66.69 Orleans Co. Citizens Advo	2,000.00	0.00	0.00%
0-95-66.75 Pope Memorial Animal Soci	2,000.00	0.00	0.00%
<b>Total APPROPRIATIONS</b>	<b>155,068.00</b>	<b>101,000.00</b>	<b>65.13%</b>
0-95-99.00 Transfer Funds School	0.00	2,201,639.44	100.00%
<b>Total APPROPRIATIONS</b>	<b>155,068.00</b>	<b>2,302,639.44</b>	<b>1,484.92%</b>
<b>Total T E S P Const (FED)</b>	<b>5,381,360.01</b>	<b>7,131,246.81</b>	<b>132.52%</b>
<b>Total Expenditures</b>	<b>5,381,360.01</b>	<b>7,131,246.81</b>	<b>132.52%</b>
<b>Total GENERAL FUND</b>	<b>-155,067.01</b>	<b>3,091,907.96</b>	
1-00-81.00 Mooring Mgt Income	0.00	6,069.00	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>6,069.00</b>	<b>100.00%</b>

Account	Budget	Actual	% of Budget
<b>1-81-96 MOORING MANAGEMENT</b>			
1-81-96.00 Mooring Mgt Expenses	0.00	546.93	100.00%
1-81-96.10 Salaries	0.00	1,553.26	100.00%
1-81-96.14 Harbormaster Boat Maint	0.00	222.33	100.00%
1-81-96.15 Operating Supplies	0.00	155.25	100.00%
1-81-96.30 Advertising	0.00	246.18	100.00%
<b>Total MOORING MANAGEMENT</b>	<b>0.00</b>	<b>2,723.95</b>	<b>100.00%</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>2,723.95</b>	<b>100.00%</b>
<b>Total MOORING MANAGEMENT FUND</b>	<b>0.00</b>	<b>3,345.05</b>	
<b>2-00 FED &amp; STATE GRANT</b>			
<b>Total FED &amp; STATE GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>2-50-81 PB TENNIS CT RECONSTR</b>			
<b>Total PB TENNIS CT RECONSTR</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>2-50-90 BRIDGE REPAIR</b>			
<b>Total BRIDGE REPAIR</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>2-50-95 SIDEWALKS &amp; RAMPS ADA</b>			
<b>Total SIDEWALKS &amp; RAMPS ADA</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>2-51-05 LIBRARY PROJ GRANT 14.228</b>			
<b>Total LIBRARY PROJ GRANT 14.228</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>2-51-10 BIKE PATH (FED) 20.205</b>			
<b>Total BIKE PATH (FED) 20.205</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>2-51-12 FHA LAKE RD. PAVING 20.20</b>			
<b>Total FHA LAKE RD. PAVING 20.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>2-51-15 GATEWAY PUMP STATION</b>			
<b>Total GATEWAY PUMP STATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>2-51-20 INDIAN HEAD PROJECT</b>			
<b>Total INDIAN HEAD PROJECT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

Account	Budget	Actual	% of Budget
2-51-25 CITY CENTER INDUST PARK			
Total CITY CENTER INDUST PARK	0.00	0.00	0.00%
2-51-30 LAKEMONT PH 2 PROJECT			
Total LAKEMONT PH 2 PROJECT	0.00	0.00	0.00%
2-51-35 T.E.S.P. PROJ 20.200			
Total T.E.S.P. PROJ 20.200	0.00	0.00	0.00%
2-51-40 WILSON ST PROJ-IN HOUSE			
Total WILSON ST PROJ-IN HOUSE	0.00	0.00	0.00%
2-51-45 2nd FLOOR GATEWAY			
Total 2nd FLOOR GATEWAY	0.00	0.00	0.00%
2-51-46 GATEWAY WATER SYSTEM			
Total GATEWAY WATER SYSTEM	0.00	0.00	0.00%
2-51-50 HIGHLAND AVE PROJ-IN HSE			
Total HIGHLAND AVE PROJ-IN HSE	0.00	0.00	0.00%
2-51-55 COVENTRY ST. PROJECT			
Total COVENTRY ST. PROJECT	0.00	0.00	0.00%
2-51-60 I/I STUDY PROJECT			
Total I/I STUDY PROJECT	0.00	0.00	0.00%
2-51-61 HOSPITAL CODE GENERATION			
Total HOSPITAL CODE GENERATION	0.00	0.00	0.00%
2-51-75 ARSENIC PROJ 66.468			
Total ARSENIC PROJ 66.468	0.00	0.00	0.00%
2-51-80 NEW WATER WELL PROJ			
Total NEW WATER WELL PROJ	0.00	0.00	0.00%
2-51-95 EMPLOYEE BENEFITS			

Account	Budget	Actual	% of Budget
<b>Total EMPLOYEE BENEFITS</b>	0.00	0.00	0.00%
<b>2-60-75 FIRE STATION</b>			
<b>Total FIRE STATION</b>	0.00	0.00	0.00%
<b>2-60-85 CITY GARAGE</b>			
<b>Total CITY GARAGE</b>	0.00	0.00	0.00%
<b>2-70-75 PROUTY BEACH PROJECT</b>			
<b>Total PROUTY BEACH PROJECT</b>	0.00	0.00	0.00%
<b>Total Expenditures</b>	0.00	0.00	0.00%
<b>Total PROJECT FUND</b>	0.00	0.00	
<b>3-00-28 CEMETERY TRUST FUND</b>			
3-00-28.26 Dividend Income	0.00	4,850.48	100.00%
3-00-28.27 Gains/Losses	0.00	8,969.33	100.00%
3-00-28.33 Interest MMA Checking	0.00	4.97	100.00%
<b>Total CEMETERY TRUST FUND</b>	0.00	13,824.78	100.00%
<b>Total Revenues</b>	0.00	13,824.78	100.00%
<b>3 Muni retirement</b>			
<b>3-60-69 EAST MAIN ST CEMETERY</b>			
3-60-69.22 Admin Fees	0.00	1,313.73	100.00%
3-60-69.40 Contracted Services	0.00	4,666.66	100.00%
3-60-69.41 Other Contracted Labor	0.00	33,385.50	100.00%
<b>Total EAST MAIN ST CEMETERY</b>	0.00	39,365.89	100.00%
<b>3-90-90 PERSONNEL EXPENSES</b>			
<b>Total PERSONNEL EXPENSES</b>	0.00	0.00	0.00%
<b>3-90-99 ADMINISTRATION</b>			
<b>Total ADMINISTRATION</b>	0.00	0.00	0.00%
<b>Total Muni retirement</b>	0.00	39,365.89	100.00%
<b>Total Expenditures</b>	0.00	39,365.89	100.00%
<b>Total CEMETERY FUND</b>	0.00	-25,541.11	

Account	Budget	Actual	% of Budget
<b>4-00-2 NILES FUND REVENUES</b>			
4-00-23.00 Dividend Income	0.00	3,261.26	100.00%
4-00-24.00 Gains & Losses	0.00	5,533.91	100.00%
<b>Total NILES FUND REVENUES</b>	<b>0.00</b>	<b>8,795.17</b>	<b>100.00%</b>
<b>Total Revenues</b>	<b>0.00</b>	<b>8,795.17</b>	<b>100.00%</b>
<b>4-10 ADMINISTRATION</b>			
4-10-30.00 Admin Fees	0.00	861.45	100.00%
<b>Total ADMINISTRATION</b>	<b>0.00</b>	<b>861.45</b>	<b>100.00%</b>
<b>4-20 NILES FUND-OTHER EXPENSE</b>			
4-20-40.00 Beneficiaries	0.00	800.00	100.00%
4-20-40.20 Other Expenditures	0.00	60.00	100.00%
4-20-50.00 Advertising	0.00	102.60	100.00%
<b>Total NILES FUND-OTHER EXPENSE</b>	<b>0.00</b>	<b>962.60</b>	<b>100.00%</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>1,824.05</b>	<b>100.00%</b>
<b>Total PERLEY S NILES FUND</b>	<b>0.00</b>	<b>6,971.12</b>	
<b>5-00-2 C D B G FUNDS</b>			
<b>5-00-20 LOAN REPAYMENTS</b>			
<b>Total LOAN REPAYMENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>5-00-21 INTEREST INCOME</b>			
5-00-21.00 MMA Interest PSB1750	0.00	20.10	100.00%
5-00-21.01 Interest on Savings 2555	0.00	0.41	100.00%
5-00-21.06 MMA Interest CHIT 3700	0.00	0.28	100.00%
5-00-21.08 Interest UDAG 2555	0.00	0.84	100.00%
<b>Total INTEREST INCOME</b>	<b>0.00</b>	<b>21.63</b>	<b>100.00%</b>
<b>5-00-22 GRANT REVENUES</b>			
<b>Total GRANT REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total C D B G FUNDS</b>	<b>0.00</b>	<b>21.63</b>	<b>100.00%</b>
<b>Total Revenues</b>	<b>0.00</b>	<b>21.63</b>	<b>100.00%</b>

Account	Budget	Actual	% of Budget
<b>5-30-30 TRANSFERS</b>			
Total TRANSFERS	0.00	0.00	0.00%
<b>5-35 Npt Family Housing 14.228</b>			
Total Npt Family Housing 14.228	0.00	0.00	0.00%
<b>5-40 UNION STREET PLAN GRANT</b>			
Total UNION STREET PLAN GRANT	0.00	0.00	0.00%
<b>5-41 UNION STREET CONST GRANT</b>			
Total UNION STREET CONST GRANT	0.00	0.00	0.00%
<b>5-42 VGIS 0158/02mp 14.228</b>			
Total VGIS 0158/02mp 14.228	0.00	0.00	0.00%
<b>5-43 MULTI-FAM 158/01IG 14.228</b>			
Total MULTI-FAM 158/01IG 14.228	0.00	0.00	0.00%
<b>5-44 HOSP-CO 158/02PG 14.228</b>			
Total HOSP-CO 158/02PG 14.228	0.00	0.00	0.00%
<b>5-45 DOWNTOWN 0158/05PG04 FED</b>			
Total DOWNTOWN 0158/05PG04 FED	0.00	0.00	0.00%
<b>5-46 CHARRETTE GRANT 0158/08MP</b>			
Total CHARRETTE GRANT 0158/08MP	0.00	0.00	0.00%
<b>5-47 WAY FINDING SIGNS 2009</b>			
Total WAY FINDING SIGNS 2009	0.00	0.00	0.00%
<b>5-48 Tasting Center PG</b>			
Total Tasting Center PG	0.00	0.00	0.00%
<b>5-50 CITY FUNDS - UNION STREET</b>			
<b>5-50-41 UNION ST PLANNING - CITY</b>			
Total UNION ST PLANNING - CITY	0.00	0.00	0.00%
<b>5-50-42 UNION STREET PROJECT CITY</b>			

Account	Budget	Actual	% of Budget
<b>Total UNION STREET PROJECT CITY</b>	0.00	0.00	0.00%
<b>5-50-43 TRAFFIC STUDY 98MP-24</b>			
<b>Total TRAFFIC STUDY 98MP-24</b>	0.00	0.00	0.00%
<b>5-50-44 CDBG FUND</b>			
<b>Total CDBG FUND</b>	0.00	0.00	0.00%
<b>5-50-45 STORM WATER SEPERATION</b>			
<b>Total STORM WATER SEPERATION</b>	0.00	0.00	0.00%
<b>Total CITY FUNDS - UNION STREET</b>	0.00	0.00	0.00%
<b>Total Expenditures</b>	0.00	0.00	0.00%
<b>Total C.D.B.G. FUNDS</b>	0.00	21.63	
<b>6-00-25 BLOCK GRANT</b>			
<b>Total BLOCK GRANT</b>	0.00	0.00	0.00%
<b>6-00-26 COMMUNITY HEROIN REIMBURS</b>			
<b>Total COMMUNITY HEROIN REIMBURS</b>	0.00	0.00	0.00%
6-00-29.00 Interest Acct #1748	0.00	0.77	100.00%
6-00-40.10 MMA #3805 (Treasury)	0.00	4,950.43	100.00%
6-00-60.97 Interest #3805 Treasury	0.00	11.61	100.00%
<b>Total Revenues</b>	0.00	4,962.81	100.00%
6-40-85.00 Justice Fund #1748 (Fed)	0.00	7,800.00	100.00%
6-40-85.01 Treasury Funds #3805 FED	0.00	3,994.00	100.00%
<b>6-50-26 COMMUNITY HEROIN EXPENSES</b>			
<b>Total COMMUNITY HEROIN EXPENSES</b>	0.00	0.00	0.00%
<b>Total Expenditures</b>	0.00	11,794.00	100.00%
<b>Total PUBLIC SAFETY FUNDS</b>	0.00	-6,831.19	
<b>7-00-10 TRUST FUND REVENUES</b>			
7-00-10.00 Rec Trust Income #1756	0.00	225.00	100.00%

Account	Budget	Actual	% of Budget
<b>Total TRUST FUND REVENUES</b>	<b>0.00</b>	<b>225.00</b>	<b>100.00%</b>
<b>7-00-2 RECREATION FUND</b>			
<b>7-00-20 PROGRAM REVENUES</b>			
<b>Total PROGRAM REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>7-00-29 OTHER REVENUES</b>			
7-00-29.00 Rec Trust Donations	0.00	500.00	100.00%
7-00-29.37 Summer/Vac camps	0.00	105.54	100.00%
7-00-29.42 Ice Rink Imp Rev #3652	0.00	40.00	100.00%
<b>Total OTHER REVENUES</b>	<b>0.00</b>	<b>645.54</b>	<b>100.00%</b>
<b>Total RECREATION FUND</b>	<b>0.00</b>	<b>645.54</b>	<b>100.00%</b>
<b>7-00-3 RECREATION TRUST INCOME</b>			
7-00-30.10 Gardner Park Improvements	0.00	11,811.75	100.00%
7-00-30.30 G P Soccer Field Project	0.00	40.00	100.00%
7-00-30.41 Interest Babe Ruth Fund	0.00	3.47	100.00%
7-00-30.50 P B Improvements Revenue	0.00	0.19	100.00%
7-00-30.51 Interest PB Improvements	0.00	0.16	100.00%
7-00-30.52 Ice Rink Imprv Int #3652	0.00	5.98	100.00%
7-00-30.54 Perform Arts Center Int	0.00	0.56	100.00%
7-00-30.55 Rec Trust Scholar Int	0.00	1.08	100.00%
7-00-30.56 Performing Arts Center	0.00	0.20	100.00%
7-00-30.57 Rec Trust Scholarship	0.00	0.38	100.00%
<b>Total RECREATION TRUST INCOME</b>	<b>0.00</b>	<b>11,863.77</b>	<b>100.00%</b>
<b>7-00-40 Winterfest</b>			
<b>Total Winterfest</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>7-00-50 SUMMERFEST REVENUES</b>			
<b>Total SUMMERFEST REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>7-00-60 Ice Rink Improvements</b>			
<b>Total Ice Rink Improvements</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>7-00-80 BAND STAND</b>			
<b>Total BAND STAND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>7-00-90 OTHER REVENUES</b>			
7-00-90.00 Centennial Income	0.00	998.00	100.00%
<b>Total OTHER REVENUES</b>	<b>0.00</b>	<b>998.00</b>	<b>100.00%</b>

Account	Budget	Actual	% of Budget
<b>Total Revenues</b>	<b>0.00</b>	<b>13,732.31</b>	<b>100.00%</b>
<b>7-70 REC TRUST FUND EXPENSES</b>			
<b>7-70-20 TRIPS &amp; EVENTS</b>			
7-70-20.60 Mother/Son Dance	0.00	48.08	100.00%
<b>Total TRIPS &amp; EVENTS</b>	<b>0.00</b>	<b>48.08</b>	<b>100.00%</b>
<b>Total REC TRUST FUND EXPENSES</b>			
<b>7-71 REC TRUST PROGRAMS</b>			
7-71-76.80 Ice Out Contest pay out	0.00	1,583.00	100.00%
<b>Total REC TRUST PROGRAMS</b>	<b>0.00</b>	<b>1,583.00</b>	<b>100.00%</b>
<b>7-72 COMMUNITY YOUTH PRIDE</b>			
<b>Total COMMUNITY YOUTH PRIDE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>7-73 CRAFT FAIR</b>			
<b>Total CRAFT FAIR</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>7-80 OTHER EXPENDITURES</b>			
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
7-90-10.20 Centennial Expense	0.00	193,178.20	100.00%
<b>7-91 WINTER CARNIVAL</b>			
<b>Total WINTER CARNIVAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>7-92 BANDSTAND EXPENSES</b>			
<b>Total BANDSTAND EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>194,809.28</b>	<b>100.00%</b>
<b>Total RECREATION TRUST FUND</b>	<b>0.00</b>	<b>-181,076.97</b>	
<b>8-00-2 SEWER DEPT INCOME</b>			
8-00-26.32 USDA Equipment Grant	0.00	10,257.17	100.00%
8-00-26.40 Sewer Dept-Sewer Charge	1,200,000.00	1,165,767.74	97.15%
8-00-26.41 Sewer Dept-Derby Share	83,400.00	33,681.74	40.39%
8-00-26.42 Sewer Dept-Labor & Materi	2,500.00	0.00	0.00%
8-00-26.43 Sewer Allocation Fee	500.00	801.60	160.32%

Account	Budget	Actual	% of Budget
8-00-26.44 Sewer Dept. Misc.	0.00	15,751.15	100.00%
8-00-26.45 Sewer Plant-Discharge Fee	95,000.00	73,083.83	76.93%
8-00-26.48 Sewer Plant-Leachate	185,000.00	107,045.85	57.86%
8-00-26.49 Other Income	0.00	122.07	100.00%
8-00-26.70 Interest Income	10,000.00	8,793.38	87.93%
8-00-29.75 WWTF Sinking Fund Interes	160.00	131.31	82.07%
<b>Total SEWER DEPT INCOME</b>	<b>1,576,560.00</b>	<b>1,415,435.84</b>	<b>89.78%</b>
<b>Total Revenues</b>	<b>1,576,560.00</b>	<b>1,415,435.84</b>	<b>89.78%</b>
<b>8-50-55 SEWER COLLECTION TRUCKS</b>			
8-50-55.21 Truck & Equip Maint Suppl	2,000.00	2,848.60	142.43%
8-50-55.22 Truck & Equip Parts	7,000.00	5,506.41	78.66%
8-50-55.68 Truck & Equip Repairs	2,000.00	1,311.65	65.58%
<b>Total SEWER COLLECTION TRUCKS</b>	<b>11,000.00</b>	<b>9,666.66</b>	<b>87.88%</b>
<b>8-50-56 SEWER PLANT TRUCKS</b>			
8-50-56.21 Truck & Equip Maint Suppl	0.00	170.42	100.00%
8-50-56.22 Truck & Equip Parts	0.00	1,535.05	100.00%
8-50-56.68 Truck & Equip Repairs	0.00	147.13	100.00%
<b>Total SEWER PLANT TRUCKS</b>	<b>0.00</b>	<b>1,852.60</b>	<b>100.00%</b>
<b>8-50-57 SEWER COLLECTION</b>			
8-50-57.10 Regular Pay	43,917.00	60,380.75	137.49%
8-50-57.11 Sewer Coll-Overtime	6,000.00	6,542.22	109.04%
8-50-57.13 Repairs	0.00	4,671.56	100.00%
8-50-57.14 Maintenance/Cleaning	0.00	8,900.53	100.00%
8-50-57.15 Other Pay	4,500.00	3,496.00	77.69%
8-50-57.16 Vacation	4,683.00	0.00	0.00%
8-50-57.17 Holiday	3,170.00	0.00	0.00%
8-50-57.18 Fuel	6,500.00	4,101.65	63.10%
8-50-57.20 Social Security	4,400.00	6,211.46	141.17%
8-50-57.21 Operating Supplies	700.00	564.70	80.67%
8-50-57.22 Repair & Maintenance Supp	150.00	0.00	0.00%
8-50-57.23 Small Tools & Equipment	3,000.00	4,143.01	138.10%
8-50-57.24 Longevity	315.00	0.00	0.00%
8-50-57.25 Materials	13,000.00	11,769.08	90.53%
8-50-57.26 Retirement	3,600.00	2,280.06	63.34%
8-50-57.27 Health Ins	7,000.00	7,975.20	113.93%
8-50-57.34 Pump Station Alarm Lines	8,000.00	5,895.98	73.70%
8-50-57.66 Truck & Equip Rental	9,000.00	1,810.00	20.11%
8-50-57.68 Repair & Maintenance	5,000.00	2,492.61	49.85%
8-50-57.76 Utilities	23,000.00	17,809.67	77.43%
8-50-57.79 Other Expenses	1,000.00	900.00	90.00%
8-50-57.80 Water Meters	68,000.00	18,630.42	27.40%

Account	Budget	Actual	% of Budget
8-50-57.81 Pump Station Fuel	0.00	1,040.18	100.00%
8-50-57.82 Pump Station Alarms	3,500.00	694.80	19.85%
8-50-57.83 Pump Station Repair	8,000.00	13,153.09	164.41%
<b>Total SEWER COLLECTION</b>	<b>226,435.00</b>	<b>183,462.97</b>	<b>81.02%</b>
<b>8-50-58 SEWER PLANT</b>			
8-50-58.10 Regular Pay	109,260.00	73,596.94	67.36%
8-50-58.11 Overtime Pay	8,000.00	6,075.99	75.95%
8-50-58.12 Vacation	6,342.00	8,168.04	128.79%
8-50-58.13 Holiday	5,663.00	6,119.89	108.07%
8-50-58.14 Sick Pay	0.00	4,949.43	100.00%
8-50-58.15 Other Pay	3,400.00	3,222.80	94.79%
8-50-58.16 Longevity	540.00	1,315.00	243.52%
8-50-58.18 Fuel	4,500.00	2,400.05	53.33%
8-50-58.19 Heating Oil	52,000.00	43,294.34	83.26%
8-50-58.20 Office Supplies	200.00	214.62	107.31%
8-50-58.21 Operating Supplies	60,000.00	55,468.93	92.45%
8-50-58.22 Repair Parts	24,000.00	15,309.02	63.79%
8-50-58.23 Small Tools & Equipment	2,300.00	3,675.20	159.79%
8-50-58.32 Truck & Equip Maint Suppl	200.00	0.00	0.00%
8-50-58.33 Truck & Equip Parts	1,000.00	134.69	13.47%
8-50-58.34 Communications	5,000.00	5,452.39	109.05%
8-50-58.50 Plant Improvements	4,500.00	14,320.30	318.23%
8-50-58.60 Professional Expense	2,000.00	2,535.15	126.76%
8-50-58.66 Truck & Equip Rental	1,000.00	1,375.63	137.56%
8-50-58.68 Repair & Maintenance	35,000.00	45,439.87	129.83%
8-50-58.76 Utilities	118,000.00	110,145.59	93.34%
8-50-58.79 Other Expenses	2,000.00	882.54	44.13%
8-50-58.83 State Operating Fee	5,100.00	0.00	0.00%
8-50-58.84 Plant Water Usage Fees	6,200.00	7,672.22	123.75%
8-50-58.87 Sludge Dewater/Disposal	180,000.00	92,843.39	51.58%
8-50-58.91 Solid Waste Disposal	6,000.00	3,308.40	55.14%
<b>Total SEWER PLANT</b>	<b>642,205.00</b>	<b>507,920.42</b>	<b>79.09%</b>
<b>8-50-59 SEWER ADMINISTRATION</b>			
8-50-59.11 Salaries	49,835.00	46,031.49	92.37%
8-50-59.12 Vacation	4,566.00	2,769.25	60.65%
8-50-59.13 Holiday	2,457.00	1,283.13	52.22%
8-50-59.20 Office Supplies	250.00	33.00	13.20%
8-50-59.21 Employee Work Attire	1,500.00	2,275.50	151.70%
8-50-59.34 Communications	1,000.00	45.00	4.50%
8-50-59.69 Repair & Maintenance	2,000.00	2,299.40	114.97%
8-50-59.79 Other Expenses	500.00	0.00	0.00%
8-50-59.80 Equipment (Computer)	600.00	72.60	12.10%
8-50-59.90 Professional Services	2,000.00	0.00	0.00%
<b>Total SEWER ADMINISTRATION</b>	<b>64,708.00</b>	<b>54,809.37</b>	<b>84.70%</b>

Account	Budget	Actual	% of Budget
<b>8-50-90 PERSONNEL EXPENSES</b>			
8-50-90.06 Unemployment Compensation	2,500.00	644.67	25.79%
8-50-90.07 Worker's Compensation	16,200.00	18,209.76	112.41%
8-50-90.08 Employee Health Insurance	24,500.00	13,725.66	56.02%
8-50-90.09 Social Security	15,200.00	8,875.02	58.39%
8-50-90.10 Municipal Retirement	17,500.00	11,444.36	65.40%
8-50-90.11 Employee Life Insurance	400.00	234.01	58.50%
8-50-90.13 Employee Disability Insur	930.00	561.97	60.43%
8-50-90.15 Health Ins Opt Out Paymen	2,125.00	1,875.00	88.24%
8-50-90.19 Health Ins HRA	6,500.00	0.00	0.00%
<b>Total PERSONNEL EXPENSES</b>	<b>85,855.00</b>	<b>55,570.45</b>	<b>64.73%</b>
<b>8-50-91 OTHER EXPENSES</b>			
8-50-91.10 Claims & Damages	1,000.00	0.00	0.00%
8-50-91.15 P & C Insurance-Plant	30,000.00	20,232.27	67.44%
8-50-91.16 P & C Insurance-Distrib	1,500.00	1,064.86	70.99%
8-50-91.40 Public Officials Liabilit	1,050.00	778.05	74.10%
8-50-91.50 Employment Practices Ins.	2,600.00	1,740.94	66.96%
8-50-91.60 Professional Expense	0.00	532.00	100.00%
8-50-91.65 fold Utility Bills	0.00	17.00	100.00%
8-50-91.92 Sewer Line Mapping	10,000.00	2,685.62	26.86%
<b>Total OTHER EXPENSES</b>	<b>46,150.00</b>	<b>27,050.74</b>	<b>58.61%</b>
<b>8-50-92 WWTF UPGRADE 66,458</b>			
8-50-92.10 Materials	0.00	35,048.61	100.00%
<b>Total WWTF UPGRADE 66,458</b>	<b>0.00</b>	<b>35,048.61</b>	<b>100.00%</b>
<b>8-50-94 CAPITAL EXPENDITURES</b>			
8-50-94.46 Sewer Lines & Structures	20,000.00	0.00	0.00%
8-50-94.47 Siphon Study	6,000.00	0.00	0.00%
8-50-94.50 Sewer Lines-Materials	10,000.00	0.00	0.00%
8-50-94.54 Pump Stations	65,494.00	35,260.75	53.84%
8-50-94.57 Prelim Siphon Study	0.00	401.45	100.00%
8-50-94.59 Pump station Engineering	2,500.00	2,386.31	95.45%
8-50-94.81 Lease/Purchase Equipment	52,000.00	63,219.32	121.58%
8-50-94.92 WWTF Upgrade	15,000.00	2,654.90	17.70%
<b>Total CAPITAL EXPENDITURES</b>	<b>170,994.00</b>	<b>103,922.73</b>	<b>60.78%</b>
<b>8-50-95 DEBT SERVICE</b>			
8-50-95.30 2001 Sewer Prin 2010-4	24,000.00	30,000.00	125.00%
8-50-95.31 2001 Sewer Int 2010-4	10,703.00	10,703.00	100.00%
8-50-95.71 RF029 Indian Head Pump	23,108.00	23,570.31	102.00%
8-50-95.72 SRF RF1 - 029 Interest/Ad	2,915.00	2,453.22	84.16%
8-50-95.73 RF075 Plant Upgrade	188,832.00	192,608.61	102.00%
8-50-95.74 SRF RF1 - 075 Interest/Ad	50,653.00	46,875.99	92.54%
8-50-95.75 RF079 Gateway Pump Prin	13,987.00	28,532.60	203.99%

Account	Budget	Actual	% of Budget
8-50-95.76 SRF RF1 - 079 Interest	1,765.00	2,969.70	168.25%
8-50-95.89 RF150 Prive Pump Prin	9,672.00	0.00	0.00%
8-50-95.90 SRF RF1-150 Interest	3,578.00	0.00	0.00%
<b>Total DEBT SERVICE</b>	<b>329,213.00</b>	<b>337,713.43</b>	<b>102.58%</b>
<b>8-50-97 SEWER SYSTEM DEPRECIATION</b>			
<b>Total SEWER SYSTEM DEPRECIATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>1,576,560.00</b>	<b>1,317,017.98</b>	<b>83.54%</b>
<b>Total SEWER FUND</b>	<b>0.00</b>	<b>98,417.86</b>	
<b>9-00 WATER DEPT INCOME</b>			
9-00-04.20 Water Allocation Fee	250.00	0.00	0.00%
9-00-26.32 USDA Equipment Grant	0.00	10,257.16	100.00%
9-00-26.50 Water Dept - Rent	867,000.00	803,633.99	92.69%
9-00-26.51 Water Dept-Labor & Materi	3,500.00	1,587.95	45.37%
9-00-26.60 Interest Income	10,000.00	7,411.89	74.12%
9-00-26.80 Water Tower Fund Interest	225.00	235.33	104.59%
9-00-26.97 Misc Income	1,200.00	0.00	0.00%
9-00-26.98 Water Facility Repl Int.	0.00	226.82	100.00%
<b>Total WATER DEPT INCOME</b>	<b>882,175.00</b>	<b>823,353.14</b>	<b>93.33%</b>
<b>Total Revenues</b>	<b>882,175.00</b>	<b>823,353.14</b>	<b>93.33%</b>
<b>9-50-62 WATER TREATMENT &amp; PUMPING</b>			
9-50-62.10 Regular Pay	14,373.00	24,874.68	173.07%
9-50-62.11 Overtime Pay	3,500.00	3,462.34	98.92%
9-50-62.12 Vacation	803.00	0.00	0.00%
9-50-62.13 Holiday	747.00	0.00	0.00%
9-50-62.14 Longevity	95.00	0.00	0.00%
9-50-62.16 Social Security	1,500.00	2,277.81	151.85%
9-50-62.18 Fuel	5,000.00	462.55	9.25%
9-50-62.21 Operating Supplies	3,600.00	3,644.68	101.24%
9-50-62.22 Repair Parts	2,500.00	4,192.77	167.71%
9-50-62.23 Small Tools & Equipment	1,000.00	2,407.11	240.71%
9-50-62.24 Water Meters	68,000.00	18,401.50	27.06%
9-50-62.34 Communications	3,600.00	2,312.37	64.23%
9-50-62.68 Repair & Maintenance	12,500.00	31,789.91	254.32%
9-50-62.76 Utilities	145,000.00	102,279.29	70.54%
9-50-62.79 Other Expenses	12,000.00	9,724.40	81.04%
9-50-62.80 Arsenic Treatment	5,000.00	0.00	0.00%
9-50-62.81 Water Tower land purchase	0.00	3,949.65	100.00%
<b>Total WATER TREATMENT &amp; PUMPING</b>	<b>279,218.00</b>	<b>209,779.06</b>	<b>75.13%</b>

Account	Budget	Actual	Actual % of Budget
<b>9-50-63 WATER DISTRIB TRUCKS</b>			
9-50-63.21 Truck & Equip Maint Suppl	1,200.00	2,856.92	238.08%
9-50-63.22 Truck & Equip Parts	2,000.00	2,321.83	116.09%
9-50-63.68 Truck & Equip Repairs	3,000.00	1,236.67	41.22%
<b>Total WATER DISTRIB TRUCKS</b>	<b>6,200.00</b>	<b>6,415.42</b>	<b>103.47%</b>
<b>9-50-64 WATER DISTRIBUTION</b>			
9-50-64.10 Regular Pay	53,917.00	5,414.49	10.04%
9-50-64.11 Water Distr-Overtime	5,000.00	1,156.98	23.14%
9-50-64.12 Vacation	4,683.00	0.00	0.00%
9-50-64.13 Holiday	3,169.00	0.00	0.00%
9-50-64.16 Water Turn Off/On	0.00	43.48	100.00%
9-50-64.18 Fuel	4,000.00	4,214.39	105.36%
9-50-64.19 Repairs (Payroll)	0.00	6,407.72	100.00%
9-50-64.21 Operating Supplies	3,000.00	1,179.64	39.32%
9-50-64.23 Small Tools & Equipment	2,200.00	2,930.05	133.18%
9-50-64.25 Materials	12,000.00	8,704.22	72.54%
9-50-64.30 Derby Road Waterline	0.00	11,590.65	100.00%
9-50-64.34 Communications	1,200.00	701.31	58.44%
9-50-64.68 Repair & Maintenance	6,500.00	398.48	6.13%
9-50-64.79 Other Expenses	1,800.00	1,307.00	72.61%
9-50-64.80 Equipment	2,500.00	1,225.00	49.00%
<b>Total WATER DISTRIBUTION</b>	<b>99,969.00</b>	<b>45,273.41</b>	<b>45.29%</b>
<b>9-50-65 WATER DEPT-ADMINISTRATION</b>			
9-50-65.10 Salaries	42,649.00	37,837.89	88.72%
9-50-65.11 Vacation	3,935.00	3,209.44	81.56%
9-50-65.12 Holiday	2,078.00	1,242.06	59.77%
9-50-65.19 Sick Pay	0.00	-37.78	100.00%
9-50-65.20 Office Supplies	300.00	215.94	71.98%
9-50-65.21 Employee Work Attire	1,400.00	1,615.63	115.40%
9-50-65.34 Communications	1,000.00	45.00	4.50%
9-50-65.68 Repairs & Maintenance	2,000.00	2,575.10	128.76%
9-50-65.79 Other Expenses	400.00	205.00	51.25%
9-50-65.80 Equipment (Computer)	600.00	110.18	18.36%
9-50-65.81 Computer Software	2,000.00	399.00	19.95%
<b>Total WATER DEPT-ADMINISTRATION</b>	<b>56,362.00</b>	<b>47,417.46</b>	<b>84.13%</b>
<b>9-50-90 PERSONNEL EXPENSES</b>			
9-50-90.06 Unemployment Compensation	5,000.00	297.54	5.95%
9-50-90.07 Worker's Compensation	8,100.00	2,050.65	25.32%
9-50-90.08 Employee Health Insurance	6,600.00	9,273.17	140.50%
9-50-90.09 Social Security	5,100.00	4,381.87	85.92%
9-50-90.10 Municipal Retirement	6,000.00	5,875.37	97.92%
9-50-90.11 Employee Life Insurance	57.00	72.01	126.33%
9-50-90.13 Employee Disability Insur	137.00	172.96	126.25%
<b>Total PERSONNEL EXPENSES</b>	<b>30,994.00</b>	<b>22,123.57</b>	<b>71.38%</b>

Account	Budget	Actual	% of Budget
<b>9-50-91 OTHER EXPENSES</b>			
9-50-91.15 Prop & Casualty Insurance	9,700.00	4,293.85	44.27%
9-50-91.60 Professional Expense	2,800.00	3,788.27	135.30%
9-50-91.65 Fold Utility Bills	0.00	17.00	100.00%
9-50-91.70 Other Expenses	10,000.00	0.00	0.00%
9-50-91.75 Public Officials Liabilit	350.00	87.62	25.03%
9-50-91.80 Employment Practices Ins.	350.00	196.05	56.01%
9-50-91.90 Waterline Mapping	10,000.00	305.62	3.06%
9-50-91.99 Pension Expense VMER	500.00	0.00	0.00%
<b>Total OTHER EXPENSES</b>	<b>33,700.00</b>	<b>8,688.41</b>	<b>25.78%</b>
<b>9-50-92 ARSENIC PROJ RF3-129 66.4</b>			
<b>Total ARSENIC PROJ RF3-129 66.4</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>9-50-93 ARSENIC TREATMENT</b>			
<b>Total ARSENIC TREATMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>9-50-94 CAPITAL EXPENDITURES</b>			
9-50-94.51 Water Lines-Labor	8,000.00	10,502.30	131.28%
9-50-94.60 Waterline Eng & Des	0.00	2,405.22	100.00%
9-50-94.63 Waterline Materials	0.00	16,602.04	100.00%
9-50-94.64 Waterline Equipment Rent	9,000.00	0.00	0.00%
9-50-94.75 Vehicle	52,000.00	63,219.36	121.58%
9-50-94.80 Waterwell Re-Development	25,000.00	0.00	0.00%
9-50-94.95 Water Meter Software	5,000.00	0.00	0.00%
<b>Total CAPITAL EXPENDITURES</b>	<b>99,000.00</b>	<b>92,728.92</b>	<b>93.67%</b>
<b>9-50-95 DEBT SERVICE</b>			
9-50-95.50 Water Tower Sinking Fund	40,000.00	93,074.00	232.69%
9-50-95.89 WTF Replacement Fund	2,715.00	0.00	0.00%
9-50-95.91 1984 Water Sys Bond Prin	31,750.00	15,638.02	49.25%
9-50-95.92 1984 Water Sys Bond Int	10,100.00	5,286.98	52.35%
9-50-95.95 RF3-095 Admin Fee	5,725.00	0.00	0.00%
9-50-95.96 RF3-095 Water Well Prin	28,179.00	0.00	0.00%
9-50-95.97 RF3-095 Water Well Int	2,863.00	0.00	0.00%
9-50-95.98 RF3-129 Arsenic Water Pri	102,737.00	0.00	0.00%
9-50-95.99 RF3-129 Int & Admin Fee	52,662.00	0.00	0.00%
<b>Total DEBT SERVICE</b>	<b>276,731.00</b>	<b>113,999.00</b>	<b>41.19%</b>
<b>9-50-97 WATER SYSTEM</b>			
<b>Total WATER SYSTEM</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>882,174.00</b>	<b>546,425.25</b>	<b>61.94%</b>

Account	Budget	Actual	% of Budget
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Total WATER FUND	1.00	276,927.89	
Total Expenditures	0.00	0.00	0.00%
Total Fund W	0.00	0.00	
Total All Funds	-155,066.01	3,264,142.24	