

City Manager..... (802) 334-5136
 City Clerk / Treasurer..... 334-2112
 Public Works..... 334-2124
 Zoning Adm. / Assessor..... 334-6992
 Recreation / Parks..... 334-6345
 Fax..... 334-5632



City of Newport
 222 Main Street
 Newport, Vermont 05855
www.newportvermont.org

Newport City Council Meeting
Regular Meeting Agenda
Monday, March 18, 2019, beginning at 6:30 p.m.
Council Room
Municipal Building

City Council: Paul Monette, Mayor
 Julie Raboin
 Kevin Charboneau
 Dan Ross
 Melissa Pettersson

Laura Dolgin, City Manager
 James D. Johnson, City Clerk/Treasurer

1. Call the Regular Council Meeting to Order
2. Approve Minutes of March 4, 2019 and the minutes of the Annual Meeting of March 5, 2019
3. Comments by Members of the Public
4. Election of City Council President, Vote
5. City Government Appointments, Vote
 - a. City Manager
 - b. Director of Public Works
 - c. Chief of Police
 - d. Chief of Fire Department
 - e. Director of Recreation & Parks
 - f. Zoning Administrator
 - g. Tax Assessor
 - h. City Attorney
 - i. Cemetery Commission
 - j. Recreation Committee
 - k. Planning Commission & Historic Preservation
 - l. Harbor Master
 - m. Harbor Commission
 - n. Development Review Board
 - o. Delinquent Tax Collector
 - p. Town Service Officer
 - q. Animal Control Officer
 - r. Health Officer
 - s. Tree Warden
 - t. Weigher of Coal
 - u. Inspector of Wood & Shingles
 - v. Representative to NVDA (2)
 - w. Representative to NVEDD
 - x. Fence Viewer (3)
 - y. Building Safety Officer
 - z. City Landscaper
6. New Business
7. Old Business
8. Set next meeting: Regularly Scheduled Council Meeting: April 1, 2019 @ 6:30pm
9. Adjourn

Non-confidential materials pertaining to this agenda are available for inspection at the City Clerk's office commencing at 9:00 a.m., the morning of the meeting.

Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines per the policy adopted on December 21, 2015 and ratified on January 23, 2017:

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to insure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limits adopted on January 23, 2017.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversation. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

Council Minutes

March 4, 2019

DRAFT

A duly warned meeting of the Newport City Council was held on Monday, March 4, 2019 in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President Denis Chenette, Council Members Kevin Charboneau, Julie Raboin and Daniel Ross, City Manager Laura Dolgin, City Clerk/Treasurer James D. Johnson, Jessica Booth, Seth DiSanto, Tom Bernier, Becky Therrien, members of the Press and Public.

Mayor Monette called the meeting to order at 6:30 PM.

Approval of Minutes

Ms. Raboin moved to approve the minutes of February 11, 2019. Seconded by Mr. Ross, motion carried.

Comments by the Public

None

Informational Meeting about the Annual Meeting

The council fielded and answered some questions regarding the proposed 2019-20 budget and the other articles on the March 5th Annual Meeting Ballot.

Kingdom Games “Kingdom Swim” Large Event Request

Mr. Chenette moved to approve the event request for the Kingdom Swim. Seconded by Mr. Ross, motion carried unanimously.

Downtown Transportation Grant Application (attached)

Ms. Raboin moved to approve the Downtown Transportation Grant application and authorize the City Manager to sign the application. Seconded by Mr. Charboneau, motion carried unanimously.

DRAFT

New Business

The council signed a 2019 liquor license for Azur's Inc.

Ms. Dolgin invited everyone to a Newport City Downtown Development Organization meeting at the Career Center on March 14, 2019 from 6:00 PM to 8:00 PM to update the community on progress since the October 22, 2018 meeting.

Old Business

Mr. Charboneau thanked Public Works for clearing the streets and sidewalks.

Mayor noted that between the Swim, Fishing Tournament and Rotary Basketball Newport was very busy last weekend.

Mr. Chenette asked about the street light on Pine St. Mr. Bernier noted that section of the street is a private road doesn't know if the City should fix the light or if that is something for the council to decide.

Ms. Dolgin noted the next Tax Sale will be on April 30, 2019.

Executive session to discuss Labor Relations

Mr. Ross moved that to find that premature general knowledge of the subjects of the executive session will clearly place the City at a substantial disadvantage by disclosing its negotiation strategy, per 1VSA 313 (a)(1). Seconded by Mr. Charboneau, motion carried unanimously.

Mr. Ross then moved to enter executive session to discuss the City's labor relations agreement. Seconded by Mr. Chenette, motion carried unanimously.

In open session at 8:10 Mr. Ross moved that as of 4:09 PM, March 4, 2019 I move to ratify the Police Contract as written at this time. Seconded by Mr. Chenette, motion carried unanimously.

Next Meeting Dates

March 5, 2019 at 8:00 PM and March 18, 2019 at 6:30 PM.

Adjournment

Mr. Chenette moved to adjourn at 8:13 PM. Seconded by Mr. Charboneau, motion carried unanimously.

Attest: _____ This _____ Day of March, 2019

Mayor

To: Newport City Council
From: Laura Dolgin, City Manager, and Tom Bernier, Director of Public Works
Date: March 4, 2019

Re: Downtown Transportation Grant Application

The City of Newport has an opportunity, through the RCDI grant, to apply for a Downtown Transportation Grant in the amount of \$100,000.00, requiring a 50/50 match of \$100,000.00 equivalent of cash or in-kind, for a total of \$200,000.00. We plan to meet the match through in-kind through the labor and equipment of our Public Works Department. Therefore, no cash match will be required. The grant application is due March 11, 2019, and I am requesting the council to vote to move forward with this application by signing the resolution, and to authorize the City Manager to sign all applicable documents for the following reasons:

The Intersection Study produced in 2017 recommended improvements for the intersection of Field Ave., Main St., and Second St. These improvements were further highlighted in the Waterfront and Downtown Master Plan. The improvements will bring about better visibility for pedestrians using the crosswalks, the installation of 'rapid flashing beacons' at the cross walks, better visibility for ingress and egress of vehicles on Field Ave., and improve the space for large truck delivery. We anticipate losing approximately 2 parking spaces on the front of the lot but gain 2 spaces on the back of the lot when we remove the islands.

Attached are the concept and the budget. The timeline for the grant is,

- Application Deadline: March 11, 2019 @ 4:30 p.m.
- Award Decisions: April 22, 2019 (or scheduled Board meeting)
- Project Started: October 22, 2020
- Project Completed: October 22, 2021
- Final Report Due: November 22, 2021

This project will take approximately 6 weeks to complete. We are excited to bring these improvements to this intersection because it is in alignment with the Waterfront and Downtown Master Plan as well as the AARP Walk Audit Survey, provides significant safety improvements to an active intersection, and will save the taxpayers \$100,000.00.

Thank you for your consideration.

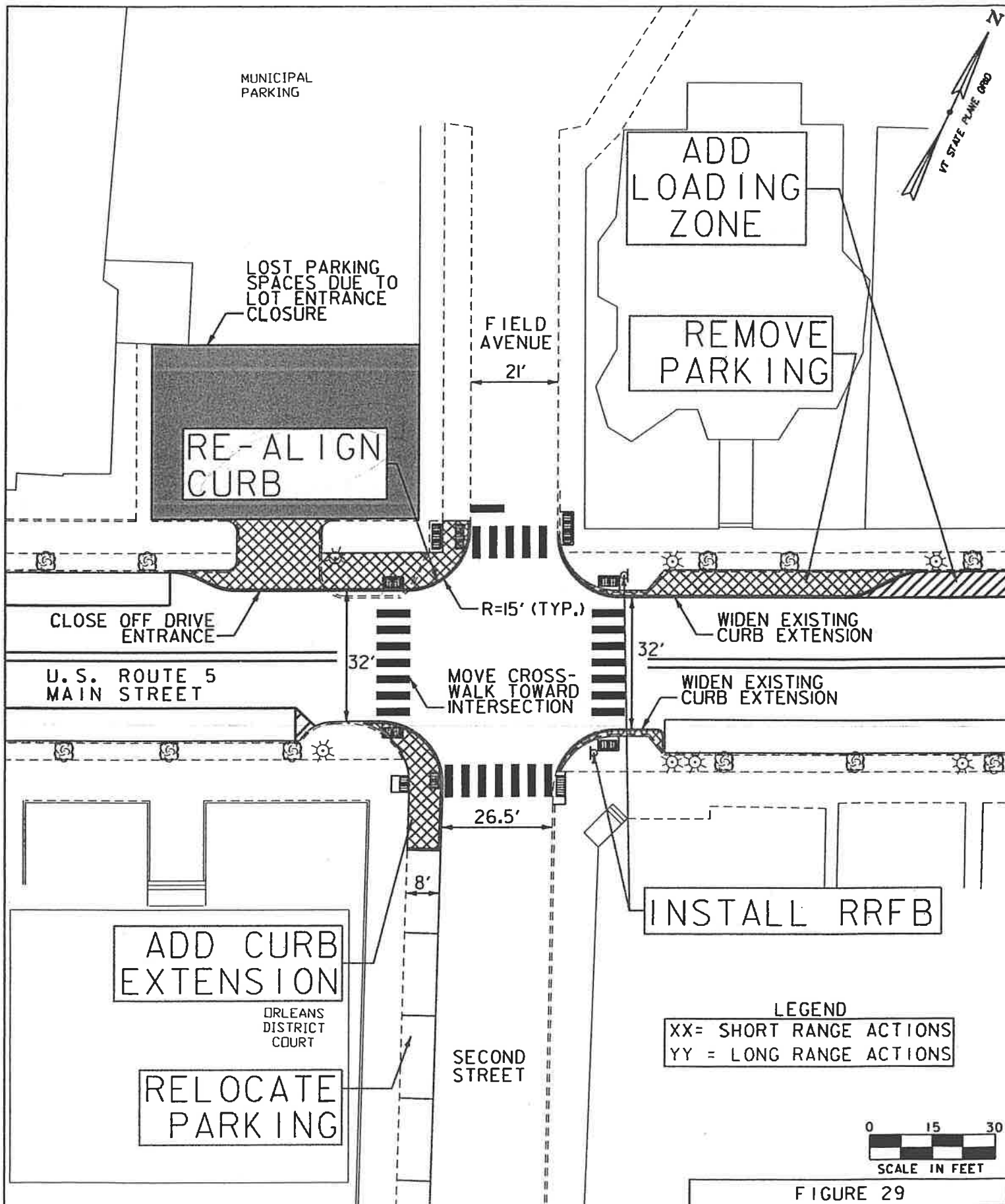


FIGURE 29

RECOMMENDED ACTIONS -
SECOND STREET

195311420 8/30/2017

SECOND ST. & MAIN ST.
NEWPORT, VT



Stantec Consulting Services Inc.
55 Green Mountain Drive
South Burlington VT 05403
Tel. 802.864.0223
www.stantec.com

**NEWPORT INTERSECTIONS STUDY
FINAL REPORT**

Location/Action	Approximate Cost	Funding Source(s)	Timetable	Next Step
Third Street/School Street/Main Street				
Remove Eastbound STOP sign	\$2000	City capital budget	2018	Seek City Council approval
Construct Curb Extensions	\$20,000 - 25,000	VTrans with local match	When grant(s) awarded	Apply for grant
Restrict Left Turns from Maplefields	\$500	City capital budget	2018	Seek City Council approval
Reconstruct Family Dollar lot	\$85,000 – 100,000	City and private funds	Subject to Family Dollar cooperation	Begin discussions with Family Dollar
Second Street/Feld Avenue/Main Street				
Remove parking stall	\$1000 -2000	City capital budget	2018	Seek City Council approval
Post loading zone	\$1000 -2000	City capital budget	2018	Seek City Council approval
Install RRFB	\$10,000 -15,000	VTrans with local match	When grant(s) awarded	Apply for grant
Construct Curb Extensions, close municipal parking lot Main St. entrance	\$100,000 – 150,000	VTrans with local match	When grant(s) awarded	Apply for grant
Shift Second Street Parking	\$1000	City capital budget	2018	Seek City Council approval
Gardner Park/Waterfront Plaza/Main Street				
Retime signal	\$500 - 1000	City capital budget	2018	Seek City Council approval
Relocate Waterfront Plaza Drive and rebuild signal	\$400,000 – 500,000	City and private funds	Subject to Waterfront Plaza cooperation	Begin discussions with Waterfront Plaza
Install signal conduit	\$10,000 – 15,000	City capital budget	2019	Seek City Council approval

Table 20 Implementation Plan

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RESOLUTION FOR DOWNTOWN TRANSPORTATION FUND GRANT

WHEREAS, the Municipality of the City of Newport is applying for funding as provided for in the State of Vermont FY 2019 Budget Act and may receive an award of funds under said provisions; and WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality has voted at a regularly scheduled meeting to provide local funds for a downtown transportation grant.

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds of 50% of total project cost; and
2. That the Newport City Planning Commission recommends applying for said Grant;

Planning Commission Chair Signature

Date

Legislative Body: Authorized and Passed this 4th day of March, 2019:

Newport City Council:

Paul L. Monette, Newport City Mayor

Denis Chenette, Council President

Julie Raboin

Kevin Charboneau

Dan Ross

Annual Meeting

March 5, 2019

DRAFT

The 101st Annual Meeting of the City of Newport, Vermont was held on Tuesday, March 5, 2019 in the Newport Municipal Building from 8:00 AM until 8:11 PM.

Articles 1 thru 17 were voted on by Australian Ballot. The polls were open from 8:00 AM until 7:00 PM.

Article 18, any other business that may legally come before the Annual Meeting was address during the Public Floor Meeting beginning at 8:00 PM. Present were Mayor Paul Monette, Council President Denis Chenette, Council Members Julie Raboin, Kevin Charboneau and Daniel Ross, City Manager Laura Dolgin, City Clerk/Treasurer James Johnson, members of the Press and Public.

There was no other business brought up by the attending City residents.

City Clerk James Johnson read the unofficial results of the races for Mayor, Council Members, City Clerk, City Treasurer, Trustee to Union School District #22 and Trustee to Newport City School District.

For Mayor for Two Years

Paul Monette	unofficial	189	(official 193)
Daniel Ross	unofficial	182	(official 188)
John Wilson	unofficial	186	(official 191)

For Two Council Members for Two Years

James Merriam	unofficial	251	(official 254)
Melissa Pettersson	unofficial	287	(official 296)
Daniel Ross	unofficial	250	(official 262)
John Wilson	unofficial	232	(official 245)

For City Clerk

James Johnson	unofficial	535	(official 554)
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For City Treasurer

James Johnson unofficial 527 (official 545)

DRAFT

For Trustee to Union School District #22

Richard Cartee unofficial 437 (official 453)

For Two Trustees to Newport City School District

School District

Christopher Royer unofficial 479 (official 493)

Vacant Position

No one was elected Grand Juror or Constable.

Articles 2 thru 5 and Articles 7 thru 17 were passed. Article 6 did not pass.

Adjournment

Mr. Chenette moved to adjourn at 8:11 PM. Seconded by Mr. Charboneau, motion carried.

Attested: _____ This _____ Day of March 2019

Mayor