

Council Minutes

March 4, 2019

A duly warned meeting of the Newport City Council was held on Monday, March 4, 2019 in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President Denis Chenette, Council Members Kevin Charboneau, Julie Raboin and Daniel Ross, City Manager Laura Dolgin, City Clerk/Treasurer James D. Johnson, Jessica Booth, Seth DiSanto, Tom Bernier, Becky Therrien, members of the Press and Public.

Mayor Monette called the meeting to order at 6:30 PM.

Approval of Minutes

Ms. Raboin moved to approve the minutes of February 11, 2019. Seconded by Mr. Ross, motion carried.

Comments by the Public

None

Informational Meeting about the Annual Meeting

The council fielded and answered some questions regarding the proposed 2019-20 budget and the other articles on the March 5th Annual Meeting Ballot.

Kingdom Games "Kingdom Swim" Large Event Request

Mr. Chenette moved to approve the event request for the Kingdom Swim. Seconded by Mr. Ross, motion carried unanimously.

Downtown Transportation Grant Application (attached)

Ms. Raboin moved to approve the Downtown Transportation Grant application and authorize the City Manager to sign the application. Seconded by Mr. Charboneau, motion carried unanimously.

New Business

The council signed a 2019 liquor license for Azur's Inc.

Ms. Dolgin invited everyone to a Newport City Downtown Development Organization meeting at the Career Center on March 14, 2019 from 6:00 PM to 8:00 PM to update the community on progress since the October 22, 2018 meeting.

Old Business

Mr. Charboneau thanked Public Works for clearing the streets and sidewalks.

Mayor noted that between the Swim, Fishing Tournament and Rotary Basketball Newport was very busy last weekend.

Mr. Chenette asked about the street light on Pine St. Mr. Bernier noted that section of the street is a private road doesn't know if the City should fix the light or if that is something for the council to decide.

Ms. Dolgin noted the next Tax Sale will be on April 30, 2019.

Executive session to discuss Labor Relations

Mr. Ross moved that to find that premature general knowledge of the subjects of the executive session will clearly place the City at a substantial disadvantage by disclosing its negotiation strategy, per 1VSA 313 (a)(1). Seconded by Mr. Charboneau, motion carried unanimously.

Mr. Ross then moved to enter executive session to discuss the City's labor relations agreement. Seconded by Mr. Chenette, motion carried unanimously.

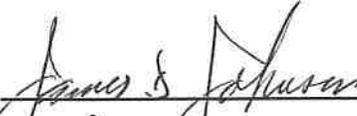
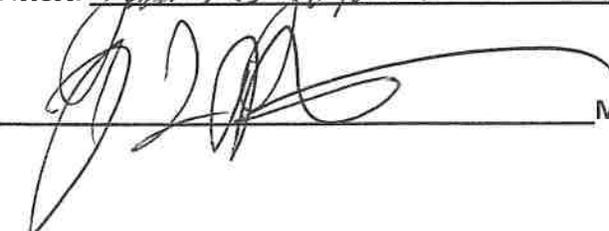
In open session at 8:10 Mr. Ross moved that as of 4:09 PM, March 4, 2019 I move to ratify the Police Contract as written at this time. Seconded by Mr. Chenette, motion carried unanimously.

Next Meeting Dates

March 5, 2019 at 8:00 PM and March 18, 2019 at 6:30 PM.

Adjournment

Mr. Chenette moved to adjourn at 8:13 PM. Seconded by Mr. Charboneau, motion carried unanimously.

Attest:  This 18th Day of March, 2019
 Mayor

To: Newport City Council
From: Laura Dolgin, City Manager, and Tom Bernier, Director of Public Works
Date: March 4, 2019

Re: Downtown Transportation Grant Application

The City of Newport has an opportunity, through the RCDI grant, to apply for a Downtown Transportation Grant in the amount of \$100,000.00, requiring a 50/50 match of \$100,000.00 equivalent of cash or in-kind, for a total of \$200,000.00. We plan to meet the match through in-kind through the labor and equipment of our Public Works Department. Therefore, no cash match will be required. The grant application is due March 11, 2019, and I am requesting the council to vote to move forward with this application by signing the resolution, and to authorize the City Manager to sign all applicable documents for the following reasons:

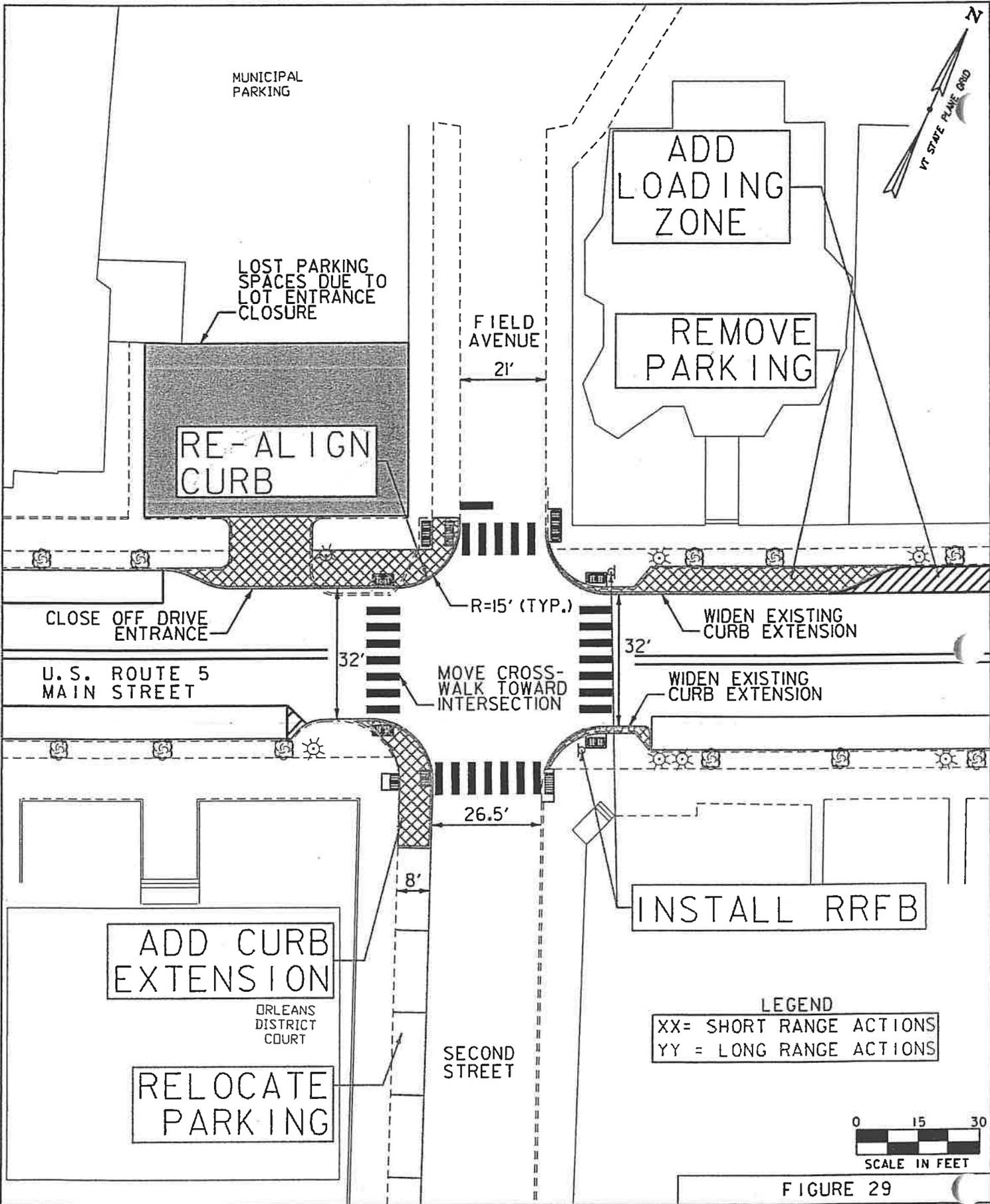
The Intersection Study produced in 2017 recommended improvements for the intersection of Field Ave., Main St., and Second St. These improvements were further highlighted in the Waterfront and Downtown Master Plan. The improvements will bring about better visibility for pedestrians using the crosswalks, the installation of 'rapid flashing beacons' at the cross walks, better visibility for ingress and egress of vehicles on Field Ave., and improve the space for large truck delivery. We anticipate losing approximately 2 parking spaces on the front of the lot but gain 2 spaces on the back of the lot when we remove the islands.

Attached are the concept and the budget. The timeline for the grant is,

- Application Deadline: March 11, 2019 @ 4:30 p.m.
- Award Decisions: April 22, 2019 (or scheduled Board meeting)
- Project Started: October 22, 2020
- Project Completed: October 22, 2021
- Final Report Due: November 22, 2021

This project will take approximately 6 weeks to complete. We are excited to bring these improvements to this intersection because it is in alignment with the Waterfront and Downtown Master Plan as well as the AARP Walk Audit Survey, provides significant safety improvements to an active intersection, and will save the taxpayers \$100,000.00.

Thank you for your consideration.



RECOMMENDED ACTIONS -
 SECOND STREET
 195311420 8/30/2017

SECOND ST. & MAIN ST.
 NEWPORT, VT



Stantec

Stantec Consulting Services Inc.
 55 Green Mountain Drive
 South Burlington VT 05403
 Tel. 802.864.0223
 www.stantec.com

FIGURE 29

**NEWPORT INTERSECTIONS STUDY
FINAL REPORT**

Location/Action	Approximate Cost	Funding Source(s)	Timetable	Next Step
Third Street/School Street/Main Street				
Remove Eastbound STOP sign	\$2000	City capital budget	2018	Seek City Council approval
Construct Curb Extensions	\$20,000 - 25,000	VTrans with local match	When grant(s) awarded	Apply for grant
Restrict Left Turns from Maplefields	\$500	City capital budget	2018	Seek City Council approval
Reconstruct Family Dollar lot	\$85,000 - 100,000	City and private funds	Subject to Family Dollar cooperation	Begin discussions with Family Dollar
Second Street/Field Avenue/Main Street				
Remove parking stall	\$1000 -2000	City capital budget	2018	Seek City Council approval
Post loading zone	\$1000 -2000	City capital budget	2018	Seek City Council approval
Install RRFB	\$10,000 -15,000	VTrans with local match	When grant(s) awarded	Apply for grant
Construct Curb Extensions, close municipal parking lot Main St. entrance	\$100,000 - 150,000	VTrans with local match	When grant(s) awarded	Apply for grant
Shift Second Street Parking	\$1000	City capital budget	2018	Seek City Council approval
Gardner Park/Waterfront Plaza/Main Street				
Retime signal	\$500 - 1000	City capital budget	2018	Seek City Council approval
Relocate Waterfront Plaza Drive and rebuild signal	\$400,000 - 500,000	City and private funds	Subject to Waterfront Plaza cooperation	Begin discussions with Waterfront Plaza
Install signal conduit	\$10,000 - 15,000	City capital budget	2019	Seek City Council approval

Table 20 Implementation Plan

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City Manager..... (802) 334-5136
City Clerk / Treasurer..... 334-2112
Public Works..... 334-2124
Zoning Adm. / Assessor..... 334-6992
Recreation / Parks..... 334-6345
Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

RESOLUTION FOR DOWNTOWN TRANSPORTATION FUND GRANT

WHEREAS, the Municipality of the City of Newport is applying for funding as provided for in the State of Vermont FY 2019 Budget Act and may receive an award of funds under said provisions; and WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality has voted at a regularly scheduled meeting to provide local funds for a downtown transportation grant.

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds of 50% of total project cost; and
2. That the Newport City Planning Commission recommends applying for said Grant;

Planning Commission Chair Signature

2-5-19

Date

Legislative Body: Authorized and Passed this _____ day of March, 2019:

Newport City Council:

Paul L. Monette, Newport City Mayor

Denis Chenette, Council President

Julie Raboin

Kevin Charboneau

Dan Ross