

City Manager..... (802) 334-5136
City Clerk / Treasurer..... 334-2112
Public Works..... 334-2124
Zoning Adm. / Assessor..... 334-6992
Recreation / Parks..... 334-6345
Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

**Newport City Council Meeting
Regular Meeting Agenda
Monday, August 20, 2018, beginning at 6:30 p.m.
Council Room**

City Council: Paul Monette, Mayor

Denis Chenette, President

Julie Raboin

Kevin Charboneau

Dan Ross

Laura Dolgin, City Manager

James D. Johnson, City Clerk/Treasurer

1. Call the Regular Council Meeting to Order
2. Approve Minutes of August 6, 2018
3. Retirement Ceremony for Roland Maurais
4. Comments by Members of the Public
5. Fire Station Facility Maintenance Priority, Fire Chief Jamie LeClair; Vote
6. Fuel Pre-buy; Vote
7. Appoint VLCT Delegate at Annual Meeting; Vote
8. Recreation Rate & Fees 2019 Approval, Possible Vote
9. Public Records Request Policy Review Update and Possible Vote
10. Electronic Marquee and Possible Vote
11. New Business
12. Old Business
13. Set next meeting: Regularly Scheduled Council Meeting: September 10, 2018 @ 6:30 pm.
14. Adjourn

Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines per the policy adopted on December 21, 2015 and ratified on January 23, 2017:

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to insure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limits adopted on January 23, 2017.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversation. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

DRAFT

Council Minutes

August 6, 2018

A duly warned meeting of the Newport City Council was held on Monday, August 6, 2018 in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President Denis Chenette, Council Members Julie Raboin, Kevin Charboneau and Dan Ross, City Manager Laura Dolgin, City Clerk/Treasurer James D. Johnson, Chief Seth DiSanto and Jessica Booth.

Mayor Monette called the meeting to order at 6:35 PM.

Mayor Monette noted that number 11 on the agenda should have read Executive Session to Discuss Civil Litigation, also number 8 will be tabled until next meeting out of respect to Mr. Bessette who passed away last weekend. The Bessette's donated the marquee to the City.

Mr. Chenette moved to accept the amended agenda for August 6, 2018. Seconded by Mr. Ross, motion carried.

Approval of Minutes

Mr. Chenette noted that the minutes didn't reflect that Mr. Ross seconded the motion on the line of credit. Mr. Chenette moved to approve the minutes of July 16, 2018 as amended. Seconded by Mr. Charboneau, motion carried unanimously.

Comments by the Public

Michelle Rossi presented a petition signed by 102 concerned citizens requesting that the Newport Police Dept. look into the opioid problem on Third St.

Request for Water/Sewer Allocation

Water/Sewer allocation for 23 Orchard St. ID# 134154.

Ms. Raboin moved to approve the allocation request. Seconded by Mr. Chenette, motion carried unanimously.

Event Requests

Ms. Raboin moved to approve the Out of Darkness Walk on September 8th and waive the fee of \$191.00. Seconded by Mr. Charboneau, motion carried unanimously.

Mr. Chenette moved to approve the Paws for Cause event on September 15th and waive the \$191.00 fee. Seconded by Mr. Ross, motion carried unanimously.

Mr. Ross moved to approve the Rotary Club Duck Regatta on September 23rd and waive the fee of \$191.00. Seconded by Mr. Charboneau, motion carried unanimously.

Mr. Chenette moved to approve the North Country Chamber's Newport Fall Festival on September 29th and waive the fee of \$909.00. Seconded by Ms. Raboin, motion carried unanimously.

All fees will be expended from council special projects and shown as revenue in the appropriate waived event fees category.

Public Records Policy Review

Mr. Ross moved to table the policy review until next meeting. Seconded by Ms. Raboin, motion carried unanimously.

Social Media Policy Review

Mr. Ross moved to table the policy review until next meeting. Seconded by Mr. Charboneau, motion carried unanimously.

New Business

Mayor Monette noted that the owners of the Thai Restaurant have gotten their Visa's and are waiting for Passports.

Old Business

Mr. Johnson noted that there was a mix up of the date for the American Legion coin drop. They request that the date be move from August 18th to August 11th. Mr. Chenette moved to allow the Legion coin drop on August 11th instead of August 18, 2018. Seconded by Ms. Raboin, motion carried unanimously.

Ms. Raboin asked about the status of the Designated Downtown Director's position. Ms. Dolgin indicated that a candidate was hired but backed out for personal reasons. The position will be advertised again.

Ms. Dolgin stated that Newport's Downtown Designation has been approved at the July 23rd Vermont Downtown Board meeting without any further conditions. The designation is in place for the next 8 years, with a mandatory 4-year check-in.

Ms. Dolgin noted that the Northern Borders grant application has been withdrawn due to the EB5 civil settlement.

Ms. Dolgin stated that EDA will require water meters as part of the grant for the new water tower. The question has been asked if we can include water meters in the grant or is it time for the council to make water meters mandatory.

Executive Session – Civil Litigation

Mr. Chenette moved that premature public knowledge of the subjects of the executive session will clearly place the City at a substantial disadvantage by disclosing its negotiation strategy and move that we enter executive session to discuss the pending litigation on the advice of counsel under the provisions of 1 VSA 313 (a)(1). Seconded by Ms. Raboin, motion carried unanimously.

No action.

Executive Session to Discuss Labor Relations

Mr. Chenette moved that premature public knowledge of the subjects of the executive session will clearly place the City at a substantial disadvantage by disclosing its negotiation strategy and move that we enter executive session to discuss labor relations under provisions of 1 VSA 313 (a)(1). Seconded by Ms. Raboin, motion carried unanimously.

No action.

Next Meeting date

August 20, 2018

Adjournment

Mr. Chenette moved to adjourn at 9:20 PM. Seconded by Ms. Raboin, motion carried unanimously.

Attested _____ This _____ Day of _____ 2018

Mayor

August 14, 2018

To: Newport City Council, City Manager, City Clerk & Treasurer

Re: Fire Department Roof Update

Good Morning Laura,

I received correspondence from our insurance company regarding the claim on the fire station roof stemming from the spring windstorm that caused unexpected damage to the roof. Because of the age of the roof they are only able to cover the side facing the car wash. We are responsible for the remainder of the roof. The amount they have committed to this project is \$14,068.34, minus our \$1000.00 deductible. All the shingles need replacing due to the storm damage and the age of the shingles being in excess of 20 years.

Due to the windstorm and the current condition of the roof, this facility maintenance issue has become a priority over the station floor. I propose to use the money that's been set aside in a sinking fund for the station floor to now be used to replace the whole roof with a standing seam roof that will last a lifetime.

The amount we'd use from the \$50,000.00 sinking fund balance is expected to be approximately \$44,000.00. The bid estimate submitted for the standing seam was \$55,360.00 - \$13,068.34 = \$42,291.66. As much as I'd like to replace the floor as planned, I think the condition of the roof is a priority before we start having leaks and risking the structure.

Any remaining funds will continue to be assigned for the floor project. I am asking the City Council to approve the use of these capital expenditure funds originally designated to the fire station floor, to now be assigned to the roof due to this unanticipated facility priority.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jamie LeClair', with a stylized flourish at the end.

Jamie LeClair

Newport City Fire Chief

Tax ID	Payee Name	Claim #	DOL	Ck Date
	Newport City	20180610-P01	05/05/2018	08/03/2018

<u>Ref/Inv#</u>	<u>Procedure Code</u>	<u>Date of Service</u>	<u>Payment Code</u>	<u>Billed</u>	<u>Paid</u>
			Property Damage	14,068.34	13,068.34

INSR

Fire Station Roof



VLCT Property & Casualty
Intermunicipal Fund Inc.

To: Newport City Council
From: Laura Dolgin, City Manager
Date: August 17, 2018



Re: 2018-2019 Heating Season Pre-Buy Recommendation

The City normally receives heating season pre-buy prices during the month of February. This year due to the price volatility, we received our price from Fred's for the 2018-2019 heating season as follows:

Fuel Oil: \$2.599 per gallon plus .01 cent Petroleum Distributors Licensing Fee for 24,000 gallons = \$62,616.00.

Propane: \$1.45 per gallon for 11,000 gallons = \$15,950.00

Total: \$78,566.00

Last winter (2017-2018) the city paid \$2.199 fuel for a total pre buy fuel amount of \$52,776, and \$1.35 propane pre buy amount of \$14,692.34.00.

I recommend we proceed with this pre-buy purchase.



323 Main Street, Derby, VT 05829
CallFred's.com

8/17/18
City of Newport
222 Main Street
Newport, VT 05855

To Whom It May Concern:

We are pleased to quote you a prebuy price for the 2018-2019 heating season.

Fuel Oil \$2.599 per gallon plus .01 cent pdlf
Propane \$1.45 per gallon

Please feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dennis Percy", is written over the printed name.

Dennis Percy
General Manager



*Serving and
Strengthening
Vermont Local
Governments*

To: Vermont Selectboards and City Councils

From: Dominic Cloud, President, VLCT Board of Directors

Re: VLCT Annual Business Meeting Voting Delegates and Procedure

Date: August 7, 2018

As part of Town Fair, the Vermont League of Cities and Towns will hold its annual business meeting at the DoubleTree by Hilton in South Burlington **starting at approximately 12:30 p.m.** on Wednesday, October 3, 2018.

To ensure that all VLCT member cities and towns are properly represented and able to participate in the adoption of the 2019-20 VLCT Municipal Policy (our legislative platform) and the election of League officers, we are asking you – as your municipality’s legislative body – to designate **one** official from your town as a **Voting Delegate** for the meeting. This designation will ensure that each town is heard and uses the vote to which it is entitled.

Please inform us of your designation by Friday, September 21. If necessary, designations may be made on the day of the Annual Meeting at the registration table, where designated delegates pick up their credentials card.

While a currently serving local official may speak at the annual meeting, **only designated city or town delegates may vote.**

According to the VLCT bylaws:

“ARTICLE X SECTION 1. LEGISLATIVE POLICY – The broad outline of policies to be supported by the Vermont League of Cities and Towns during the ensuing legislative session will be developed by the legislative committees; reviewed, amended as needed and approved by the Board of Directors; and adopted at an annual or special meeting. Suggested policy amendments may also be presented by full members in writing prior to the meeting or on the floor at the meeting. The draft policy shall be presented at a duly warned meeting of the membership and shall become the legislative policy of VLCT if approved by a majority of votes cast at the meeting.”

The attached Voting Delegate Form is *not* a Town Fair registration form. If you want to participate in either day’s activities (workshops, trade show, lunch, and awards ceremony), please complete and return a Town Fair registration form with your payment, or register online at <http://www.vlct.org/training-events>. If you plan to attend *only* the Annual Meeting, please check the appropriate box on the attached voting delegate form.

Sponsor of:

VLCT Employment
Resource and Benefits
Trust, Inc.

VLCT Municipal
Assistance Center

VLCT Property and
Casualty Intermunicipal
Fund, Inc.

Enclosure

VLCT ANNUAL BUSINESS MEETING
12:30-4:00 p.m.

Wednesday, October 3, 2018
DoubleTree by Hilton
South Burlington, Vermont

DELEGATE DESIGNATION FORM

We, the Selectboard/City Council of _____,

designate the following individual as the voting delegate for our city/town at the 2018 Annual Business Meeting:

_____ Name (please print)	_____ Position
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We understand that the above individual will represent the city/town as a voting member of the VLCT membership.

Signed,

_____ Chairperson	_____ Date
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Please return completed form by Friday, September 21, 2018, to VLCT, 89 Main Street, Suite 4, Montpelier, VT 05602. You may also fax it to us at 802-229-2211 or bring it with you to Town Fair.

Please note. This is **not** a Town Fair registration form. Visit www.vlct.org/training-events to register online.

If you plan to attend **only** the VLCT Annual Meeting (and Wednesday networking reception in the Foyer), please check the box below. There is no charge to attend either of these activities.

☐ **I will only attend the Annual Meeting.**

MEMO

To: Newport City Council
Paul Monette, Mayor
Laura Dolgin, City Manager

From: Jessica Booth, Parks & Recreation Director

Date: August 17, 2018

Re: 2019 Rates

Attached please find proposed field and facility rates for 2019. Beginning January 1st, most field and facility requests will be processed through our new online booking system, otherwise field and facility use procedures will see no change from 2018.

Summary:

- Most rates have increased by 3%. Items highlighted in gray show additional noteworthy changes. See "Notes" column for details.
- A few new rates have been included to account for additional facilities and rental options.
- Parks & Recreation will continue to offer "bulk discounts" for larger reservations at athletic fields and the municipal gym. A booking that includes 10 uses or more will be eligible for a 20% discount, 25 uses or more will be eligible for a 40% discount.
- Definition of terms:
 - Season:** Typically the first week of May through mid-October, when facilities are open (weather dependent).
 - Game:** Up to 2hrs, includes exclusive use, trash, restrooms, wear, mowing, initial field prep and lining.
 - Practice:** Up to 2hrs, includes exclusive use, trash, restrooms, wear, mowing and no field prep. This is a new addition to assist with scheduling, organization of field space, user commitment and contribution.

Additional Policy Notes:

- Any request for waived/reduced fees must be submitted to Council *prior* to use. Parks & Recreation will not grant policy exceptions or authorize reduced rates for any user.
- All fees are to be paid in full prior to use.

Enclosure: Rate Sheet

Proposed

Newport Parks & Recreation Rates

2015 2016 2017 2018 2019

Municipal Building

Gymnasium	30	31	32	32	33 hour
				102	105 4 hours
				181	186 full day
Community Center		20	21	21	22 hour
		64	66	67	69 4 hours
		112	116	119	123 full day

State Building Area

Waterfront Greenspace					40 hour
					127 4 hours
					223 full day

City Dock

vessels <24' in length will be charged at 24' rate

Seasonal Slip - Resident - with water & power	41	42	42	42	45 foot
Seasonal Slip - Resident - without water & power	40	41	41	42	43 foot
Seasonal Slip - Nonresident - with water & power	46	51	51	53	54 foot
Seasonal Slip - Nonresident - without water & power	44	48	48	49	51 foot
Resident Transient Docking with water & power	37	38	38	39	40 day
(non-B.I.G. docks)	207	213	213	219	226 week
	725	745	745	767	790 month
Resident Transient Docking without water & power	30	33	33	34	35 day
(non-B.I.G. docks)	168	185	185	191	196 week
	558	647	647	666	686 month
Resident B.I.G. Dock Day Use (First two hours FREE)					10 hour
					20 4 hours
					35 day
					315 Extended Stay
					Grant funded docks with use restrictions
					Grant funded docks with use restrictions
					Grant funded docks with use restrictions
					Grant funded docks with use restrictions
Nonresident Transient Docking with water & power	37	41	41	42	43 day
(non-B.I.G. docks)	207	219	220	227	244 week
	725	804	804	825	853 month
Nonresident Transient Docking without water & power	30	36	36	37	38 day
(non-B.I.G. docks)	168	202	202	205	214 week
	558	766	766	777	749 month
Nonresident B.I.G. Dock Day Use (First two hours FREE)					10 hour
					20 4 hours
					43 day
					342 Extended Stay
					Grant funded docks with use restrictions
					Grant funded docks with use restrictions
					Grant funded docks with use restrictions
					Grant funded docks with use restrictions
Dinghy Dock			50	75	75 season
Kayak/Canoe Rack Storage			50	75	75 season
				15	10 week
Mooring Stations	165	170	170	175	180 season
Pump-Outs (Newport residents free)	17	20	20	21	5 each
Gas	Market	Market	Market	Market	Market
Ice	2	2	2	3	3 each
Boat Services (when available)					85 hour
Mooring Installation					No Charge
Mooring Inspection/Adjustment/Repair (\$100-minimum)	50	100	100	85	No longer offering this service, has been contracted out for safety/liability purposes
Boat Rescue (\$100-minimum)				100	No longer offering this service, has been contracted out for safety/liability purposes
				100	No longer offering this service

Gardner Memorial Park

Baseball/Softball Field	30	37	38	39	40 game
				5	5 practice
Softball/Baseball Tournament	207	207	211	217	224 1 day
	769	371	328	344	359 2 days
	451	465	443	456	470 3 days
Soccer/Football Field	48	45	46	47	49 game
				5	5 practice
Hockey Rink/Basketball Court/Pickleball Courts	24	25	25	25	27 hour
Lights	18	18	18	19	20 occurrence
Causeway/Bandsland/Greenspaces	36	37	38	39	40 hour
	115	113	120	124	127 4 hours
	232	107	210	216	223 full day
Playground Pavilion Rental				29	30 hour
				93	96 4 hours
				165	167 day

Prouty Beach

Resident Tent Sites	31	32	33	33	34 night
	174	175	179	184	190 week
Resident RV Sites	13	23	26	46	41 night
	219	215	211	325	231 week
	145	761	661	767	811 month
Resident Prime Sites	41	47	48	49	45 night
	200	235	238	267	249 week

Prouty Beach

Nonresident Tent Sites	31	34	34	35	36 night	
	124	139	139	139	202 week	
Nonresident RV Sites	30	40	42	43	45 night	
	213	288	295	242	249 week	
	245	325	323	348	873 month	
Nonresident Prime Sites	41	45	45	46	48 night	
	250	265	255	262	267 week	
Seasonal Sites - Residents	1340	1342	1360	1421	1464 season	
Seasonal Sites - Nonresidents	1452	1597	1597	1645	1694 season	
Boat/RV/Vehicle Storage			2	3	3 day	
			10	10	10 week	
			30	30	31 month	
			120	120	124 season	
Kayak/Canoe Rack Storage			50	75	75 season	
				10	10 week	
Beach Day Use Fee (Newport residents free)	2	3	3	3	3 day	
	6	9	9	9	10 car	
Beach Season Pass (Newport Residents Free)	26	26	26	27	28 person	
	30	30	35	37	38 family	
Pavilion Rental	37	23	38	39	40 hour	
	110	122	122	120	129 4 hours	
	207	213	213	219	226 day	
Upper Tent Shelter Rental	37	38	38	29	30 hour	
	118	122	122	93	96 4 hours	
	207	213	213	162	167 day	
Baseball/Softball Field				39	40 game	
				5	5 practice	
Upper Multi-Purpose/Football Field				47	49 game	
				5	5 practice	
Basketball Court				26	27 hour	
Tennis Courts				5	5 hour (one)	
				15	15 hour (all four)	
Waterfront/Greenspaces				39	40 hour	
				124	127 4 hours	
				216	223 full day	
Boat Rental (kayak, canoe, row boat)	8	9	9	10	10 hour	
	20	29	29	30	31 4 hours	
	45	50	50	52	53 day	
Sail Boat Rental	33	34	37	35	36 2 hours	
	53	54	54	56	57 4 hours	
	92	95	95	95	101 day	
Bikes (Newport Residents Free)	5	5	5	10	10 day	
Ice	2	2	2	3	3 each	
Wood	5	6	5	6	6 box	

Tents

20' X 20"	252	289	276	305	314 day	
20' X 30"	304	313	310	329	338 day	No longer renting this tent, it's not safe.
20' X 40'	330	340	355	368	377 day	
20' X 60"	361	372	370	390	402 day	No longer renting this tent, it's not safe.
Tent Sides	50	50	59	61	63 day	

Other Rentals

Tables	5	6	6	8	8 each	
Chairs	1	1	1	2	2 each	
Public Address System	20	20	41	200	200 event	Kept the same due to large increase in 2017
Bandwagon (Local use only)	200	200	200	500	500 event	Kept the same due to large increase in 2017
Staff Time				26	26 hour	

City of Newport
Vermont Public Record Inspection,
Copying and Transmission Policy

PURPOSE:

The Vermont Public Records Act, 1 V.S.A. §§ 315-320, provides access to a municipality's public records for inspection and copying unless the records are exempt by law from public access. The municipality is authorized under section 316(j) of the Public Records Act to adopt and enforce reasonable rules to prevent disruption of operations in responding to records requests, to preserve the security of public records, and to protect public records from damage. This policy is intended to provide for timely action on requests for public records without unreasonable interruption of operations and to protect the integrity of the municipality's public records.

APPLICABILITY: A public record is defined as any written or recorded information, regardless of physical form or characteristic, which is produced or acquired in the course of city business. Public records, regardless of format, are available for inspection and copying unless there is a specific statute exempting the record from public disclosure. Those records exempt from public inspection and copying are set out at 1 V.S.A. § 317(c).

This policy applies only to requests for public records in the custody of the respective custodian in the office of Newport City Municipal Offices. Public records may be in the custody of various officers or employees of the city.

DEFINITIONS: For purposes of this policy, the following words and/or phrases shall apply:

1. "Agency" means an agency, board, committee, department, branch, instrumentality, commission, or authority of any town.
2. "custodian" means the person that has charge or custody of a public record.
3. "Promptly" means immediately, with little or no delay, and not more than three business days.

PUBLIC RECORD REQUEST FORMS: Not every public record request will necessitate the use of a written request form. However, when a request is made for a public record that is not readily accessible, may be exempt from public access, or may not exist, the requestor will be asked to complete, but is not required to do so except as stated below, a Public Records Request Form designated by the custodian. If the requestor declines to complete the Public Records Request Form, the custodian may complete such form. Where a request is likely to result in charges for copying or staff time, the requestor is required to submit a completed Request Form. The custodian shall retain the original copy of all requests and written responses (if applicable).

INSPECTION OF PUBLIC RECORDS: In responding to a request to inspect or copy a record, the custodian will consult with the requestor if necessary in order to clarify the request or to obtain additional information that will assist the custodian in responding to the request and in facilitating production of the requested record for inspection or copying. When a requestor seeks a voluminous

amount of separate and distinct records, the custodian may ask the requestor to narrow the scope of the public records request.

Upon receipt of a request to inspect a public record, the custodian will promptly produce the record for inspection except that:

1. The custodian will inform the requestor in writing if the record does not exist under the name given by the requestor or by any other name known to the custodian.
2. If the custodian withholds the record as exempt from public access, the custodian will promptly certify this fact in writing to the requestor. The custodian will identify the record or portion of record withheld, the statutory basis for withholding the record, a brief statement of the reasons and supporting facts for denial and provide the names and titles or positions of each person responsible for denial of the request. The custodian will also inform the requester of the right to appeal this determination to the City Manager. It is the policy of the city that all exempt records will be withheld from disclosure.
3. If the record is in active use or in storage and therefore not readily available at the time of the request, the custodian will promptly certify this fact in writing to the requestor and set a date and hour within one calendar week of the request when the record will be available for inspection.

For the purpose of this policy, a "business day" means a day that the custodian's office is open to provide services. The time limits described above may be extended in writing up to ten business days from receipt of the records request based on:

- a. The need to search for and collect requested records from field facilities or other establishments that are separate from the municipal office; or
- b. The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records which are demanded in a single request; or
- c. The need for consultation with the city attorney or other city officers or departments having a substantial interest in the determination of the request.

If the time limits described above are extended, the custodian will inform the requester of such fact in writing, setting forth the reasons for the extension and specifying the date upon which the custodian will respond to the request.

The custodian will not withhold any record in its entirety on the basis that it contains some exempt content if the record is otherwise subject to disclosure; instead, the custodian will redact the information he or she considers to be exempt and produce the record accompanied by an explanation of the basis for denial of the redacted information.

PROTECTION OF PUBLIC RECORDS REQUESTED FOR INSPECTION: In order that all public records in the custody of the custodian may be protected from damage or loss, such records may only be inspected in locations in the municipal office designated by the custodian. No public record may be removed from a designated location, marked, altered, defaced, torn, damaged, destroyed, disassembled, or removed from its proper location or order. The custodian or other staff person may

be present during the inspection of a public record. No person shall be allowed to copy a public record using copying equipment other than that owned by the city unless approved by the custodian.

When inspection of an electronic record is requested and the inspection of the original electronic record would create a disruption in operations of the city or would jeopardize the security or condition of the original record, the custodian will provide an electronic copy of the original record in the format in which the record is maintained, less any exempt information redacted from the record, at no cost to the requestor.

COPIES OF PUBLIC RECORDS: Upon receipt of a request to make a copy of a public record, the custodian will make and produce a copy subject to the following:

1. Charges: Except where otherwise provided by law, the custodian will charge and collect the following costs for making a copy of a public record:

- a. The actual cost charged for a copy of a public record is as determined by the uniform schedule of charges established by the Secretary of State; and
- b. The cost of staff time associated with complying with a request for a copy of a public record when the time exceeds 30 minutes is that cost is determined the uniform schedule of charges established by the Secretary of State.

The City Council of Newport hereby adopts the following fee structure with regards to public records pursuant to 1 VSA 316 (e):

- As established by the Secretary of State under 1 VSA 316 (d).

All charges for copies and staff time must be paid in full prior to delivery of the requested copies. Upon request, the custodian will provide an estimate of the cost of making a copy of a public record prior to complying with the request.

2. Standard formats: The custodian will make a copy of a public record in the following standard format:

- a. For any public record maintained by the custodian in paper form, the custodian will make a paper copy of the record;
- b. For any public record maintained by custodian in electronic form, the custodian will make either a paper printout of the record or an electronic copy of the record in the format in which the record is maintained, as directed by the requestor.

A request for a copy in a format other than those mentioned above is "non-standard." The custodian will not provide a copy of a public record in a non-standard format (e.g., conversion of a paper public record to electronic format).

CREATION OF PUBLIC RECORDS: The custodian will not create a public record that does not exist, except that the custodian may do so if he/she believes that doing so will be more efficient than otherwise.

TRANSMISSION OF PUBLIC RECORDS: The custodian will not transmit a public record, except that the custodian may do so if he/she believes that doing so will be more efficient than otherwise.

DENIAL OF A PUBLIC RECORD REQUEST: If the custodian denies a public record request in whole or in part, the denial may be appealed to the City Manager. In accordance with 1 V.S.A. § 318(c)(1), the City Manager will make a written determination on the appeal within five business days after receipt of the appeal. A decision of the City Manager may be reviewable by the Vermont Superior Court pursuant to 1 V.S.A. § 319.

The foregoing Policy is hereby adopted by the City Council of the City of Newport, Vermont, this ____ day of _____.

This Policy is effective as of this date until amended or repealed.

Mayor Paul Monette

Denis Chenette, Council President

Julie Raboin

Kevin Charboneau

Dan Ross

City of Newport, Vermont
Certification of Denial of Access to Public Record(s)
1 V.S.A. § 318(a)(2)

On _____, the Custodian for the Office of the City of Newport, Vermont, received a request from _____ for access to public record(s). Certain records determined to be subject to the request have been withheld in whole or in part as exempt from disclosure under 1 V.S.A. § 317. Such withheld records are as follows:

Title or Other Description of Public Record Withheld	All or Partial	Reasons for Withholding and Supporting Facts	Statutory Exemption(s)	Name & Title of Person Responsible for Denial

You may appeal any or all of the withholding of these public records to the City of Newport, City Manager. In accordance with 1 V.S.A. § 318(c)(1), the Newport City Manager will make a written determination on the appeal within five (5) business days after receipt of the appeal. A decision of the Newport City Manager may be reviewable by Vermont Superior Court under 1 V.S.A. § 319.

Custodian for the Office of City of Newport
City of Newport, Vermont

Date signed _____.

The Custodian for the Office of the City of Newport shall retain this form for record keeping purposes and provide the requestor with its copy.

City of Newport, Vermont
Request for Inspection or Copying of Public Record(s)

Date _____

Dear Custodian:

Pursuant to the Vermont Public Record Act, 1 V.S.A. §§ 315-320, I hereby request to inspect the following public record(s):

- a. _____
- b. _____
- c. _____

(If applicable) I hereby request a copy of the above record(s) in the following format: _____. I agree to pay reasonable and customary costs for these copies.

(Complete this section if you have a disability requiring an accommodation): I request the following accommodation(s) in order to access the public record(s) I seek:

If you have questions about this request, please call me at _____.

Thank you for your help.

Signature

Printed Name

The Custodian for the Office of the City of Newport shall retain this form for record keeping purposes and provide the requestor with its copy.

City of Newport, Vermont
Response to Request for Public Record(s)
1 V.S.A. § 318

On _____, the Custodian for the Office of the City of Newport, Vermont, received a request from _____ for access to public record(s).

In response to this request (check all that apply):

- ☐ The Custodian is not producing some or all of the record(s) requested for inspection because:
- ☐ the record(s) do not exist under the name given by the requestor or by any other name known to the Custodian. 1 V.S.A. § 318(a)(4);
 - ☐ the City is not required to provide copies of public records in their non-standard format. 1 V.S.A. § 316(i);
 - ☐ the record(s) does not already exist and the City is not required to create a public record(s). 1 V.S.A. § 316(i);
 - ☐ the City is not required to convert paper public record(s) to electronic format. 1 V.S.A. § 316(i).

Record(s) requested: _____

- ☐ The record(s) requested below are in active use or in storage and therefore not available for use at the time of this request. The record(s) requested will be available for examination within one calendar week of the request on _____ (date) at _____ (hour). 1 V.S.A. § 318(a)(1).

Record(s) requested: _____

- ☐ The following "unusual circumstances," as that term is defined by 1 V.S.A. § 318(a)(5), exist with respect to the record(s) requested below:
- ☐ the need to search for and collect the requested record(s) from field facilities or other establishments that are separate from the office processing the request;
 - ☐ the need to search for, collect, and appropriately examine a voluminous amount of separate and distinct record(s) which are demanded in a single request;
 - ☐ the need for consultation with the City's attorney or with other City officers or departments having a substantial interest in the determination of the request.

Record(s) requested: _____

The non-exempt record(s) requested will be available for examination not more than ten **(10)** business days from receipt of this request on _____ (date). 1 V.S.A. § 318(a)(5).

- ☐ The record(s) requested below are subject to one or more of the following staff time charges:
- ☐ charges for the time directly involved in complying with the request that exceeds 30 minutes;
 - ☐ charges incurred because the City agreed to create a public record(s) that did not already exist;
 - ☐ charges incurred because the City agreed to provide the public record(s) in a non-standard format and the time directly involved in complying with the request exceeds 30 minutes.

Record(s) requested: _____

Because this request is subject to staff time charges, the Custodian hereby requires that the request be made in writing and that all charges be paid in whole prior to delivery of the copies. Upon request, the City will provide an estimate of the charge.

This denial of access, whether temporary or permanent, may be appealed to the City of Newport City Manager. In accordance with 1 V.S.A. § 318(c)(1), the Newport City Manager will make written determination on the appeal within five **(5)** business days after receipt of the appeal. A decision of the Newport City Manager may be reviewable by Vermont Superior Court under 1 V.S.A. § 319.

Custodian for the Newport of Newport
City of Newport, Vermont

Date signed _____.

The Custodian for the Office of the Newport Police Department shall retain this form for record keeping purposes and provide the requestor with its copy.



Vermont Secretary of State Jim Condos

Navigation: [» Home](#) [» Archives & Records](#) [» Certifications & Fees](#) [» Uniform Fee Schedule](#)

Uniform Fee Schedule

Under [1 V.S.A. 316\(d\)](#) the secretary shall adopt, by rule, a uniform schedule of public record charges for state agencies. The current rule was adopted November 14, 2003 and became effective on December 1, 2003. The schedule also applies, under [1 V.S.A. 316\(e\)](#), to political subdivisions whose legislative bodies have not adopted a uniform schedule. The schedule does not apply to public records governed by fees otherwise established by law.

Uniform Schedule of Public Records Charges for State Agencies (CVR 04-000-002)

Pursuant to [1 V.S.A. 316\(d\)](#) and Acts 1996, No. 159 section 1, the following fees are established as the actual cost of providing a copy of a public record:*

1. For staff time involved in physically duplicating a record, \$.33 per minute after the first 30 minutes.
2. For senior-level staff time, and information technology specialists' time spent extracting data from databases, or performing similar tasks necessary to comply with a request to create a new public record, \$.57 per minute.
3. For any other staff time for which cost can be charged and collected under this section, \$.45 per minute.
4. For photocopies, \$.05 per single-sided page, \$.09 per double-sided page for pages up to 8.5 by 14 inches.
5. For color photocopies, \$1.00 per single-sided page.
6. For computer-generated paper copies, \$.02 per page for pages up to 8.5 by 14 inches.
7. For computer diskettes, \$.28 each for 3.5-inch diskettes.
8. For compact discs, \$.86 each for write-once CD w/case, \$2.31 each for re-writable CD w/case.
9. For audio tapes, \$.81 each.
10. For video tapes, \$1.69 each.
11. For DVDs, \$2.00 each for write-once DVD w/case, \$4.00 each for re-writable DVD w/case.

**Note: there are fees for copies of public records that are established by statute that may override the fees established by this schedule.*

This page was last updated: 2018-08-03



Laura Dolgin <laura.dolgin@newportvermont.org>

Re: LED Sign Policy

1 message

Paul Monette <paul.monette@newportvermont.org>

Tue, Aug 14, 2018 at 10:39 PM

To: "David W. Rugh" <DRugh@firmspf.com>

Cc: "Laura Dolgin (laura.dolgin@newportvermont.org)" <laura.dolgin@newportvermont.org>

David,

Thank you for taking the time to chat with me today regarding the sign policy. While I fully understand your logic of only posting city government messages, I strongly believe in the policy I have proposed. As you know I used language from existing community/government policies which seem to be working very well in their respective communities. However, I will let the City Council decide whether to implement it or not vs. just tossing it away and pulling it from any future agendas.

I fully agree with your edits to the draft since it helps to clarify things. As I have already stated, I strongly believe in this policy and it shows the community the city is being supportive of our downtown and community events.

Best regards,

Paul Monette

Paul L. Monette, Mayor
City of Newport
222 Main Street
Newport, VT 05855

Office: 802.334.5136
Home: 802.334.1021
Cel: 802.673.9002
Email: Paul.Monette@newportvermont.org

Privacy and Confidentiality Notice: This message is for the designated recipient only and may contain privileged, confidential or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any unauthorized review, forwarding, copying, use, disclosure or distribution without the prior consent of the sender is strictly prohibited.

On Tue, Aug 14, 2018 at 3:53 PM, David W. Rugh <DRugh@firmspf.com> wrote:

Hi Laura and Mayor Monette,

As we've discussed with both of you, the least controversial and probably best practice is to limit the posting of messages on the LED sign to only City-related messages so as to avoid any controversy, claims of favoritism, claims that "free speech" rights were violated by prohibiting certain messages while allowing others, etc. That said, since the LED sign is City-owned and on City property, it is considered a form of "government speech," which is distinct from issues of the constitutional right of an individual to speak free from government interference, like in the case where an individual protests in a park or prophesizes the Gospel on a street corner. Subject to certain limits, like the prohibition in the Establishment Clause of government promoting religion, the City has sole discretion over areas of "government speech," like the LED sign. It can allow any community group or non-profit to post messages if it so chooses. Along the lines of the more conservative approach of allowing only City-related messages on the LED sign, the City may want to consider only allowing non-profit organizations to post messages that only pertain to community events, instead of allowing any organization to propose a message for the LED sign that promotes a community event.

We have revised the draft LED sign policy conservatively so that it's clear that the City can allow or reject proposed messages or to limit the duration of messages in its sole and absolute discretion. It was not explicitly clear that the City had this power in an earlier draft, though it was alluded to in the "Duration of Messages" section. Depending on what Council decides, and whether all entities promoting community events, just non-profit entities or just the City can post messages on the LED sign, we're happy to revise it further.

Again, it's much less complex and likely to be much less controversial to limit messages on the LED sign so they're posted solely by the City. That said, the law grants the City broad discretion in the realm of "government speech," subject to certain restrictions like the Establishment Clause, so the City could allow other groups and entities to post community events on the LED sign if it so chooses.

Thanks,

Dave

David W. Rugh, Esq.

Stitzel, Page & Fletcher, P.C.

171 Battery Street

P.O. Box 1507

Burlington, VT 05402-1507

Phone: 802-660-2555

Fax: 802-660-2552

drugh@firmspf.com

Website: www.firmspf.com

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In accordance with IRS Circular 230, we inform you that any tax advice contained in this communication was not written or intended to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code, or promoting, marketing or recommending to another person any transaction or matter addressed in this communication.

~~August 6, 2018~~

August 14, 2018

Electronic Marquee Policies and Procedures CITY OF NEWPORT VERMONT

Electronic Marquee Purpose: To promote the City of Newport to residents and visitors by sharing city government information and community events being held in Newport.

Application: All requests must be submitted to the City Manager/City Council on the attached application form fifteen days (15) days prior to the requested posting date. Message length and graphics are limited to the specifications contained on the application form.

Priority of Messages: Only civic and community events being held within the City of Newport will be posted on the electronic marquee. All City sponsored events or City Government messages have priority. All other submissions will be given priority based on time received. The number of messages which appear in any given time period is limited. Therefore during busy times, the City may elect to limit or not program submitted events.

The City also reserves the right to accept or reject proposed messages and to limit the duration of any messages in its sole and absolute discretion.

Duration of Messages: Messages will be posted on Thursdays and may run for a maximum of ten (10) days before the event. ~~The City shall reserve the right to reduce the number of days requested by any group or organization. This rule shall apply only when conflict of dates exist or city government messages take priority.~~ Prospective users are limited to two (2) submission at any one time.

Message content: Content shall include only community events and not include, political messages, business advertisements or any information of a strictly or significantly commercial nature. Religious institutions and organizations shall not be permitted to place messages on the marquee sign which promote the institution or organization or religious services, religious affairs or religious messages. However, subject to conditions of approval, religious institutions and organizations may place messages announcing community events and similar activities providing that all events are of a non-religious nature and are open to all members of the general public.

Liability: The City shall not be responsible for errors or incorrect information submitted on the application form.

August 6, 2018

CITY OF NEWPORT, VERMONT ELECTRONIC MARQUEE APPLICATION FORM

Date Received: _____

Name: _____

Organization: _____

Address: _____

Phone Number(s): _____

Email: _____

Name of Event/Program/Service: _____

There are three lines per side of marquee. Each line is 16 spaces. Please make the information as brief as possible.

There is one smaller line that can hold 20 spaces and can be letters or numbers.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Artwork must be sent as a jpeg file format and the size should be no more than 200 x 400 pixels.

Dates you would like the message to appear: _____

By signing this form you confirm and acknowledge that you have reviewed the City of Newport Electronic Marquee Policies and Procedures. Applicants will be notified via email, indicating approval, denial, or modification of submitted content. If you have any questions, please contact the City Manager's Office.

Name, Title_____
Date**DRAFT****DRAFT****DRAFT**

(Rev. 1)

08/17/18
04:31 pm

City of Newport General Ledger
Current Yr Pd: 2 - Budget Status Report
GENERAL FUND

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Account	Budget	Actual	% of Budget
0-00-20 TAXES			
0-00-20.00 Property Taxes	3,889,323.00	0.00	0.00%
0-00-20.04 Fish & Wildlife Taxes	400.00	0.00	0.00%
0-00-20.06 Interest Current	22,000.00	4,672.54	21.24%
0-00-20.08 Corrections Contract	79,000.00	0.00	0.00%
0-00-20.10 Payments in Lieu of Taxes	380,000.00	0.00	0.00%
0-00-20.11 Tax Refunds (Crdt Ovrpmt)	0.00	163.55	100.00%
0-00-20.13 PILOT - NEKHS	700.00	0.00	0.00%
0-00-20.15 Interest Delinquent	5,000.00	523.11	10.46%
0-00-20.16 Penalty Delinquent	30,000.00	-83.92	-0.28%
0-00-20.19 State Muni Tax Adj	100,000.00	196,189.84	196.19%
0-00-20.21 PILOT Hospital #2	30,000.00	0.00	0.00%
Total TAXES	4,536,423.00	201,465.12	4.44%
0-00-21 LICENSES & FEES			
0-00-21.01 Beverage Licenses	2,600.00	0.00	0.00%
0-00-21.20 Dog Licenses	2,000.00	98.00	4.90%
0-00-21.30 Zoning Permits/Misc Copie	7,000.00	465.12	6.64%
0-00-21.40 Misc - City Clerk Receipt	3,600.00	779.22	21.65%
0-00-21.50 City Clerk Recording Fees	42,000.00	7,681.00	18.29%
Total LICENSES & FEES	57,200.00	9,023.34	15.78%
0-00-22 REIMBURSEMENTS			
0-00-22.61 Cty Treasurer Reim School	7,500.00	0.00	0.00%
0-00-22.75 Hold Harmless	13,500.00	0.00	0.00%
0-00-22.80 School Tax Reim	0.00	92,803.93	100.00%
Total REIMBURSEMENTS	21,000.00	92,803.93	441.92%
0-00-23 MISCELLANEOUS REVENUES			
0-00-23.51 Centennial Revenue	0.00	4,544.00	100.00%
0-00-23.70 Lister Education	400.00	0.00	0.00%
0-00-23.78 Cellular One Lease	34,000.00	3,319.92	9.76%
0-00-23.81 Haz Waste SWIP Grant	2,000.00	0.00	0.00%
0-00-23.90 Municipal Building Income	500.00	0.00	0.00%
0-00-23.94 NCRC Reimbursement	30,000.00	0.00	0.00%
0-00-23.98 Insurance Refunds/Claims	0.00	16,907.68	100.00%
0-00-23.99 Misc Income	300.00	17,703.78	5,901.26%
Total MISCELLANEOUS REVENUES	67,200.00	42,475.38	63.21%
0-00-24 POLICE DEPT INCOME			
0-00-24.25 Waived Event Fees	0.00	300.00	100.00%
0-00-24.31 Special Invest Unit SIU	0.00	30,000.00	100.00%
0-00-24.32 VT Traffic Court Fines	12,000.00	952.00	7.93%
0-00-24.39 EFF Grant 99.99	0.00	-4.43	100.00%
0-00-24.56 Oper Stonegarden 97.067	0.00	-7,983.23	100.00%
0-00-24.70 Parking Fines	450.00	50.00	11.11%

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City of Newport General Ledger
Current Yr Pd: 2 - Budget Status Report
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Account	Budget	Actual	Actual % of Budget
0-00-24.80 District Court Restitutio	0.00	40.00	100.00%
0-00-24.83 GHSP DUI Anytime 20.608	0.00	2,707.70	100.00%
0-00-24.90 Police Reports	1,400.00	375.00	26.79%
0-00-24.91 Police Invoice Income	3,000.00	1,450.00	48.33%
0-00-24.94 VT Drug Task Force Grant	0.00	6,244.73	100.00%
0-00-24.97 Dispatch Income	20,000.00	10,000.00	50.00%
0-00-24.99 Dog Impound Fees	200.00	80.00	40.00%
Total POLICE DEPT INCOME	37,050.00	44,211.77	119.33%
0-00-25 FIRE DEPT INCOME			
0-00-25.79 Coventry Capital Share	35,500.00	0.00	0.00%
0-00-25.81 USDA-RD Grant	0.00	18,300.00	100.00%
0-00-25.90 Fire Dept-Labor & Materia	300.00	0.00	0.00%
0-00-25.91 Fire Dept-Miscellaneous	100.00	2,072.00	2,072.00%
Total FIRE DEPT INCOME	35,900.00	20,372.00	56.75%
0-00-26 STREET DEPT INCOME			
0-00-26.15 Waived Event Fees	0.00	360.00	100.00%
0-00-26.19 Lane Mileage	0.00	1,589.97	100.00%
0-00-26.20 Street Dept-St Aid to Hig	138,500.00	34,096.78	24.62%
0-00-26.22 Street Dept-Miscellaneous	0.00	10,000.00	100.00%
0-00-26.30 AOT Better Roads Grant	0.00	7,000.00	100.00%
0-00-26.31 Regional Plan Grant	0.00	6,005.70	100.00%
0-00-26.90 St Dept - Materials Sold	0.00	25.00	100.00%
0-00-26.91 Seasonal Walking Path	0.00	23,912.97	100.00%
Total STREET DEPT INCOME	138,500.00	82,990.42	59.92%
0-00-27 RECREATION DEPT INCOME			
0-00-27.1 SENIOR CENTER			
0-00-27.10 Senior Center-Salary Reim	3,000.00	395.61	13.19%
0-00-27.12 Senior Ctr Other Reim	0.00	119.00	100.00%
0-00-27.14 Other	0.00	500.00	100.00%
0-00-27.15 Sr Ctr Donations	0.00	130.00	100.00%
Total SENIOR CENTER	3,000.00	1,144.61	38.15%
0-00-27.2 MUNICIPAL BUILDING			
0-00-27.24 Gym Rental	3,500.00	288.00	8.23%
Total MUNICIPAL BUILDING	3,500.00	288.00	8.23%
0-00-27.3 PROGRAMS & EVENTS			
0-00-27.37 Wavied Event Fees	0.00	1,257.00	100.00%
Total PROGRAMS & EVENTS	0.00	1,257.00	100.00%
0-00-27.4 PROUTY BEACH			

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City of Newport General Ledger
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GENERAL FUND

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Account	Budget	Actual	% of Budget
0-00-27.40 Prouty Beach-Admissions	3,000.00	1,712.34	57.08%
0-00-27.41 Prouty Beach-Camping	115,000.00	43,683.32	37.99%
0-00-27.43 Prouty Beach-Misc Income	2,000.00	2,824.50	141.23%
0-00-27.47 Prouty Beach-Electric	4,000.00	2,633.36	65.83%
Total PROUTY BEACH	124,000.00	50,853.52	41.01%
0-00-27.5 RECREATION PROGRAMS			
0-00-27.56 Annual Events	45,000.00	998.00	2.22%
0-00-27.57 Adult Programs	8,000.00	218.00	2.73%
0-00-27.58 Summer Programs	24,000.00	5,597.24	23.32%
Total RECREATION PROGRAMS	77,000.00	6,813.24	8.85%
0-00-27.6 GARDNER PARK			
0-00-27.64 Field Rental	10,000.00	2,109.43	21.09%
0-00-27.67 Park Rental	500.00	432.00	86.40%
Total GARDNER PARK	10,500.00	2,541.43	24.20%
0-00-27.7 GARDNER PARK CON'T			
Total GARDNER PARK CON'T	0.00	0.00	0.00%
0-00-27.8 WATERFRONT-REIMB			
0-00-27.81 Gateway Utility Reim	8,700.00	1,235.67	14.20%
0-00-27.88 Dinghy Dock Revenue	1,500.00	75.00	5.00%
Total WATERFRONT-REIMB	10,200.00	1,310.67	12.85%
0-00-27.9 WATERFRONT			
0-00-27.90 Gateway Center Rental	13,200.00	2,200.00	16.67%
0-00-27.96 Waterfront-Gasoline Sales	48,000.00	39,304.25	81.88%
0-00-27.97 Waterfront-Misc Sales	3,000.00	699.00	23.30%
0-00-27.98 Waterfront-Overnight Rent	2,500.00	2,072.00	82.88%
0-00-27.99 Waterfront-Boat Slip Rent	36,000.00	239.29	0.66%
Total WATERFRONT	102,700.00	44,514.54	43.34%
Total RECREATION DEPT INCOME	330,900.00	108,723.01	32.86%
0-00-28 ANIMAL CONTROL			
Total ANIMAL CONTROL	0.00	0.00	0.00%
0-00-29 OTHER INTEREST INCOME			
0-00-29.32 Interest on Checking MBA	2,000.00	644.29	32.21%
0-00-29.37 Interest Coventry St Fd	75.00	0.00	0.00%
0-00-29.46 Other Interest	45.00	0.00	0.00%
Total OTHER INTEREST INCOME	2,120.00	644.29	30.39%

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City of Newport General Ledger
Current Yr Pd: 2 - Budget Status Report
GENERAL FUND

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Account	Budget	Actual	% of Budget
0-00-30 Revenue Transfer			
Total Revenue Transfer	0.00	0.00	0.00%
0-00-80 BOAT WASHING STATION			
0-00-80.20 Boat Wash Season Stickers	0.00	160.00	100.00%
Total BOAT WASHING STATION	0.00	160.00	100.00%
0-00-81 MOORING MANAGEMENT			
Total MOORING MANAGEMENT	0.00	0.00	0.00%
Total Revenues	5,226,293.00	602,869.26	11.54%
0 T E S P Const (FED)			
0-30 GOVERNMENT OPERATIONS			
0-30-30 CITY COUNCIL			
0-30-30.10 Salaries	8,250.00	0.00	0.00%
0-30-30.20 Office Supplies	700.00	0.00	0.00%
0-30-30.30 Waived Event Fees	0.00	1,917.00	100.00%
0-30-30.34 Communications	1,200.00	0.00	0.00%
0-30-30.40 Travel & Miscellaneous	1,000.00	0.00	0.00%
0-30-30.50 Council Special Projects	3,000.00	0.00	0.00%
Total CITY COUNCIL	14,150.00	1,917.00	13.55%
0-30-31 CITY MANAGER			
0-30-31.09 Solid Waste Mgmt Plan Hrs	3,500.00	0.00	0.00%
0-30-31.10 Salaries	44,288.00	5,862.04	13.24%
0-30-31.11 Vacation	3,133.00	457.11	14.59%
0-30-31.12 Holiday	2,246.00	156.88	6.98%
0-30-31.13 Sick Pay	0.00	26.18	100.00%
0-30-31.20 Office Supplies	2,000.00	0.00	0.00%
0-30-31.30 Advertising	500.00	0.00	0.00%
0-30-31.34 Communications	6,000.00	366.60	6.11%
0-30-31.40 Training, Conferences & D	500.00	0.00	0.00%
0-30-31.68 Repair & Maintenance	1,500.00	199.97	13.33%
0-30-31.80 Travel & Misc	2,900.00	190.00	6.55%
0-30-31.82 New Equipment	300.00	0.00	0.00%
Total CITY MANAGER	66,867.00	7,258.78	10.86%
0-30-32 ELECTION EXPENSE			
0-30-32.10 Salaries	3,000.00	0.00	0.00%
0-30-32.20 Ballots - LHS & Memph Pre	2,700.00	0.00	0.00%
0-30-32.30 Advertising	1,000.00	0.00	0.00%

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0-30-32.34 Communications	100.00	6.23	6.23%
0-30-32.68 Repair & Maintenance	2,500.00	0.00	0.00%
0-30-32.79 Other Expenses	1,200.00	1,032.00	86.00%
Total ELECTION EXPENSE	10,500.00	1,038.23	9.89%
0-30-33 CITY TREASURER			
0-30-33.10 Salaries	82,930.00	12,757.17	15.38%
0-30-33.11 Overtime Pay	1,000.00	364.79	36.48%
0-30-33.12 Vacation	3,868.00	395.04	10.21%
0-30-33.13 Holiday	2,402.00	183.52	7.64%
0-30-33.14 Sick Pay	0.00	81.75	100.00%
0-30-33.15 Longevity Pay	300.00	0.00	0.00%
0-30-33.20 Office Supplies	2,300.00	243.39	10.58%
0-30-33.34 Communications	2,600.00	297.08	11.43%
0-30-33.68 Repair & Maintenance	1,600.00	0.00	0.00%
0-30-33.79 Other Expenses	200.00	0.00	0.00%
0-30-33.80 Equipment	1,000.00	0.00	0.00%
0-30-33.81 Conf & Dues	75.00	0.00	0.00%
Total CITY TREASURER	98,275.00	14,322.74	14.57%
0-30-34 TAX LISTING			
0-30-34.16 Holiday	0.00	135.12	100.00%
0-30-34.20 Office Supplies	300.00	0.00	0.00%
0-30-34.34 Communications	1,200.00	221.76	18.48%
0-30-34.60 Professional Expense	25,000.00	2,001.72	8.01%
0-30-34.68 Repair & Maintenance	650.00	0.00	0.00%
0-30-34.80 Training	300.00	0.00	0.00%
0-30-34.88 Reappraisal Software Main	7,000.00	540.00	7.71%
0-30-34.90 Tax Map Maintenance	3,500.00	750.00	21.43%
Total TAX LISTING	37,950.00	3,648.60	9.61%
0-30-35 CITY CLERK			
0-30-35.10 Salaries	82,920.00	10,951.69	13.21%
0-30-35.11 Overtime	1,000.00	363.79	36.38%
0-30-35.12 Vacation	3,868.00	395.04	10.21%
0-30-35.13 Holiday	2,402.00	183.52	7.64%
0-30-35.14 Sick Pay	0.00	81.75	100.00%
0-30-35.15 Longevity Pay	3,000.00	0.00	0.00%
0-30-35.20 Office Supplies	2,300.00	243.40	10.58%
0-30-35.30 Recording Supplies	2,000.00	1,190.55	59.53%
0-30-35.34 Communications	2,600.00	264.04	10.16%
0-30-35.68 Repair & Maintenance	1,600.00	0.00	0.00%
0-30-35.79 Other Expenses	200.00	0.00	0.00%
0-30-35.82 New Equipment	1,000.00	0.00	0.00%
0-30-35.83 Record Preservation	1,700.00	0.00	0.00%
0-30-35.84 Record Restoring Project	1,700.00	0.00	0.00%
Total CITY CLERK	106,290.00	13,673.78	12.86%

Account	Budget	Actual	% of Budget
0-30-36 PLANNING & ZONING			
0-30-36.10 Salaries	31,072.00	4,260.32	13.71%
0-30-36.16 Holiday	1,711.00	0.00	0.00%
0-30-36.20 Office Supplies	600.00	0.00	0.00%
0-30-36.30 Advertising	500.00	87.75	17.55%
0-30-36.34 Communications	1,200.00	176.30	14.69%
0-30-36.68 Repair & Maintenance	500.00	0.00	0.00%
0-30-36.80 Training	200.00	0.00	0.00%
0-30-36.83 Board Salaries	2,500.00	0.00	0.00%
0-30-36.88 Software Maintenance	7,700.00	0.00	0.00%
Total PLANNING & ZONING	45,983.00	4,524.37	9.84%
0-30-37.9 AUDIT AND CITY REPORT			
0-30-37.91 Professional Expense	32,000.00	0.00	0.00%
0-30-37.92 Printing	3,250.00	0.00	0.00%
0-30-37.93 Other Expenses	500.00	0.00	0.00%
0-30-37.94 Annual Report	700.00	0.00	0.00%
Total AUDIT AND CITY REPORT	36,450.00	0.00	0.00%
0-30-38.9 CORPORATE COUNSEL			
0-30-38.90 Professional Expense	15,500.00	992.75	6.40%
0-30-38.91 Bond Counsel	500.00	0.00	0.00%
Total CORPORATE COUNSEL	16,000.00	992.75	6.20%
0-30-39 DELINQUENT TAX COLLECTOR			
0-30-39.10 Salaries	3,600.00	117.66	3.27%
0-30-39.20 Office Supplies	50.00	0.00	0.00%
0-30-39.34 Communications	1,000.00	59.69	5.97%
0-30-39.79 Other Expenses	200.00	0.00	0.00%
Total DELINQUENT TAX COLLECTOR	4,850.00	177.35	3.66%
0-30-40 MUNICIPAL BUILDING			
0-30-40.10 Salaries	40,396.00	5,825.70	14.42%
0-30-40.11 Vacation	2,600.00	259.54	9.98%
0-30-40.12 Holiday	2,080.00	173.36	8.33%
0-30-40.13 Sick Pay	0.00	159.00	100.00%
0-30-40.15 Fuel Oil	16,500.00	0.00	0.00%
0-30-40.16 Operating Supplies	3,000.00	220.98	7.37%
0-30-40.17 Repair & Maint Supplies	1,600.00	0.00	0.00%
0-30-40.18 Small Tools & Equip	300.00	0.00	0.00%
0-30-40.19 Misc Expense	1,000.00	0.00	0.00%
0-30-40.20 Repair & Maintenance	10,000.00	887.24	8.87%
0-30-40.21 Utilities	19,000.00	1,203.43	6.33%
0-30-40.22 Improvements	5,000.00	0.00	0.00%
0-30-40.24 Propane for Generator	500.00	0.00	0.00%

Account	Budget	Actual	% of Budget
0-30-40.25 Work Attire	300.00	0.00	0.00%
Total MUNICIPAL BUILDING	102,276.00	8,729.25	8.53%
0-30-41 REAPPRAISAL			
Total REAPPRAISAL	0.00	0.00	0.00%
Total GOVERNMENT OPERATIONS	539,591.00	56,282.85	10.43%
0-4 PUBLIC SAFETY			
0-40 POLICE DEPARTMENT			
0-40-40 POLICE ADMINISTRATION			
0-40-40.10 Salaries	60,987.57	7,994.12	13.11%
0-40-40.12 Vacation	6,837.44	2,865.60	41.91%
0-40-40.13 Holiday	3,282.00	273.49	8.33%
0-40-40.14 Sick Pay	0.00	-13.69	100.00%
0-40-40.18 Uniform Allowance	500.00	0.00	0.00%
0-40-40.20 Office Supplies	150.00	0.00	0.00%
0-40-40.21 Operating Supplies	150.00	0.00	0.00%
0-40-40.30 Advertising	600.00	0.00	0.00%
0-40-40.31 On-Call Pay	1,040.00	60.00	5.77%
0-40-40.34 Communications	1,500.00	68.24	4.55%
0-40-40.40 Travel & Misc Expense	1,000.00	0.00	0.00%
0-40-40.78 Police Liability Ins	55,414.00	0.00	0.00%
0-40-40.79 Other Expenses	1,000.00	0.00	0.00%
0-40-40.89 Training	1,000.00	0.00	0.00%
Total POLICE ADMINISTRATION	133,461.01	11,247.76	8.43%
0-40-41 POLICE PATROL			
0-40-41.11 Sick Pay	0.00	4,978.18	100.00%
0-40-41.13 Vacation	36,674.00	8,903.12	24.28%
0-40-41.14 Holiday	61,698.00	965.76	1.57%
0-40-41.16 Salaries	557,891.00	69,191.24	12.40%
0-40-41.17 Overtime	50,000.00	10,203.29	20.41%
0-40-41.18 Part-Time	25,000.00	13,905.40	55.62%
0-40-41.19 On-Call Pay	2,500.00	300.00	12.00%
0-40-41.21 Operating Supplies	8,300.00	69.98	0.84%
0-40-41.22 Office Supplies	2,750.00	690.19	25.10%
0-40-41.24 Gasoline	20,000.00	1,700.19	8.50%
0-40-41.30 SIU Salaries	0.00	7,500.68	100.00%
0-40-41.35 Communications	15,000.00	9,272.56	61.82%
0-40-41.50 Uniform Purchases	3,000.00	1,370.20	45.67%
0-40-41.68 Vehicle Maintenance Suppl	7,400.00	0.00	0.00%
0-40-41.69 Vehicle Repair & Maintena	16,500.00	1,531.76	9.28%
0-40-41.70 Outside Services	6,000.00	1,005.65	16.76%
0-40-41.78 Uniform Allowance/Gym Rmb	6,300.00	0.00	0.00%
0-40-41.80 Training	13,000.00	1,599.01	12.30%
0-40-41.87 GHSP DUI Anytime 20.608	0.00	322.61	100.00%

Account	Budget	Actual	Actual % of Budget
0-40-41.90 Equipment	13,500.00	785.78	5.82%
0-40-41.91 Oper Stonegarden 97.067	0.00	2,935.38	100.00%
0-40-41.94 VT Drug Task Force Grant	0.00	9,324.82	100.00%
0-40-41.95 K-9 Expenses	1,200.00	34.50	2.88%
0-40-41.96 Bullet Proof Vests	2,000.00	0.00	0.00%
Total POLICE PATROL	848,713.00	146,590.30	17.27%
0-40-42 POLICE DISPATCH			
0-40-42.11 Sick Pay	0.00	359.84	100.00%
0-40-42.13 Vacation	5,964.00	1,964.16	32.93%
0-40-42.14 Holiday	12,555.00	0.00	0.00%
0-40-42.16 Salaries	113,646.00	11,378.80	10.01%
0-40-42.17 Overtime	4,000.00	1,245.92	31.15%
0-40-42.18 Part-Time	10,000.00	5,791.40	57.91%
0-40-42.21 Operating Supplies	1,000.00	36.04	3.60%
0-40-42.22 Office Supplies	1,000.00	199.15	19.92%
0-40-42.35 Communications	23,768.00	2,184.34	9.19%
0-40-42.50 Uniform Purchases	1,500.00	0.00	0.00%
0-40-42.70 Outside Services	3,000.00	809.60	26.99%
0-40-42.78 Uniform Allowance/Gym Rmb	900.00	0.00	0.00%
0-40-42.80 Training	2,000.00	121.82	6.09%
0-40-42.90 Equipment	2,500.00	3,660.00	146.40%
Total POLICE DISPATCH	181,833.00	27,751.07	15.26%
0-40-43 ANIMAL CONTROL			
0-40-43.10 Salaries	3,200.00	0.00	0.00%
0-40-43.21 Operating Supplies	100.00	0.00	0.00%
0-40-43.60 Outside Services	2,000.00	0.00	0.00%
Total ANIMAL CONTROL	5,300.00	0.00	0.00%
0-40-50 POLICE CONTACTED SCVS			
0-40-50.10 Salaries	0.00	781.20	100.00%
0-40-50.11 Social Security	0.00	166.54	100.00%
Total POLICE CONTACTED SCVS	0.00	947.74	100.00%
Total POLICE DEPARTMENT	1,169,307.01	186,536.87	15.95%
0-45 FIRE DEPARTMENT			
0-45-45 FIRE FIGHTING			
0-45-45.05 Salary Administration	42,776.00	4,953.77	11.58%
0-45-45.10 Salaries	25,000.00	137.04	0.55%
0-45-45.12 Vacation	2,754.00	1,351.11	49.06%
0-45-45.13 Holiday	2,203.00	183.62	8.33%
0-45-45.16 Social Security	5,564.00	483.65	8.69%
0-45-45.18 Retirement	0.00	515.01	100.00%
0-45-45.21 Operating Supplies	150.00	0.00	0.00%

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0-45-45.22 Repair & Maintenance Supp	1,000.00	0.00	0.00%
0-45-45.25 P & C Insurance	10,800.00	0.00	0.00%
0-45-45.26 Worker's Comp Assig Risk	13,700.00	0.00	0.00%
0-45-45.28 Gasoline	3,200.00	334.53	10.45%
0-45-45.35 Postage	25.00	0.00	0.00%
0-45-45.40 Other Expense	1,000.00	0.00	0.00%
0-45-45.45 Other Equip Maintenance	4,500.00	0.00	0.00%
0-45-45.50 Volunteer Firefighter	9,700.00	0.00	0.00%
0-45-45.68 Repair & Maintenance	500.00	0.00	0.00%
0-45-45.69 Personnel Equipment	15,000.00	0.00	0.00%
0-45-45.80 Travel	150.00	0.00	0.00%
0-45-45.81 Liability	600.00	134.55	22.43%
Total FIRE FIGHTING	138,622.00	8,093.28	5.84%
0-45-46 FIRE TRAINING			
0-45-46.10 Salaries	2,500.00	0.00	0.00%
Total FIRE TRAINING	2,500.00	0.00	0.00%
0-45-47 FIRE COMMUNICATIONS			
0-45-47.22 Repair & Maintenance Supp	1,500.00	30.00	2.00%
0-45-47.34 Communications	4,000.00	1,390.73	34.77%
0-45-47.69 Equipment	2,500.00	0.00	0.00%
Total FIRE COMMUNICATIONS	8,000.00	1,420.73	17.76%
0-45-48 FIRE STATION			
0-45-48.19 Fuel Oil	7,000.00	0.00	0.00%
0-45-48.22 Repair & Maintenance Supp	500.00	0.00	0.00%
0-45-48.68 Repair & Maintenance	1,000.00	0.00	0.00%
0-45-48.76 Utilities	4,000.00	0.00	0.00%
0-45-48.87 Equipment	500.00	0.00	0.00%
Total FIRE STATION	13,000.00	0.00	0.00%
0-45-49 FIRE DEPT EQUIP & GRANTS			
0-45-49.81 Truck Maintenance	6,000.00	72.22	1.20%
0-45-49.82 Repair & Maintenance	7,500.00	0.00	0.00%
0-45-49.83 Fire Trucks & Equipment	5,500.00	0.00	0.00%
0-45-49.87 Equipment	6,000.00	1,009.83	16.83%
0-45-49.96 Fire Fighters Grant	15,000.00	0.00	0.00%
Total FIRE DEPT EQUIP & GRANTS	40,000.00	1,082.05	2.71%
Total FIRE DEPARTMENT	202,122.00	10,596.06	5.24%
Total PUBLIC SAFETY	1,371,429.01	197,132.93	14.37%
0-50 PUBLIC WORKS			

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0-50-50 PUBLIC WORKS ADMINISTRATI			
0-50-50.10 Salaries	26,144.00	2,740.92	10.48%
0-50-50.12 Vacation	29,207.00	5,223.81	17.89%
0-50-50.13 Holiday	18,400.00	1,886.52	10.25%
0-50-50.14 Sick Pay	0.00	2,706.67	100.00%
0-50-50.15 Longevity Pay	1,995.00	0.00	0.00%
0-50-50.20 Office Supplies	600.00	0.00	0.00%
0-50-50.21 Employee Work Attire	3,600.00	0.00	0.00%
0-50-50.34 Communications	3,400.00	258.57	7.61%
0-50-50.60 Professional Expense	300.00	0.00	0.00%
0-50-50.68 Repair & Maintenance	2,000.00	30.00	1.50%
0-50-50.79 Other Expense	150.00	0.00	0.00%
0-50-50.82 New Equipment	500.00	0.00	0.00%
0-50-50.88 Software Maintenance	1,000.00	0.00	0.00%
Total PUBLIC WORKS ADMINISTRATI	87,296.00	12,846.49	14.72%
0-50-51 STREET MAINTENANCE			
0-50-51.10 Regular Pay	125,000.00	3,171.46	2.54%
0-50-51.11 Street Maint-Overtime	8,000.00	7,748.54	96.86%
0-50-51.15 Other Pay	1,425.00	176.40	12.38%
0-50-51.17 Repair/Maintenance	0.00	1,133.00	100.00%
0-50-51.18 Sweeping/Washing	0.00	548.53	100.00%
0-50-51.19 Hot Mix/Paving	0.00	366.54	100.00%
0-50-51.20 Grading Roads	0.00	136.50	100.00%
0-50-51.22 Tree/Brush Removal	2,000.00	0.00	0.00%
0-50-51.31 Materials	36,000.00	13.67	0.04%
0-50-51.32 Truck & Equip Maint Suppl	5,500.00	760.59	13.83%
0-50-51.33 Truck & Equipment Parts	15,000.00	2,668.49	17.79%
0-50-51.34 Small Tools & Equipment	2,000.00	77.31	3.87%
0-50-51.38 Fuel	17,000.00	2,998.35	17.64%
0-50-51.65 Tree Removal-Contractors	2,500.00	0.00	0.00%
0-50-51.66 Truck & Equipment Rental	1,000.00	0.00	0.00%
0-50-51.68 Truck & Equipment Repairs	7,000.00	1,103.46	15.76%
0-50-51.80 Equipment	2,000.00	0.00	0.00%
0-50-51.81 Outside Contracting	200.00	0.00	0.00%
Total STREET MAINTENANCE	224,625.00	20,902.84	9.31%
0-50-52 WINTER MAINTENANCE			
0-50-52.10 Regular Pay	91,115.00	705.60	0.77%
0-50-52.11 Winter Maint-Overtime	11,500.00	683.67	5.94%
0-50-52.14 On-Call Pay	3,800.00	598.00	15.74%
0-50-52.16 Regular Pay-Snow Plowing	29,000.00	0.00	0.00%
0-50-52.17 Regular Pay-Salt/Sand	22,000.00	0.00	0.00%
0-50-52.21 Materials	122,000.00	0.00	0.00%
0-50-52.22 Truck & Equip Parts	20,000.00	0.00	0.00%
0-50-52.23 Small Tools & Equipment	400.00	0.00	0.00%
0-50-52.28 Fuel	20,000.00	0.00	0.00%
0-50-52.31 Truck & Equip Maint Suppl	7,000.00	0.00	0.00%

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0-50-52.66 Truck & Equipment Rental	5,000.00	0.00	0.00%
0-50-52.68 Truck & Equipment Repair	14,000.00	0.00	0.00%
0-50-52.82 Equipment	500.00	0.00	0.00%
Total WINTER MAINTENANCE	346,315.00	1,987.27	0.57%
0-50-53 GARAGE & FACILITIES			
0-50-53.10 Regular Pay	4,500.00	448.36	9.96%
0-50-53.19 Propane	9,000.00	0.00	0.00%
0-50-53.21 Operating Supplies	3,700.00	19.30	0.52%
0-50-53.22 Repair Supplies	300.00	0.00	0.00%
0-50-53.23 Small Tools & Equipment	1,400.00	0.00	0.00%
0-50-53.34 Communications	5,800.00	258.59	4.46%
0-50-53.68 Repair & Maintenance	3,000.00	0.00	0.00%
0-50-53.76 Utilities	10,500.00	375.67	3.58%
0-50-53.78 Professional Services	1,100.00	0.00	0.00%
0-50-53.80 Improvements	800.00	0.00	0.00%
0-50-53.82 Equipment	500.00	0.00	0.00%
0-50-53.83 State Operating Fees	500.00	0.00	0.00%
Total GARAGE & FACILITIES	41,100.00	1,101.92	2.68%
0-50-55 STORM MAINTENANCE			
0-50-55.10 Regular Pay	49,000.00	2,701.86	5.51%
0-50-55.11 Storm Maint-Overtime	1,000.00	1,465.38	146.54%
0-50-55.16 Capital Improvements	0.00	10,213.74	100.00%
0-50-55.17 Repairs/Thaw Lines	0.00	1,021.72	100.00%
0-50-55.18 Ditching	0.00	6,688.63	100.00%
0-50-55.19 Ditch Cleaning	0.00	2,818.43	100.00%
0-50-55.20 Shoulders/Mowing	0.00	9,198.50	100.00%
0-50-55.21 Truck & Equip Maint Suppl	250.00	0.00	0.00%
0-50-55.22 Truck & Equip Parts	1,000.00	41.00	4.10%
0-50-55.23 Small Tools & Equipment	500.00	0.00	0.00%
0-50-55.25 Materials	15,000.00	0.00	0.00%
0-50-55.66 Truck & Equipment Rental	3,000.00	800.00	26.67%
0-50-55.68 Truck & Equip Repairs	200.00	0.00	0.00%
0-50-55.81 Outside Contracting	9,000.00	0.00	0.00%
0-50-55.90 State Fee - Stormwater	750.00	0.00	0.00%
Total STORM MAINTENANCE	79,700.00	34,949.26	43.85%
0-50-57 TRAFFIC MAINTENANCE			
0-50-57.10 Regular Pay	29,000.00	1,711.90	5.90%
0-50-57.11 Traffic Maint-Overtime	0.00	120.74	100.00%
0-50-57.16 Pavement Marking	0.00	2,897.11	100.00%
0-50-57.23 Small Tools & Equipment	100.00	0.00	0.00%
0-50-57.25 Materials-Line Striping	4,000.00	61.85	1.55%
0-50-57.26 Materials-Road Signs	4,000.00	0.00	0.00%
0-50-57.60 Outside Contracting	3,000.00	0.00	0.00%
0-50-57.61 Traffic Light Maintenance	3,000.00	0.00	0.00%

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Account	Budget	Actual	% of Budget
0-50-57.76 Street Lights	85,000.00	7,011.62	8.25%
0-50-57.86 Utility Traffic Lights	7,000.00	312.07	4.46%
Total TRAFFIC MAINTENANCE	135,100.00	12,115.29	8.97%
0-50-58 CITY PROPERTY			
0-50-58.10 Regular Pay	21,500.00	1,127.32	5.24%
0-50-58.21 Repair Supplies	0.00	153.65	100.00%
0-50-58.76 Utilities (Railroad Sq)	0.00	58.39	100.00%
0-50-58.78 Tree Maintenance	0.00	76.06	100.00%
Total CITY PROPERTY	21,500.00	1,415.42	6.58%
0-50-59 PRIVATE WORK EXPENDITURES			
Total PRIVATE WORK EXPENDITURES	0.00	0.00	0.00%
Total PUBLIC WORKS	935,636.00	85,318.49	9.12%
0-70 RECREATION DEPARTMENT			
0-70-70 RECREATION ADMINISTRATION			
0-70-70.10 Salaries	46,000.00	3,581.39	7.79%
0-70-70.12 Vacation	5,984.00	1,765.17	29.50%
0-70-70.13 Holiday	6,137.00	174.00	2.84%
0-70-70.14 Sick Pay	0.00	574.42	100.00%
0-70-70.15 Longevity Pay	300.00	0.00	0.00%
0-70-70.20 Office Supplies	1,000.00	0.00	0.00%
0-70-70.21 Employee Work Attire	800.00	0.00	0.00%
0-70-70.34 Communications	3,000.00	273.70	9.12%
0-70-70.40 Travel & Misc Expense	500.00	0.00	0.00%
0-70-70.60 Professional Expense	1,500.00	4,190.00	279.33%
0-70-70.68 Repair & Maintenance	1,000.00	205.00	20.50%
0-70-70.82 New Equipment	1,200.00	0.00	0.00%
0-70-70.83 Other Expenses	400.00	0.00	0.00%
0-70-70.85 ASCAP	500.00	0.00	0.00%
0-70-70.89 Property & Casualty Insur	12,000.00	0.00	0.00%
Total RECREATION ADMINISTRATION	80,321.00	10,763.68	13.40%
0-70-71 SENIOR CITIZENS CENTER			
0-70-71.10 Salaries	5,500.00	630.00	11.45%
0-70-71.20 Events	1,000.00	12.79	1.28%
Total SENIOR CITIZENS CENTER	6,500.00	642.79	9.89%
0-70-73 PROUTY BEACH			
0-70-73.10 Salaries	56,000.00	0.00	0.00%
0-70-73.13 Ticket Booth Attendant	0.00	5,213.55	100.00%
0-70-73.17 Maintenance	0.00	11,736.72	100.00%
0-70-73.18 Gasoline	1,600.00	156.29	9.77%

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0-70-73.19 Security	1,000.00	243.80	24.38%
0-70-73.21 Operating Supplies	4,500.00	478.45	10.63%
0-70-73.22 Repair & Maint Supplies	3,000.00	385.99	12.87%
0-70-73.23 Small Tools & Equipment	300.00	94.99	31.66%
0-70-73.25 Equip Maintenance	500.00	0.00	0.00%
0-70-73.34 Communications	6,300.00	64.09	1.02%
0-70-73.68 Repair & Maintenance	3,000.00	285.91	9.53%
0-70-73.76 Utilities	15,000.00	3,887.73	25.92%
0-70-73.78 Refunds	700.00	605.50	86.50%
0-70-73.79 Other Expenses	500.00	0.00	0.00%
0-70-73.82 New Equipment	1,000.00	0.00	0.00%
0-70-73.83 Improvements	2,000.00	241.58	12.08%
0-70-73.84 Solid Waste Disposal	2,500.00	204.17	8.17%
0-70-73.87 Campground Store	300.00	168.44	56.15%
Total PROUTY BEACH	98,200.00	23,767.21	24.20%
0-70-74 COMMUNITY KITCHEN			
Total COMMUNITY KITCHEN	0.00	0.00	0.00%
0-70-76 RECREATION PROGRAMS			
0-70-76.10 Salaries	40,000.00	30,014.68	75.04%
0-70-76.15 On-Call Pay	780.00	0.00	0.00%
0-70-76.17 Adult Programs	12,000.00	85.47	0.71%
0-70-76.18 Program Refunds	500.00	0.00	0.00%
0-70-76.21 Operating Supplies	700.00	705.60	100.80%
0-70-76.24 Other Programs	200.00	0.00	0.00%
0-70-76.32 Annual Events	47,000.00	1,717.45	3.65%
0-70-76.37 New Equipment	100.00	0.00	0.00%
0-70-76.39 Summer Programs	8,000.00	1,326.76	16.58%
0-70-76.41 Playworld - GF	4,000.00	0.00	0.00%
Total RECREATION PROGRAMS	113,280.00	33,849.96	29.88%
0-70-78 GARDNER PARK			
0-70-78.10 Salaries	53,000.00	0.00	0.00%
0-70-78.11 Gardner Park Maintenance	0.00	10,098.81	100.00%
0-70-78.13 Pomerleau Park Maintenan	0.00	100.80	100.00%
0-70-78.15 On-Call Pay	1,400.00	105.00	7.50%
0-70-78.18 Gasoline	2,000.00	278.59	13.93%
0-70-78.19 Fuel Oil	700.00	0.00	0.00%
0-70-78.21 Operating Supplies	3,000.00	530.18	17.67%
0-70-78.22 Repair & Maint Supplies	2,500.00	12.31	0.49%
0-70-78.23 Small Tools & Equipment	500.00	88.33	17.67%
0-70-78.29 Security	1,300.00	293.25	22.56%
0-70-78.30 Equipment Maintenance	900.00	0.00	0.00%
0-70-78.34 Communications	3,000.00	281.02	9.37%
0-70-78.68 Repair & Maintenance	3,500.00	26.57	0.76%
0-70-78.76 Utilities	2,000.00	228.21	11.41%

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0-70-78.79 Other Expenses	200.00	4.27	2.14%
0-70-78.82 Improvements	2,500.00	0.00	0.00%
0-70-78.85 Solid Waste Disposal	1,000.00	100.00	10.00%
Total GARDNER PARK	77,500.00	12,147.34	15.67%
0-70-79 WATERFRONT			
0-70-79.10 Dock Attendant	36,000.00	8,267.38	22.96%
0-70-79.12 Dock Maintenance	0.00	922.25	100.00%
0-70-79.13 Grounds Maintenance	0.00	312.00	100.00%
0-70-79.17 Security	0.00	1,380.25	100.00%
0-70-79.21 Operating Supplies	2,000.00	770.26	38.51%
0-70-79.22 Repair & Maint Supplies	1,000.00	613.60	61.36%
0-70-79.34 Communications	2,500.00	210.59	8.42%
0-70-79.68 Repair & Maintenance	2,000.00	1,369.08	68.45%
0-70-79.76 Utilities	9,000.00	909.21	10.10%
0-70-79.77 Resale Gasoline	40,000.00	15,729.17	39.32%
0-70-79.78 Merchandise for Resale	1,200.00	70.20	5.85%
0-70-79.79 Other Expenses	500.00	171.42	34.28%
0-70-79.80 WF Greeter Program	0.00	3,522.74	100.00%
0-70-79.82 Improvements	2,000.00	603.98	30.20%
0-70-79.89 Gateway Maintenance	1,000.00	0.00	0.00%
0-70-79.90 Gateway Center	3,200.00	540.98	16.91%
0-70-79.91 Solid Waste Disposal	3,600.00	300.00	8.33%
Total WATERFRONT	104,000.00	35,693.11	34.32%
Total RECREATION DEPARTMENT	479,801.00	116,864.09	24.36%
0-80-86 CONSERVATION & DEVELOPMEN			
0-80-86.83 Main St. Banners	3,000.00	0.00	0.00%
0-80-86.84 Bike Path & RR ROW	9,000.00	0.00	0.00%
0-80-86.87 Tree Warden Expense	0.00	250.00	100.00%
0-80-86.89 VLCT Membership	6,400.00	6,346.00	99.16%
0-80-86.90 Trees	5,000.00	120.00	2.40%
0-80-86.91 NVDA	3,450.00	3,450.00	100.00%
0-80-86.95 Misc, Flower Beds, Etc.	7,000.00	0.00	0.00%
0-80-86.96 Main St Tree Lights	2,000.00	0.00	0.00%
0-80-86.98 Volunteer Band	500.00	500.00	100.00%
Total CONSERVATION & DEVELOPMEN	36,350.00	10,666.00	29.34%
0-81 CONSERVATION PROJECT			
0-81-80 BOAT WASHING STATION			
Total BOAT WASHING STATION	0.00	0.00	0.00%
0-81-95 PERSONNEL EXPENSES			
Total PERSONNEL EXPENSES	0.00	0.00	0.00%

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Total CONSERVATION PROJECT	0.00	0.00	0.00%
0-82 HEALTH & WELFARE			
0-82-68.10 Health Officer Salary	3,500.00	583.34	16.67%
0-82-69.00 Recycling Expense	23,636.00	1,039.17	4.40%
0-82-69.10 Recycling Salaries	15,450.00	1,746.61	11.30%
0-82-69.50 Haz Waste Disposal SWIP	23,600.00	0.00	0.00%
0-82-69.51 Haz Waste Mailing SWIP	450.00	0.00	0.00%
0-82-69.91 Waste Disposal	16,400.00	1,346.95	8.21%
0-82-69.93 Newport Ambulance	132,205.00	0.00	0.00%
Total HEALTH & WELFARE	215,241.00	4,716.07	2.19%
0-90 DEBT SERVICE AND MISC			
0-90-90 DEBT SERVICE			
0-90-90.31 2017 Fire Veh Prin. 2473	5,661.00	479.40	8.47%
0-90-90.32 2017 Fire Veh Int. 2473	625.00	44.45	7.11%
0-90-90.40 Long Bridge Princ 2011-2	50,000.00	0.00	0.00%
0-90-90.41 Long Bridge Int 2011-2	2,670.00	0.00	0.00%
0-90-90.50 2015 Pol Cruis Prin 2267	750.00	0.00	0.00%
0-90-90.51 2015 Police Cru Int 2267	30.00	0.00	0.00%
0-90-90.52 2017 PD Cruis Prin 2467	9,812.00	826.81	8.43%
0-90-90.53 2017 PD Cru Int 2467	411.00	25.14	6.12%
0-90-90.56 P.D. 2017 Ford Exp P 2608	9,125.00	776.29	8.51%
0-90-90.57 2017 Ford Expl Int 2608	813.00	51.90	6.38%
0-90-90.60 2018 PD Cruiser Prin	9,800.00	0.00	0.00%
0-90-90.61 2018 Pd Cruiser Int.	600.00	0.00	0.00%
0-90-90.79 Fr Trk Bd Fed Seq 2010-2	100.00	0.00	0.00%
0-90-90.80 Fire Trk Bd Prin 2010-2	35,000.00	0.00	0.00%
0-90-90.81 Fire Trk Bd Int 2010-2	1,735.00	0.00	0.00%
0-90-90.89 Tennis Court Sinking Fund	1,440.00	0.00	0.00%
0-90-90.92 2018 Rec Veh Prin 2618	4,500.00	388.57	8.63%
0-90-90.93 2018 Rec Veh Int. 2618	500.00	27.75	5.55%
0-90-90.96 2014 Heavy Res Prin 1988	34,692.00	77,732.49	224.06%
0-90-90.97 2014 Heavy Res Int 1988	7,475.00	8,708.22	116.50%
Total DEBT SERVICE	175,739.00	89,061.02	50.68%
0-90-91 Expenditure of Assigned F			
Total Expenditure of Assigned F	0.00	0.00	0.00%
0-90-92 UNANTICIPATED EXPENSES			
Total UNANTICIPATED EXPENSES	0.00	0.00	0.00%
0-90-95 PERSONNEL EXPENSES			
0-90-95.00 Unemployment Compensation	13,000.00	0.00	0.00%

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0-90-95.01 Workmen's Comp Insurance	107,000.00	0.00	0.00%
0-90-95.02 Health Insurance	283,416.00	48,386.80	17.07%
0-90-95.03 Social Security	157,882.00	26,721.19	16.92%
0-90-95.04 Municipal Retirement	139,071.00	21,874.12	15.73%
0-90-95.05 Employee Life Insurance	2,800.00	476.58	17.02%
0-90-95.07 HRA Expense	42,136.00	0.00	0.00%
0-90-95.15 Health Insurance Opt Out	17,500.00	0.00	0.00%
0-90-95.17 Employee Disability Insur	9,500.00	1,652.04	17.39%
0-90-95.20 Other Expense	300.00	0.00	0.00%
Total PERSONNEL EXPENSES	772,605.00	99,110.73	12.83%
0-90-97 OTHER EXPENDITURES			
0-90-97.00 Orleans County Tax	49,000.00	0.00	0.00%
0-90-97.32 ADV City Ordinances	500.00	0.00	0.00%
0-90-97.50 Claims and Damages	1,500.00	0.00	0.00%
0-90-97.55 VCDP Grant Acct Deposit	0.00	250.00	100.00%
0-90-97.75 Newport Ambulance	132,205.00	33,051.25	25.00%
0-90-97.79 Miscellaneous	0.00	24.95	100.00%
0-90-97.85 2018 Centennial	25,000.00	20,372.50	81.49%
0-90-97.86 Private Donation Fund	0.00	48.33	100.00%
0-90-97.95 Prop & Casualty Insurance	20,000.00	0.00	0.00%
0-90-97.98 Renaiss Proj Non-Fed	60,000.00	30,000.00	50.00%
Total OTHER EXPENDITURES	288,205.00	83,747.03	29.06%
0-90-98 LIABILITY INS EXPENSE			
0-90-98.00 Public Official Liab Ins	7,000.00	0.00	0.00%
0-90-98.01 Employment Practices Ins	15,100.00	0.00	0.00%
Total LIABILITY INS EXPENSE	22,100.00	0.00	0.00%
Total DEBT SERVICE AND MISC	1,258,649.00	271,918.78	21.60%
0-92-98 CAPITAL IMPROVEMENTS			
0-92-98.01 Street Resurfacing	200,000.00	0.00	0.00%
0-92-98.03 Public Works Vehicles	100,000.00	0.00	0.00%
0-92-98.09 Street Reconstruction	38,000.00	2,051.10	5.40%
0-92-98.10 Main Street Maintenance	28,000.00	0.00	0.00%
0-92-98.11 Prouty Beach Improv	5,000.00	0.00	0.00%
0-92-98.21 Gateway/Waterfront Impr	5,000.00	0.00	0.00%
0-92-98.36 Muni Building windows	3,000.00	0.00	0.00%
0-92-98.44 Municipal Bldg Remodel	10,000.00	0.00	0.00%
0-92-98.53 Gardner Park Improvements	5,000.00	0.00	0.00%
0-92-98.57 Gardner Park Drainage	15,000.00	0.00	0.00%
0-92-98.65 PB Disk Golf	5,000.00	0.00	0.00%
0-92-98.72 Fire Station Repair	25,000.00	0.00	0.00%
0-92-98.74 Dock Deck Replacement	5,000.00	0.00	0.00%
0-92-98.77 GYM Floor Restoration	8,000.00	0.00	0.00%
0-92-98.78 Aquatic Weed Control	9,000.00	8,625.98	95.84%

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0-92-98.79 Event Tent	3,500.00	3,500.00	100.00%
0-92-98.80 Dock Elec Sys Upgrade	25,000.00	0.00	0.00%
Total CAPITAL IMPROVEMENTS	489,500.00	14,177.08	2.90%
0-93 STREET IMPROVEMENT BOND			
Total STREET IMPROVEMENT BOND	0.00	0.00	0.00%
0-95 APPROPRIATIONS			
0-95-66 APPROPRIATIONS			
0-95-66.00 Goodrich Memorial Library	101,000.00	50,000.00	49.50%
0-95-66.59 Rural Comm Transit	11,000.00	0.00	0.00%
0-95-66.60 Orls Cty Historic Society	1,250.00	0.00	0.00%
0-95-66.61 Orleans & North Essex VNA	17,500.00	0.00	0.00%
0-95-66.62 N.E.K. Mental Health Serv	4,818.00	0.00	0.00%
0-95-66.65 Area Agency on Aging	7,000.00	0.00	0.00%
0-95-66.66 Umbrella, Inc.	8,500.00	0.00	0.00%
0-95-66.69 Orleans Co. Citizens Advo	2,000.00	0.00	0.00%
0-95-66.75 Pope Memorial Animal Soci	2,000.00	0.00	0.00%
Total APPROPRIATIONS	155,068.00	50,000.00	32.24%
Total APPROPRIATIONS	155,068.00	50,000.00	32.24%
Total T E S P Const (FED)	5,481,265.01	807,076.29	14.72%
Total Expenditures	5,481,265.01	807,076.29	14.72%
Total GENERAL FUND	-254,972.01	-204,207.03	
1-00-81.00 Mooring Mgt Income	0.00	175.00	100.00%
Total Revenues	0.00	175.00	100.00%
1-81-96 MOORING MANAGEMENT			
1-81-96.10 Salaries	0.00	130.50	100.00%
Total MOORING MANAGEMENT	0.00	130.50	100.00%
Total Expenditures	0.00	130.50	100.00%
Total MOORING MANAGEMENT FUND	0.00	44.50	
2-00 FED & STATE GRANT			
Total FED & STATE GRANT	0.00	0.00	0.00%
Total Revenues	0.00	0.00	0.00%

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2-50-81 PB TENNIS CT RECONSTR			
Total PB TENNIS CT RECONSTR	0.00	0.00	0.00%
2-50-90 BRIDGE REPAIR			
Total BRIDGE REPAIR	0.00	0.00	0.00%
2-50-95 SIDEWALKS & RAMPS ADA			
Total SIDEWALKS & RAMPS ADA	0.00	0.00	0.00%
2-51-05 LIBRARY PROJ GRANT 14.228			
Total LIBRARY PROJ GRANT 14.228	0.00	0.00	0.00%
2-51-10 BIKE PATH (FED) 20.205			
Total BIKE PATH (FED) 20.205	0.00	0.00	0.00%
2-51-12 FHA LAKE RD. PAVING 20.20			
Total FHA LAKE RD. PAVING 20.20	0.00	0.00	0.00%
2-51-15 GATEWAY PUMP STATION			
Total GATEWAY PUMP STATION	0.00	0.00	0.00%
2-51-20 INDIAN HEAD PROJECT			
Total INDIAN HEAD PROJECT	0.00	0.00	0.00%
2-51-25 CITY CENTER INDUST PARK			
Total CITY CENTER INDUST PARK	0.00	0.00	0.00%
2-51-30 LAKEMONT PH 2 PROJECT			
Total LAKEMONT PH 2 PROJECT	0.00	0.00	0.00%
2-51-35 T.E.S.P. PROJ 20.200			
Total T.E.S.P. PROJ 20.200	0.00	0.00	0.00%
2-51-40 WILSON ST PROJ-IN HOUSE			
Total WILSON ST PROJ-IN HOUSE	0.00	0.00	0.00%

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2-51-45 2nd FLOOR GATEWAY			
Total 2nd FLOOR GATEWAY	0.00	0.00	0.00%
2-51-46 GATEWAY WATER SYSTEM			
Total GATEWAY WATER SYSTEM	0.00	0.00	0.00%
2-51-50 HIGHLAND AVE PROJ-IN HSE			
Total HIGHLAND AVE PROJ-IN HSE	0.00	0.00	0.00%
2-51-55 COVENTRY ST. PROJECT			
Total COVENTRY ST. PROJECT	0.00	0.00	0.00%
2-51-60 I/I STUDY PROJECT			
Total I/I STUDY PROJECT	0.00	0.00	0.00%
2-51-61 HOSPITAL CODE GENERATION			
Total HOSPITAL CODE GENERATION	0.00	0.00	0.00%
2-51-75 ARSENIC PROJ 66.468			
Total ARSENIC PROJ 66.468	0.00	0.00	0.00%
2-51-80 NEW WATER WELL PROJ			
Total NEW WATER WELL PROJ	0.00	0.00	0.00%
2-51-95 EMPLOYEE BENEFITS			
Total EMPLOYEE BENEFITS	0.00	0.00	0.00%
2-60-75 FIRE STATION			
Total FIRE STATION	0.00	0.00	0.00%
2-60-85 CITY GARAGE			
Total CITY GARAGE	0.00	0.00	0.00%
2-70-75 PROUTY BEACH PROJECT			
Total PROUTY BEACH PROJECT	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00%

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Total PROJECT FUND	0.00	0.00	
3-00-28 CEMETERY TRUST FUND			
Total CEMETERY TRUST FUND	0.00	0.00	0.00%
Total Revenues	0.00	0.00	0.00%
3-60-69 EAST MAIN ST CEMETERY			
3-60-69.41 Other Contracted Labor	0.00	9,000.00	100.00%
Total EAST MAIN ST CEMETERY	0.00	9,000.00	100.00%
3-90-90 PERSONNEL EXPENSES			
Total PERSONNEL EXPENSES	0.00	0.00	0.00%
3-90-99 ADMINISTRATION			
Total ADMINISTRATION	0.00	0.00	0.00%
Total Expenditures	0.00	9,000.00	100.00%
Total CEMETERY FUND	0.00	-9,000.00	
4-00-2 NILES FUND REVENUES			
Total NILES FUND REVENUES	0.00	0.00	0.00%
Total Revenues	0.00	0.00	0.00%
4-10 ADMINISTRATION			
Total ADMINISTRATION	0.00	0.00	0.00%
4-20 NILES FUND-OTHER EXPENSE			
4-20-40.00 Beneficiaries	0.00	400.00	100.00%
Total NILES FUND-OTHER EXPENSE	0.00	400.00	100.00%
Total Expenditures	0.00	400.00	100.00%
Total PERLEY S NILES FUND	0.00	-400.00	
5-00-2 C D B G FUNDS			
5-00-20 LOAN REPAYMENTS			
Total LOAN REPAYMENTS	0.00	0.00	0.00%

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Account	Budget	Actual	% of Budget
5-00-21 INTEREST INCOME			
5-00-21.00 MMA Interest PSB1750	0.00	1.85	100.00%
Total INTEREST INCOME	0.00	1.85	100.00%
5-00-22 GRANT REVENUES			
Total GRANT REVENUES	0.00	0.00	0.00%
Total C D B G FUNDS	0.00	1.85	100.00%
Total Revenues	0.00	1.85	100.00%
5-30-30 TRANSFERS			
Total TRANSFERS	0.00	0.00	0.00%
5-35 Npt Family Housing 14.228			
Total Npt Family Housing 14.228	0.00	0.00	0.00%
5-40 UNION STREET PLAN GRANT			
Total UNION STREET PLAN GRANT	0.00	0.00	0.00%
5-41 UNION STREET CONST GRANT			
Total UNION STREET CONST GRANT	0.00	0.00	0.00%
5-42 VGIS 0158/02mp 14.228			
Total VGIS 0158/02mp 14.228	0.00	0.00	0.00%
5-43 MULTI-FAM 158/01IG 14.228			
Total MULTI-FAM 158/01IG 14.228	0.00	0.00	0.00%
5-44 HOSP-CO 158/02PG 14.228			
Total HOSP-CO 158/02PG 14.228	0.00	0.00	0.00%
5-45 DOWNTOWN 0158/05PG04 FED			
Total DOWNTOWN 0158/05PG04 FED	0.00	0.00	0.00%
5-46 CHARRETTE GRANT 0158/08MP			

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C.D.B.G. FUNDS

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Account	Budget	Actual	% of Budget
Total CHARRETTE GRANT 0158/08MP	0.00	0.00	0.00%
5-47 WAY FINDING SIGNS 2009			
Total WAY FINDING SIGNS 2009	0.00	0.00	0.00%
5-48 Tasting Center PG			
Total Tasting Center PG	0.00	0.00	0.00%
5-50 CITY FUNDS - UNION STREET			
5-50-41 UNION ST PLANNING - CITY			
Total UNION ST PLANNING - CITY	0.00	0.00	0.00%
5-50-42 UNION STREET PROJECT CITY			
Total UNION STREET PROJECT CITY	0.00	0.00	0.00%
5-50-43 TRAFFIC STUDY 98MP-24			
Total TRAFFIC STUDY 98MP-24	0.00	0.00	0.00%
5-50-44 CDBG FUND			
Total CDBG FUND	0.00	0.00	0.00%
5-50-45 STORM WATER SEPERATION			
Total STORM WATER SEPERATION	0.00	0.00	0.00%
Total CITY FUNDS - UNION STREET	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00%
Total C.D.B.G. FUNDS	0.00	1.85	
6-00-25 BLOCK GRANT			
Total BLOCK GRANT	0.00	0.00	0.00%
6-00-26 COMMUNITY HEROIN REIMBURS			
Total COMMUNITY HEROIN REIMBURS	0.00	0.00	0.00%
6-00-29.00 Interest Acct #1748	0.00	0.33	100.00%
Total Revenues	0.00	0.33	100.00%

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PUBLIC SAFETY FUNDS

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Account	Budget	Actual	% of Budget
6-40-85.00 Justice Fund #1748 (Fed)	0.00	7,800.00	100.00%
6-50-26 COMMUNITY HEROIN EXPENSES			
6-50-26.03 Treasury Funds #3805	0.00	-708.25	100.00%
Total COMMUNITY HEROIN EXPENSES	0.00	-708.25	100.00%
Total Expenditures	0.00	7,091.75	100.00%
Total PUBLIC SAFETY FUNDS	0.00	-7,091.42	
7-00-10 TRUST FUND REVENUES			
7-00-10.00 Rec Trust Income #1756	0.00	225.00	100.00%
Total TRUST FUND REVENUES	0.00	225.00	100.00%
7-00-2 RECREATION FUND			
7-00-20 PROGRAM REVENUES			
Total PROGRAM REVENUES	0.00	0.00	0.00%
7-00-29 OTHER REVENUES			
7-00-29.00 Rec Trust Donations	0.00	500.00	100.00%
Total OTHER REVENUES	0.00	500.00	100.00%
Total RECREATION FUND	0.00	500.00	100.00%
7-00-3 RECREATION TRUST INCOME			
Total RECREATION TRUST INCOME	0.00	0.00	0.00%
7-00-40 Winterfest			
Total Winterfest	0.00	0.00	0.00%
7-00-50 SUMMERFEST REVENUES			
Total SUMMERFEST REVENUES	0.00	0.00	0.00%
7-00-60 Ice Rink Improvements			
Total Ice Rink Improvements	0.00	0.00	0.00%
7-00-80 BAND STAND			
Total BAND STAND	0.00	0.00	0.00%

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RECREATION TRUST FUND

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Account	Budget	Actual	% of Budget
7-00-90 OTHER REVENUES			
7-00-90.00 Centennial Income	0.00	1,846.00	100.00%
Total OTHER REVENUES	0.00	1,846.00	100.00%
Total Revenues	0.00	2,571.00	100.00%
7-70 REC TRUST FUND EXPENSES			
7-70-20 TRIPS & EVENTS			
Total TRIPS & EVENTS	0.00	0.00	0.00%
Total REC TRUST FUND EXPENSES	0.00	0.00	0.00%
7-71 REC TRUST PROGRAMS			
Total REC TRUST PROGRAMS	0.00	0.00	0.00%
7-72 COMMUNITY YOUTH PRIDE			
Total COMMUNITY YOUTH PRIDE	0.00	0.00	0.00%
7-73 CRAFT FAIR			
Total CRAFT FAIR	0.00	0.00	0.00%
7-80 OTHER EXPENDITURES			
Total OTHER EXPENDITURES	0.00	0.00	0.00%
7-90-30.95 Centennial	0.00	139.00	100.00%
7-91 WINTER CARNIVAL			
Total WINTER CARNIVAL	0.00	0.00	0.00%
7-92 BANDSTAND EXPENSES			
Total BANDSTAND EXPENSES	0.00	0.00	0.00%
Total Expenditures	0.00	139.00	100.00%
Total RECREATION TRUST FUND	0.00	2,432.00	
8-00-2 SEWER DEPT INCOME			
8-00-26.40 Sewer Dept-Sewer Charge	1,200,000.00	327,709.85	27.31%
8-00-26.41 Sewer Dept-Derby Share	83,400.00	19,422.10	23.29%
8-00-26.42 Sewer Dept-Labor & Materi	2,500.00	0.00	0.00%

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Account	Budget	Actual	% of Budget
8-00-26.43 Sewer Allocation Fee	500.00	0.00	0.00%
8-00-26.45 Sewer Plant-Discharge Fee	95,000.00	23,298.57	24.52%
8-00-26.48 Sewer Plant-Leachate	185,000.00	33,634.34	18.18%
8-00-26.70 Interest Income	10,000.00	1,464.91	14.65%
8-00-29.75 WWTF Sinking Fund Interes	160.00	0.00	0.00%
Total SEWER DEPT INCOME	1,576,560.00	405,529.77	25.72%
Total Revenues	1,576,560.00	405,529.77	25.72%
8-50-55 SEWER COLLECTION TRUCKS			
8-50-55.21 Truck & Equip Maint Suppl	2,000.00	47.18	2.36%
8-50-55.22 Truck & Equip Parts	7,000.00	0.00	0.00%
8-50-55.68 Truck & Equip Repairs	2,000.00	0.00	0.00%
Total SEWER COLLECTION TRUCKS	11,000.00	47.18	0.43%
8-50-56 SEWER PLANT TRUCKS			
8-50-56.22 Truck & Equip Parts	0.00	175.88	100.00%
Total SEWER PLANT TRUCKS	0.00	175.88	100.00%
8-50-57 SEWER COLLECTION			
8-50-57.10 Regular Pay	43,917.00	4,628.38	10.54%
8-50-57.11 Sewer Coll-Overtime	6,000.00	125.54	2.09%
8-50-57.13 Repairs	0.00	86.92	100.00%
8-50-57.14 Maintenance/Cleaning	0.00	95.46	100.00%
8-50-57.15 Other Pay	4,500.00	552.00	12.27%
8-50-57.16 Vacation	4,683.00	0.00	0.00%
8-50-57.17 Holiday	3,170.00	0.00	0.00%
8-50-57.18 Fuel	9,000.00	578.79	6.43%
8-50-57.20 Social Security	4,400.00	404.58	9.20%
8-50-57.21 Operating Supplies	700.00	99.74	14.25%
8-50-57.22 Repair & Maintenance Supp	150.00	0.00	0.00%
8-50-57.23 Small Tools & Equipment	3,000.00	0.00	0.00%
8-50-57.24 Longevity	315.00	0.00	0.00%
8-50-57.25 Materials	13,000.00	0.00	0.00%
8-50-57.26 Retirement	3,521.00	345.58	9.81%
8-50-57.27 Health Ins	7,000.00	1,421.36	20.31%
8-50-57.34 Pump Station Alarm Lines	8,000.00	0.00	0.00%
8-50-57.66 Truck & Equip Rental	9,000.00	0.00	0.00%
8-50-57.68 Repair & Maintenance	5,000.00	0.00	0.00%
8-50-57.76 Utilities	23,000.00	602.49	2.62%
8-50-57.79 Other Expenses	1,000.00	0.00	0.00%
8-50-57.80 Water Meters	68,000.00	443.78	0.65%
8-50-57.82 Pump Station Alarms	3,500.00	0.00	0.00%
8-50-57.83 Pump Station Repair	8,000.00	4,428.85	55.36%
Total SEWER COLLECTION	228,856.00	13,813.47	6.04%

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8-50-58 SEWER PLANT			
8-50-58.10 Regular Pay	109,260.00	10,186.36	9.32%
8-50-58.11 Overtime Pay	8,000.00	776.51	9.71%
8-50-58.12 Vacation	6,342.00	1,110.67	17.51%
8-50-58.13 Holiday	5,663.00	369.68	6.53%
8-50-58.14 Sick Pay	0.00	396.97	100.00%
8-50-58.15 Other Pay	3,400.00	0.00	0.00%
8-50-58.16 Longevity	540.00	0.00	0.00%
8-50-58.18 Fuel	4,500.00	257.56	5.72%
8-50-58.19 Heating Oil	52,000.00	0.00	0.00%
8-50-58.20 Office Supplies	200.00	0.00	0.00%
8-50-58.21 Operating Supplies	60,000.00	1,027.11	1.71%
8-50-58.22 Repair Parts	24,000.00	4,872.66	20.30%
8-50-58.23 Small Tools & Equipment	2,300.00	0.00	0.00%
8-50-58.32 Truck & Equip Maint Suppl	200.00	0.00	0.00%
8-50-58.33 Truck & Equip Parts	1,000.00	0.00	0.00%
8-50-58.34 Communications	5,000.00	333.93	6.68%
8-50-58.50 Plant Improvements	4,500.00	0.00	0.00%
8-50-58.60 Professional Expense	2,000.00	0.00	0.00%
8-50-58.66 Truck & Equip Rental	1,000.00	0.00	0.00%
8-50-58.68 Repair & Maintenance	35,000.00	6,795.94	19.42%
8-50-58.76 Utilities	118,000.00	0.00	0.00%
8-50-58.79 Other Expenses	2,000.00	0.00	0.00%
8-50-58.83 State Operating Fee	5,100.00	0.00	0.00%
8-50-58.84 Plant Water Usage Fees	6,200.00	2,759.08	44.50%
8-50-58.87 Sludge Dewater/Disposal	195,226.33	53,005.90	27.15%
8-50-58.91 Solid Waste Disposal	6,000.00	432.30	7.21%
Total SEWER PLANT	657,431.33	82,324.67	12.52%
8-50-59 SEWER ADMINISTRATION			
8-50-59.11 Salaries	49,835.00	6,351.52	12.75%
8-50-59.12 Vacation	4,566.00	898.60	19.68%
8-50-59.13 Holiday	2,457.00	95.32	3.88%
8-50-59.20 Office Supplies	250.00	0.00	0.00%
8-50-59.21 Employee Work Attire	1,500.00	100.69	6.71%
8-50-59.34 Communications	1,000.00	0.00	0.00%
8-50-59.69 Repair & Maintenance	2,000.00	204.06	10.20%
8-50-59.79 Other Expenses	500.00	0.00	0.00%
8-50-59.80 Equipment (Computer)	600.00	0.00	0.00%
8-50-59.90 Professional Services	2,000.00	0.00	0.00%
Total SEWER ADMINISTRATION	64,708.00	7,650.19	11.82%
8-50-90 PERSONNEL EXPENSES			
8-50-90.06 Unemployment Compensation	2,500.00	0.00	0.00%
8-50-90.07 Worker's Compensation	16,200.00	0.00	0.00%
8-50-90.08 Employee Health Insurance	24,500.00	2,274.16	9.28%
8-50-90.09 Social Security	15,200.00	1,285.77	8.46%

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8-50-90.10 Municipal Retirement	17,500.00	1,618.56	9.25%
8-50-90.11 Employee Life Insurance	400.00	41.18	10.30%
8-50-90.13 Employee Disability Insur	930.00	98.90	10.63%
8-50-90.15 Health Ins Opt Out Paymen	2,125.00	0.00	0.00%
8-50-90.19 Health Ins HRA	6,500.00	0.00	0.00%
Total PERSONNEL EXPENSES	85,855.00	5,318.57	6.19%
8-50-91 OTHER EXPENSES			
8-50-91.10 Claims & Damages	1,000.00	0.00	0.00%
8-50-91.15 P & C Insurance-Plant	30,000.00	0.00	0.00%
8-50-91.16 P & C Insurance-Distrib	1,500.00	0.00	0.00%
8-50-91.40 Public Officials Liabilit	1,050.00	0.00	0.00%
8-50-91.50 Employment Practices Ins.	2,600.00	0.00	0.00%
8-50-91.92 Sewer Line Mapping	10,000.00	0.00	0.00%
Total OTHER EXPENSES	46,150.00	0.00	0.00%
8-50-92 WWTF UPGRADE 66.458			
Total WWTF UPGRADE 66.458	0.00	0.00	0.00%
8-50-94 CAPITAL EXPENDITURES			
8-50-94.46 Sewer Lines & Structures	20,000.00	0.00	0.00%
8-50-94.47 Siphon Study	6,000.00	0.00	0.00%
8-50-94.50 Sewer Lines-Materials	10,000.00	0.00	0.00%
8-50-94.54 Pump Stations	65,494.00	0.00	0.00%
8-50-94.59 Pump station Engineering	2,500.00	366.21	14.65%
8-50-94.81 Lease/Purchase Equipment	52,000.00	0.00	0.00%
8-50-94.92 WWTF Upgrade	15,000.00	0.00	0.00%
Total CAPITAL EXPENDITURES	170,994.00	366.21	0.21%
8-50-95 DEBT SERVICE			
8-50-95.30 2001 Sewer Prin 2010-4	24,000.00	0.00	0.00%
8-50-95.31 2001 Sewer Int 2010-4	10,703.00	0.00	0.00%
8-50-95.71 SRF RF1 - 029 Principle	23,108.00	0.00	0.00%
8-50-95.72 SRF RF1 - 029 Interest/Ad	2,915.00	0.00	0.00%
8-50-95.73 SRF RF1 - 075 Principle	188,832.00	0.00	0.00%
8-50-95.74 SRF RF1 - 075 Interest/Ad	50,653.00	0.00	0.00%
8-50-95.75 SRF RF1 - 079 Principle	13,987.00	0.00	0.00%
8-50-95.76 SRF RF1 - 079 Interest	1,765.00	0.00	0.00%
8-50-95.89 SRF RF1-150 Principle	9,672.00	0.00	0.00%
8-50-95.90 SRF RF1-150 Interest	3,578.00	0.00	0.00%
Total DEBT SERVICE	329,213.00	0.00	0.00%
8-50-97 SEWER SYSTEM DEPRECIATION			
Total SEWER SYSTEM DEPRECIATION	0.00	0.00	0.00%

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Account	Budget	Actual	% of Budget
Total Expenditures	1,594,207.33	109,696.17	6.88%
Total SEWER FUND	-17,647.33	295,833.60	
9-00 WATER DEPT INCOME			
9-00-04.20 Water Allocation Fee	250.00	0.00	0.00%
9-00-26.50 Water Dept - Rent	867,000.00	224,079.36	25.85%
9-00-26.51 Water Dept-Labor & Materi	3,500.00	635.18	18.15%
9-00-26.60 Interest Income	10,000.00	1,291.34	12.91%
9-00-26.80 Water Tower Fund Interest	225.00	0.00	0.00%
9-00-26.97 Misc Income	1,200.00	0.00	0.00%
Total WATER DEPT INCOME	882,175.00	226,005.88	25.62%
Total Revenues	882,175.00	226,005.88	25.62%
9-50-62 WATER TREATMENT & PUMPING			
9-50-62.10 Regular Pay	14,373.00	3,955.78	27.52%
9-50-62.11 Overtime Pay	3,500.00	794.75	22.71%
9-50-62.12 Vacation	803.00	0.00	0.00%
9-50-62.13 Holiday	747.00	0.00	0.00%
9-50-62.14 Longevity	95.00	0.00	0.00%
9-50-62.16 Social Security	1,500.00	456.25	30.42%
9-50-62.18 Fuel	5,000.00	0.00	0.00%
9-50-62.21 Operating Supplies	3,600.00	18.46	0.51%
9-50-62.22 Repair Parts	2,500.00	0.00	0.00%
9-50-62.23 Small Tools & Equipment	1,000.00	0.00	0.00%
9-50-62.24 Water Meters	68,000.00	443.77	0.65%
9-50-62.34 Communications	3,600.00	136.06	3.78%
9-50-62.68 Repair & Maintenance	12,500.00	1,095.00	8.76%
9-50-62.76 Utilities	145,000.00	7,983.74	5.51%
9-50-62.79 Other Expenses	12,000.00	0.00	0.00%
9-50-62.80 Arsenic Treatment	5,000.00	0.00	0.00%
Total WATER TREATMENT & PUMPING	279,218.00	14,883.81	5.33%
9-50-63 WATER DISTRIB TRUCKS			
9-50-63.21 Truck & Equip Maint Suppl	1,200.00	118.73	9.89%
9-50-63.22 Truck & Equip Parts	2,000.00	0.00	0.00%
9-50-63.68 Truck & Equip Repairs	3,000.00	0.00	0.00%
Total WATER DISTRIB TRUCKS	6,200.00	118.73	1.92%
9-50-64 WATER DISTRIBUTION			
9-50-64.10 Regular Pay	53,917.00	665.43	1.23%
9-50-64.11 Water Distr-Overtime	5,000.00	401.10	8.02%
9-50-64.12 Vacation	4,683.00	0.00	0.00%
9-50-64.13 Holiday	3,169.00	0.00	0.00%

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9-50-64.18 Fuel	4,000.00	141.41	3.54%
9-50-64.19 Repairs (Payroll)	0.00	1,580.45	100.00%
9-50-64.21 Operating Supplies	3,000.00	250.98	8.37%
9-50-64.23 Small Tools & Equipment	2,200.00	10.00	0.45%
9-50-64.25 Materials	12,000.00	0.00	0.00%
9-50-64.34 Communications	1,200.00	74.00	6.17%
9-50-64.68 Repair & Maintenance	6,500.00	0.00	0.00%
9-50-64.79 Other Expenses	1,800.00	0.00	0.00%
9-50-64.80 Equipment	2,500.00	0.00	0.00%
Total WATER DISTRIBUTION	99,969.00	3,123.37	3.12%
9-50-65 WATER DEPT-ADMINISTRATION			
9-50-65.10 Salaries	42,649.00	5,465.84	12.82%
9-50-65.11 Vacation	3,935.00	1,001.77	25.46%
9-50-65.12 Holiday	2,078.00	94.97	4.57%
9-50-65.19 Sick Pay	0.00	6.38	100.00%
9-50-65.20 Office Supplies	300.00	0.00	0.00%
9-50-65.21 Employee Work Attire	1,400.00	0.00	0.00%
9-50-65.34 Communications	1,000.00	0.00	0.00%
9-50-65.68 Repairs & Maintenance	2,000.00	0.00	0.00%
9-50-65.79 Other Expenses	400.00	0.00	0.00%
9-50-65.80 Equipment (Computer)	600.00	0.00	0.00%
9-50-65.81 Computer Software	2,000.00	0.00	0.00%
Total WATER DEPT-ADMINISTRATION	56,362.00	6,568.96	11.65%
9-50-90 PERSONNEL EXPENSES			
9-50-90.06 Unemployment Compensation	5,000.00	0.00	0.00%
9-50-90.07 Worker's Compensation	8,100.00	0.00	0.00%
9-50-90.08 Employee Health Insurance	6,600.00	1,307.64	19.81%
9-50-90.09 Social Security	5,100.00	733.79	14.39%
9-50-90.10 Municipal Retirement	6,000.00	812.31	13.54%
9-50-90.11 Employee Life Insurance	57.00	9.50	16.67%
9-50-90.13 Employee Disability Insur	137.00	22.82	16.66%
Total PERSONNEL EXPENSES	30,994.00	2,886.06	9.31%
9-50-91 OTHER EXPENSES			
9-50-91.15 Prop & Casualty Insurance	9,700.00	0.00	0.00%
9-50-91.60 Professional Expense	2,800.00	122.07	4.36%
9-50-91.70 Other Expenses	10,000.00	0.00	0.00%
9-50-91.75 Public Officials Liabilit	350.00	0.00	0.00%
9-50-91.80 Employment Practices Ins.	350.00	0.00	0.00%
9-50-91.90 Waterline Mapping	10,000.00	0.00	0.00%
9-50-91.99 Pension Expense VMER	500.00	0.00	0.00%
Total OTHER EXPENSES	33,700.00	122.07	0.36%
9-50-92 ARSENIC PROJ RF3-129 66.4			

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Total ARSENIC PROJ RF3-129 66.4	0.00	0.00	0.00%
9-50-93 ARSENIC TREATMENT			
Total ARSENIC TREATMENT	0.00	0.00	0.00%
9-50-94 CAPITAL EXPENDITURES			
9-50-94.51 Water Lines-Labor	8,000.00	2,991.50	37.39%
9-50-94.64 Waterline Equipment Rent	9,000.00	0.00	0.00%
9-50-94.75 Vehicle	52,000.00	0.00	0.00%
9-50-94.80 Waterwell Re-Development	25,000.00	0.00	0.00%
9-50-94.95 Water Meter Software	5,000.00	0.00	0.00%
Total CAPITAL EXPENDITURES	99,000.00	2,991.50	3.02%
9-50-95 DEBT SERVICE			
9-50-95.50 Water Tower Sinking Fund	40,000.00	0.00	0.00%
9-50-95.89 WTF Replacement Fund	2,715.00	0.00	0.00%
9-50-95.91 1984 Water Sys Bond Prin	31,750.00	0.00	0.00%
9-50-95.92 1984 Water Sys Bond Int	10,100.00	0.00	0.00%
9-50-95.95 RF3-095 Admin Fee	5,725.00	0.00	0.00%
9-50-95.96 RF3-095 Water Well Prin	28,179.00	0.00	0.00%
9-50-95.97 RF3-095 Water Well Int	2,863.00	0.00	0.00%
9-50-95.98 RF3-129 Drink Water Prin	102,737.00	0.00	0.00%
9-50-95.99 RF3-129 Int & Admin Fee	52,662.00	0.00	0.00%
Total DEBT SERVICE	276,731.00	0.00	0.00%
9-50-97 WATER SYSTEM			
Total WATER SYSTEM	0.00	0.00	0.00%
Total Expenditures	882,174.00	30,694.50	3.48%
Total WATER FUND	1.00	195,311.38	
Total All Funds	-272,618.34	272,924.88	