

**NEWPORT CITY PLANNING & HISTORIC
PRESERVATION COMMISSION JOINT MEETING
MINUTES**

April 17, 2018

MEMBERS PRESENT: Chair Clark Curtis (CC), Vice Chair Robert Currier (RC), Woodman Page (WP), Ruth Sproull (RS)

MEMBERS ABSENT: none

OTHERS PRESENT: Zoning Administrator (ZA) Charles Elliott, Pam Ladds, Colleen Moore-Ortiz, James Merriam, Julie Raboin, Anne Chiarello.

7:10 p.m. Chair Clark Curtis officially called the joint meeting of the PC & HPC to order. Minutes of March 27, 2017 PC public meeting were reviewed. Vice Chair Bob Currier made a motion to accept the minutes with the correction of Woodman Page being removed as present. Seconded by RS. Unanimously approved. WP abstained.

7:15 p.m. Motion to approve April 3, 2018 PC minutes. RC made motion to approve, WP seconded. RS abstained. Unanimous approval.

Motion to approve March 13, 2018 HPC meeting by RC, seconded by WP, RS abstain. Unanimous approval.

7:20 p.m. Annual election of officers for HPC. WP proposed maintaining current slate of officers, RC seconded. Unanimous approval.

7:21 p.m. Interview applicants for PC and HPC. Colleen Moore-Ortiz and James Merriam were present. Ira Morgan was not. RC made motion to enter executive session, seconded by WP, unanimous approval.

7:50 p.m. RC made motion to appoint Colleen Moore-Ortiz for the term vacated by Dan Ross, expiring in 2020 on the PC and HPC. RS seconded. Unanimous approval.

7:55 p.m. Review Zoning Bylaw. RS moved to table until the next meeting, RC seconded. Unanimous approval.

7:56 p.m. Other Business. WP said that Council Woman Julie Raboin had raised the email address issue for PC members at the most recent City Council Meeting.

The mayor and city manager stated basically that there were only so many email address slots available and additional ones would be costly to the city. WP informed the council that some of us (RS & WP) had already started using a separate email address for PC/HPC business which was separate from our own personal email addresses. It was also pointed out that this placed us in compliance with the VT Sec of State's requirement for local government openness. CC was told awhile ago that the ZA could put separate email addresses into his budget. Pam Ladds said that legal fees could outweigh the email costs.

Set date and agenda for next meeting

May 1, 2018 at 7 p.m.

1. Call to order
2. Approve minutes of the April 17, 2018 meetings
3. Review zoning bylaw starting with Article 409B
4. Other business
5. Set date and agenda for next meeting
6. Adjourn

8 p.m. Motion by RC seconded by WP to adjourn PC meeting. Unanimous approval.

Minutes taken and transcribed by Ruth Sproull

Approved  Date 5-1-18