

NEWPORT CITY PLANNING COMMISSION MINUTES
April 3rd, 2018

MEMBERS PRESENT: Chair Clark Curtis, Vice Chair Robert Currier, and Woodman Page.

MEMBERS ABSENT: Ruth Sproull.

OTHERS PRESENT: Zoning Administrator (ZA) Charles Elliott, Pam Ladds, Anne Page and Council Member Julie Raboin.

7:00 p.m. Chair Clark Curtis called the meeting to order. Vice Chair Robert Currier moved to approve the minutes of the March 13th, 2018 meeting. This was seconded by Woodman Page. **APPROVED BY UNANIMOUS DECISION.** Since Chair Curtis and Vice Chair Currier were the only ones present for the meeting held on March 27th, 2018; Vice Chair Currier recommended and moved to table voting on approval of the minutes of the March 27th, 2018 meeting. This was seconded by Woodman Page. **APPROVED BY UNANIMOUS DECISION.**

7:08 p.m. Annual Election of Officers: The names of Chair Curtis and Woodman Page had been recently approved by the City Council for reappointment to the Planning Commission. Vice Chair Currier made a motion that Clark Curtis be named as Chair, that he, Robert Currier again would be Vice Chair along with Ruth Sproull as Clerk. This was seconded by Woodman Page. **APPROVED BY UNANIMOUS DECISION.** Zoning Administrator Elliott was again tasked to advertise for volunteers to fill Dan Ross' position which had recently become vacant.

7:09 p.m. Review the Newport Zoning and Subdivision Bylaw Starting With Article 4B: Prior to the examination of Article 4B, Chair Curtis took a moment to review the recent changes from March 27th which were the following: Item §401A, first sentence, delete let; Item §403A, second line after the word principal delete the sentence and add (in one or more structures) use on one structure (with one or multiple uses) on a lot unless otherwise approved under the Planned Unit Development provisions §709; (**Item §403A paragraph is still under development by ZA Elliott); and finally §409.04 ZA Elliott is examining state regulations for further information for updates.

The business of examining Article 4B began with §405.01 where ZA Elliott would review Title 9 for relevancy as well as search for former City Lawyer Bill Davies letter directing changes be made. **Note: See PC minutes dated December 22nd, 2015, where the issue was raised when the NE Kingdom Human Services proposed to expand their existing facility to include another building on an adjoining lot on Glen Road/Kingdom Way. Basically, the City lawyer ruled that the expansion of the group home (level 3) should be reviewed as a multi-family dwelling. §408B line 3 replace must with shall; again line 3 replace Administrative Officer with Zoning Administrator; Line 4, last sentence replace Registered Day Care with Registered Home Child Care; 2nd prg, line 1 replace must with shall; delete 2nd and 3rd line and replace with The Zoning Administrator

shall determine whether an application qualifies as a home occupation. All decisions of the Zoning Administrator may be appealed to the Development Review Board. §408.01 line 1 replace must with shall. Review of Zoning Bylaw ended on §408.08. The Planning Commission will begin next time on §409 B. Vice Chair Curtis made a motion of acceptance of all changes. This was seconded by Woodman Page. **APPROVED BY UNANIMOUS DECISION.**

8:39 p.m. Other Business: Zoning Administrator Elliott recommended that at the start of each Planning Commission meeting that the changes that had been previously updated be again reviewed for accuracy which was agreed to.

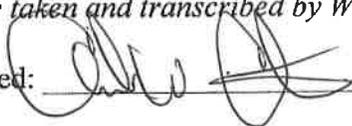
8:40 p.m. Next Meeting: The next meeting will be scheduled for April 17th, 2018, at 7p.m. and will be a Joint Meeting to include the Planning Commission as well as the Historical Preservation Commission. The agenda will consist of:

1. Call to Order,
2. Approve Minutes of 27 March and 3 April, 2018.
3. Interview applicants for the Planning and Historical Preservation Commissions. (**Note: Pam Ladds recommended that the position notices be made available on the city's website).
4. Review the Newport Zoning Bylaw starting with §409 B.
5. Other Business.
6. Set Date and Agenda for Next Meeting.
7. Adjourn.

8:33 p.m. Vice Chair Currier made a motion to adjourn the Planning Commission meeting. This was seconded by Woodman Page. **APPROVED BY UNANIMOUS DECISION.**

Minutes taken and transcribed by Woodman Page

Approved: _____



Date: _____

4-17-18