

NEWPORT CITY PLANNING COMMISSION MINUTES
December 5th 2017

MEMBERS PRESENT: Chair Clark Curtis, Vice Chair Robert Currier, Woodman Page, Dan Ross and Ruth Sproull via telephone.

MEMBERS ABSENT: None.

OTHERS PRESENT: Zoning Administrator (ZA) Charles Elliott, and Laurie Durivage.

7:00 p.m. Chair Clark Curtis officially called the Planning Commission meeting to order. Minutes of November 7th 2017 were reviewed. Vice Chair Robert Currier then moved to approve the minutes of November 7th 2017. This was seconded by Dan Ross. **APPROVED BY UNANIMOUS DECISION.**

7:04 p.m. Review the Zoning and Subdivision Bylaw: The Planning Commission had previously planned to review and edit the Zoning Bylaws via the council's computer screens, but ZA Charles Elliott is working to make this possible and recommended that this task would be completed for the Commission by the next meeting. In the meantime, the commission did a brief review on previous changes that Dan Ross had provided. Chair Curtis requested that all members of the commission should review the bylaw and be prepared to make the necessary updates and changes at the next meeting.

7:27 p.m. Other Business: ZA Elliott explained the reason for not being able to connect with Skype which was due in part to there being a cost involved as well as the equipment being under the jurisdiction of the Newport Police Department.

Chair Curtis distributed an article on Vermont's changes to agency public records and how this effects municipality's public records. As a result of this, Chair Curtis reported that the City Council would eventually be providing each Planning Commissioner a city email account for the use in conducting Planning Commission business.

Robert Currier also distributed a flyer describing the details of an upcoming forum entitled ReNewport.

8:02 p.m. Next Meeting: There will be a Planning Commission meeting scheduled for January 9th 2018, at 7 p.m. The Planning Commission agenda will consist of: 1. Call to Order, 2. Approve Minutes of December 5th 2017, 3. Review the Newport Zoning and Subdivision Bylaw, 4. Other Business, 5. Set Date and Agenda for Next Meeting, 6. Adjourn.

8:06 p.m. Vice Chair Robert Currier made a motion to adjourn. This was seconded by Dan Ross. **APPROVED BY UNANIMOUS DECISION.**

Minutes taken and transcribed by Woodman Page

Approved:  Date: 1-9-18