

NEWPORT CITY PLANNING COMMISSION MINUTES

November 7, 2017

MEMBERS PRESENT: Chair Clark Curtis (CC), Vice Chair Robert Currier (RC), Woodman Page (WP), Dan Ross (DR), Ruth Sproull (RS)

MEMBERS ABSENT: None

OTHERS PRESENT: Zoning Administrator (ZA) Charles Elliott, Anne Page, Alderwoman Julie Raboin, Pam Ladds,

7:00 p.m. Chair Clark Curtis officially called the Planning Commission (PC) meeting to order.

7:02 p.m. Minutes of Oct. 17, 2017 public hearing were reviewed. RC made a motion to approve the amended copy of minutes for the meeting (adding the word “minutes” to the heading.) Seconded by DR. Unanimously approved.

7:05 p.m. Review Zoning Bylaw. ZA said we should set up a Word document that we could make changes to. The changes made before have been lost in the city office and we will move on. Alison Low said we don't edit outside of public forum and access is limited to PC meetings.

7:10 p.m. ZA said we should add any changes to the bylaw to the minutes so that they will become public record when the minutes are put online. This would be done as we are working on it.

7:30 p.m. DR spoke about the changes he had made on his own which are shown in red. He wondered why are there two zones with minimal difference and some of drawing mistakes were compounded since they were built upon one another. How do we make more legible and concise. Next time, when we begin we will start on page 8, “Forms and Standards.”

7:45 p.m. In Other Business RC went to Newport Steering Committee meeting for Vermont Council on Rural Development. He said there will be a community-wide meeting on Dec. 13. Nine points to be discussed at the meeting. Open to the public. The initiative will be called Re-Newport. Going to be advertised widely and a meal will be served. The goal is to have community input rather than city leadership driving what's happening in the city.

8 p.m. To comply with State transparency standards, RS suggested we each set up PC email addresses to be posted on the city website. RS used the format of

rsproullnptpc@gmail.com and suggested that the other PC members follow same format in setting up their own. Then we could post these emails on the city website next to our names under planning commission tab since the City Manager told CC that there aren't enough email addresses provided by the city website itself.

RS said that she will be gone for the next meeting on Dec. 5 but can join via Skype and do the minutes that way. ZA said that he can check on the technology in the meeting room so that Skype participation will be possible for this meeting.

ZA said new flood plain maps will be coming from the state next year.

Set date and agenda for next meeting

Dec. 5, 2017 at 7 p.m.

1. Call to order
2. Approve minutes of the Nov. 7, 2017 meeting
3. Review zoning bylaw
4. Other business
5. Set date and agenda for next meeting
6. Adjourn

8:20 p.m. Motion by RC second DR to adjourn pc meeting. Unanimous approval.

 12-5-17