

## NEWPORT CITY PLANNING COMMISSION MINUTES

**\*October 20th, 2015\***

**MEMBERS PRESENT:** Chair Charles Elliott, Robert Currier, Clark Curtis, Woodman Page and Dan Ross

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Pam Ladds, and Diane Peel

**7:00 p.m.** Chair Charles Elliott called the meeting to order. Clark Curtis moved to approve the minutes of the October 6th meeting. This was seconded by Dan Ross. Woodman Page abstained from voting since he did not attend the previous meeting.  
**APPROVED BY UNANIMOUS DECISION.**

**7:01 p.m. Rewrite of City Bylaw:** Chair Elliott stated that the Planning Commission members needed to begin editing the bylaw from page one through to the end. It was mentioned that Dan Ross had previously appeared before the Planning Commission and had offered his editorial review. Dan Ross now stated that the reality was that the Bylaw as currently written could actually stop a project from happening. Charles Elliott has coordinated with Laurel Wilson to assist with retyping the edits and updates while Chair Elliott would provide copies of the document to assign individual members to begin reviewing. This review process will begin at the next meeting. Dan Ross informed the commission that the hard part was the diagrams and each reviewer would need to look at the fine print notations and the applicable reference numbers to insure that they were correct. The project should be completed by spring. Chair Elliott would like to see the document go through a hearing process with ultimately the City Council having to approve the document and make it legal. Pam Ladds added that this would be a good thing for transparency. The Bylaws may be placed on Google Drive for all members to have access. Dan Ross will look into maybe adding the bylaws onto Google Drive where members of the commission can have access and make the necessary changes. Pam Ladds also stated that perhaps members of the public could also make comments. Dan Ross said that this would be nice, but that there was a great deal of apathy within the Newport community. Dan also praised Pam Ladds and Diane Peel for their participation in city government issues.

**7:26 p.m. New Development Review Board Public Hearing Warning Sign:** Chair Elliott presented the new hearing warning sign. Charles Elliott informed the group that we have a yellow sign for actual permits, but there is now a state regulation requiring that there also be a sign for upcoming hearings. The color blue was picked by the Mayor and City Manager for the hearing warning sign. The warning sign must be on display for up to 15 days prior to the date of the actual hearing.

**7:38 p.m. Other Business:** Clark Curtis inquired when the next Historic Preservation Commission meeting would be held and noted that this meeting must take place at least four times a year. Charles Elliott will look into scheduling this. The second item of

concern related to the UPS store signs that have shown up throughout the Newport area. Chair Elliott stated that he had not given permission for these signs to be on display and that it was not his responsibility for granting permission. Charles Elliott stated that the issue falls under the City Council's authority. The final business focused on the Adrian's Repair station and whether this business was repairing or now selling cars. Individuals within the community are wondering if the shop is now in the business of selling cars and whether it has received the necessary permits. It has been observed that there are a number of cars in the lot and that it may be a pedestrian hazard since the cars are on the sidewalk and there may also be a visual impairment for vehicles moving through the three way stop. Another issue related to the repair station is the recent addition of a storage container. Here again, there is some in the community that are wondering if this storage container has all of its necessary permits and whether it has been placed legally on the repair lot.

**7:50 p.m Next Meeting:** The next meeting date will be November 3rd at 7p.m.

**7:51 p.m.** Clark Curtis made a motion to adjourn. This was seconded by Dan Ross.  
**APPROVED BY UNANIMOUS DECISION.**

*Minutes taken and transcribed by Woodman Page*

Approved: \_\_\_\_\_



Date: \_\_\_\_\_

11/03/15