NEWPORT CITY PLANNING COMMISSION MINUTES
NOVEMBER 18, 2014

MEMBERS PRESENT: Charles Elliott, Clark Curtis, Jennifer Leithead, Dan Ross, Woodman Page

MEMBERS ABSENT: None

OTHERS PRESENT: Pam Ladds

7:04 p.m. Chair Charles Elliott called the meeting to order. Clark Curtis moved to approve the minutes of the November 4, 2014 meeting with one typo correction: "QNEK," not "ZNEK." This was seconded by Jennifer Leithead. **APPROVED BY UNANIMOUS DECISION.**

7:05 p.m. MUNICIPAL PLAN UPDATES. Chair Charles Elliott passed out draft copies. Dan Ross showed the Commission his work on the official map; he split it into three sections, each of which will be printed on 11x17 to fold out of the plan. Clark Curtis noted that he had seen Paul Dreher on business in town and getting maps from him did not seem promising. Charles Elliott passed out copies of the maps from the last plan, which the Commission discussed. The Designated Downtown map is correct, as well as neighboring communities, though he is still trying to find it in color. The Commission discussed floodplain maps; they will not be included in the plan. Mr. Elliott has not sent them to neighboring communities yet, but can do it this week with the old maps labeled "draft." Mr. Elliott also passed out copies of the report that is to be included with the plan when sent to neighboring communities and NVDA. The commission discussed a couple minor changes. Jennifer Leithead moved to approve the report with noted changes. Clark Curtis seconded the motion. **APPROVED BY UNANIMOUS DECISION.** Mr. Elliott will send it out by the end of the week and pick the closest Tuesday for a hearing date.

Pam Ladds asked how the plan will be made available to the public for review prior to the hearing; it can be put on the city's website. Mr. Elliott and Mrs. Leithead will look into this.

The Commission then discussed changing the date to "2015" for the plan since it will go into effect in 2015; Mr. Elliott will talk to the administrative assistant about this.

Once the Commission is finished with the plan, it will move onto the bylaws. Dan Ross showed the Commission a working document that can be used when updating. Clark Curtis noted that the Commission needs to meet with the Derby Commission as well.

8:00 p.m. OTHER BUSINESS. None.

8:01 p.m. NEXT MEETING. Chair Charles Elliott will call a meeting before the hearing if necessary.

8:02 p.m. Woodman Page made a motion to adjourn. This was seconded by Jennifer Leithead. **APPROVED BY UNANIMOUS DECISION.**

Minutes taken and transcribed by Jennifer Leithead.

Approved: _____ Date: December 23, 2015