

City Manager..... (802) 334-5136  
 City Clerk / Treasurer..... 334-2112  
 Public Works..... 334-2124  
 Zoning Adm. / Assessor..... 334-6992  
 Recreation / Parks..... 334-6345  
 Fax..... 334-5632



City of Newport  
 222 Main Street  
 Newport, Vermont 05855  
[www.newportvermont.org](http://www.newportvermont.org)

**Newport City Council Meeting**  
**Regular Meeting Agenda**  
**Monday, November 6, 2017, beginning at 6:30 p.m.**  
**Council Room**

City Council: Paul Monette, Mayor  
 John Wilson, President  
 Denis Chenette  
 James Merriam  
 Julie Raboin

Laura Dolgin, City Manager  
 James D. Johnson, City Clerk/Treasurer

1. Call the Regular Council Meeting to Order
2. Approve Minutes of the October 16, 2017
3. Comments by Members of the Public  
*Public Comments will be generally limited to no more than two (2) minutes per person. All participants must sign in and clearly state their name and the topic of the comment. No action will be taken on items raised until a subsequent meeting (if warranted).*
4. AARP Walk Audit Results & NVDA Intersection Study Presentation; Mary Butler, Chair, AARP Age Friendly Advisory Council; Doug Morton, Senior Transportation Planner at NVDA
5. Monument Bench Placement; Council President John Wilson
6. Proposal for Brokerage Services for Benefits; Jacques Roberge
7. USDA Grant Application Authorization: vote; Jamie LeClair
8. Budget Schedule Proposal
9. Anticipated Executive Session, Real Estate Purchase or Lease Options, 1 VSA 313 (A)(2).
10. Anticipated Executive Session to discuss contracts and confidential attorney client communications made for the purpose of providing legal service to the council. 1 VSA 313 (a) 1 (A)( F).
11. New Business
12. Old Business
13. Set next meeting: Water Tower Bond vote November 7, Regularly Scheduled Council Meeting, November 20, 2017, Centennial Planning Committee: November 21, 2017 at 5:00 - 7:00.
14. Adjourn

Non-confidential materials pertaining to this agenda are available for inspection at the City Clerk's office commencing at 9:00 a.m., the morning of the meeting.

### Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines per the policy adopted on December 21, 2015 and ratified on January 23, 2017:

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to insure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limits adopted on January 23, 2017.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversation. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

**COPIED TO COUNCIL**

**Council Minutes**

**October 16, 2017**

**DRAFT**

A duly warned meeting of the Newport City Council was held on Monday, October 16, 2017 in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President John Wilson, Council members Julie Raboin, Denis Chenette and James Merriam, City Manager Laura Dolgin, City Clerk/Treasurer James Johnson, Tom Bernier, Jamie LeClair, Wayne Elliott and Nate Pion from A&E Engineering members of the Press and Public.

Mayor Monette called the Meeting to order at 7:00 PM immediately following a Public hearing on the Proposed East Side Water Tower.

**Approval of Minutes**

Mr. Wilson moved to approve the minutes of October 2, 2017. Seconded by Mr. Chenette, motion carried unanimously.

**Comments by the Public**

Penny Thomas would like to see the agenda's printed in the paper.

Brian McNeal commented on the hole on Main St.

**Ratification of Public Works Contract**

Mr. Chenette moved to approve the Public Works Contract. Seconded by Mr. Merriam, motion carried unanimously.

**Brownfield's Grant Application Authorization (attached)**

Mr. Merriam moved to move forward with the Brownfield's Grant application. Seconded by Mr. Wilson, motion carried unanimously.

**Financial Audit Review**

The council reviewed the 2016-2017 Audit. Ms. Dolgin noted that the \$82,000 in restricted funds was the Pomerleau donation, there are \$331,246 in committed funds, \$356,527 in unassigned funds and \$17,000 in assigned funds.

**COPIED TO COUNCIL**

**DRAFT**

**New Business**

Mayor Monette noted that the warning for a Public hearing on amendments to the City Plan would be posted on November 3, 2017 with the hearing on November 20, 2017.

Mayor Monette noted he had attended the Downtown Designation Retreat in Grand Isle.

Mr. Chenette stated that some residents would like a light installed on utility pole number 12296 on Pine St.

Mr. Merriam noted that the Watershed Association has its first employee, his wife.

Mr. Merriam noted the Community Meal at the United Church on Thursday.

Ms. Dolgin noted a Brownfield's public meeting in Barton on November 1, 2017.

**Old Business**

Ms. Raboin noted she attended an Efficiency Vermont meeting last week and learned a lot about what Efficiency Vermont can provide.

**Next Meeting Dates**

Next Public Hearing on the East Side Water Tower October 30, 2017, Centennial meeting October 25, 2017, Council Meeting November 6, 2017 and Vote on the Water tower November 7, 2017.

**Adjournment**

Mr. Chenette moved to adjourn at 7:46 PM. Seconded by Mr. Merriam, motion carried unanimously.

Attested \_\_\_\_\_ This \_\_\_\_\_ Day of November 2017

\_\_\_\_\_  
Mayor

## **Independent Insurance Broker**

**72 Hillside ST**

**Newport VT 05855**

**802-323-3484**

**Fax 802-624-4945**

**Jacrobe1@comcast.net**

### **Proposal for brokerage for the City of Newport**

#### **Medical Insurance:**

- I will oversee the transfer from the current plan to the new plan for the Public works dept. and non-union employees.
- Do a group meeting with the employees to explain the new plan for 2018 that was negotiated by the union.
- Review the plan changes for the 2018 with PD
- Help all employees with claims and any other issues during the year.
- Enroll and dis-enroll employees as needed
- I would be the point person for all Medical insurance concerns alleviating the city manager from having to deal with such those issues.
- Do an annual review of all plans with the City Manager

#### **Short Term , Long Term , and life Insurance;**

- I would administer these coverages as well
- Enroll and dis-enroll as needed
- Help with filing claims
- Meet and explain to how the coverage works to all employees that are eligible.

**Broker Fee;** The broker fee as allowed by the state of Vermont for the medical insurance is \$20.00 per month per enrolled employee. I would not charge extra for the short term, long term and life insurance.

Jacques M. Roberge

Broker



State of Vermont  
Department of Vermont Health Access  
280 State Dr.  
Waterbury, Vermont 05671

Agency of Human Services  
[Phone] 802-879-5900  
[Fax] 802-879-5651  
[dvha.vermont.gov](http://dvha.vermont.gov)

**Released: October 11, 2017**  
**Broker Compensation Schedule Calendar 2018**

Health insurance brokers have played, and continue to play, a vital role in helping small employers and individuals buy the right health insurance plans for their needs and budget. Under 33 V.S.A. §§ 1803 and 1805(17), the legislature directed the Department of Vermont Health Access (DVHA) to establish a standard fee or compensation schedule that allows licensed brokers to be appropriately compensated for assisting eligible employers, employees and individuals to enroll into qualified health plans. Section 1805 also specifies that these broker fees are to be separate from health plan premiums. This memo announces the fee schedule that will apply to brokers for services related to the 2018 Vermont Health Connect plans.

**NOTICE OF LICENSED INSURANCE BROKER STANDARD FEE AND COMPENSATION FOR CALENDAR YEAR 2018 IN ACCORDANCE WITH TITLE 33 VERMONT STATUTES 1805 (17)**

Pursuant to 18 V.S.A. §§ 1803, and 1805 (17), the Commissioner for the Department of Vermont Health Access is charged with the mandatory duty to set compensation schedules for licensed insurance agents and brokers.

The fee schedule is to compensate agents and brokers for their assistance and services to eligible employers, employees and individuals to enroll into qualified health plans (QHPs) for the calendar year 2018.

As part of its procedures, the Department of Vermont Health Access reserves the right to hear appeals, and decide or alter compensation schedules based on complaints from the public regarding rates.

Customers can contact the Department of Vermont Health Access, Vermont Health Connect, regarding broker related questions and compensation assistance by calling the Customer Support Center at 1(855)554-4488 or emailing Vermont Health Connect at [VTHealthConnect@vermont.gov](mailto:VTHealthConnect@vermont.gov).

The following are the specifics of the schedule for calendar year 2018 only:

1. The default 2018 broker fee schedule will be \$20.00 per month for each employee or individual who designates a registered broker and receives assistance in enrolling into a QHP.
2. The monthly fee for employers will be based on the number of employees the employer has enrolled.
3. A mutually agreed upon compensation schedule, negotiated in good faith between a broker and a customer, represents a compensation schedule that allows the broker or agent to be appropriately compensated for their assistance and services; and may contain a monthly fee that differs from the default monthly fee listed above.



## EVIDENCE OF COMMUNITY SUPPORT

### For Non-Profit Organizations

TO: USDA Rural Development

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SUBJECT: Community Support for Community Facility Application to  
USDA Rural Development

Please be advised the Town/City of Newport supports the  
application which has been submitted to USDA Rural Development by  
Newport City Fire Department (applicant)  
for (brief description of project):

To replace out dated Personal Protective Gear. This  
is to include bunker coats, bunker pants and boots.

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The applicant/project will provide needed services to the community and is not  
expected to have an adverse impact on other facilities providing similar services or  
on services provided directly by our community (such as police, fire, water, sewer,  
educational, transportation, etc.).

Provision of this certificate in no way commits our community to provide financial  
support for the proposed project.

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

*This document should be executed by an authorized official of the governing body  
of the community in which the proposed facility to be financed is located.*



**State of Vermont**  
**Department of Taxes**  
133 State Street  
Montpelier, VT 05633-1401

*Agency of Administration*

October 31, 2017

Laura Dolgin  
City Manager  
City of Newport  
222 Main St.  
Newport, VT 05855

RECEIVED

NOV - 2 2017

CITY OF NEWPORT  
NEWPORT, VERMONT

Re: Newport City Correctional Facility Payments:

Dear Ms. Dolgin:

By letter dated November 17, 2016, Property Valuation and Review Director Douglas Farnham notified the City of Newport that it was receiving two PILOT payments each year for the State Correctional Facility in Newport. He indicated that the special appropriation funds would continue under the State's agreement with Newport, but that the payment under the general corrections facility PILOT allocation would not continue after 2016.

Under new leadership, the Agency of Administration and the Department of Taxes has reviewed these circumstances and agree that this is the appropriate course going forward.

The Legislature appropriates one payment to be allocated among municipalities with correctional facilities (the "general appropriation"). This year, that amount is \$40,000. Act 85, Sec. B.144 (2017). However, the Legislature also appropriates a separate amount for Newport and Springfield specifically, which have separate agreements with the State (the "special appropriation"). This year, that amount is \$146,000. Act No. 85, Sec. E.338 (2017).

The Agency of Administration may reduce any payment to avoid multiple payments to a municipality in the same year in lieu of taxes with respect to the same property. 32 V.S.A. §3703(e). Newport and Springfield have specific agreements and receive a much larger payment under the special appropriation for said municipalities. The Agency of Administration may limit the amount from the general appropriation since the payment is for the same facilities. Indeed, Springfield does not receive any general appropriation amount because it receives a part of the special appropriation.







**State of Vermont**  
**Department of Taxes**  
133 State Street  
Montpelier, VT 05633-1401


*Agency of Administration*

For these reasons, the State is reducing Newport's payment under the general allocation to zero, consistent with the treatment for Springfield and pursuant to 32 V.S.A. §3703(e).

You mentioned in your letter that the general correctional facility appropriation is also for lands of the Agency of Natural Resources. The general appropriation is only for the correctional facility. You receive a separate PILOT payment from ANR for ANR-owned lands.

If you have any questions, please contact Douglas Farnham, Director of Property Valuation and Review, at 802-828-5860.

Sincerely,



Kåj Samsom  
Commissioner



City Manager..... (802) 334-5136  
City Clerk / Treasurer..... 334-2112  
Public Works..... 334-2124  
Zoning Adm. / Assessor..... 334-6992  
Recreation / Parks..... 334-6345  
Fax..... 334-5632



City of Newport  
222 Main Street  
Newport, Vermont 05855  
[www.newportvermont.org](http://www.newportvermont.org)

October 25, 2017

Ms. Betsey Bumps  
Village of Derby Center  
P.O. Box 137  
Derby, Vt. 05829-0137

Re: Waste Water Treatment Facility Billing for July 1, 2016 – June 30, 2017 &  
First Quarter Invoice for FY17-18

Dear Betsey,

Please find attached the annual Derby Village Adjustments to Estimated Costs worksheets related to the Village's operational share of the Newport City Waste Water Treatment Facility for the time period outlined above.

You will find the Annual Worksheet, Flow Totals, FY16-17 Trial Balance for the Sewer Fund, Water Fund, General Fund, and Personnel Expenses, which are the accurate records of all such costs related to the Village's proportion, for your inspection.

Based upon the formula outlined in the Interlocal Contract, last year's estimate and the actual payments made demonstrate a current 'true up' amount *due* for FY16-17 costs of **\$1,004.05**.

Per the Interlocal Contract, FY17-18 rates are based upon **\$78,692.43**, divided by 4 payments. Each invoice will reflect a balance due of **\$19,673.11** due quarterly.

Please consider this letter the annual 'true up' invoice and first quarterly invoice for FY16-17 as follows:

**\$1,004.05 (FY15-16 True Up Amount) + \$19,673.11 (Estimated FY17-18 Operating Costs) = total due first quarter \$20,677.16**

Thank you for your attention to this matter. Please let me know if you have any questions.

Sincerely,

  
Laura Dolgin, Newport City Manager

Cc: Newport City Council  
Tom Bernier, Director of Public Works  
James Johnson, City Clerk & Treasurer

**10/24/17 Worksheet for Derby Center Plant Operating & Administrative Costs**

Average Daily Flows		MGD		
	Total to Sewer Plant	0.61585		
	Total to Plant excluding Septage	0.613449		
	From Derby Center	0.063807		
	Adjusted Flow from Derby	0.064188		
Total length of Sewer Line in City		146,922	Linear Feet	
Total length of Joint Use Sewer Line		4,196	Linear Feet	
Operating Costs for Derby				
	Sewer Plant	\$608,622.18	*.064188/.613449	\$63,682.95
	Sewer Collection	\$167,937.18	*4196/146922*.064418/.1276	\$2,412.67
	Sewer Administration	\$52,800.81	*.064188/.613449	\$5,524.79
	Personnel Expenses	\$66,559.44	*.064188/.613449	\$6,964.42
	Insurance, Permit	\$32,773.16	*.1154	\$3,782.02
			Subtotal	\$82,366.86
Total City Expenses = General Fund + Sewer Fund + Water Fund				\$7,429,944.24
	General Fund	\$5,079,815.16		
	Sewer Fund	\$1,570,796.66		
	Water Fund	\$779,332.42		
Administrative Costs				
	City Manager	\$60,554.69		
	City Treasurer	\$97,186.19		
	City Clerk	\$91,394.62		
	Audit & City Report	\$35,244.58		
	Fringe Benefits of Salaries	\$56,578.62		
	(See sheet 2)			
	Subtotal	\$340,958.70		
Administrative Costs				\$7,542.43
	Total Due from Derby Village Center for FY16-17			\$89,909.29
	Total Received from Derby Village Center for FY16-17			\$77,688.38
			Difference of:	\$12,220.91
Septage Income	\$97,199.87			
Derby Income Share	\$11,216.86	(97199.87*.1154)	Less Income Share	-\$11,216.86
			FY16-17 True Up amount Now Due:	\$1,004.05
			Anticipated payments for FY17-18 Based Upon:	\$78,692.43
			((\$78,692.43 / 4 = \$19,673.11 due quarterly)	

Weighted Average Daily Flow for Joint Use Sewer

Segment	Length	Measurement Points	Length * MGD
	Linear Ft.	MGD	
1	324	0.613449	199
2	1691	(.064188+.0201)	143
2a	1691	(.064188+.0262)	153
3	490	(.064188+.0201)	41
Total	4196		535

Weighted Average Flow =  $535/4196 = 0.1276$

# Newport WWTF Flow Totals

July 2016/ June 2017

Septage

## WWTF Effluent Flows

Month	Total Q (MG)	Avg Q (MG)	Max Daily (MG)	Min Daily (MG)	Derby (G/MO)	Derby Avg Q/day	Total		
Jul-16	17.084	0.55	0.816	0.41	1836500	59242	92503	Juddy	848720
Aug-16	17.3	0.56	0.756	0.444	2179100	70294	103443	Taplin D	23918
Sep-16	16.4	0.55	0.655	0.432	1749300	58310	98671	Taplin B	2738
Oct-16	15.7	0.51	0.85	0.417	1741900	56190	116441	Bolens	0
Nov-16	16.3	0.54	0.721	0.442	2144900	71497	78723		
Dec-16	17.8	0.57	0.699	0.472	1658400	53497	48323		
Jan-17	19.3	0.62	0.94	0.403	2268200	73168	13153		
Feb-17	18.3	0.654	1.057	0.518	1945100	69468	16726		
Mar-17	22.1	0.713	1.628	0.523	1882500	60726	16073		
Apr-17	22.9	0.763	0.98	0.631	2246500	74883	71272		
May-17	20.6	0.665	0.887	0.508	2249300	72558	87069		
Jun-17	21	0.700	1.196	0.353	1387700	46257	132738		
Totals (MG)	224.784	0.61639	0.9321	0.463	23289400	63806.57534	875135		
	0.6158465						0.002398		

## Derby Flows

Date	AvgQ/GPD	Q/Week	Date	Q/GPD	Q/Week
7/3/16	64425	515400	1/2/17	65171	456197
7/11/16	62800	439600	1/9/17	67471	472297
7/18/16	59929	419503	1/16/17	63371	443597
7/25/16	66000	462000	1/23/17	64271	449897
8/1/16	62871	440097	1/30/17	63743	446201
8/8/16	66786	467502	2/6/17	60800	425600
15-Aug	60914	426398	2/13/17	64243	449701
8/22/16	63029	441203	2/20/17	87343	611401
8/29/16	57700	403900	2/27/17	65486	458402
9/5/16	66650	399900	3/6/17	64900	454300
9/12/16	63325	506600	3/13/17	68486	479402
19-Sep	61086	427602	3/20/17	64686	452802
9/26/16	59314	415198	3/27/17	70857	495999
10/3/16	61657	431599	4/3/17	68700	480900
10/10/16	60586	424102	4/10/17	65743	460201
10/17/16	64086	448602	4/17/17	62186	435302
10/24/16	62514	437598	4/24/17	63429	444003
10/31/16	63029	441203	5/1/17	60871	426097
11/7/16	60600	424200	5/8/17	64214	449498
11/14/16	62986	440902	5/17/17	64300	900200
11/21/16	56900	398300	5/29/17	64814	453698
11/28/16	62900	440300	6/5/17	63700	445900
12/5/16	59900	419300	6/12/17	65014	455098
12/12/16	62443	437101	6/19/17	69114	483798
12/19/16	60013	480104	6/26/17	64114	448798
12/27/16	53650	321900			

Monthly	
July	1836500
August	2179100
September	1749300
October	1741900
November	2144900
December	1658400
January	2268200
February	1945100
March	1882500
April	2246500
May	2249300
June	1387700

Total	23289400
daily	0.063807
avg/mo	1,940,783

Rosmary Lalime	19850
Ray Menard	55300
Orleans Sheriff	12250
DeLa	52000
Total	139400

Daily Avg 0.000382

Grand total	23289403
Grand total (mg)	23.289403

Totals 11310114 11979289 daily 63807

10/24/17

09:00 am

## City of Newport General Ledger

Trial Balance - SEWER FUND

Previous Year - Period 12 Jun

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Account/Description	Budget	Expenditures	Balance	MTD Expenditures
<b>8-50-55 SEWER COLLECTION TRUCKS</b>				
8-50-55.21 Truck & Equip Maint Suppl	1,000.00	2,234.06	-1,234.06	-11.82
8-50-55.22 Truck & Equip Parts	7,000.00	9,045.95	-2,045.95	4,311.48
8-50-55.68 Truck & Equip Repairs	2,000.00	3,195.57	-1,195.57	700.00
<b>Total SEWER COLLECTION TRUCKS</b>	<b>10,000.00</b>	<b>14,475.58</b>	<b>-4,475.58</b>	<b>4,999.66</b>
<b>8-50-56 SEWER PLANT TRUCKS</b>				
8-50-56.21 Truck & Equip Maint Suppl	0.00	45.63	-45.63	30.69
8-50-56.22 Truck & Equip Parts	0.00	201.55	-201.55	33.82
8-50-56.68 Truck & Equip Repairs	0.00	919.86	-919.86	919.86
<b>Total SEWER PLANT TRUCKS</b>	<b>0.00</b>	<b>1,167.04</b>	<b>-1,167.04</b>	<b>984.37</b>
<b>8-50-57 SEWER COLLECTION</b>				
8-50-57.10 Regular Pay	33,868.00	28,271.55	5,596.45	-8,002.50
8-50-57.11 Sewer Coll-Overtime	7,200.00	3,219.24	3,980.76	144.86
8-50-57.13 Repairs	0.00	6,920.66	-6,920.66	336.32
8-50-57.14 Maintenance/Cleaning	0.00	4,781.21	-4,781.21	507.04
8-50-57.15 Other Pay	4,200.00	5,704.00	-1,504.00	646.00
8-50-57.16 Vacation	3,242.00	2,028.07	1,213.93	2,028.07
8-50-57.17 Holiday	1,796.00	1,849.83	-53.83	1,849.83
8-50-57.18 Fuel	11,000.00	4,623.58	6,376.42	886.66
8-50-57.19 Sick Pay	0.00	2,799.66	-2,799.66	2,799.66
8-50-57.20 Social Security	3,848.00	4,296.35	-448.35	344.65
8-50-57.21 Operating Supplies	500.00	597.43	-97.43	6.64
8-50-57.22 Repair & Maintenance Supp	150.00	777.73	-627.73	0.00
8-50-57.23 Small Tools & Equipment	3,500.00	1,527.99	1,972.01	-585.29
8-50-57.24 Longevity	315.00	0.00	315.00	0.00
8-50-57.25 Materials	14,000.00	2,226.45	11,773.55	1,256.10
8-50-57.26 Retirement	3,521.00	3,098.47	422.53	184.85
8-50-57.27 Health Ins	6,901.00	7,196.08	-295.08	1,211.78
8-50-57.28 Unemployment Compensation	2,289.00	1,775.66	513.34	1,775.66
8-50-57.29 Worker's Compensation	2,711.00	5,344.01	-2,633.01	5,344.01
8-50-57.30 Health Ins HRA	1,750.00	0.00	1,750.00	0.00
8-50-57.34 Pump Station Alarm Lines	0.00	4,824.05	-4,824.05	1,123.13
8-50-57.66 Truck & Equip Rental	8,000.00	1,534.00	6,466.00	1,225.00
8-50-57.68 Repair & Maintenance	5,000.00	14,376.53	-9,376.53	2,432.92
8-50-57.76 Utilities	23,000.00	21,347.61	1,652.39	2,838.15
8-50-57.79 Other Expenses	1,000.00	0.00	1,000.00	0.00
8-50-57.80 Water Meters	12,000.00	16,844.33	-4,844.33	102.99
8-50-57.82 Pump Station Alarms	3,250.00	1,318.20	1,931.80	0.00
8-50-57.83 Pump Station Repair	10,000.00	20,654.49	-10,654.49	37.98
8-50-57.87 Clean & Video	5,200.00	0.00	5,200.00	0.00
<b>Total SEWER COLLECTION</b>	<b>168,241.00</b>	<b>167,937.18</b>	<b>303.82</b>	<b>18,494.51</b>
<b>8-50-58 SEWER PLANT</b>				
8-50-58.10 Regular Pay	142,960.00	80,554.57	62,405.43	7,677.33
8-50-58.11 Overtime Pay	8,500.00	9,728.98	-1,228.98	180.75

10/24/17

09:00 am

## City of Newport General Ledger

Trial Balance - SEWER FUND

Previous Year - Period 12 Jun

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Account/Description	Budget	Expenditures	Balance	MTD Expenditures
8-50-58.12 Vacation	10,100.00	10,860.81	-760.81	634.49
8-50-58.13 Holiday	7,406.00	6,161.84	1,244.16	348.56
8-50-58.14 Sick Pay	0.00	22,173.60	-22,173.60	-134.39
8-50-58.15 Other Pay	3,400.00	1,748.00	1,652.00	0.00
8-50-58.16 Longevity	825.00	1,908.31	-1,083.31	0.00
8-50-58.18 Fuel	5,000.00	2,312.57	2,687.43	384.26
8-50-58.19 Heating Oil	70,000.00	33,571.88	36,428.12	1,961.04
8-50-58.20 Office Supplies	200.00	277.28	-77.28	0.00
8-50-58.21 Operating Supplies	58,000.00	74,314.53	-16,314.53	7,501.07
8-50-58.22 Repair Parts	20,000.00	24,735.89	-4,735.89	2,798.58
8-50-58.23 Small Tools & Equipment	2,300.00	1,819.34	480.66	232.56
8-50-58.32 Truck & Equip Maint Suppl	300.00	153.76	146.24	0.00
8-50-58.33 Truck & Equip Parts	100.00	68.18	31.82	0.00
8-50-58.34 Communications	4,000.00	5,217.29	-1,217.29	419.77
8-50-58.50 Plant Improvements	2,000.00	6,514.62	-4,514.62	2,512.40
8-50-58.60 Professional Expense	2,000.00	2,863.95	-863.95	655.00
8-50-58.66 Truck & Equip Rental	1,000.00	2,770.25	-1,770.25	0.00
8-50-58.68 Repair & Maintenance	20,000.00	35,810.85	-15,810.85	1,449.29
8-50-58.76 Utilities	110,000.00	115,829.67	-5,829.67	16,714.22
8-50-58.79 Other Expenses	1,000.00	714.44	285.56	0.00
8-50-58.83 State Operating Fee	2,300.00	5,100.00	-2,800.00	0.00
8-50-58.84 Plant Water Usage Fees	6,000.00	33,689.85	-27,689.85	0.00
8-50-58.87 Sludge Dewater/Disposal	156,094.80	117,624.81	38,469.99	0.00
8-50-58.91 Solid Waste Disposal	4,700.00	12,096.91	-7,396.91	949.50
<b>Total SEWER PLANT</b>	<b>638,185.80</b>	<b>608,622.18</b>	<b>29,563.62</b>	<b>44,284.43</b>
<b>8-50-59 SEWER ADMINISTRATION</b>				
8-50-59.11 Salaries	45,745.00	43,739.85	2,005.15	3,558.43
8-50-59.12 Vacation	4,157.00	2,352.93	1,804.07	3.03
8-50-59.13 Holiday	2,250.00	2,625.59	-375.59	191.34
8-50-59.20 Office Supplies	300.00	339.88	-39.88	0.00
8-50-59.21 Employee Work Attire	1,800.00	1,094.47	705.53	0.00
8-50-59.34 Communications	150.00	130.33	19.67	0.00
8-50-59.69 Repair & Maintenance	250.00	322.62	-72.62	0.00
8-50-59.79 Other Expenses	125.00	0.00	125.00	0.00
8-50-59.80 Equipment (Computer)	3,000.00	865.00	2,135.00	0.00
8-50-59.90 Professional Services	2,000.00	1,330.14	669.86	188.94
<b>Total SEWER ADMINISTRATION</b>	<b>59,777.00</b>	<b>52,800.81</b>	<b>6,976.19</b>	<b>3,941.74</b>
<b>8-50-90 PERSONNEL EXPENSES</b>				
8-50-90.06 Unemployment Compensation	4,400.00	1,213.42	3,186.58	393.64
8-50-90.07 Worker's Compensation	10,000.00	15,301.38	-5,301.38	0.00
8-50-90.08 Employee Health Insurance	22,000.00	20,640.81	1,359.19	2,692.84
8-50-90.09 Social Security	16,000.00	13,637.55	2,362.45	1,559.32
8-50-90.10 Municipal Retirement	15,600.00	14,979.68	620.32	899.84
8-50-90.11 Employee Life Insurance	400.00	231.24	168.76	41.18
8-50-90.13 Employee Disability Insur	930.00	555.36	374.64	98.90
8-50-90.15 Health Ins Opt Out Paymen	2,400.00	0.00	2,400.00	0.00

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City of Newport General Ledger  
Trial Balance - SEWER FUND  
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Account/Description	Budget	Expenditures	Balance	MTD Expenditures
<b>Total PERSONNEL EXPENSES</b>	<b>71,730.00</b>	<b>66,559.44</b>	<b>5,170.56</b>	<b>5,685.72</b>
<b>8-50-91 OTHER EXPENSES</b>				
8-50-91.10 Claims & Damages	500.00	0.00	500.00	0.00
8-50-91.15 P & C Insurance-Plant	23,000.00	28,010.49	-5,010.49	0.00
8-50-91.16 P & C Insurance-Distrib	1,200.00	1,474.24	-274.24	0.00
8-50-91.40 Public Officials Liabilit	925.00	1,024.56	-99.56	0.00
8-50-91.50 Employment Practices Ins.	1,500.00	2,263.87	-763.87	0.00
8-50-91.92 Sewer Line Mapping	10,000.00	0.00	10,000.00	-1,200.00
8-50-91.99 Pension Expense VMER	0.00	17,363.48	-17,363.48	17,363.48
<b>Total OTHER EXPENSES</b>	<b>37,125.00</b>	<b>50,136.64</b>	<b>-13,011.64</b>	<b>16,163.48</b>
<b>8-50-92 WWTf UPGRADE 66.458</b>				
<b>Total WWTf UPGRADE 66.458</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>8-50-94 CAPITAL EXPENDITURES</b>				
8-50-94.46 Sewer Lines & Structures	18,000.00	3,004.05	14,995.95	-13,671.84
8-50-94.47 Siphon Study	3,000.00	0.00	3,000.00	0.00
8-50-94.48 Sewer Main Lining	20,000.00	0.00	20,000.00	0.00
8-50-94.50 Sewer Lines-Materials	15,000.00	8,662.29	6,337.71	8,662.29
8-50-94.58 Farrants Point PS	60,000.00	0.00	60,000.00	0.00
8-50-94.59 Pump station Engineering	5,000.00	0.00	5,000.00	-5,280.00
8-50-94.81 Lease/Purchase Equipment	40,000.00	0.00	40,000.00	0.00
<b>Total CAPITAL EXPENDITURES</b>	<b>161,000.00</b>	<b>11,666.34</b>	<b>149,333.66</b>	<b>-10,289.53</b>
<b>8-50-95 DEBT SERVICE</b>				
8-50-95.30 2001 Sewer Prin 2010-4	30,000.00	0.00	30,000.00	-25,679.82
8-50-95.31 2001 Sewer Int 2010-4	15,209.00	-4,320.18	19,529.18	-4,320.18
8-50-95.71 SRF RF1 - 029 Principle	22,211.00	0.00	22,211.00	-22,655.05
8-50-95.72 SRF RF1 - 029 Interest/Ad	3,813.00	3,368.48	444.52	0.00
8-50-95.73 SRF RF1 - 075 Principle	181,499.00	0.00	181,499.00	-185,129.39
8-50-95.74 SRF RF1 - 075 Interest/Ad	57,985.00	54,355.21	3,629.79	0.00
8-50-95.75 SRF RF1 - 079 Principle	13,444.00	0.00	13,444.00	-13,712.32
8-50-95.76 SRF RF1 - 079 Interest	2,308.00	2,038.83	269.17	0.00
8-50-95.87 SRF RF1-098 Principle	3,419.00	0.00	3,419.00	-3,419.48
8-50-95.89 SRF RF1-150 Principle	9,095.00	0.00	9,095.00	-9,482.12
8-50-95.90 SRF RF1-150 Interest	4,155.00	3,767.49	387.51	0.00
<b>Total DEBT SERVICE</b>	<b>343,138.00</b>	<b>59,209.83</b>	<b>283,928.17</b>	<b>-264,398.36</b>
<b>8-50-97 SEWER SYSTEM DEPRECIATION</b>				
8-50-97.00 Depreciation	0.00	538,221.62	-538,221.62	538,221.62
<b>Total SEWER SYSTEM DEPRECIATION</b>	<b>0.00</b>	<b>538,221.62</b>	<b>-538,221.62</b>	<b>538,221.62</b>
<b>Total Expenditures</b>	<b>1,489,196.80</b>	<b>1,570,796.66</b>	<b>-81,599.86</b>	<b>358,087.62</b>



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Trial Balance - SEWER FUND

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Account/Description	Budget	Expenditures	Balance	MTD
				Expenditures
Total SEWER FUND	0.00	0.00	0.00	0.00

Total Debits: 19,221,417.29    Total Credits: 19,221,417.29

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Trial Balance - WATER FUND  
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Account/Description	Budget	Expenditures	Balance	Expenditures	MTD
<hr/>					
<b>9-50-62 WATER TREATMENT &amp; PUMPING</b>					
9-50-62.10 Regular Pay	16,500.00	20,461.97	-3,961.97	2,765.42	
9-50-62.11 Overtime Pay	4,000.00	5,294.48	-1,294.48	326.76	
9-50-62.12 Vacation	1,225.00	0.00	1,225.00	0.00	
9-50-62.13 Holiday	857.00	0.00	857.00	0.00	
9-50-62.14 Longevity	275.00	0.00	275.00	0.00	
9-50-62.16 Social Security	4,400.00	2,005.30	2,394.70	297.27	
9-50-62.18 Fuel	5,000.00	4,324.17	675.83	1,279.06	
9-50-62.21 Operating Supplies	2,500.00	10,932.23	-8,432.23	2,091.80	
9-50-62.22 Repair Parts	2,500.00	3,191.04	-691.04	1,163.68	
9-50-62.23 Small Tools & Equipment	500.00	409.15	90.85	0.00	
9-50-62.24 Water Meters	12,000.00	16,848.76	-4,848.76	107.20	
9-50-62.34 Communications	3,000.00	3,794.34	-794.34	264.79	
9-50-62.68 Repair & Maintenance	7,000.00	37,845.71	-30,845.71	2,809.69	
9-50-62.76 Utilities	130,000.00	139,802.46	-9,802.46	24,066.07	
9-50-62.79 Other Expenses	0.00	12,059.65	-12,059.65	0.00	
9-50-62.81 Water Tower land purchase	12,500.00	419.00	12,081.00	0.00	
<hr/>					
<b>Total WATER TREATMENT &amp; PUMPING</b>	<b>202,257.00</b>	<b>257,388.26</b>	<b>-55,131.26</b>	<b>35,171.74</b>	
<hr/>					
<b>9-50-63 WATER DISTRIB TRUCKS</b>					
9-50-63.21 Truck & Equip Maint Suppl	800.00	1,550.11	-750.11	0.00	
9-50-63.22 Truck & Equip Parts	2,500.00	3,312.11	-812.11	1,390.32	
9-50-63.68 Truck & Equip Repairs	2,000.00	946.76	1,053.24	867.31	
<hr/>					
<b>Total WATER DISTRIB TRUCKS</b>	<b>5,300.00</b>	<b>5,808.98</b>	<b>-508.98</b>	<b>2,257.63</b>	
<hr/>					
<b>9-50-64 WATER DISTRIBUTION</b>					
9-50-64.10 Regular Pay	34,400.00	10,078.00	24,322.00	1,402.16	
9-50-64.11 Water Distr-Overtime	5,000.00	524.33	4,475.67	32.12	
9-50-64.12 Vacation	2,500.00	3,310.29	-810.29	3,310.29	
9-50-64.13 Holiday	1,850.00	1,849.83	0.17	1,849.83	
9-50-64.14 Sick Pay	0.00	1,517.44	-1,517.44	1,517.44	
9-50-64.18 Fuel	9,000.00	3,060.17	5,939.83	584.64	
9-50-64.19 Repairs (Payroll)	0.00	6,790.57	-6,790.57	1,268.06	
9-50-64.21 Operating Supplies	1,500.00	1,260.06	239.94	89.28	
9-50-64.23 Small Tools & Equipment	1,800.00	1,638.95	161.05	0.00	
9-50-64.25 Materials	20,000.00	12,951.97	7,048.03	0.00	
9-50-64.30 Derby Road Waterline	0.00	9,864.71	-9,864.71	2,184.37	
9-50-64.34 Communications	2,000.00	1,297.69	702.31	71.06	
9-50-64.66 Truck & Equip Rental	4,000.00	452.50	3,547.50	0.00	
9-50-64.68 Repair & Maintenance	6,500.00	6,387.03	112.97	1,628.24	
9-50-64.79 Other Expenses	1,500.00	450.00	1,050.00	0.00	
9-50-64.80 Equipment	2,000.00	211.98	1,788.02	-1,129.02	
9-50-64.83 Labor - Mapping Grant	0.00	0.00	0.00	-15,918.14	
9-50-64.85 Engineering - Mapping Gra	0.00	0.00	0.00	-13,760.00	
<hr/>					
<b>Total WATER DISTRIBUTION</b>	<b>92,050.00</b>	<b>61,645.52</b>	<b>30,404.48</b>	<b>-16,869.67</b>	
<hr/>					
<b>9-50-65 WATER DEPT-ADMINISTRATION</b>					

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Account/Description	Budget	Expenditures	Balance	MTD Expenditures
9-50-65.10 Salaries	40,000.00	38,220.37	1,779.63	3,377.17
9-50-65.11 Vacation	3,670.00	2,236.85	1,433.15	63.68
9-50-65.12 Holiday	1,960.00	2,222.51	-262.51	161.30
9-50-65.19 Sick Pay	0.00	-161.22	161.22	-109.82
9-50-65.20 Office Supplies	300.00	261.14	38.86	0.00
9-50-65.21 Employee Work Attire	1,600.00	1,071.02	528.98	0.00
9-50-65.34 Communications	200.00	302.17	-102.17	0.00
9-50-65.68 Repairs & Maintenance	900.00	940.18	-40.18	0.00
9-50-65.79 Other Expenses	400.00	17.42	382.58	17.42
9-50-65.80 Equipment (Computer)	4,000.00	52.50	3,947.50	0.00
9-50-65.81 Computer Software	3,000.00	250.00	2,750.00	0.00
<b>Total WATER DEPT-ADMINISTRATION</b>	<b>56,030.00</b>	<b>45,412.94</b>	<b>10,617.06</b>	<b>3,509.75</b>
<b>9-50-90 PERSONNEL EXPENSES</b>				
9-50-90.06 Unemployment Compensation	2,042.00	2,214.81	-172.81	1,836.45
9-50-90.07 Worker's Compensation	8,095.00	6,802.33	1,292.67	5,079.20
9-50-90.08 Employee Health Insurance	7,500.00	7,176.03	323.97	1,211.78
9-50-90.09 Social Security	5,100.00	5,996.42	-896.42	1,510.85
9-50-90.10 Municipal Retirement	6,000.00	6,233.31	-233.31	419.86
9-50-90.11 Employee Life Insurance	57.00	57.00	0.00	9.50
9-50-90.13 Employee Disability Insur	137.00	136.92	0.08	22.82
<b>Total PERSONNEL EXPENSES</b>	<b>28,931.00</b>	<b>28,616.82</b>	<b>314.18</b>	<b>10,090.46</b>
<b>9-50-91 OTHER EXPENSES</b>				
9-50-91.15 Prop & Casualty Insurance	10,000.00	6,339.80	3,660.20	0.00
9-50-91.60 Professional Expense	2,800.00	161.50	2,638.50	0.00
9-50-91.70 Other Expenses	0.00	50,000.00	-50,000.00	50,000.00
9-50-91.75 Public Officials Liabilit	125.00	115.38	9.62	0.00
9-50-91.80 Employment Practices Ins.	200.00	254.94	-54.94	0.00
9-50-91.90 Waterline Mapping	10,000.00	0.00	10,000.00	-8,890.00
9-50-91.99 Pension Expense VMER	0.00	7,831.37	-7,831.37	7,831.37
<b>Total OTHER EXPENSES</b>	<b>23,125.00</b>	<b>64,702.99</b>	<b>-41,577.99</b>	<b>48,941.37</b>
<b>9-50-92 ARSENIC PROJ RF3-129 66.4</b>				
<b>Total ARSENIC PROJ RF3-129 66.4</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>9-50-93 ARSENIC TREATMENT</b>				
<b>Total ARSENIC TREATMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>9-50-94 CAPITAL EXPENDITURES</b>				
9-50-94.50 Water Lines-Materials	0.00	900.00	-900.00	0.00
9-50-94.51 Water Lines-Labor	0.00	4,302.39	-4,302.39	1,196.33
9-50-94.60 Waterline Eng & Des	0.00	0.00	0.00	-32,515.59
9-50-94.65 Waterline Const	0.00	102.12	-102.12	0.00
9-50-94.75 Vehicle	40,000.00	0.00	40,000.00	0.00

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## City of Newport General Ledger

Trial Balance - WATER FUND

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Account/Description	Budget	Expenditures	Balance	MTD
				Expenditures
<b>Total CAPITAL EXPENDITURES</b>	<b>40,000.00</b>	<b>5,304.51</b>	<b>34,695.49</b>	<b>-31,319.26</b>
<b>9-50-95 DEBT SERVICE</b>				
9-50-95.50 Water Tower Sinking Fund	30,000.00	0.00	30,000.00	0.00
9-50-95.87 Reservoir Cover Fund	10,000.00	0.00	10,000.00	0.00
9-50-95.89 WTF Replacement Fund	10,000.00	0.00	10,000.00	0.00
9-50-95.91 1984 Water Sys Bond Prin	27,401.00	0.00	27,401.00	-28,265.27
9-50-95.92 1984 Water Sys Bond Int	14,450.00	13,584.73	865.27	0.00
9-50-95.95 RF3-095 Admin Fee	7,320.00	6,272.60	1,047.40	0.00
9-50-95.96 RF3-095 Water Well Prin	25,787.00	0.00	25,787.00	-27,358.10
9-50-95.97 RF3-095 Water Well Int	3,660.00	3,136.30	523.70	0.00
9-50-95.98 RF3-129 Drink Water Prin	94,019.00	0.00	94,019.00	-99,744.35
9-50-95.99 RF3-129 Int & Admin Fee	61,379.00	55,654.10	5,724.90	0.00
<b>Total DEBT SERVICE</b>	<b>284,016.00</b>	<b>78,647.73</b>	<b>205,368.27</b>	<b>-155,367.72</b>
<b>9-50-97 WATER SYSTEM</b>				
9-50-97.00 Depreciation	0.00	231,804.67	-231,804.67	231,804.67
<b>Total WATER SYSTEM</b>	<b>0.00</b>	<b>231,804.67</b>	<b>-231,804.67</b>	<b>231,804.67</b>
<b>Total Expenditures</b>	<b>731,709.00</b>	<b>779,332.42</b>	<b>-47,623.42</b>	<b>128,218.97</b>
<b>Total WATER FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Total Debits: 9,166,299.46 Total Credits: 9,166,299.46

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Trial Balance - GENERAL FUND  
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				MTD
Account/Description	Budget	Expenditures	Balance	Expenditures
-----				
0 T E S P Const (FED)				
0-30 GOVERNMENT OPERATIONS				
0-30-30 CITY COUNCIL				
0-30-30.10 Salaries	8,250.00	7,860.00	390.00	2,050.00
0-30-30.20 Office Supplies	700.00	91.99	608.01	1.80
0-30-30.34 Communications	1,200.00	0.00	1,200.00	0.00
0-30-30.40 Travel & Miscellaneous	1,000.00	1,274.62	-274.62	0.00
0-30-30.50 Council Special Projects	3,000.00	2,024.94	975.06	1,300.00
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Total CITY COUNCIL	14,150.00	11,251.55	2,898.45	3,351.80
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0-30-31 CITY MANAGER				
0-30-31.10 Salaries	39,605.00	39,334.79	270.21	3,304.11
0-30-31.11 Vacation	3,844.00	5,122.98	-1,278.98	333.77
0-30-31.12 Holiday	3,121.00	2,943.81	177.19	262.85
0-30-31.13 Sick Pay	0.00	2,883.66	-2,883.66	-64.00
0-30-31.14 Longevity Pay	0.00	100.00	-100.00	0.00
0-30-31.20 Office Supplies	1,000.00	1,058.22	-58.22	6.53
0-30-31.30 Advertising	0.00	898.67	-898.67	88.42
0-30-31.34 Communications	2,500.00	3,205.73	-705.73	479.73
0-30-31.40 Training, Conferences & D	500.00	330.00	170.00	0.00
0-30-31.68 Repair & Maintenance	1,200.00	1,079.07	120.93	0.00
0-30-31.80 Travel & Misc	2,800.00	2,970.00	-170.00	190.00
0-30-31.82 New Equipment	450.00	627.76	-177.76	0.00
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Total CITY MANAGER	55,020.00	60,554.69	-5,534.69	4,601.41
	-----	-----	-----	-----
0-30-32 ELECTION EXPENSE				
0-30-32.10 Salaries	2,500.00	2,154.80	345.20	0.00
0-30-32.20 Ballots - LHS & Memph Pre	3,000.00	484.84	2,515.16	0.00
0-30-32.30 Advertising	1,000.00	23.00	977.00	0.00
0-30-32.34 Communications	300.00	245.73	54.27	0.98
0-30-32.68 Repair & Maintenance	2,200.00	2,337.59	-137.59	0.00
0-30-32.79 Other Expenses	2,500.00	1,010.82	1,489.18	0.00
	-----	-----	-----	-----
Total ELECTION EXPENSE	11,500.00	6,256.78	5,243.22	0.98
	-----	-----	-----	-----
0-30-33 CITY TREASURER				
0-30-33.10 Salaries	76,258.00	79,546.98	-3,288.98	6,033.23
0-30-33.11 Overtime Pay	1,000.00	1,556.28	-556.28	32.72
0-30-33.12 Vacation	3,010.00	3,528.04	-518.04	174.07
0-30-33.13 Holiday	2,052.00	1,970.00	82.00	171.00
0-30-33.14 Sick Pay	0.00	2,096.52	-2,096.52	48.25
0-30-33.15 Longevity Pay	200.00	300.00	-100.00	0.00
0-30-33.16 Grants Management	1,000.00	456.10	543.90	-45.21
0-30-33.17 Travel & Misc	0.00	50.20	-50.20	0.00
0-30-33.20 Office Supplies	2,300.00	2,551.00	-251.00	281.72
0-30-33.34 Communications	2,400.00	2,836.34	-436.34	325.24
0-30-33.68 Repair & Maintenance	1,600.00	1,721.19	-121.19	0.00
0-30-33.79 Other Expenses	300.00	165.29	134.71	0.00

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City of Newport General Ledger

Trial Balance - GENERAL FUND

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Account/Description	Budget	Expenditures	Balance	MTD
				Expenditures
0-30-33.80 Equipment	1,000.00	348.25	651.75	0.00
0-30-33.81 Conf & Dues	100.00	60.00	40.00	0.00
<b>Total CITY TREASURER</b>	<b>91,220.00</b>	<b>97,186.19</b>	<b>-5,966.19</b>	<b>7,021.02</b>
<b>0-30-34 TAX LISTING</b>				
0-30-34.10 Salaries	0.00	42.44	-42.44	0.00
0-30-34.20 Office Supplies	300.00	164.54	135.46	3.27
0-30-34.34 Communications	800.00	1,098.65	-298.65	105.96
0-30-34.60 Professional Expense	20,000.00	28,534.38	-8,534.38	5,808.12
0-30-34.68 Repair & Maintenance	400.00	631.13	-231.13	0.00
0-30-34.79 Other Expenses	100.00	0.00	100.00	0.00
0-30-34.80 Training	300.00	375.00	-75.00	0.00
0-30-34.88 Reappraisal Software Main	6,000.00	10,580.00	-4,580.00	6,670.00
0-30-34.90 Tax Map Maintenance	4,000.00	2,625.00	1,375.00	0.00
<b>Total TAX LISTING</b>	<b>31,900.00</b>	<b>44,051.14</b>	<b>-12,151.14</b>	<b>12,587.35</b>
<b>0-30-35 CITY CLERK</b>				
0-30-35.10 Salaries	75,538.00	73,042.76	2,495.24	6,107.17
0-30-35.11 Overtime	1,000.00	1,471.88	-471.88	16.03
0-30-35.12 Vacation	3,010.00	3,394.79	-384.79	174.07
0-30-35.13 Holiday	2,052.00	2,134.00	-82.00	171.00
0-30-35.14 Sick Pay	0.00	1,685.77	-1,685.77	-44.00
0-30-35.15 Longevity Pay	200.00	300.00	-100.00	0.00
0-30-35.17 Travel & Misc	0.00	54.57	-54.57	0.00
0-30-35.20 Office Supplies	2,300.00	2,375.05	-75.05	251.70
0-30-35.30 Recording Supplies	2,500.00	1,264.01	1,235.99	0.00
0-30-35.34 Communications	2,400.00	2,649.49	-249.49	292.96
0-30-35.40 Training & Conferences	0.00	72.50	-72.50	0.00
0-30-35.68 Repair & Maintenance	1,600.00	1,721.19	-121.19	0.00
0-30-35.79 Other Expenses	200.00	340.76	-140.76	0.00
0-30-35.82 New Equipment	1,000.00	887.85	112.15	0.00
0-30-35.83 Record Preservation	2,000.00	0.00	2,000.00	0.00
0-30-35.84 Record Restoring Project	2,000.00	0.00	2,000.00	0.00
<b>Total CITY CLERK</b>	<b>95,800.00</b>	<b>91,394.62</b>	<b>4,405.38</b>	<b>6,968.93</b>
<b>0-30-36 PLANNING &amp; ZONING</b>				
0-30-36.10 Salaries	30,000.00	30,523.62	-523.62	2,488.14
0-30-36.20 Office Supplies	600.00	579.30	20.70	3.27
0-30-36.30 Advertising	500.00	1,134.60	-634.60	70.20
0-30-36.34 Communications	1,000.00	1,560.41	-560.41	134.61
0-30-36.68 Repair & Maintenance	600.00	631.13	-31.13	0.00
0-30-36.83 Board Salaries	2,500.00	1,854.00	646.00	666.00
0-30-36.88 Software Maintenance	5,000.00	3,275.00	1,725.00	0.00
<b>Total PLANNING &amp; ZONING</b>	<b>40,200.00</b>	<b>39,558.06</b>	<b>641.94</b>	<b>3,362.22</b>
<b>0-30-37.9 AUDIT AND CITY REPORT</b>				

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City of Newport General Ledger  
Trial Balance - GENERAL FUND  
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Account/Description	Budget	Expenditures	Balance	MTD Expenditures
0-30-37.91 Professional Expense	30,000.00	31,210.00	-1,210.00	0.00
0-30-37.92 Printing	3,500.00	3,264.58	235.42	0.00
0-30-37.93 Other Expenses	500.00	0.00	500.00	0.00
0-30-37.94 Annual Report	0.00	770.00	-770.00	0.00
<b>Total AUDIT AND CITY REPORT</b>	<b>34,000.00</b>	<b>35,244.58</b>	<b>-1,244.58</b>	<b>0.00</b>
<b>0-30-38.9 CORPORATE COUNSEL</b>				
0-30-38.90 Professional Expense	10,000.00	39,835.22	-29,835.22	10,524.97
0-30-38.91 Bond Counsel	500.00	321.35	178.65	0.00
0-30-38.92 VHCBS Consultant	0.00	10,348.51	-10,348.51	6,156.63
0-30-38.93 VCDP Consultant	0.00	15,522.75	-15,522.75	9,234.93
<b>Total CORPORATE COUNSEL</b>	<b>10,500.00</b>	<b>66,027.83</b>	<b>-55,527.83</b>	<b>25,916.53</b>
<b>0-30-39 DELINQUENT TAX COLLECTOR</b>				
0-30-39.10 Salaries	3,400.00	2,961.73	438.27	-92.30
0-30-39.20 Office Supplies	50.00	0.00	50.00	0.00
0-30-39.34 Communications	500.00	1,014.32	-514.32	42.45
0-30-39.79 Other Expenses	400.00	133.68	266.32	0.00
<b>Total DELINQUENT TAX COLLECTOR</b>	<b>4,350.00</b>	<b>4,109.73</b>	<b>240.27</b>	<b>-49.85</b>
<b>0-30-40 MUNICIPAL BUILDING</b>				
0-30-40.10 Salaries	38,091.00	37,495.87	595.13	2,072.10
0-30-40.11 Vacation	2,452.00	2,738.24	-286.24	286.02
0-30-40.12 Holiday	1,962.00	1,961.28	0.72	163.44
0-30-40.13 Sick Pay	0.00	566.95	-566.95	40.94
0-30-40.15 Fuel Oil	16,500.00	10,498.59	6,001.41	0.00
0-30-40.16 Operating Supplies	2,700.00	2,935.33	-235.33	36.36
0-30-40.17 Repair & Maint Supplies	1,600.00	494.61	1,105.39	4.27
0-30-40.18 Small Tools & Equip	300.00	127.33	172.67	0.00
0-30-40.19 Misc Expense	800.00	803.05	-3.05	0.00
0-30-40.20 Repair & Maintenance	7,500.00	15,563.80	-8,063.80	1,748.76
0-30-40.21 Utilities	18,100.00	19,160.70	-1,060.70	2,366.49
0-30-40.22 Improvements	2,000.00	3,733.38	-1,733.38	0.00
0-30-40.24 Propane for Generator	50.00	1,089.97	-1,039.97	0.00
0-30-40.25 Work Attire	300.00	338.82	-38.82	0.00
0-30-40.26 Gym Deposit Refunds	0.00	50.00	-50.00	0.00
<b>Total MUNICIPAL BUILDING</b>	<b>92,355.00</b>	<b>97,557.92</b>	<b>-5,202.92</b>	<b>6,718.38</b>
<b>0-30-41 REAPPRAISAL</b>				
0-30-41.02 Contract Labor	0.00	89,240.69	-89,240.69	23,779.49
0-30-41.04 Misc Expense	0.00	0.17	-0.17	0.17
<b>Total REAPPRAISAL</b>	<b>0.00</b>	<b>89,240.86</b>	<b>-89,240.86</b>	<b>23,779.66</b>
<b>Total GOVERNMENT OPERATIONS</b>	<b>480,995.00</b>	<b>642,433.95</b>	<b>-161,438.95</b>	<b>94,258.43</b>

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City of Newport Payroll  
Employee Wage Summary Report Dept: 302 City Manager  
Detail by employee number 07/01/16 - 06/30/17

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Employee	EE #	Gross	Gross Taxable	Gross State	Gross FICA	Gross MEDI	Net
DOLGIN, LAURA F.	DOLGLA	79,487.85	65,494.98	65,494.98	78,643.77	78,643.77	0.00
ELLIOTT, CHARLES A.	ELlich	30,508.56	27,457.51	27,457.51	30,508.56	30,508.56	23,111.19
KINCAID, HEATHER D.	KINCHE	396.00	396.00	396.00	396.00	396.00	330.74
THERRIEN, REBECCA L.	THERRE	14,253.30	13,605.08	13,605.08	14,144.60	14,144.60	0.00
WILSON, LAUREL A.	WILSLA	34,217.02	30,727.92	30,727.92	34,149.62	34,149.62	23,062.17
Total for 5 in Department: 302		158,862.73	137,681.49	137,681.49	157,842.55	157,842.55	46,504.10

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## City of Newport Payroll

Employee Wage Summary Report Dept: 304 Clerk/Treasurer

Detail by employee number 07/01/16 - 06/30/17

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Employee	EE #	Gross	Gross Taxable	Gross State	Gross FICA	Gross MEDI	Net
HARTLEY, ROSEMARIE M.	HARTRO	48,807.85	43,846.16	43,846.16	48,726.97	48,726.97	31,217.51
JOHNSON, JAMES D.	JOHNJA	70,030.24	59,366.76	59,366.76	68,969.84	68,969.84	0.00
THERRIEN, STACEY L.	THERST	45,176.95	40,400.15	40,400.15	44,917.87	44,917.87	0.00
Total for 3 in Department: 304		164,015.04	143,613.07	143,613.07	162,614.68	162,614.68	31,217.51

Employee	Salary	Unemployment	Workers Comp	Health insur	FICA	Retirement	Life/Disability
L Wilson	34,217.02	1,447.38	150.55	1,800.00	2,617.60	2,309.65	268.80
R Therrien	14,253.30	602.91	62.71	1,346.42	1,090.38	539.52	0.00
J Johnson	70,030.24	2,962.28	308.13	7,393.43	5,357.31	4,727.04	268.80
R Hartley	48,807.85	2,064.57	214.75	3,665.19	3,733.80	3,294.53	268.80
S Therrien	45,176.95	1,910.98	198.78	1,200.00	3,456.04	3,049.44	268.80
	212,485.36	8,988.13	934.94	15,405.04	16,255.13	13,920.18	1,075.20
Total Selected Fringe Benefits Cost		56,578.62					

City Manager..... (802) 334-5136  
 City Clerk / Treasurer..... 334-2112  
 Public Works..... 334-2124  
 Zoning Adm. / Assessor..... 334-6992  
 Recreation / Parks..... 334-6345  
 Fax..... 334-5632



City of Newport  
 222 Main Street  
 Newport, Vermont 05855  
[www.newportvermont.org](http://www.newportvermont.org)

**Town of Coventry**  
**PO Box 104**  
**Coventry, VT 05825**

October 2, 2017

For the last 3 fiscal years the percentage of fire calls to Coventry are as follows:

Year	Total Calls	Calls to Coventry	Coventry Percentage	Operational Costs
2015	123	19	15.45%	\$24,686.82
2016	173	17	9.83%	\$26,909.18
2017	165	25	15.15%	\$12,659.69
3 Yr Average			13.48%	\$21,418.56

**Fire Department Equipment**

**FY17 Equip Expenses**

Fire Truck Principal	\$15,473.47
Fire Truck Interest	\$6,489.25
2011 Fire Truck Principal	\$35,000.00
2011 Fire Truck Interest	\$3,853.96
2014 Fire Truck Principal	\$33,848.80
2014 Fire Truck Interest	\$8,317.40
2017 Fire Interceptor Principal	\$1,877.83
2017 Fire Interceptor Interest	\$217.57
<b>Total</b>	<b>\$105,078.28</b>

Capital Share @ 13.48% **\$14,159.39**

Capital cost share from 1 July 2016 thru 30 June 2017 is \$14,159.39 (105078.28\*.1348)

**TOTAL DUE CITY OF NEWPORT (21418.56+14159.39) \$35,577.95**