

NEWPORT CITY PLANNING COMMISSION MINUTES

October 2, 2017

**MEMBERS PRESENT:** Chair Clark Curtis, Vice Chair Robert Currier, Woodman Page, Dan Ross, Ruth Sproull

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Zoning Administrator (ZA) Charles Elliott, Stan Chop, Ann Page

**7:03 p.m.** Chair Clark Curtis officially called the Planning Commission meeting to order. Minutes of Sept. 12, 2017 were reviewed. Vice Chair (VC) Bob Currier made a motion to approve the minutes for the meeting. Seconded by Dan Ross. Unanimously approved.

**7:07 p.m. Review Zoning Bylaw** CC asked ZA if we had a copy of the current bylaw and we don't. WP worked with Rebecca to get changes added and they are missing. DR suggested setting up Google Team group so that we could all work on it. However, there might be a prob. regarding open meeting laws. So, ZA will check.

There are potential legal issues with change of ownership section of certificate of occupancy (COC) according to the ZA. So ZA is holding off on issuing them until these issues are resolved.

**7:20 p.m. Review City Plan.** ZA presented the package that will be up for public hearing on Oct. 17 and sent to the adjoining towns.

**7:27 p.m. In Other Business** There is a Planning and Zoning conference in S. Burlington on Nov. 1 which was offered to the PC members. No one is able to go. The commission filled out an online survey together. Next PC meeting and public hearing will be October 17.

**7:55 p.m.** WP made motion to adjourn, DR seconded. All approved.

**DRAFT**

**Set date and agenda for next meeting**

October 17, 2017 at 7 p.m.

1. Call to order
2. Approve minutes of the Oct. 2 , 2017 meeting
3. Discussion of public hearing
4. Other business
5. Set date and agenda for next meeting
6. Adjourn

Minutes taken and transcribed by Ruth Sproull

Approved \_\_\_\_\_ Date \_\_\_\_\_