

City Manager..... (802) 334-5136
City Clerk / Treasurer..... 334-2112
Public Works..... 334-2124
Zoning Adm. / Assessor..... 334-6992
Recreation / Parks..... 334-6345
Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

Newport City Council Meeting
Regular Meeting Agenda
Monday, September 18, 2017, beginning at 6:30 p.m.
Council Room

City Council: Paul Monette, Mayor
John Wilson, President
Denis Chenette
James Merriam
Julie Raboin

Laura Dolgin, City Manager
James D. Johnson, City Clerk/Treasurer

1. Call the Regular Council Meeting to Order
2. Approve Minutes of the September 11, 2017
3. Comments by Members of the Public
Public Comments will be generally limited to no more than two (2) minutes per person. All participants must sign in and clearly state their name and the topic of the comment. No action will be taken on items raised until a subsequent meeting (if warranted).
4. Efficiency Vermont Presentation; Phil Bickel
5. Police Dept Update; Chief DiSanto
6. VACCD Vt Community Development Program Planning Grant Expanded Scope: Vote
7. Water Tower Bond Documents, Vote
8. New Business
9. Old Business
10. Set next meeting: Regularly Scheduled Council Meeting, October 2, 2017, Centennial Planning Committee: _____, 2017 at 5:00 - 7:00.
11. Adjourn

Non-confidential materials pertaining to this agenda are available for inspection at the City Clerk's office commencing at 8:00 a.m., the morning of the meeting.

Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines per the policy adopted on December 21, 2015 and ratified on January 23, 2017:

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to insure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limits adopted on January 23, 2017.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversation. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

September 11, 2017

A duly warned meeting of the Newport City Council was held on Monday, September 11, 2017 in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Council President John Wilson, Councilmen Denis Chenette, and James Merriam, City Manager Laura Dolgin, City Clerk/Treasurer James D. Johnson, Tom Bernier, Seth DiSanto, Jamie LeClair, Jessica Booth, Karen Geraghty, Wayne Elliott and Nate Pion from A&E, members of the Press and Public. Councilperson Julie Raboin was absent.

Mayor Monette called the meeting to order at 6:30 PM.

Approval of Minutes

Mr. Wilson moved to approve the minutes of August 21, 2017 with one correction. Seconded by Mr. Chenette, motion carried.

Mayor Monette asked for a moment of silence in memory of those who died on 9/11.

Comments by the public.

Ken Cartee and Anne Chiarello commented on the NCRC Downtown Steering Committee meeting. Karen Geraghty, Economic Development Specialist for Northeastern Vermont Development Association and current interim Chair of the Board for Newport City Renaissance Corporation (NCRC) clarified that a recent NCRC Downtown Steering Committee meeting was held for the purpose of producing work product that will soon be presented to the City Council. The report will be used during the Vermont Council on Rural Development Community Visit process scheduled for the fall and winter. Community input and cooperation with these resources is critical to transforming the City. The only private development that has occurred in the downtown designation since 1994 is Maplefields. The state office building was also erected in 1994.

Harbor Master Appointment (attached)

Mr. Wilson moved to appoint James Nagle as Harbor Master effective immediately. Seconded by Mr. Chenette, motion carried.

Umbrella 'Paws for Cause' Request to Waive Fees (attached)

Mr. Merriam moved to approve the 'Paws for Cause' Domestic Abuse Awareness Walk on October 14, 2017, and waive the fees. Seconded by Mr. Wilson, motion carried.

Recreation Vehicle Bids (attached)

Mr. Merriam moved to accept the bid from Hayes Ford in the amount of \$26,455.16. seconded by Mr. Wilson, motion carried.

2018 Recreation Fees and Rates (attached)

Mr. Merriam moved to approve the 2018 Recreation and Parks rates and fees. Seconded by Mr. Chenette, motion carried.

Presentation Regarding Proposed East Side Water Tower, Engineering Agreement (attached)

Mr. Pion and Mr. Elliott gave a presentation on the proposed East Side Water Tower. Mr. Merriam moved to contract with Aldrich & Elliott for the East Side Water Tower, Preliminary Design #17179, in the amount of \$52,400. Seconded by Mr. Wilson, motion carried.

Amendment to East Side Water Tower Planning Loan Application

Mr. Merriam moved to approve the amendment to the East Side Water Tower Planning Loan Application in the amount of \$62,400. Seconded by Mr. Wilson, motion carried.

West Side Water Tower Maintenance Recommendation (attached)

Mr. Chenette moved to contract with SUEZ to maintain the West Side Water Tower as proposed. Seconded by Mr. Merriam, motion carried.

Water/Sewer Allocation Request for 42 Broadview St. (attached)

Mr. Merriam moved to approve the water/sewer allocation request. Seconded by Mr. Wilson, motion carried.

COPIED TO COUNCIL

DRAFT

Set 2017-2018 Tax Rate (attached)

Mr. Merriam moved to set the 2017-2018 tax rates at \$2.6044 for residents and 2.7141 for non-residents. Seconded by Mr. Chenette, motion carried.

New Business

The council signed loan documents for the Police Departments new 2017 Explorer.

Mr. Johnson noted that appeals to the Board of Civil Authority begin Wednesday, September 13, 2017

Mr. Merriam noted that the United Church will hold a Chicken Pie Supper on Saturday, September 16, 2017

Ms. Dolgin noted that NCIC and Preservation Trust have agreed to pay for the Hotel Feasibility Study as recommended by White & Burke in the preliminary report

Old Business

Mr. Merriam noted that the Watershed's High Meadows Grant has been approved.

Ms. Dolgin noted that NVDA will hold a second hearing on the Traffic Study on Monday, September 18, 2017 at 5:00 PM

Next Meeting Dates

City Council - September 18th

Centennial Committee - September 20th

Adjournment

Mr. Chenette moved to adjourn at 8:25 PM. Seconded by Mr. Wilson, motion carried.

Attested _____ This _____ Day of _____ 2017

Mayor

RESOLUTION CERTIFICATE

I certify that I am the duly elected and qualified Clerk of the City of Newport, a municipal corporation located in the County of Orleans, State of Vermont (the "City"); that I have custody of the books, records and seal of the City; and that the following is a true and exact copy of a Resolution adopted at a regular meeting of the City Council of the City, duly called, noticed and held on September 18, 2017, at which a quorum of members was present and voting; and that the same remains in full force and effect, and has not been amended, rescinded, abridged, modified or contested in any way:

RESOLVED, that the public interest and necessity demand that certain public water system improvements be made, namely, the construction of a water storage tank on the easterly side of the City, together with functionally related storage and transmission appurtenances and additions, at an aggregate estimated cost of Three Million Dollars (\$3,000,000); and

BE IT FURTHER RESOLVED, that the cost of completing said public improvements after the application of available state and federal construction grants-in-aid, appropriations, reserves and other funds, will be too great to be paid out of the ordinary annual income and revenue of the City; and

BE IT FURTHER RESOLVED, that a proposal for providing public water system improvements and the issuance of general obligation bonds or notes of the City in an amount not to exceed Three Million Dollars (\$3,000,000) subject to reduction from available state and federal grants-in-aid and other financial assistance, should be submitted to the legal voters of the City at a special meeting thereof to be duly called and held for that purpose on November 7, 2017; and

BE IT FURTHER RESOLVED, that all acts relating to the proposition of incurring bonded indebtedness and the issuance of general obligation bonds of the City for the purpose of financing such improvements, as well as the maintenance, operation and financing of such improvements within the corporate limits of the City, be in accordance with the provisions of No. 273 of the Acts of 1917, as amended, and Chapters 53, 89 and 120 of Title 24, Vermont Statutes Annotated; and

BE IT FURTHER RESOLVED, that the attached Warning and form of Ballot be adopted for use in connection with consideration of the above-stated proposition.

Dated: September 18, 2017

ATTEST:

SEAL

City Clerk

Received for record and recorded this 19th day of September, 2017, in the records of the City of Newport.

City Clerk

WARNING

CITY OF NEWPORT
SPECIAL MEETING
NOVEMBER 7, 2017

The legal voters of the City of Newport, Vermont are hereby notified and warned to meet at the Municipal Building, in the City of Newport on Tuesday, November 7, 2017 between the hours of eight o'clock (8:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

ARTICLE I

Shall general obligation bonds or notes of the City of Newport in amount not to exceed Three Million Dollars (\$3,000,000), subject to reduction from available state and federal construction grants-in-aid and other financial assistance, be issued for the purpose of constructing a water system storage tank on the easterly side of the City, together with functionally related storage and transmission appurtenances and additions, such improvements estimated to cost Three Million Dollars (\$3,000,000)?

The legal voters and residents of the City of Newport are further warned and notified that informational hearings will be held at the Municipal Building in the City of Newport on Monday, October 16, 2017 and on Monday, October 30, 2017, each commencing at six thirty o'clock (6:30 p.m.) for the purpose of explaining the subject proposed water system improvements and the financing thereof.

The legal voters of the City of Newport are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly convened meeting of the City Council, of the City of Newport held on September 18, 2017. Received for record and recorded in the records of the City of Newport on September 19, 2017.

ATTEST:

CITY OF NEWPORT

City Clerk

City Council

OFFICIAL BALLOT
CITY OF NEWPORT
SPECIAL MEETING NOVEMBER 7, 2017

ARTICLE I

Shall general obligation bonds or notes of the City of Newport in amount not to exceed Three Million Dollars (\$3,000,000), subject to reduction from available state and federal construction grants-in-aid and other financial assistance, be issued for the purpose of constructing a water system storage tank on the easterly side of the City, together with functionally related storage and transmission appurtenances and additions, such improvements estimated to cost Three Million Dollars (\$3,000,000)?

If in favor of the bond issue,
make a cross (x) in this square: ☐

If opposed to the bond issue,
make a cross (x) in this square: ☐

CERTIFICATE OF POSTING

PUBLICATION AND VOTE

The undersigned, being the City Clerk of City of Newport (the "City"), does certify that:

- (1) The attached Resolution (Exhibit I) was duly adopted at a regular meeting of the City Council of the City on September 18, 2017.
- (2) The attached Warning (Exhibit II) was duly adopted at a regular meeting of the City Council of the City held on September 18, 2017.
- (3) The attached form of Ballot (Exhibit III) was duly adopted at a regular meeting of the City Council of the City on September 18, 2017 for use at the special meeting of the City held on November 7, 2017.
- (4) The attached Warning (Exhibit II) was published in the Newport Express, a newspaper published in Newport, Vermont and generally circulating in the County of Orleans and in the City and said Warning appeared in said newspaper on October 17, October 24 and October 31, 2017.
- (5) The attached Resolution (Exhibit) and Warning (Exhibit II) were received for record and recorded on September 19, 2017 in the records of the City.
- (6) The attached Warning (Exhibit II) and sample Ballot (Exhibit III) were posted in the following public places in the City from October 6, 2017 through November 7, 2017, the date of the special City meeting:
 - (a) City Clerk's Office
 - (b) _____
 - (c) _____
 - (d) _____
 - (e) _____

- (7) The vote by Australian ballot (Exhibit III) on the proposition stated therein was:

ARTICLE I

IN FAVOR	_____
OPPOSED	_____
BLANK	_____
SPOILED	_____
TOTAL VOTES	_____

- (8) No petition has been filed seeking reconsideration or rescission of the action taken at said regular meeting nor is there any litigation pending or threatened in any state or federal court contesting or challenging either the proceedings set forth in Paragraphs (1) through (7) of this Certificate, the works of improvement so authorized, or the issuance of bonds of the City to finance the same.

DATED: December ____, 2017

City Clerk