

NEWPORT CITY PLANNING COMMISSION MINUTES
AUGUST 5, 2014

MEMBERS PRESENT: Clark Curtis, Jennifer Leithead, Woodman Page, Dan Ross

MEMBERS ABSENT: Charles Elliott

OTHERS PRESENT: John Ward, Pam Ladds

7:05 p.m. Vice Chair Clark Curtis called the meeting to order. Woodman Page moved to approve the minutes of the July 15, 2014 meeting as written. This was seconded by Dan Ross. **APPROVED BY UNANIMOUS DECISION.**

7:06 p.m. DISCUSS OCCUPANCY PERMIT WITH JOHN WARD. City Manager John Ward discussed occupancy permits with the Commission. The city treasurer's office is having difficulty properly charging for water and sewer, and the assessor doesn't always know when a project is finished either. The biggest issue is with the water and sewer billing. John Ward asked the Commission to revisit and discuss the topic again. He brought an example from Willey Street where the water was turned on without the city's knowledge, and the city lost \$25,000 in water fees because of it. Clark Curtis noted that he is not against the idea and will research. Woodman Page suggested putting a clause in the original permit that the city will begin charging according to the permit changes in six months, or a reasonable time period, unless the landowner notified the city otherwise. This could work; the Commission will research it. John Ward noted that a change of use may be more appropriate, not necessarily a certificate of occupancy. The Commission will research further and keep as an agenda item for the next meeting.

7:36 p.m. MUNICIPAL PLAN UPDATES. Dan Ross was away so wasn't able to get much done, and his computer crashed. Clark Curtis also noted that there was a family emergency so he wasn't able to finish all his sections. Jen Leithead noted that she was able to finish most of her sections, but would like some further discussion about housing. John Ward commented that his secretary would be able to put the plan together once it was completed. Dan Ross hasn't contacted Rob Hodgkins with Newport City Renaissance yet; that will need to be done. Don Hendricks with MWA sent sections to Dan Ross and copied Jen Leithead. Clark Curtis needs Jen Leithead to send the link again. John Ward has sent hard copies of his sections to Dan Ross and Clark Curtis; we will need to ask him for the electronic versions. Clark Curtis read a recent email from Charles Elliott, in which he asked the Commission to brainstorm new developments in Newport City within the past 5 years. They include: the old hospital (REM Development Apts.), AnC Bio, Numia Medical, Newport Furniture Parts (expansion?), Bel Aire Nursing Home expansion (within 5 years?), Rural Edge Lake Bridge, Dock expansion, Northern Star, Maplefields, Vita Huset, Ames solar panels, road upgrades, NEK Tasting Center, Lago's Fudge and candy shop, Poulin Grain new building, Veteran's bridge, Gardner Park (skate park, etc.), Farmer's Market, Community Gardens, Superintendent building by school and other buildings, Physical Therapist on Lakemont (expansion), hospital expansion (community medical and primary care buildings), Dr. Pinard on East Main Street, East Main Auto, Louise Essaff building

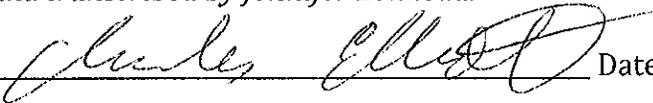
demolition, signals at East Main, Waterline along Western Ave., NCFCU on Derby Road, MAC Center (moved), East Side Restaurant expansion, Cornucopia and Meal son Wheels, the Lunchbox, Louis Garneau move, Carrier Development.

8:31 p.m. OTHER BUSINESS. Woodman Page noted that at the last Historic Preservation meeting Charles Elliott commented that it was there to help get funds. Mr. Page saw an article recently that someone is looking into restoring the grandstand in Gardner Park and wondered if the Commission could assist if possible.

8:40 p.m. NEXT MEETING. The next meeting with be August 19 at 7 p.m. in the City Council room.

8:40 p.m. Dan Ross made a motion to adjourn. This was seconded by Jennifer Leithead.
APPROVED BY UNANIMOUS DECISION.

Minutes taken and transcribed by Jennifer Leithead.

Approved:  Date: 09-09-14