

## **Council Minutes**

**March 20, 2017**

A duly warned meeting of the Newport City Council was held on Monday, March 20, 2017 immediately following a 6:30 PM Public Hearing on proposed Zoning By-Law Amendments. The meeting was held in the council room in the Newport Municipal Building. Present were Mayor Paul Monette, Alderman John Wilson, Alderman Denis Chenette, City Manager Laura Dolgin, City Clerk/Treasurer James D. Johnson, Chief Seth DiSanto, Chief Jamie LeClair, PW Director Tom Bernier, Rec Director Jessica Booth, Zoning Admin. Charles Elliott, members of the Press and Public.

Mayor Monette called the Meeting to order at 6:45 PM.

### **Approval of Minutes**

Mr. Wilson moved to approve the minutes of February 27<sup>th</sup>, March 3<sup>rd</sup> and March 13<sup>th</sup>, 2017. Seconded by Mr. Chenette, motion carried.

### **Comments by the Public**

None

### **Discussion on Public Hearing on Proposed By-Law Amendments(attached)**

Mr. Wilson moved to approve the proposed Zoning By-Law Amendments. Seconded by Mr. Chenette, motion carried.

### **Election of Council President**

Mr. Chenette moved to elect Mr. Wilson as Council President. Seconded by Mr. Wilson, motion carried.

### **City Government Appointments**

City Manager

Mr. Wilson moved to appoint Laura Dolgin City Manager. Seconded by Mr. Chenette, motion carried.

Delinquent Tax Collector

Mr. Wilson moved to appoint Laura Dolgin Delinquent Tax Collector. Seconded by Mr. Chenette, motion carried.

#### Director of Public Works

Mr. Chenette moved to appoint Tom Bernier Director of Public works. Seconded by Mr. Wilson, motion carried.

#### Chief of Police

Mr. Chenette moved to appoint Seth DiSanto Chief of Police. Seconded by Mr. Wilson, motion carried.

#### Chief of Fire Department

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Mr. Wilson moved to appoint Jamie LeClair Chief of the Fire Department. Seconded by Mr. Chenette, motion carried.

#### Zoning Administrator

Mr. Wilson moved to appoint Charles Elliott Zoning Administrator. Seconded by Mr. Chenette, motion carried.

#### Tax Assessor

Mr. Chenette moved to appoint Spencer Potter Tax Assessor. Seconded by Mr. Wilson, motion carried.

#### Director of Parks and Recreation

Mr. Chenette moved to appoint Jessica Booth Director of Parks and Recreation. Seconded by Mr. Wilson, motion carried.

#### Harbormaster

Mr. Wilson moved to appoint Norbert Blais Harbormaster. Seconded by Mr. Chenette, motion carried.

#### Harbor Commission

Mr. Wilson moved to appoint David Myers and James Johnson to the Harbor Commission for two years. Seconded by Mr. Chenette, motion carried.

#### Recreation Committee

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Mr. Chenette moved to appoint Heidi Santaw, Aaron Carr, Aaron Larsen, Jenn Smith, Suzanne Zeliff, Rene Hamel-Boudreault and Marin Gardyne to the Recreation Committee. Seconded by Mr. Wilson, motion carried.

#### NVDA Board

Mr. Wilson moved to appoint Laura Dolgin and Paul Monette to the NVDA Board. Seconded by Mr. Chenette, motion carried.

#### Economic Development District

Mr. Wilson moved to appoint Paul Monette to the Economic Development District. Seconded by Mr. Chenette, motion carried.

Cemetery Commission

Mr. Wilson moved to appoint John Ward Sr., Francis Ormsbee and Denis Chenette to the Cemetery Commission. Seconded by Mr. Chenette, motion carried.

Animal Control Officer

Mr. Chenette moved to appoint Royce Lancaster Animal Control Officer. Seconded by Mr. Wilson, motion carried.

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City Tree Warden

Mr. Chenette moved to appoint Robert Gosselin tree Warden. Seconded by Mr. Wilson, motion carried.

City Attorney

Mr. Wilson moved to appoint the firm of Stitzel, Page & Fletcher City Attorney. Seconded by Mr. Chenette, motion carried.

Development Review Board

Mr. Wilson moved to appoint Agathe Coburn to the DRB for 3 years and Harriet Hall to the DRB for 2 years. Seconded by Mr. Chenette, motion carried.

Health Officer

Mr. Chenette moved to appoint Jamie LeClair Health Officer. Seconded by Mr. Wilson, motion carried.

Planning Commission

Mr. Chenette moved to appoint Robert Currier and Daniel Ross to the Planning Commission for 3 years. Seconded by Mr. Wilson, motion carried.

Building Safety Officer

Mr. Wilson moved to appoint Charles Elliott Building Safety Officer. Seconded by Mr. Chenette, motion carried.

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Fence Viewer

Mr. Wilson moved to appoint Denis Chenette, Donald Hendrich and Richard Baraw Fence Viewers. Seconded by Mr. Chenette, motion carried.

**Police Department Public Records Fee Schedule (attached)**

Mr. Chenette moved to adopt the Police Public Records Fee Policy dated March 20, 2017. Seconded by Mr. Wilson, motion carried.

**New Business**

Council Signed a Liquor License.

Mr. Chenette noted a drain on the Bluff Road near Fred's Oil Storage is broken down and needs to be fixed.

**Old Business**

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Mr. Wilson noted the Bike Rack near Brenda's has been knocked out and needs to be put back. Mr. Wilson also noted the railing on the municipal building steps has not been fixed yet. Mr. Bernier expects it to be fixed tomorrow.

Ms. Dolgin noted the next Centennial Meeting will be April 17, 2017.

**Next Meeting Date**

April 3, 2017

**Executive Session Pending Litigation/Contract**

Mr. Chenette moved a motion for the boards specific finding that premature general public knowledge of the subjects of the anticipated executive session tonight would clearly place the board and/or persons involved at a substantial disadvantage. Seconded by Mr. Wilson, motion carried.

Mr. Chenette moved to enter executive session with counsel, for confidential attorney-client communications concerning contracts and pending litigation. Seconded by Mr. Wilson, motion carried.

In open session Mr. Chenette moved to authorize the City Manager with advice of counsel to correspond with the Village of Derby Center officials regarding water service. Seconded by Mr. Wilson, motion carried.

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**Adjournment**

Mr. Chenette moved to adjourn at 7:53 PM. Seconded by Mr. Wilson, motion carried.

Attested *James Johnson* This 3<sup>rd</sup> Day of April 2017

*[Signature]*  
Mayor