

## NEWPORT CITY PLANNING COMMISSION MINUTES

**\*January 19th, 2016\***

**MEMBERS PRESENT:** Chair Charles Elliott, Robert Currier, Clark Curtis, Woodman Page, and Dan Ross

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Anne Page, and Pam Ladds

**7:00 p.m.** Chair Charles Elliott called the meeting to order. Robert Currier moved to approve the minutes of the January 5<sup>th</sup> 2016 meeting. This was seconded by Dan Ross.  
**APPROVED BY UNANIMOUS DECISION.**

**7:03 p.m. Editorial Changes to City's Zoning Bylaw Article 1 and 2(Note: Line 175 to Line 452):** Chair Elliott distributed copies of the latest changes to the City's Zoning Bylaw. All changes have been highlighted with deletions showing a line through the text with additions in bold print. Duplication of material has been deleted making the document more user friendly. Members of the Planning Commission reviewed the changes and were satisfied with the updated material.

**7:32 p.m. Other Business:** Pam Ladds discussed her application for the Historic Preservation Commission and had recently been notified that there are currently no vacancies that exist on the Historic Preservation Commission (HPC). Clark Curtis warned that since the current meeting was not a HPC meeting and had not been advertised that the discussion was in violation of the Open Meeting Law. There were no further discussions related to the HPC.

**7:50 p.m.** Woodman Page stated that he had earlier in the day completed a public tour of the Scott Farm with local residents and members of the Vermont Land Trust. Woodman Page remarked how beautiful and special the property is and hoped that the city could work to help preserve this resource.

**7:51 p.m.** Clark Curtis had contacted General Council Jenny Prosser of the Secretary of State's Office regarding the Open Meeting Law as it applies to editing and updating Planning Commission documents. Clark distributed copies of the email correspondence from General Council Prosser. In the email, it describes how Planning Commission members should go about editing and updating material. Clark Curtis emphasized that the procedure Chair Elliott is currently using to update zoning bylaws is the proper method in conforming to the Open Meeting Law. General Council Prosser also provided information on the use of private email accounts for public business.

**8:00 p.m Next Meeting:** The next meeting will be scheduled for February 2<sup>nd</sup>, 2016 at 7p.m.

**8:00 p.m.** Clark Curtis made a motion to adjourn. This was seconded by Robert Carrier.  
**APPROVED BY UNANIMOUS DECISION.**

*Minutes taken and transcribed by Woodman Page*

Approved: Charles Colton Date: 2-02-2016