

# Newport Parks & Recreation Facility Rental Rates

## **GARDNER MEMORIAL PARK**

Baseball/Softball Game	\$32/game	\$16/extra game (no field preparation)
Soccer	\$40/game	\$18/extra game (no field preparation)
Lights	\$35/game	
Hockey Rink	\$20/hour	
Night Hockey Rink	\$30/hour	
Fri, Sat & Sun Tournament	\$425	
Causeway/Bandstand	\$30/hr	or \$100/4 hrs or \$200/day

## **MUNICIPAL BUILDING**

Gymnasium	\$25/hr
Janitorial Services	\$20/use

## **TENTS**

20 X 20	\$250
20 X 30	\$270
30 X 30	\$290
20 X 40	\$290
20 X 50	\$300

A fee of \$25 will be charged for use outside of City of Newport boundaries (15 mile maximum)

*Price includes set-up & breakdown*

## **PROUTY BEACH & CAMPGROUND**

Pavilion	\$30/hour	\$96/4 hours	\$200/day
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***20% discount for all block-bookings of 5 or more events within the same calendar year***

**Gateway Center rental information is available by calling 334-6345**

# Facility Rental

## Rules & Regulations

1. The use of confetti is not allowed. TENANT will be responsible for any expense associated with cleaning if confetti is used.
2. The trash is to be bagged and deposited in the dumpsters or taken with you.
3. All floors must be free of debris, and mopped if necessary, after use.
4. When alcohol is consumed, there will have to be either a licensed law enforcement agent or an approved security agent present. The TENANT shall inform the LANDLORD of the agency that will be utilized, at least three (3) days prior to the event. BYOB (no kegs allowed) is permitted or a licensed caterer may distribute alcohol.. *Alcohol may not be distributed free of charge. If no security is provided by the tenant, then one will be provided by the landlord at the tenant's expense.*
5. Additional rental items must be returned in the same condition as rented. Broken or missing items will be reimbursed by the TENANT.
6. Absolutely NO SMOKING allowed inside any public building.
  7. Decorations can be put up by using tape or tacks. (No nails, screws, etc. allowed in the walls or woodwork)
8. The TENANT shall inform their caterers of the rules and regulations stated above.
  9. Please leave the rented area as you found it.

Failure to obey these rules and regulations can result in additional cost for clean up and possible cancellation of the function.

### **Cancellation Policy:**

In the event you wish to cancel your reservation, your security deposit will be subject to the following cancellation periods and policies. This also applies to all reservations made within the cancellation period.

Fully refundable up to 30 (& including) days prior to reservation date  
75% refundable up to 21 (& including) days prior to reservation date  
50% refundable up to (& including) 14 days prior to reservation date  
25% refundable up to (& including) 5 days prior to reservation date  
Non-refundable if cancelled within 4 days of reservation date, or at any time during the reserved time frame unless unit is re-rented

Please keep this document as a reference

